



# MANCHESTER-BY-THE-SEA

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PARKS AND RECREATION DEPARTMENT

TOWN HALL, 10 CENTRAL STREET

Manchester-by-the-Sea, Massachusetts 01944-1399

Telephone (978) 526-2019

FAX (978) 526-2007

Email: [MARSHALLC@MANCHESTER.MA.US](mailto:MARSHALLC@MANCHESTER.MA.US)

On line: [WWW.MANCHESTER.MA.US](http://WWW.MANCHESTER.MA.US)

## YOUTH TENNIS DIRECTOR/INSTRUCTOR SUMMER 2021

The Manchester Parks & Recreation Department is now accepting applications for the position of Tennis Director/Instructor for the Summer 2021 season.

### Duties:

Under the direction and supervision of Director of Parks & Recreation, the Tennis Director is responsible for planning, designing and instructing Tennis Lessons for the Manchester community. Position will also oversee 2 other youth tennis instructors and will be responsible for submitting weekly time sheets for all tennis employees.

Period of Employment: July 12th - August 20th. Classes are held Mondays - Thursdays from 1:45 p.m. - 5:30 p.m. with any rainy day classes made up on Fridays. Classes are held in 2 week increments of 8 lessons each.

### Minimum qualifications

The successful candidate will be an enthusiastic teacher with demonstrated knowledge of tennis and must have at least 3 years of previous teaching experience. Current First Aid and CPR Certification or willing to obtain. Tennis Pro Certification is preferred and Certificate of Completion of a USTA Recreational Coaches Workshop advantageous. Applicants must be at least 21 years of age.

The rate of pay for this position is \$20.00 per hour.

Applications may be found on our website at <http://www.manchester.ma.us/recreation> and click on Employment Opportunities. Applications will be accepted until the position is filled. For more information, contact Cheryl Marshall, Director of Parks & Recreation at 978-526-2019.