

ADDENDUM NO. 3
TO
INVITATION FOR PROPOSALS AND CONTRACT
REQUIREMENTS
FOR THE
MANCHESTER-BY-THE-SEA DEPARTMENT OF PUBLIC WORKS ADVANCED
METER INFRASTRUCTURE (AMI) FY 25 METER REPLACEMENT
WP PROJECT NO. 21897



Kevin Garvey
2/13/2025

PREPARED BY:
WRIGHT-PIERCE
78 BLANCHARD ROAD, SUITE 404
BURLINGTON, MA 01803
978.416.8000 | WRIGHT-PIERCE.COM

**MANCHESTER-BY-THE-SEA DEPARTMENT OF PUBLIC WORKS ADVANCED
METER INFRASTRUCTURE (AMI) FY 25 METER REPLACEMENT**

ADDENDUM NO. 3

WP PROJECT NO. 21897

As a point of clarification, it should be understood that the Contract Documents govern all aspects of the project. Discussions held over phone or email are informal and informational only. All official changes to the Contract Documents are made only by addenda. The following changes and additional information are hereby made a part of the Contract Documents:

CHANGES TO THE INVITATION FOR PROPOSALS

Appendix C – Technical Specifications

Delete “Contractor” from page 5 section III as shown in strikethrough below and replace with “Proposer”:

1. Section III Proposing Procedure

*Each proposal must include a non-collusion form, proposal form, tax compliance certificate, reference form, W-9 tax form, and ~~contractor~~ **proposer** certification form, all of which are attached.*

QUESTIONS AND ANSWERS

Questions from the Proposers received by Email:

1. *Q: Is Manchester-by-the-Sea’s CIS billing platform a cloud based solution (SaaS) or a locally hosted/on premise solution? If SaaS, please state which data center*

A: CBSW is On-Premise solution. Meaning it is locally installed.

2. *Q: Is the CIS platform capable of automated data synchronization with the AMI Head End System via an API or FTPS server?*

A: Yes, you can purchase a module that will transmit an AMI file daily via SMTP

We received several questions regarding coverage, accountability, costs, monitoring, reporting, audits, and meter strainers. These requirements are either covered in the IFP or are not relevant to the selection process for vendor rankings with the exception of these items presented for further clarification:

1. Network Coverage

Network coverage needs to be achieved in 100% of the Town.

2. Vendor Accountability

Accountability shall be included in costs and assumed to be resolved as part of these costs. Any additional costs incurred by the Town for failure to meet the required performances in the IFP will be compiled and billed directly to the vendor above and beyond proposed costs.

3. Change Orders, Work Orders, Prevailing Wages, and Certified Payrolls

If these items are not specifically called out in the IFP then it is not part of the evaluation criteria.

4. Meter Strainers

If the proposed meter exceeds the AWWA meter standards listed in the IFP and will not affect the performance over the anticipated lifetime of the meter then the Town will allow meters without a strainer.

5. Pilot Program

A small pilot program has already been completed prior to the IFP.

6. Customer Portal Residential Training

Upon selection, educational resources will be required to be provided to residents regarding operations and features of the customer portal.

END OF ADDENDUM No. 3