



**MANCHESTER-BY-THE-SEA PARKS AND RECREATION DEPARTMENT**  
**TOWN HALL – 10 CENTRAL STREET, MANCHESTER-BY-THE-SEA, MA 01944**  
**recreation@manchester.ma.us www.manchester.ma.us**  
**Phone: 978-526-2019**

**SINGING BEACH NON- PROFIT USER GROUP REQUEST FORM**

**Today's Date:** \_\_\_\_\_

**Group's Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Cell/Mobile Phone:** \_\_\_\_\_

**Contact Person's Email Address:** \_\_\_\_\_

**1. Date(s) Requested:** \_\_\_\_\_ **Time of Use:** \_\_\_\_\_ **Group Size:** \_\_\_\_\_ **# of Vehicles:** \_\_\_\_\_

**2. Date(s) Requested:** \_\_\_\_\_ **Time of Use:** \_\_\_\_\_ **Group Size:** \_\_\_\_\_ **# of Vehicles:** \_\_\_\_\_

**3. Date(s) Requested:** \_\_\_\_\_ **Time of Use:** \_\_\_\_\_ **Group Size:** \_\_\_\_\_ **# of Vehicles:** \_\_\_\_\_

**4. Date(s) Requested:** \_\_\_\_\_ **Time of Use:** \_\_\_\_\_ **Group Size:** \_\_\_\_\_ **# of Vehicles:** \_\_\_\_\_

**\*\*\*Fees:** \$150.00 per bus/van per day requested. Groups are accepted on Mondays – Fridays between Mid June & Mid August. Group reservations should be made with as much notice as possible. We do limit the number of groups that we accept each day. Checks should be made payable to the Manchester Parks & Recreation Department. Final payments are due at least **one week** in advance of the groups' trip unless other arrangements have been made in advance.

**All groups must be in compliance with Christian's Law, which was enacted in July 2012. Details of this law can be found at:**  
<http://malegislature.gov/Laws/SessionLaws/Acts/2012/Chapter153>

*I am applying to bring my group to Singing Beach and I have read the Singing Beach Rules and Regulations and agree to abide by them. In absence of signature, payment of fee signifies my understanding and acceptance of all Rules and Regulations.*

\_\_\_\_\_  
Signature of Contact Person

\_\_\_\_\_  
Date