



**Request for Qualifications (RFQ)**  
**Engineering Services for WWTP Upgrade**  
**Town of Manchester by the Sea, Massachusetts**

**ADDENDUM #2**

**RFQ DUE DATE: Tuesday, January 14, 2025 @ 11:00am**

**Please see the below clarifications:**

- The date questions will be received by the Town is extended to January 7, 2025. Questions received after that date may not be answered.
- Construction phase (GS & RE) services are not included in the base scope and not included in the proposed not to exceed fee of \$400,000. Bidding shall be included. Proposed hourly rates for construction phase professionals shall be included on the hourly rate sheet for reference.
- See below links for additional resources/reports relevant to the proposed work at the WWTP. Reports can be found on the DPW Reports and Information webpage.  
<https://www.manchester.ma.us/695/DPW-Reports-and-Information>
  - WWTP Decommissioning Alternatives  
<https://manchester.ma.us/DocumentCenter/View/4953/MBTS-Decommissioning-Memo-06-30-21>
  - 2018 WWTP Report  
[https://www.manchester.ma.us/DocumentCenter/View/2596/Waste\\_Water\\_Treatment\\_Plant\\_Report\\_2018](https://www.manchester.ma.us/DocumentCenter/View/2596/Waste_Water_Treatment_Plant_Report_2018)
  - 2016 CWMP  
[https://www.manchester.ma.us/DocumentCenter/View/2598/Comprehensive\\_Waste\\_Water\\_Management\\_Plan\\_2016](https://www.manchester.ma.us/DocumentCenter/View/2598/Comprehensive_Waste_Water_Management_Plan_2016)
  - 2021 Supplemental CWMP  
<https://ma-manchesterbythesea.civicplus.com/DocumentCenter/View/4801/MBTS-CWMP-Supplemental-Report-July-2021?bidId=>
  - 2023 Coastal Vulnerability Action Plan  
[https://www.manchester.ma.us/DocumentCenter/View/8178/MBTS-Coastal-Vulnerability-Action-Plan\\_FINAL?bidId=](https://www.manchester.ma.us/DocumentCenter/View/8178/MBTS-Coastal-Vulnerability-Action-Plan_FINAL?bidId=)
  - 2023 Facilities Master Plan  
<https://www.manchester.ma.us/DocumentCenter/View/8171/MBTS---Facilities---Tetra-Tech-Facilities-Master-Plan---Nov-2023---FINAL?bidId=>

**YOU MUST ACKNOWLEDGE THIS ADDENDUM IN YOUR SUBMISSION**

Greg Federspiel, Town Administrator  
Chuck Dam, PE Director of Public Works  
Nathan Desrosiers, PE Town Engineer & OPM