

TOWN OF MANCHESTER BY THE SEA, MASSACHUSETTS

REQUEST FOR PROPOSALS FOR  
WATER TREATMENT AND WELL SUPPLY AND SUPPLY  
SERVICES  
OPERATION, MAINTENANCE AND MANAGEMENT

RFP Issued: November 19, 2018

Pre-Proposal Conference:  
10:00 AM, November 28, 2018

Proposal Due Date: 2:00 P.M. Local Time, December 19, 2018

ADDENDUM NO. 3

The following modifications and/or additions and/or alterations to the above-referenced Request for Proposals are to be considered by the respondents in the preparation of their proposals.

Inclusion of this Addendum must be acknowledged by inserting the addendum number and date on Business Proposal Form A-1 Form of the Transmittal Letter.

Failure to acknowledge any and all addenda in the above specified Transmittal Letter may be cause for rejection of the bid by the OWNER on the grounds that it is not responsive to the requirements in the Request for Proposals.

Please review the following questions and answers:

Q1: The Price Proposal Forms provide for three (3) Proposal scenarios identified as  
Form P-1-----5-Year Term  
Form P-1A-----10-Year Term  
Form P-1B-----20-Year Term

Each form asks for Base Compensation Pricing (First Contract Year). Is it the Town's desire to only have the 1<sup>st</sup> Year price listed for each term or the 5-year, 10-year or 20-year total price rolled up?

A1: The First Contract year will be 15 months. Year 2, 3, 4 , 5 etc. will be normal fiscal years.

Q2: Addendum #2 confirms the 1<sup>st</sup> Year budget year or FY is April 1, 2019-thru-June 30, 2020 or 15 months.

Please confirm that the 1<sup>st</sup> year budget provided to the Town is 15 months rather than 12 months.

EX: An example of a 15-month impact is the R&M account funded by the Town at \$50,000 for 12 months. The 1<sup>st</sup> year of this contract will now have a pro-rated budget of \$62,500 (15 months)

A2: Yes, the 1<sup>st</sup> year budget provided to the Town will be 15 months rather than 12 months.

Q3: Addendum #2, Q18 & A18;

Is it the Town's intent to pay for those Outside Laboratory sampling costs related only to Lead & Copper Sampling or the entire costs for laboratory analysis?

A3: It is the Town's intent to pay for Outside Laboratory sampling costs only related to Lead & Copper sampling.

