



Manchester-by-the-Sea

TOWN REPORT 2008

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ANNUAL REPORT For The Year 2008

In Memoriam

Richard L. Hull

Gertrude R. Finlay

Joseph A. Thibodeau

Willard H. Dame, Sr.

Patrick J. Noonan

Larry L. Larsen

Terese Doucette Mulvey

Grace A. Hall

Frederick Strenz

Town Report edited by Beth Heisey and Town Hall Staff

Front Cover: View of Tuck's Point Rotunda. Photo courtesy of Dick Costello.

Back Cover: MERHS Football Team. Photo courtesy of Hockmeyer Studios.

The editors are grateful to those citizens who contributed photographs to the 2008 Town Report.

**The Cricket Press, Inc.
Manchester, Massachusetts**

2008

COMMITTEE MEMBERSHIPS 2008-2009

Position/Board Members...Term Expires

(Chairs shown in **boldface**)

1. ELECTED OFFICIALS

Assessors, Board

Jude Flynn	2009
Jeremiah J. Noonan, Jr.	
William B. Frothingham, Jr.	2011

Constables

Joseph P. Aiello	2010
G. David MacDougall	2010
Stephen T. Driscoll	2010

Housing Authority

Jane H. Metrano	2010
Marc A. Bliss	2011
John F. Kenney	2012
Bruce A. MacDonald	2013

Library Trustees

Timothy Browne	2009
Dorothy H. Jodice	2010
Richard L. Rogers	2011

Moderator

Alan Wilson	2009
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Planning Board

Robert N. Atwater, Jr.	2009
Kurt Melden	2009
Richard N. Blau	2010
Carroll Cabot	2010
Peter Willwerth	2010
Loren G. Coons	2011
Maria Menendez	2011

School Committee

Ann Cameron	2009 (E)
Anton Giedt	2009 (M)
Susan Coviello	2010 (E)
Morgan D. Evans	2010 (M)
Ann W. Harrison	2010 (M)
Susan M. Beckmann	2011 (M)
Alva Ingaharro	2011 (E)

Selectmen, Board of

Thomas P. Kehoe	2009
Susan W. Thorne	2010
Mary M. Hardwick	2010
Bryan S. Gubbins	2011
Lee B. Spence	2011

APPOINTED OFFICIALS

Action, Inc. Representative

Gretchen Wood	2009
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ADA Committee

Lisa Bonneville	2009
Gretchen Wood (coordinator)	2009
Marion Hall	2010
Kathy Bacsik	2011
David Shankman	2011
Laurie Werle	2011
Town Administrator (<i>ex officio</i>)	

Animal Inspector

Robert Steach	(Board of Health Appointment)
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Appeals, Board of

James T. Brown	2009
Darrell Aldrich	2010
Mary Jo Feuerbach	2010
Victor Koufman	2011
Timothy Walsh	2011
Pierre C. Rumpf (1st alternate)	2010
Joseph L. Demeo (2nd alternate)	2011

Bike/Pedestrian Committee

Terry Cowman	2009
Morgan Evans	2009
John Carlson	2010
Todd Clark	2011
David Schuh	2011

Building Inspector

Paul Orlando	2010
--------------	------

Cable Access Corp. Rep.

Paul Jermain	2009
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Cape Ann Regional Planning Committee

Emergency Response Coordinator	
Thomas P. Kehoe	2009

Chebacco Woods Land Management Committee

(H) Hamilton (M) Manchester	
(M) Steve Kenney (<i>ex officio</i>)	
(H) Virginia Cookson	2008
(H/M) Susanna McLaughlin	2009
(M) Ralph Smith	2010
(H) Rick Vancisin	2010
(M) Charles W. Kellogg, II	2011

Community Preservation

Nina Adams (at large)	2009
Lars Swanson (Finance Committee)	2009
Axel Magnuson (historic resources)	2010
Vacant (Housing Authority)	2010
Peter Willwerth (Planning Board)	2011
Christopher Wood Kelley (Parks & Rec.)	2011
David Kahle (Con Com)	2011

Conservation Commission

Thomas Walker	2009
Rob Hoyle	2009
Paul Cullinane	2009
Steven Jaworski	2010
David Kahle	2010
Jens Kure-Jensen	2011
Amy C. MacF. Burbott	2011

Council on Aging

Steven Gillespie, MD	2009
Robert Howard, DMD	2009
Linda C. Kiley	2010
Janet Groth Turner	2010
Joslyn Becker	2011
Su Kwedor	2011
Marie Lopresti	2011
Susana Thompson	2011

Cultural Council		
Donna Dussault	2009	
Pamela Grady	2009	
Doris Henderson	2009	
Kenneth Henderson	2009	
Juliet Chamberlain	2010	
Michael Gates	2010	
Teresa Weinheimer	2010	
Downtown Improvements Project Committee		
Carroll Cabot	2009	
Andrew Harris	2009	
Ben Rossi	2009	
Emergency Mgmt. Dir.		
Andrew Paskalis	2012	
Finance Committee		
James Carr	2009	
John Croft	2009	
George Putnam, III (appt. by Town Moderator)	2009	
Paul Sullivan	2009	
Jay E. Bothwick, Chair (appt. by Town Moderator)	2010	
Sam Martin	2010	
Vacant	2011	
John Kenney	2011	
George A. Herbster (appt. by Town Moderator)	2011	
Fire Chief		
Andrew Paskalis	2012	
Gas/Plumbing Inspector		
Joseph Guzzo	2010	
Harbor Advisory Committee		
Gordon Abbott, Jr.	2009	
Paul Dozier	2009	
Joseph Lombardi	2010	
Diane Rodier	2010	
Karen Smith Crawley	2011	
Douglas Heath	2011	
Bruce Journey	2011	
Harbormaster		
Police Chief McKiel	2009	
Health, Board of		
John Adams, MD	2009	
Beverly Beauregard	2010	
Leslie Nitkiewicz	2010	
Peter B. Germond, M.D.	2011	
David Przesiek	2011	
Historic District		
John Graham (resident)	2009	
Donald Halgren (resident)	2009	
James O'Neill (realtor) Co-Chair	2010	
Michael Storella (resident) Co-Chair	2010	
Vacant (architect)	2011	
Robert Hofeldt (resident)	2011	
Meredith Tufts (Historical Society)	2011	
July 4th Committee		
Susan Harrington	2009	
Leanne Christopher	2010	
James Diedrich	2011 (July 31st)	
Michael Ray	2011 (July 31st)	
Joe Sabella	2011 (July 31st)	
Parks and Recreation Director	(<i>ex officio</i>)	
Manchester Coastal Stream		
Lotte Calnek	2009	
Francie Caudill	2009	
Lynda Fatalo	2009	
Susan Purser	2009	
Katharine Culhane	2010	
Michele Kulick	2010	
Patricia Mitchell	2010	
Carolyn Kelly	2011	
Jessica Lamothe	2011	
Joan Nesbit	2011	
Katharine (Kate) Newhall	2011	
Masconomo Park		
Kelly M. Blagden	2009	
Lise Koufman	2009	
Pauline Runkle	2009	
Ellen H. Cross	2010	
Jane Gardiner	2010	
Sara Levensohn (co-chair)	2010	
Kris Moroney	2010	
Faith Emerson (co-chair)	2011	
Tanya Stubbs	2011	
Town Administrator	(<i>ex officio</i>)	
Memorial Day Observance		
American Legion	2009	
Legion Auxiliary	2009	
M.A.P.C. Representative		
Richard Blau, Planning Board	2010	
Maria Menendez (alternate)		
MBTA Advisory Board		
Vacant		
North Shore HOME Consortium Representative		
Joanne Graves	2009	
N.S. Reg. Voc. School Rep.		
Joseph Sabella (Appointed by Town Moderator)	2009	
North Shore Task Force Rep.		
Maria Menendez, Planning Board	2010	
Parking Clerk		
Gretchen A. Wood	2010	
Playing Fields Committee		
Manchester Appointees		
Tom Arntsen (M/E Little League)		
Greg Blagden (M/E Soccer)		
Sandy Bodmer-Turner (At Large)		
Matt Casparius (Recreation Staff)		
James Doucette (M/E Jr. Hornets)		
Tony Giedt – Co-Chair (School Committee)		
Tom Kehoe – Co-Chair (Manchester Selectman)		
Hardy Nalley (MERSD Athletic Director)		
Essex Appointees		
Paul Goodwin (Essex DPW Superintendent)		
Jeff Jones (Essex Selectman)		
Tim O'Leary (School Bldg Com.–		
Jessica Lamothe, Alternate)		
Richard Trembowicz (At Large – Essex)		
Sue Taylor (M/E Softball)		
Registrars, Board of		
Lauren Gudonis	2009	
Eileen Buckley	2010	
Gary P. Giusto	2011	
Gretchen Wood	(<i>ex officio</i>)	

Safety Committee			
Allan Kirker	2009	Town Clerk	
Jonathan Happel	2009	Gretchen Wood	2010
Ron Matthews	2009	Treasurer/Collector	
Town Administrator	2009	Caroline Johnson	2010
DPW Director	2009	Tree Warden	
Sealer of Weights/Measures		Thomas Henderson	2009
Richard Malaquias	2011	Tuck's Point Comm.	
Seaside One Committee		Michela Hirnak	2009
John Jay Huss	2009	Elizabeth (Betsy) Winder	2009
Thomas Durkin	2010	Anthony Bullock	2010
James Doucette	2011	Kelly Laspesa	2011
		Tom Pallazola	2011
		Mary Van Note	2011
Shade Tree Management & Pest Control		Welcome to Manchester	
Mark Hammond	2009	Monika Congdon	2009
Shellfish Constable		Ginny Germond	2009
Thomas Henderson	2009	Judy Shipman	2009
Singing Beach Committee		Helen Eaton	2010
Paul Barclay	2009	Johanna Ross	2010
Robert Coyne	2009	Jenny Bernard	2011
Pamela Crehan	2009	Margaret Maher	2011
Paula F. Foley	2009	Alyson O'Regan O'Hara	2011
Olga Hayes	2009	Winthrop Field Committee	
Carolyn O'Malley	2009	William Bonaccorso	2009
Chris Shea	2009	Brenton Dickson	2009
Surf Park Representative		Michael Chapman	2010
Parks and Recreation Director Casparius	10/2/09	Gar Morse	2011
Town Accountant		Richard Puchniak	2011
Charles Lane	2010	Wiring Inspector	
Town Administrator		Joseph Novello	2010
Wayne C. Melville	3/31/09		

DIVISION 4 NORTH CHAMPIONS



MERHS Co-Captains Dani Ciccone and Alex Arntsen hold the Division 4 North Championship trophy surrounded by the rest of the team after a victory against Mt. Alvernia High School at Salem State College on Friday, March 7th.

ANNUAL REPORTS



Members of the Board of Selectmen (left to right): Mary Hardwick, Sue Thorne, Tom Kehoe, Lee Spence and Bryan Gubbins

BOARD OF SELECTMEN

Lee Spence was elected to the Board of Selectmen filling the slot created by the decision by Jack Shea not to seek another term. We wish to thank Jack for his leadership and years of service to Manchester. The Board re-organized with Sue Thorne as Chair and Tom Kehoe as Vice Chair.

Budget: The Board of Selectmen presented a budget of \$11,648,710, up 4.2% to the April Annual Town Meeting. The budget process was once again dominated by rising employee benefit costs, escalating utility costs, and our growing concern over the declining economic environment which all municipalities are facing.

Studies: The Board continued its program of management studies with a study of the Fire Department. The results of this study will be presented to the Board and where possible and financially feasible, the Board will consider implementing recommendations contained in the final document. We also contracted for a Personnel Compensation Study. The Board

implemented two significant recommendations from last year's DPW Study. We reorganized the Department to provide improved supervision and a clear chain of command and we purchased a new loader which promises to save the Town a great deal of money and pay for itself over the next few years.

Employee and Volunteer of the Year: The Board selected Don Towle as the 2007 Employee of the Year and Adele Ervin as the 2007 Volunteer of the Year. Don celebrated his 50th year working in the summer playground program. Adele has worked as a volunteer for many years at Town Elections and Town Meeting. A recognition ceremony and reception was held at the Trask House in April.

Infrastructure Issues: The considerable aging of the Town's water and sewer infrastructure continues to be of concern. Through the efforts of Steve Kenney, DPW Director, significant reductions of inflow and infiltration to the sewer treatment plant were corrected at Beach Street and also in the Rockwood Heights area. This work was funded by appropriation at a

Special Town Meeting in November and resulted in a \$.60 increase in the sewer rates to \$12.05 per 100 cubic feet for the last two quarters of the fiscal year. Sewer rates are high and extremely sensitive to increased spending. An expenditure of \$100,000 will currently add \$1.00 to the sewer rate. The Board announced its intention to appoint a Sewer Task Force to evaluate the present cost sharing policy between the tax rate and the sewer rate as we face millions of dollars in sewer work over the next few years. Lightning struck our Water Treatment Plant on a Thursday afternoon in the early fall, shutting down the plant for several days. The Board put a voluntary water restriction in place, ran the Lincoln Street well pump continuously and we managed to maintain water supply and pressure for drinking water and fire protection throughout the emergency. After many years of debate, Pipeline Road between Rte 128 and the Transfer Station was paved.

Pine Street: Issues around a 50-year-old burn dump on upper Pine Street surfaced and are in the process of being addressed by the Board. We have been notified by the Massachusetts Department of Environmental Protection that we are one of several responsible parties, which lead us to hire a Licensed Site Professional to address the preliminary engineering and required reporting to DEP. It is clear that the Town faces a multi-million dollar cleanup and that costs will be significantly reduced if we purchase the affected properties. We intend to provide an update to Town Meeting in April.

Review of Rules, Regulations and Policies: The Board had a busy schedule throughout the year reviewing rules, regulations and policies. We developed a handbook for new appointed volunteers covering the Open Meeting Law, the Conflict of Interest Law, and many Manchester policies and practices. We developed a policy for the appropriate recognition of retiring employees. We instituted a practice to address the hours and means of “off-hour” access to Town Hall. We had considerable dialogue with the Schools to address neighborhood parking issues, especially during the new school construction period. We developed a policy designed to assist the Fourth of July

Committee with enforcement of practices consistent with a family oriented event.

Essex County Club and Lincoln Street Well: Town Meeting authorized the Board of Selectmen to negotiate a resolution with the Essex County Club to a century-old inadvertent encroachment onto Town-owned property in the area of the Lincoln Street well. An agreement involving an exchange of easements and other consideration has been reached and will be presented to the Town Meeting for approval.

Awards: For the second year in a row Manchester was awarded the e-government award by Massachusetts Common Cause for our web site content and commitment to open government. The Board awarded six Manchester Chairs to retiring Town officials and long-term employees. Four individuals were recognized and accepted their Chairs in public ceremonies. Jack Shea was recognized for six years on the Board of Selectmen; Alan Gilson for 41 years as a police officer, Phil Gauthier for 38 years in the DPW, and Joe Aiello for 31 years as a police officer. Sue Thorne was recognized as Manchester’s Unsung Heroine by the Massachusetts Commission on the Status of Women. We are grateful for Sue’s leadership and tireless volunteer work on behalf of the citizens of Manchester.

The Board wishes to thank the many volunteers who offer their time and expertise and who are essential to the operation of good town government. Special thanks are extended to Beth Heisey and Denise Samolchuk for their invaluable assistance not only in the office but also at many and often late night meetings.

BOARD OF ASSESSORS

The Board of Assessors has established as of January 1, 2008, for Fiscal Year 2009, which begins on July 1, 2008 and ends on June 30, 2009 the following assessed values for the town, as required by law.

FY2009 - Real Estate & Personal Property	
Residential Property -	
2141 parcels -	\$2,059,975,505
Commercial Property -	
103 parcels -	91,046,836

Industrial Property	
14 parcels -	6,306,000
Personal Property -	
135 accounts -	39,517,900
Total Taxable -	
2393 par/acc. -	2,196,846,241
Exempt Property -	
340 parcels -	173,501,500
Tax Rate per \$1,000 of value -	\$8.25
Total Taxes Raised -	\$18,123,981.50

FY2008

Real Estate & Personal Property

Exemptions approved

(elderly,veterans,blind,etc.) - 46

Abatement applications filed - 21

Personal Property apps. approved - 0

Personal Property apps. Denied - 2

Real Estate apps. approved - 9

Real Estate applications denied – 9

Withdrawn – 0

Deemed Denied – 1

Motor Vehicle & Boat Excise

2008 Motor Vehicle Excise abatements - 231

FY08 Boat Excise abatements - 35

We would like to remind taxpayers, if they have any questions about Motor Vehicle Excise, Boat Excise, Real Estate or Personal Property assessments to call our office at 978-526-2010 or visit our web site at www.manchester.ma.us. We have our maps and assessment records on-line. They can be accessed through the web site.

FY2010 is a Revaluation year and there will be a lot of activity with commercial properties being reinspected, personal property accounts being inspected and residential properties that have not been inspected for 9 years being remeasured and interior inspections done. The Board of Assessors asks for your cooperation in order for this to be done in a timely manor. Any questions or comments can be addressed by calling the office at the number listed above. Thank you.

William B. Frothingham, Jr., Chairman



Town Clerk Gretchen Wood stands with Adele Ervin, Volunteer of the Year, and Don Towle, Employee of the Year. Alongside Don is Matt Casparius, Parks & Recreation Director.

BICYCLE AND PEDESTRIAN COMMITTEE

As safety is our main mission, the Bike and Pedestrian Committee (BPC) continues to work with Town officials and residents to make Manchester-by-the-Sea safer for bicyclists, pedestrians, and motorists.

We are concerned about students commuting to school, especially during the construction of our new Middle/High School scheduled for completion this year. We thank the School, Police, DPW, and the volunteer crossing guards for their continued support and encouragement of non-car school commutes. We still look forward to working with the School Building Committee in support of biking and walking to school through non-car friendly site planning and construction.

The 8th annual *Bike and Walk to School Week*, held in April, was another smashing success! Trek's bike donation greatly pleased 3rd grader Brittany Donahue when she won the raffle held for the Memorial School class with the highest student participation. We thank Seaside Cycle for supporting the bicycle give away by fitting the bike out for Brittany. We also thank

the other *Bike and Walk to School* supporters including Beverly National Bank, Cape Ann Savings, Sovereign Bank, Sports Medicine North, the Manchester Memorial PTO, Manchester Hardware, and Captain Dusty's. This week long event highlights the many benefits of biking and walking to school. It also serves to remind the Committee of the sidewalk, crosswalk, and safety guard requirements that should be in place to make this into more of a full time program. We acknowledge the wide cross-section of the Community that gets involved in making this program a huge success.

In June, we again sponsored the Police Bike Rodeo with its focus on bike safety and bike handling skills. This year over 80 bike helmets, obtained with community donations through Seaside Cycle, were fitted and provided to Memorial School students. The kids' bike races, long a staple at this event, could not be hosted due to the unavailability of appropriate field space but promise to be back for 2009. This was the seventh year for this event which features safety lessons in a fun environment.

On Wednesday, October 8th, the Bike and Pedestrian Committee, in conjunction with the



4th Grade Students of Manchester Memorial display a portion of the helmets found unsafe and replaced by Sergeant Swallow of the Manchester Police and the Manchester B&P Committee.

Manchester Police Department and Manchester Memorial Elementary School staff, participated in the *International Walk to School Day*. With the help of Town residents volunteering as crossing guards, children had a safe route going to and coming from school. Over 60% of the children who attend Manchester Memorial walked or biked to school that day.

The Bike and Pedestrian Committee met with representatives from the Massachusetts Safe Routes to School Program to request additional bicycle safety training and to add Manchester to the list of towns requesting funding from the State to increase the safety of the routes children take to and from school.

CHEBACCO WOODS LAND MANAGEMENT COMMITTEE

The Chebacco Woods Land Management Committee received a \$25,000 grant in 2008 from the Manchester Community Preservation Committee to do trail work in the eastern half of The Woods. Stendahl Tree Service cleared trees and limbs from the main trails. R.B. Strong built a ramp and bridge to enable easier entrance into the eastern half and laid wood chips to mark many trails more clearly. Committee Member Sue McLaughlin continued to conduct quarterly walks, but the Committee has voted to discontinue these walks due to lack of interest. Most visitors now know the trail network quite well. Ms. McLaughlin also supplied the Kiosk at the main entrance with maps and dog bags and regularly emptied the garbage can there. Final work was completed in the western half of The Woods; this work was made possible by a \$25,000 grant last year from the Hamilton Community Preservation Committee. The Land Management Committee seeded various sections of the renovated trails with grass used by the Commonwealth to discourage erosion along state highways. The Committee deposited \$4,000 with each town paid by the producers of the motion picture "The Proposal". The Committee spent many hours obtaining approval of legal documents used to permit filming in The Woods as well as additional hours supervising set up and clean up of the area used for filming. Finally, Town Meetings in both towns again approved the proposed land swaps stemming

from two large encroachments in The Woods. The second approvals were made necessary by a technicality in the swap approval process at the state level.

Ralph C. Smith, Chair

COASTAL STREAM TEAM

The Manchester Coastal Stream Team is a Town Committee that serves as the local task force for Salem Sound Coastwatch. We focus our efforts on maintaining and improving the water quality and habitats of Manchester's coastal waterways.

Over the summer our group worked in collaboration with Salem Sound Coastwatch to continue monitoring the tidal areas of Black and White Beaches for marine invasive species. We also conducted water collections biweekly in five locations that flow into Kettle Cove in order to gather information regarding possible sources of bacterial contamination. There were some elevated levels that concerned the group so we hope to work with the Board of Health to further investigate to try to improve the situation.

In 2008 we continued several ongoing projects including our 10 year cooperation with the DPW to open the tide gate in the spring to encourage smelt runs in Sawmill Brook; joining the Community Center on their town-wide clean-up effort with a focus at Black and White Beaches; and clearing of the invasive purple loosestrife at Dexter Pond to allow native species to flourish. The Stream Team also continues to promote environmentally safe garden and lawn care by publicizing regional workshops and sources for informational materials.

We installed a "Save our Stream" sign along Causeway Brook and have several others ready to go up when the ground has thawed.

We always welcome residents interested in our activities. Our meeting dates can be found on the Town's Web site calendar.

COMMUNITY PRESERVATION COMMITTEE

Axel Magnuson has been elected as Chair of the Community Preservation Committee replacing Joe Sabella who had served on the Committee since its creation in 2005 and as its

Chair since 2007. During the time of his membership the Committee submitted 14 projects to the Town for approval. Mr. Sabella was part of the initial planning to have Manchester adopt the Community Preservation Act (CPA) and particularly had been involved in efforts to secure more recreational playing fields in Town. The Committee would like to express its thanks for his long involvement with this and other Town activities.

There are other changes on the Committee with five new appointments: David Kahle, is a member of the Conservation Commission and represents them; Peter Willwerth, a lifelong resident, represents the Planning Board; Axel Magnuson is an at-large member representing historic resources; Woody Kelly will represent parks and recreation; And Lars Swanson represents the Finance Committee. The previously appointed member, Nina Adams, is an at-large member appointed by the Selectmen.

The Community Preservation Act raises funds through a local property tax surcharge – in the case of Manchester, amounting to one-half percent - to acquire open space, preserve historic spaces, increase affordable housing and improve recreation facilities. The Committee has funded 14 projects with a total value of \$443,000. The local surcharge revenues are then matched with money from a statewide trust fund. This match to the Town amounted to \$183,000 over the last three years.

This year, the State match was 65% while next year it is anticipated that the match will be 35% because of declining receipts from the Registry of Deeds which funds the CPA. A bill is pending in the legislature to stabilize the match at 75%.

Last year the Committee recommended appropriation for monies for several projects. The historic documents project has advanced with restoration of many of the Town's early records and the creation of a stable storage environment. Trails for year-round use have been restored and created in the Chebacco Woods using Open Space Funds and funds from the Town of Hamilton. The chain link fence at Union Cemetery has been replaced with granite and chain and other restoration activities are underway. A recreational facility master plan to

plan for long-term athletic needs has been completed, is being reviewed by the Manchester-Essex Playing Fields Committee and will be released shortly. The assessment of the immediate and long-term preservation of the Tuck's Point Rotunda is expected shortly and work put out to bid upon its completion.

This year's recommendations will include funding for the second phase of restoration of the Crowell Chapel. With the extensive and long-delayed roof repairs completed, re-pointing of the exterior masonry and restoration of the stained glass window frames is the next thing to be done to insure that there is no further interior water damage to the walls of this beautiful historic structure.

The Committee has identified a number of projects that the Town has put on its capital projects list that may be fully or partially funded through the Community Preservation Fund and will speak to those at Town Meeting.

CONSERVATION COMMISSION

The Conservation Commission conducted 19 meetings and continued its regulatory and non-regulatory activities in the year 2008. The Commission reviewed various projects under the Massachusetts Wetlands Protection Act, the Rivers Protection Act, the Stormwater Management Regulations and the Town Wetland Bylaw. The Commission issued 18 Determinations of Applicability, 18 Order of Conditions & Permits, 2 denials, 14 Certificates of Compliance, 3 Enforcement Orders and 2 Emergency Certifications. Numerous violations were investigated and most were quickly brought into compliance through cooperation with the violators.

Nearly half of the Commission's 2008 meetings included matters associated with the Manchester Essex Regional School District. In October 2007, the Commission issued a denial for tennis courts in the Riverfront Area. The denial has been appealed and the Department of Environmental Protection issued a Superceding Order allowing the courts to be placed in front of Memorial School. A citizens' group has appealed DEP's Superceding Order. The School District has reapplied for the tennis courts under the local by-law as they await DEP's deci-

sion.

In 2007, the Commission commissioned Metcalf and Eddy of Wakefield to perform a hydrologic study of Millets Brook and Sawmill Brook with a focus on flooding and culvert size issues. Metcalf and Eddy presented its findings in a report and a presentation to the public in early 2008.

In 2008, the Commission lost two members and gained three new members. The Commission said good-bye to Diane Drapeau and Mike Dingle. The Commission welcomed Rob Hoyle, Amy Burbott and Steve Jaworski. Paul Cullinane continued to chair the Commission and attended the annual meeting between the Board of Selectmen and the committee chairmen. The Commission members and the Conservation Administrator participate on other committees, work cooperatively with other boards, and regularly attend informational workshops and con-

ferences to keep up with current regulations, procedures, and strategies for effective resource and conservation area management.

Paul Cullinane, Chair

Jens Kure-Jensen, Vice Chair

COUNCIL ON AGING

Manchester has a senior population of approximately 1366; this breaks down to one out of every four people in the Community being over 60 years. The focus of this department is to continue our mission of developing more far-reaching programs to meet and serve the ever-increasing needs of our senior citizens.

The following are some of the highlights of the services provided in 2008:

- Monthly catered "Lunch of the Month" for 40 senior citizens.
- Provided 1,272 units of transportation to senior and disabled citizens.



Members of the newly formed Manchester TRIAD stop to pose for a photo following the ceremonial signing of the group's charter. Pictured are; Manchester Chief of Police Glenn McKiel, John Russell of the Essex County Sheriff's Department, Town Administrator Wayne Melville, Director of Council on Aging Nancy Hammond, Housing Authority Head Joanne Graves and Fire Chief Andy Paskalis. TRIAD is a partnership between the Sheriff and District Attorney, local fire and police departments, the Council on Aging and their supporting groups who focus on empowering, educating, and improving the safety, security and peace of mind of community seniors.

- Provided 215 units of outreach service to senior and disabled citizens.
- Delivered (by volunteers) approximately 3,000 “Meals on Wheels” to homebound seniors.
- Provided season tickets to North Shore Music Theatre for 15 senior citizens at a 35% discount.
- Sponsored several health and wellness seminars at The Community Center and The Plains.
- Held weekly Yoga & Chair Massage Programs funded by the Friends of the Council on Aging.
- Held swimming and indoor walking programs in partnership with Gordon College.
- Continued the StrongWoman exercise program twice weekly with 40 to 50 participants for each 12 week session.
- Annual Chicken & Rib BBQ at Tuck’s Point. Over 70 senior citizens attended.
- Summer Cookout at Tuck’s Point funded by The Friends of the COA. Over 100 seniors attended.
- Annual Holiday Luncheon at the American Legion Post 113 with more than 50 attending.
- Overnight trip to North Conway for 28 seniors.
- The COA newsletter is sent to over 1,000 senior citizens each month. The Friends of the Council on Aging fund the mailing and volunteers fold and label the newsletters.
- Provided Tax-Aide in a partnership with AARP and SeniorCare to approximately 35 senior and disabled citizens.
- Co-sponsored a Health & Wellness Fair with the Manchester Community Center.
- Provided SHINE (Serving Health Information Needs of Elders) counseling to over 140 seniors.

A very big part of the COA growth and success goes to approximately 95 active volunteers who donated thousands of hours in 2008. It is because of their many acts of kindness and their caring attitude that the COA is able to reach a greater than ever number of senior citizens in need.

Nancy A. Hammond

Director of Senior Services/C.O.A

CULTURAL COUNCIL

The Manchester Cultural Council continues to support different cultural programs which benefit the residents of our Town groups and organizations through our Community's \$4,000 allocation of grant funds from the Massachusetts Cultural Council Program.

We funded or co-funded programs for: the Manchester Public Library, the Manchester Historical Society, the Council on Aging, the 4th of July Committee, the Manchester Woman's Club, the Seaside Garden Club, the Manchester Singers and a summer concert in Masconomo Park during the Chamber of Commerce's Arts Festival. We funded, through our local non-grant funds, the traditional cane for the Elder Sisters Annual Luncheon Meeting.

We held our annual Sand Sculpture Competition in the summer and the annual Arts Gala in the fall titled “Scenes of Cape Ann” with a great variety of artwork by Manchester artists. We were entertained with music by Manchester harpist Sonja Page during the Arts Gala reception, which was enjoyed by everyone present. Also during the reception we honored the MCC members Doris Henderson and Kenneth Henderson for their dedication as they are finishing their sixth year of service on the Committee.

We continue sponsoring, as we have for the past several years, the bi-monthly rotating art exhibits by local artists at the Town Hall.

Michael Gates, Chair

FIRE DEPARTMENT

The 27 members of the Manchester Fire and Rescue Service include 13 Career and 14 Call Firefighters. Eight are Paramedics, thirteen are EMT B's and six are First Responders. Twenty-three members are Massachusetts certified Firefighters I/II. Joshua Butler was hired as a full time Firefighter/Paramedic. Mike Soucy and Kyle Benson were hired as Call Firefighters.

Fire and Rescue Service: The Manchester Fire Department responded to 893 calls for emergency service in 2008. These included 32 fire incidents, 60 hazardous condition and 435 emergency medical service calls. MFD responded to the communities of Beverly, Gloucester, Essex, Hamilton, Wenham and Ipswich for mutual aid. In addition to the

requests for emergency service the Department conducted 352 fire safety inspections, issued 317 permits, 100 child safety seat inspections and 55 record requests.

The Department continues to actively pursue and provide training opportunities to maintain the highest level of service and safety to our citizens. FF Jonathan McDiarmid and FF Butler successfully completed the Massachusetts Fire Academy Recruit School. Lt Jim Doucette completed MA Fire Officer I school. FF Jon McDiarmid also completed Paramedic School. Manchester Firefighters along with firefighters from four other communities trained under realistic fire conditions when a Manchester resident donated a structure for training purposes. Firefighters also trained in National Incident Management, Firefighting Practices, Rope Rescue, Trench Rescue, the Hazards of Carbon Monoxide as well as a water rescue drill on Singing Beach with the Police and Park and Recreation Departments. FF Paramedic Tim Crosbie coordinated EMS training in Infectious Control, Triage, Protocol Changes, CPR, EMT re-certification and the new electronic patient care reporting system.. FF David Forsythe continues to represent Manchester in the Massachusetts Corps of Fire Chaplains and spent time in Lunenburg, MA assisting the victims of this winter's disastrous ice storm.

The Department continues aggressive efforts in fire prevention and improving life safety. Town residents were invited to the Department's fifth annual Open House during Fire Prevention Week. The very successful event allowed residents of all ages to learn about fire safety, meet Sparky the Fire Safety Dog, tour the station, and share pizza. Lt. Grant, Captain Biggar, Lt Doucette, FF Driscoll, FF Happel and FF Pyburn held assemblies for about 400 students at the Memorial School on home evacuation and the fire safety program. Firefighters also presented a *Fire Safety Day* at the summer playground. Firefighters instructed several classes for residents to receive American Heart Association CPR certification. The Department continues working with business and homeowners in the upgrade of fire detection equipment and the installation of carbon monoxide detectors.

The Fire Department collected \$163,243 in fees during 2008. The Department received a \$5,299 MA Fire Equipment Grant and a \$3,800 Fire Safe Grant.

The Department participated in many Town events including: the Memorial Day Parade, the July 4th Celebration, Water Safety Day, Sidewalk Bazaar, Vehicle Day, the Halloween Program, Landmark School Health Fair, Library's Read a Book to Children Program and the Easter Bunny and Santa Claus rides. The Department held the Memorial Service to commemorate the seventh anniversary of September 11th to honor the victims of the 2001 attacks.

Emergency Management: Town employees and volunteers continue to meet and train with the other Cape Ann communities to prepare for a region wide response to a man made or natural disaster. A Pandemic exercise was held in Gloucester in March with the four Cape Ann communities. The following Town residents volunteer their time to train and be available in an emergency; Ray Biggar, Lotte Calnek, Sven Holch, Sue Pick, Dave Ryan, Sue Thorne, Shelia Parisien, Muffin Driscoll, Cindy Aldrich, Bill Canty and Tom Kehoe.

I would like to express my appreciation to the firefighters for their hard work, dedication, commitment to excellence, and professionalism in making Manchester a safer place. A special thanks goes to our citizen volunteers for their commitment in helping their neighbors in times of crisis. For myself and on behalf of the Department I would like to thank the Town for its continued support. We remind residents to practice emergency preparedness, make their homes safe from all hazards, have working smoke and carbon monoxide detectors, and an emergency evacuation plan. If you have any questions regarding this report or any safety concerns please call or stop by the fire station.

Andrew Paskalis, Fire Chief

FOURTH OF JULY COMMITTEE

Each year our Committee works very hard on the 4th of July Parade to present the best assemblage of floats, marching bands and neighborhood creations that come in many forms.

Every other year our funds are stretched to

present the fireworks display. Many contributions help provide this festivity and would not be possible without a majority of public funds and the many local businesses that are more than generous with their donations of funds and products.

This year we welcomed two new members to our Committee but would like to have many more volunteers serving on the Committee.

We would like to send a big “ Thank You “ to all who have supported us.

Joe Sabella, Chairman

BOARD OF HEALTH

The mission of the Manchester-by-the-Sea Board of Health is to protect the public health of the Town of Manchester through enforcement of health codes and regulations while promoting a healthy community and in 2008 we continued this focus.

The Board, through several meetings and input from Town residents and environmental specialists, amended the Manchester Addenda to Title 5 (which regulates septic systems) to

address new technology developed to treat effluent in a more environmentally sound manner. The Board also entered into a relationship with the Northeast Massachusetts Mosquito Control Board to design a cost effective and environmentally sound plan for mosquito abatement. We continued to provide flu shots to Town residents administering 600 shots using a mix of State and private purchased vaccines. In concert with the DPW, we continued our mercury recovery program and had our annual one-day collection of household hazardous waste. The Board welcomes attendees to our meetings and wishes you all the best of health.

Dave Przesiek, Chairperson

HISTORIC DISTRICT COMMISSION

The Manchester Historic District Commission continues to meet on the third Thursday of each month, and more frequently when required, to help property owners within the Historic District with proposed changes and additions to their buildings. This process includes site visits as well as consultations with



The refurbishing of the bandstand at Masconomo Park is now complete. Dedicated members of the restoration committee, from left to right, are Ellen Cross, Kris Moroney, Past Chair Gina Beinecke, Tanya Stubbs, Lise Koufman, Jane Gardiner, Co-Chairs Sara Levensohn and Faith Emerson cut the ceremonial ribbon to mark the occasion. Missing from photo is member Pauline Runkle.

contractors, architects and concerned citizens.

In a mailing to all property owners within the Historic District, the Commission provided information detailing the process and guidelines they should follow when contemplating a change to their structures for keeping those changes within the requirements of the Historic District's By-law.

We would like to thank all the members who have served and continue to serve on the Commission and we look forward to helping the Town maintain its wonderful historic character.

Jim O'Neill, Co-Chairman

Mike Storella, Co-Chairman

HOUSING AUTHORITY

The Manchester Housing Authority consists of 80 units of elderly/handicapped housing (constructed in 1963 and 1974 respectively) and 4 units of family housing (scattered site family housing built in 1989). As a result of increases in utilities and insurance, as well as eight years of zero increases in our operating budgets, we required an operating subsidy from the Commonwealth of Massachusetts again this year. We do not receive funds from the Town budget (funds raised through local taxation). We operate on our rents and in 2008 with a contribution from the Commonwealth. The Authority had a turnover of 10% of its elderly/handicapped housing units and 25% (one unit of our four) turnover of its family housing units during 2008.

During 2008 the Authority was able to complete the construction of replacement boilers at our elderly/handicapped development at Newport Park Road. Funds were supplied for this work by \$26,500 from the Town's Community Preservation Act and a capital improvement (modernization) grant through the Department of Housing and Community Development (DHCD). Our local legislators, Representative Brad Hill and Senator Bruce Tarr, continue to support legislation to modernize and upgrade existing public housing whenever possible.

Bruce MacDonald was re-elected to the Board for a five-year term. We still await a Governor's Appointee to the Board.

We continue to manage the 21 unit rental building at Twelve Summer Street, working

with a local non-profit, Manchester Affordable Housing, and its development consultant, Affirmative Investments of Boston.

Mr. Craig McCoy serves as President for the fourth year of the statewide maintenance professional association, Massachusetts Association of Housing Authority Maintenance Supervisors (MAHAMS). We would like to commend our staff - Executive Director, Joanne Graves; Maintenance Mechanics, Craig McCoy and Christopher Rodier; and Secretary, Carol Powers for their diligence and professionalism. Linda Katsudas, Asset Management Specialist; Bill Miller, Field Representative and Avalon McLaren, Project Manager, have provide management oversight and technical assistance from DHCD during 2008. We thank other Town boards for their cooperation and assistance.

Manchester Housing Authority Board

INSPECTORS

(Information below is for calendar year 1/1/08-12/31/2008)

Building Inspector

Permits Issued	209
Fees Collected	\$ 123,875

Plumbing/Gas Inspector

Plumbing Permits Issued	193
Fees Collected	\$ 12,374

Gas Permits Issued	203
Fees Collected	\$ 8,292

Wiring Inspector

Permits Issued	197
Fees Collected	\$ 67,765

LIBRARY TRUSTEES

The Board of Library Trustees is a vital link between the Library and the Community. Among other roles, the Board oversees operations, sets policy, secures funding, and manages the assets of the Town's Library. In 2008 the Board concentrated on possible renovations to the Children's Room. Change in the Children's Room is complicated by lack of space and current building codes. The Board hopes to have a feasible plan in 2009.

Assistant Director Michael O'Connor and Head of Circulation, Lori Dumont applied for and were awarded a \$5,000 Equal Access grant from the Massachusetts Board of Library Commissioners. The grant will provide additional programs and material on consumer health for all age groups, but with special focus on senior citizens. The Library has partnered with the Council on Aging to bring topics of interest to seniors.

Children's Librarian Sara Collins is in the second year of a Library Services and Technology Act grant to improve services to the young adults in the Community. As part of that grant the Library hired Eileen Fitzgerald as a Young Adult Librarian. With grant funds a teen advisory board was created, comfortable furniture for teens was purchased, book collections for young adults increased, and a game format was added. Some of the programs in the past year included a new teen book group, teen job fair, safe driving program, creative writing program, video gaming in the Library, a "Whine & Cheese" discussion group, poetry contest, photography program, and cooking program, all aimed at the 11-18 year old group.

In 2008, *Manchester Reads* celebrated Abraham Lincoln in advance of his bicentennial. The Reference Room, originally the meeting hall for the Grand Army of the Republic, was rededicated with the participation of the American Legion Amaral-Bailey Post 113, Civil Round Table of Lynn, members of the Board of Selectmen, Sen. Bruce Tarr and Rep. Brad Hill. The Library trustees arranged for the long forgotten sculpture, *America Honoring Her Fallen Brave*, to be displayed in the Reading Room. This 1867 work by J. Henry Haseltine was dedicated to the Civil War casualties.

For the first time in memory, a wedding was held in the Reading Room. Tom Daniel and Jim Zaremba were married by Assistant Beverly City Clerk Kathy Connolly.

In the spring the Manchester Mothers' Club held a Read-a-thon and raised \$6,000 for Children's Room renovations. The summer reading program theme was *Wild Reads*. Three hundred eighty-four children read or listened to 3,012 books and participated in activities such as Wing Masters, The Turtle Lady, and The Wild

Things Tea Party. The Friends of the Library held their annual summer book sale during the Arts & Crafts Weekend. The Library sponsored a teen recycled crafts program and all were entertained with Irish & sea shanties performed by music duo Larry Young & John Rockwell.

Volunteers continue to help the Library provide service to the Community by processing books, inputting data, weeding the collection, and most importantly, shelving returned books. Forty-seven volunteers contributed a total of 1,828 hours in 2008; that is the equivalent of a full time staff position.

Circulation statistics continued to rise in 2008. Staff checked out 60,600 items to local patrons, and handled 17,850 interlibrary loans. There are 4,620 local residents with library cards. The Library holds a total of 50,900 titles. Library staff answered 3,500 reference questions, and held 237 programs with over 5,000 people in attendance. Patrons logged onto the Internet over 3,600 times. In 2008 37,000 people used the library whether checking out a book, picking up tax forms, reading a newspaper, or attending a program.

Memorial books were added to the library for Donald R. Anderson, Edward J. Field, Jr., Trudy Finlay, Joseph Thibodeau, and Julia Ware. Cathy Brown was honored with a gift book. The Mothers' Club gave books in the following names: Harper Jovi Brooks; Andrew Shields Cahill; Caroline Chrzanowski; Hannah Marcher Davis; Maxwell Shea Donahue; Piper Delia Glynn; Logan Scott Guittarr; Samuel Lukancic Heanue; Connor Emerson Heney; Parker Mary Leavitt; Grant Stanley Magnuson; Cole Totin Reil; Brain Matthew Rosen; Margaret "Margot" Jean Seiden; Atticus Smith; Lily Love Stefanovich; Samuel Edward Tanger; Talia Rue Tanger; Ernest Christopher Taylor; and Sadie Constance Zeligier. Grants and gifts were made to the Library by local organizations which include the Hooper Fund, Manchester Cultural Council, Manchester Garden Club, the Manchester Mothers' Club, and the Winne-Egan Investment Club.

Board of Library Trustees

MANCHESTER ESSEX PLAYING FIELDS COMMITTEE

During 2008, the MEPFC held eight meetings and one walking tour of possible field sites. The meetings were held in both communities represented in this joint venture. During 2008, the Junior Hornets representative Mike Christopher resigned his position and was replaced by Jim Doucette. Thanks to Mike for his service and welcome aboard Jim.

The Committee continued to deal with the use and scheduling of fields in both communities. This task continues to show how tight the scheduling is on each available field. The scheduling also leaves a large number of games played by the Manchester Soccer Club being played at out-of-town sites due to lack of field space in the two towns.

The Committee worked with the Manchester Park and Recreation Department and the Community Preservation Committee to support the funding of a Master Plan for Recreation focusing on locating sites for new fields. A subcommittee, with members Richard Trembow-

icz, Greg Blagden, Sandy Bodmer-Turner and Tom Arnsten, was formed to develop a list of most immediate field needs. A charge, developed by the MEPFC, went out to consultants from Stantec Designs. As the year ended, the consultant's report on four possible field sites in Manchester has been received and is being reviewed by the Committee.

The members of the MEPFC have also been involved in developing the wording on the signs for "Coach Ed Field" field at Brook Street and getting the Hyland Field lights moved to a safe storage place in Essex as well as the development and approval of a Field Permit and Use Policy for field sites, the repairs to the infield surface of Sweeney Park Diamond # 1, and development of a maintenance plan for the "Coach Ed Field" field at Brook Street.

Thanks to the membership of the MEPFC for their time and effort in 2008.

Thomas Kehoe

Anton Giedt

Co-Chairs MEPFC



Selectman Jack Shea, seated, is surrounded by fellow board members, State Representative Brad Hill and Senator Bruce Tarr after the Board of Selectmen presented him with a "Town Chair" embossed with the town seal in honor of his 6 years of service to Manchester-by-the-Sea.

MASCONOMO PARK COMMITTEE

After a lengthy fundraising and bidding process, the Committee was overjoyed to have the renovations to the bandstand in the Park take place. Construction took longer than expected and we are grateful for the patience of the community during the busy summer months and for the diligence of our DPW Director Steve Kenney who oversaw the project. A few details still remain to be finished but we are looking forward to enjoying the 2009 Summer Concert Series with a bandstand that bands can actually play *ON* and that all visitors to the Park can access as well.

It has been four years since we undertook the creation of a master plan for Masconomo Park and since then we have tackled two of the major issues facing the Park, the erosion around the point and the deteriorated bandstand. This coming year we hope to begin working on the next project, the restoration of the WWII memorial statue at the entrance to the Park.

PARKING CLERK

Fees collected in 2008:

Beach Stickers	\$ 58,765.00
Parking Fines	38,557.39
Walk-on Passes	612.50
Business/Boater Placards	2,190.00
TOTAL	\$100,124.89

3502 beach and resident stickers were issued during the year.

Gretchen A. Wood, Parking Clerk

PARKS AND RECREATION DEPARTMENT

Bringing families and the community together!

It has been a busy year for the Parks & Recreation Department which continues to grow larger each and every year. The Parks & Recreation Department publishes a seasonal program brochure in March, August and December. In fiscal year 2008, the Parks & Recreation Department ran over 300 programs for Manchester's Youth, Adults, and Seniors that directly served over 5,500 individuals in those programs. This represents a 375 % increase in the number of programs offered in just three years. Tuck's Point was rented 76 times in 2008.

Of those rentals, Manchester residents made 93% of them. Our Athletic Fields in Town were permitted out over 5,300 hours this year and Singing Beach received on estimated 70,000 visitors this summer.

At last year's Town Meeting, the creation and hiring of the Parks & Recreation Department's first full-time Recreation Program Coordinator was approved. This position is entirely funded by program user fees. On July 1, 2008 we hired Heather Snider-DePriest to this position. This position is directly responsible for running the Hornets After School Program, Directing the Manchester Summer Playground program and supervising all other youth programs.

If you were one of the participants who made recreation a part of your life in Manchester-by-the-Sea by playing a sport, swimming, attending summer playground, taking gymnastics, practicing dance, getting fit, visiting a park, having a cookout at Tuck's Point, or simply attending one of the summer concerts we thank you for your participation and we hope to see you again this year.

We hope you will enjoy the Music In Masconomo summer concert series which takes place on Tuesday nights at Masconomo Park from 6:00 – 8:00 pm in July and August. This annual concert series is now entering into its 7th year so please join us with your dinner, blankets or chairs, and your family and friends! These concerts are free and are made possible through generous donations by individuals and many local organizations and businesses. Many thanks go out for their support! The 2009 Summer Concert Series will be the first time that bands are able to perform inside our newly rebuilt bandstand. A big thank you goes to the Masconomo Park Committee for their efforts in getting this project completed.

The Parks & Recreation Department will continue to create new recreational opportunities for Manchester residents in the coming year. If you have any suggestions for activities, special events, or programs that you would like to see offered, please feel free to contact us at 978-526-2019 or by visiting in room #7 at Town Hall.

We encourage you to participate in what we do best: providing spaces and places, activities

and events for you and your family to grow, laugh, play, enjoy and relax. Discover the benefits of Parks and Recreation!

THE PLANNING BOARD

The Planning Board is an elected body which has responsibilities not only for *general land use planning*, such as preparing, evaluating, amending, and updating the Town's Zoning By-Law, subject to Town Meeting approval, but also (and generally more frequently) to act as a *quasi-judicial regulatory body*. In its capacity as a regulatory body, the Planning Board is empowered and charged with interpreting the Zoning By-Law, the Subdivision Regulations, and portions of Massachusetts State Law which may have an effect upon the neighborhood, safety, or on water supply and drainage, when such matters are not left to the Building Inspector. The Planning Board must frequently exercise its reasonable judgment to impose conditions and sometimes has discretion to waive or reduce unnecessarily burdensome restrictions dealing with various land use issues. It tries to coordinate its efforts with those of other Town regulatory bodies that make their own decisions and routinely seeks the expert advice of the Fire, Police, and Public Works Departments. It is empowered to retain outside experts to the extent of its budget or at the expense of parties appearing before it. The Board holds workshops with the Town Planner and sends representatives to regional planning bodies.

This year the Planning Board met on a regular basis, usually bi-monthly on the second and fourth Monday of each month. Most of the meetings were spent largely on fulfilling the Board's regulatory functions. A number of ANR plans (an abbreviated lot creation method) were considered. Several driveway curb cuts were approved. The Board considered approximately five applications by homeowners seeking to waive the required Special Permit in connection with lot improvements that would result in exceeding limitations on impervious surfaces (which may be done if the Board finds that a satisfactory system of artificial recharge of precipitation is provided). A great deal of time was spent on public hearings, deliberations, and

approving written decisions on one subdivision (Summer Street); and on three Special Permit Applications (Forest Street, Cell Tower, and Norton's Point). The Planning Board was consulted by the Zoning Board of Appeals for input on the proposed "40B" project on Summer Street. Additionally, the Board spent time managing pending litigation over a prior Special Permit Decision and holding public dialogs with the School Building Committee.

In its planning capacity, the Board continued its ongoing review of the Zoning By-Law in an attempt to identify areas that are repeatedly problematic and in considering corrections and possible streamlining. Two meetings, including one with the Town's Planning Consultant, were held to discuss some of these issues. Review is ongoing and will continue into next year. Last year the Board recommended passing over the draft of a Wind Power By-Law for the Limited Commercial District which had appeared in the Town Meeting Warrant. At that time the Board undertook the gathering of more information about regulating wind power and looking at applications for the entire Town. This year the Board received a report on wind power in Massachusetts, compiled by member Kurt Melden, consulted with the Town Planner, and held a workshop to which the public was invited. Review of this matter continues.

The Board continued to work on improving its own ability to meet its responsibilities to the Town and to parties that appear before it. Discussions continue with respect to its ability to retain additional professional support to assist in the Board's functions, especially its regulatory function. Most matters that appear before the Planning Board are of real concern to the Town or to property owners and neighbors with stakes in the Board's decisions. Expediting consistent, fair, and reasonable decisions is a priority.

The Planning Board has 7 elected or appointed members (to fill vacancies between elections). A Chair serves at the pleasure of the Board to coordinate and moderate. In addition to attending meetings, each member needs to become familiar with applicable laws and regulations (a steep learning curve) and to do substantial work between meetings. Special recognition goes to Kurt Melden for the hours

spent researching and reporting on wind power. As always, the Board has been assisted brilliantly by its part-time Administrative Assistant Ms. Helene Shaw-Kwasie. The Board also thanks and acknowledges the contributions and support of Town Planner Jonathan Witten.

Richard N. Blau, Chair

POLICE DEPARTMENT

I am pleased and honored to offer the citizens of Manchester-by-the-Sea my report on the activity and accomplishments of your Police Department. This report will be my first full calendar year report, as Chief of Police, and I remain proud to be associated with this fine Department and to serve this wonderful Community. The members of this Department continue to serve this Community with a level of pride, distinction, and commitment that is second to none. In turn, this Community assists us with support and assistance in such a way that brings us together and makes us all partners in what is the very essence of the concept of "community policing." We understand our mission: to protect and serve our citizens and those who need our service and assistance. As Chief of Police I am fortunate to be working with the community-committed professional men and women who make this Department the outstanding agency that it is. We truly understand our mission and continually work to improve to meet the changes and challenges we face each day.

Our agency has again this year changed faces as three long serving members of the Department have started a well-deserved retirement. Sergeant Alan Gilson, who many consider the "dean" of the Department, retired in April of 2008. Alan was the longest serving current member of the Department starting his 40 years of service in 1968. Alan served as a role model and mentor for so many of the officers who have served and continue to serve this Community. Alan, who was promoted to Sergeant in 1981, had a variety of roles in the Department and was recognized regularly for his accomplishments. The Gilson legacy lives on as Alan's daughter Jennifer is now a member of the Department and is doing an outstanding job. Also retiring was Detective Sergeant Ken Sucharski. Ken started his Manchester-by-the-

Sea Police career in 1972 and was promoted to Sergeant in 1982. Ken led the Investigative Division for several years and served as a member of the Cape Ann Regional Drug Task Force. During this time he was given several awards. Ken's successful participation in the Task Force led to the reduction of drug crime in our Community and others on Cape Ann. Retiring as well was Office Joe Aiello. Joe started his police career in 1977 and served for 30 years with a level of dedication and commitment that is seldom seen today. Joe served as a liaison to the Schools and there is not a student who has gone through the school system who didn't know "Officer Joe." Combined, these three men represent 107 years of service to the citizens of Manchester-by-the-Sea. A large void has been left by these retirements and we are forever grateful for their service and sacrifice. I want to personally thank each of these men for helping me transition into my role as Chief of Police. They provided me with a history of the Department and helped me realize the assets we have in place. Enjoy your retirement gentlemen - you have earned it.

With retirement comes change. I was pleased to recommend Officer Todd Fitzgerald and Officer Tom Egan be promoted to the rank of Sergeant. Both of these fine men have served the Community for many years and both have earned this promotion through dedication, hard work, commitment, and they continue to serve as role models to the younger members of the staff. I am confident that both Tom and Todd will continue to affect positive change for this Department. Part-time officers Ryan Machain and Christopher Locke were promoted to full-time status. Both are fine police officers who have bright futures ahead of them and who serve this Community with distinction. A vital part of being able to complete our mission of service is a ready and capable part-time complement. Joining these ranks were Officer / Dispatchers Andrea Richardson and Joseph Archambault, Officers Howard Lewis, Steven Fiore and Stephen Louf. Joining us as a dispatcher was Zachary Johnson.

We continue forward with our Community Policing mission and mandate and have started several new and successful initiatives. We were

fortunate to receive funding for these initiatives in the form of an Executive Office of Public Safety and Security Community Policing Funding Grant. As part of this grant the year 2008 saw the return of Community Policing motorcycle patrols to Manchester-by-the-Sea. The Department used motorcycle patrols for 46 years from 1922 until 1968. This initiative brings citizens and police officers in closer contact while conserving fuel. We also continue with our successful bicycle and foot patrols when weather allows. Another hugely successful initiative was our first-ever Citizens Police Academy. This 10-week program brought citizens and police officers together to share ideas and open the lines of communication. Citizen participants were instructed by police officers in topics including an overview of the Criminal Justice System; Criminal, Constitutional, and Motor Vehicle Law; Police Patrol Operations; Crime Scene Processing and Criminal Investigation. Citizens had a presentation from a District Court Judge, Assistant District Attorney and a Social Service Advocate. Citizens took field trips to the State 911 Training Center, the Middleton House of Corrections and the State Police Crime Lab. Citizens also experienced a firearms computer training simulator as well as a 4-hour ride along with officers of the Manchester-by-the-Sea Police Department. We continue to work proactively with our schools, seniors, business, and civic groups on important initiatives that work toward the goal of furthering our citizen / police partnership. As we move forward we will continue to look for programs and outreach that will continue with our Community Policing mandate and mission. We continue as an active member of the Essex District Attorneys Juvenile Diversion Program. This has proven to be a valuable and positive program that deals with certain types of youthful criminal behavior.

The Manchester-by-the-Sea Police Department continues in its proactive approach to responding to, and prevention of, criminal activity. In 2008, 7,946 incidents were logged included 172 arrests, 1,256 incidents for follow up investigation, 36 investigations of motor vehicle crashes, and 610 traffic citations issued. In times of economic downturn such as the one

we are in, we see an increase in property related crime. We urge citizens to take steps to protect their valuables including locking your homes and cars and observing and reporting suspicious activity. As we continue with the advance of technology, computer and identity theft remain the largest increase in criminal enterprise worldwide. We again urge our citizens to take all steps possible to protect their identity and personal information. Personal papers and documents should be destroyed before being discarded.

Our Department and its officers remain committed to continued training to keep up to date on the latest trends in policing. Toward that goal all officers attended annual in-service training and firearms and emergency medical recertification. Many members of the Department participated in specialized training in areas such as advanced investigative techniques, sexual assault investigation training, cyber crimes, response to an active shooting scene, disaster response, and motorcycle and police bicycle patrol training. Continued training remains the hallmark of the effectiveness of our agency and we will continue to train and, in doing so, improve as a Department.

As we move forward we face the same challenges as all aspects of government and society, to do more with less. On behalf of all members of this Department I pledge to you to do the very best we can with the resources that you entrust to us. I will continue to look for grant funding opportunities that will provide us with resources outside of the normal budget. We are as successful as we are because of partnerships. I want to thank our citizens, other Town Departments, specifically our partners in public safety – the Fire Department under the direction of Chief Paskalis, the D.P.W. Department under the direction of Director Kenny, all members of the Board of Selectmen, Town Administrator Melville, all other Town Departments and Boards. We are a “team.”

I again want to thank all of those who have been so helpful to me personally, as well as to this Department; this is a caring Community. If I can be of any service to you, or if you have ideas or suggestions, please don’t hesitate to contact me.

Harbor Division: Our Harbor Division continues to evolve and refine our mission. We understand how valuable and precious this community asset is and we will do all we can to keep it safe and functioning effectively. Of paramount importance is the safety of those who use our harbor, waterways, and coastline for recreation and commerce.

In conjunction with the Massachusetts Environmental Police, the Harbor Division once again conducted a boating safety course in 2008. This training was well attended and well received by those who participated.

As an agency of government concerned with the environment, we understand the necessity of “going green.” I am happy to report that you can now pay your mooring renewal fee on-line, and we are sending most renewal notices via e-mail, thus saving postage and paper. We urge all those who can to take advantage of this change. You will also see the mooring list now published on-line on the Harbor Master’s web-site.

Once again Associate Harbor Master Mains maintains an effective presence on the water during the season and he seeks to educate boaters, enforce laws and regulations, respond to emergencies as they arise, and serve those who need assistance. Associate Harbor Master Mains is further assisted by fully-trained Assistant Masters. These individuals are trained police officers who are qualified to operate the police patrol boat and deal with any emergency or situation that may arise. We continue to develop a plan for inspection of moorings to ensure that the proper vessel is attached to the mooring for which it belongs. You will see increased enforcement of these rules in the coming season and we ask that you comply with the rules that are in place.

As always, suggestions and feedback help us to be more effective with our mission. Please help us to maintain and enhance our harbor for all to enjoy.

Animal Control: Animal Control Officer Steach responded to a total of 323 calls for service in 2008. This included: dog calls – 171, all other animals – 152. These responses reflected a total increase over 2007. Many of the calls dealt with missing or injured pets. We urge you to help maintain your pet’s safety by keeping it

on a leash and keeping it secure in your home or on your property. Many lost dogs came to us without identification or without being properly licensed. We remind you that it is a requirement that dogs be licensed. Additionally, having a pet I.D. tag will help us to return your pet quickly and safely to you. We again remind pet owners that the Animal Control Officer has a hand-held microchip scanner available to check lost pets for implanted identification.

Calls for service are handled 24 hours a day, 7 days per week and officers of the Police Department assist in this function when A.C.O. Steach is unavailable. Messages can be left via voice mail for A.C.O. Steach at the Police Department.

We are pleased to offer service to the many responsible pet owners in our community, and we remind you that in addition to licensing, all dogs must be under control via voice control or on a leash.

Glenn F. McKiel

Chief of Police/Harbormaster

PUBLIC WORKS

In July of 2008, Highway Foreman Philip Gauthier retired after more than 38 years of service. Though I only had the pleasure of working with Mr. Gauthier for a short period of time I found him to be a dedicated, hard working employee and very committed to serving his community. His years of experience and knowledge will be greatly missed.

Highway Division: The Highway personnel were very busy plowing during the winter snow season. December 2008 saw a lot of snow and ice, with more than 26" of snow falling on Manchester. With the purchase of a new front-end loader, Town personnel and Town equipment we are able to do more work for less money although we still hire out some equipment to clear more sidewalks in a shorter period of time in order to minimize the inconvenience to the traveling public.

Through the use of Town funds we were able to pave the gravel section of Pine Street from Rte. 128 to the Transfer Station and rebuild/repave the roadway and sidewalks of Pleasant Street between School Street and Pine Street. With the Chapter 90 monies from the

Commonwealth, we purchased a front-end loader for the DPW.

Along with road maintenance tasks the highway personnel are also busy maintaining some of the Town's beaches and beach infrastructure, collecting Town-generated refuse, repairing catch basins and maintaining the Transfer Station and Compost Facilities.

Water Division: The contracted services for operations of the Water Treatment Facility had a change in operator in October. Long time operator, Stewart Mellon left the engineering firm for employment elsewhere. The plant functioned well most of the year without incident until mid-November when a chemical dosage problem caused a yellow tint to the water. This tint was due to high manganese levels leaving the plant and oxidizing with the chlorine disinfectant we are required to introduce on the effluent water. There was never a period when the water was not potable but it was unsightly for some.

Our pumpage was 230,000,000 gallons last year, the same amount as the year before. Though this shows a good step toward conservation our per capita pumpage is still far above the State's threshold of 65 gallons per day per person. Given the new regulations being handed down from the Mass. Department of Environmental Protection we will have to start addressing more efficient ways we use our water resources.

Wastewater Division: The Wastewater Plant functioned fine last year. There were several repairs and replacements to pumps and pumping equipment. We made three major repairs to the collection system 1) Beach Street where we replaced 200' of badly damaged main 2) Rockwood Heights where we repaired a bad connection to a manhole and a small leak in the pipe just prior to the lift station and 3) A manhole by 35 Beach Street where we repaired a poor connection to the manhole. These three repairs reduced the flow into the plant by up to 20,000 gallons per day. It also reduced our salinity level entering the plant through tidal action from as high as 19 ppm to as low as 2.5 ppm. The plant processed and cleaned 151,000,000 gallons of water last year. Though our population has little change throughout the year, the flow into the plant ranged from a low

of about 250,000 per day to a high of over 1 million gallons per day. This is due mainly to groundwater and surface water making its way into the collection system through breaks in the system. This problem has been and remains one of the biggest issues in running the plant efficiently and allowing us to allow more properties to tie into the system.

Cemetery Division: The Cemetery employees continue to do a fine job in maintaining the various cemeteries throughout Town. They also are in charge of Town trees and some beaches. These additional tasks keep them busy throughout the year. As our Town tree population matures we are in need of more and more contractual work in maintaining them.

As a cost saving measure and to increase efficiency, the Town negotiated with the Employees' Union to combine the Highway and Cemetery Divisions under one Foreman within the Public Works Division.

We thank the citizens for their previous and current support toward the Public Works Department during the year and at Town Meeting and I hope I can adequately meet the Town's needs as their new Public Works Director in the upcoming year.

BOARD OF REGISTRARS

Voter registration totals as of December 31, 2008:

Democrat	822
Republican	822
Unenrolled	2162
Green Party USA	5
Green-Rainbow	4
Libertarian	3
Socialist	1
Total	3819

The total population figure, gathered from the Town Census, is 5531.

The required registration sessions were held before the February Presidential Primary, April Town Meeting, May Election, September State Primary, November Presidential Election and November Special Town Meeting. 222 new voters registered in 2008.

Eileen Buckley, Chairman
Gretchen Wood, Town Clerk

MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

This is the eighth year of the Manchester Essex Regional School district as an educational entity and the year ushered in many exciting events and significant accomplishments.

Susan Beckmann of Manchester continued as the School Committee Chairperson assisted by Susan Coviello of Essex as the Vice Chairperson. Annie Cameron and Alva Ingaharro represented Essex; and Ann Harrison, Tony Giedt, and Morgan Evans represented Manchester on the School Committee this year.

The Middle School/High School construction project has been a very exciting experience for students and staff alike who have monitored the progress from ground breaking to almost 65% completion at the end of this calendar year. The project is on time and on budget with completion anticipated in the spring of 2009. With the opening of the new school building, the Middle School will complete the model by accommodating students in grades 6-8 and the High School, students in grades 9-12. The District was informed that it qualified for Mass. School Building Authority funding to subsidize the \$49 million project, a most welcome announcement. Sarah Hammond Creighton has chaired the School Building Committee throughout the process. Elected Boards from both communities as well as the Schools' Improvement Council members have toured the building and report back enthusiastically praising the spaciousness and design of this new building. We look enthusiastically forward to the gala opening with students entering in the fall of 2009. Additionally, the Coach Ed all-purpose field has been completed. This year the Thanksgiving football game was held on this shared District/Community turf field.

The District continued to build its leadership team. Scott Morrison was appointed Director of Curriculum and Instructional Technology for the District rounding out the leadership team. He is well underway working with teachers and administrators aligning and refining curriculum and improving instructional practice to enhance student achievement.

The District began the school year with 1382 students. All of our students continue to

demonstrate strong academic performance as measured by the State assessment: Mass. Comprehensive Assessment System, MCAS. At the high school level, all students have passed the high stakes tests, one of the requirements for graduation. Focus on writing in the content areas and higher order reading skills are areas of attention for continued improvement in the elementary and middle school grades. The District is seizing the opportunity to examine the curriculum program in grades 6-8 as we fully build out the middle school model.

Our schools continue to provide wonderful opportunities to students for learning. Our administrators and teachers have high expectations and provide strong support for all students. We are proud of the rigorous curricula program that is infused with instructional technology such as Smart Boards, student response devices, podcasts, blogging and the like. Additionally our students participate in such enriching programs as debate, music, art, journalism, independent studies in the sciences and a wide range of athletic teams. On behalf of the faculty and staff, we are grateful to serve in a district that places such high value on our schools and allocates its resources to provide exemplary education for its students.

Dr. Marcia Adams O'Neil, Superintendent of Schools

ESSEX ELEMENTARY SCHOOL

As of January 2009, Essex Elementary School enrolled 309 students pre-school through Grade 6. The K-6 classrooms average nearly 21 students per class. EES maintains a wide range of support services including reading, guidance, special education and health services. Beyond the academics, all elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library and to enhance technology (two wireless mobile computer labs; projection equipment in classrooms) and integrate technology into instruction throughout the building each and every day.

The School Council develops an annual School Improvement Plan that serves as the connection to the District Improvement Plan and as

a blueprint for planning at the building level. School and District goals help determine individual teacher and administrator goals such that the faculty addresses the same priorities. Certain fundamental goals build on past years' efforts. EES continues to emphasize early literacy, high expectations for writing, the consistent implementation of the Everyday Math program and ongoing assessment. The School has updated the science and social studies curriculum and has posted curriculum maps on the web site.

EES has seen steady improvement in MCAS scores in language arts and a marked improvement in math over the past three years. Currently nearly 80% of students in grades 3-6 perform at the proficient level or above in both subject areas, earning EES the top rating of "very high" performing school, according to the Massachusetts Department of Education.

The faculty believes strongly that a positive school climate is a prerequisite to learning. EES continues to reinforce the core values of respect, responsibility, achievement, honesty, and caring. Core values come to life through all-school meetings, *Responsive Classroom* strategies, *Project Adventure*, ballroom dancing, recycling and greenhouse programs, and global awareness initiatives such as Kids to Kids International, a program in which students create children's books that are sent to refugee camps in developing parts of the world. EES continues to enjoy and rely upon the time, wisdom, and resources of the parent community, who provide incredible support to the children and the School.

Looking forward, the opening of the new school building and addition of sixth grade to the middle school means that EES will reconfigure to a Pre K – 5 school in September. Challenges include retaining comprehensive programs as a smaller school in tough economic times and making the best use of additional space. The retirement of the current principal this summer adds the task of integrating new leadership to the mix in the year ahead.

Eric Gordon, Principal Essex Elementary School

MEMORIAL ELEMENTARY SCHOOL

Once again this has been a very busy year. On the one hand, we are trying to prepare our School for transitions to the future, even while holding on to the important traditions like our 5th grade play and Camp Merrowvista experience, that make Memorial School a special place for children. This year we will be graduating two classes - our regular 6th grade class and our 5th grade class as well.

It is amazing just how rigorous our academic program has become. It is a joy to watch our kindergarteners breezing through a twenty-word sight vocabulary before Christmas break. More and more of them are becoming accomplished readers as five and six year olds. Yet, as they boarded the train last month from Town for *The Polar Express*, they were still just wide-eyed little children enjoying the magic of a special day when they heard a familiar looking conductor shout, "*All Aboard The Polar Express.*"

Once again this year, kindergarten teacher Wendy Manninen has been recognized for her use of music and sign language to help promote kindergarten literacy. This time it was a national *Excellence in Kindergarten and Early Literacy* award from NellieEdge.com. It is worth visiting the website just to see how exciting this award is. http://www.icebase.com/r.pl?8O2moCMiZ A15 6mcx_a6fe5011aa5ad583

We continue to see great benefits from two District initiatives. Every Day™ Math has become an embedded part of our academic culture. Our students continue to show ever-growing skills and knowledge in math from complex computation to three-step problem solving. We are seeing similar gains in literacy as well. Our balanced literacy curriculum and strong phonics program are paying big dividends, particularly now that we have expanded them to grades 3-5 this year. We have seen consistent improvement in math and literacy scores every year for the past three years at all grade levels, including MCAS scores in the top one percent in grades three, four, and five.

Even while we build on the core skills of reading, writing, and math, it is exciting to see what our students are doing in technology as well. This year for the first time we have stu-

dents creating their own podcasts – that is, broadcasting over the web what they are learning and doing in reading, science, and social studies. These podcasts range from first grade book reviews to sixth grade presidential debates. They can be seen and heard on our website at http://www.memorialel.mersd.org/Pages/meme_tech/podcasts.

Another wonderful memory this year was watching a third grader doing a PowerPoint he created himself on “black holes and quarks.” Students and teachers alike were in awe of what he had learned in working on his research project with Librarian Samantha Silag. School surely has changed in the last thirty years. The students seem to be learning more each year, and they’re also having a lot of fun doing it.

Dr. Jack Mara, Principal Memorial School

MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL

Exciting things are happening in the Manchester Essex Middle School in school year 2008-2009. The buzz of construction trucks just outside our doors was a constant reminder that

a new building is on the way for the 2009-2010 school year. Currently the Middle School houses 217 students in grade 7 and 8. Transition plans are well under way to add sixth graders to the Middle School for the start of the 2009-2010 school year which will bring our student population to 320 students.

The middle school years are challenging years of social, emotional and physical growth. To best serve our students a number of support services are in place to facilitate this development. Social groups meet regularly with guidance staff to talk out issues that challenge our students. A PALS group (Partnering and Linking Students) has been organized to facilitate stronger relationships between high school and middle school students. Our high school students are a valuable resource to the middle school students. The PALS group will provide middle school students with the opportunity to exercise their budding maturity and give back to the community as mentors to younger students.

Middle School staff members are working to create more opportunities for our students to



A photo of The Manchester Singers at a recent performance.

engage in meaningful activities that foster positive relationships after school. Currently, robotics, math league, journalism, and athletics are being offered to students. We are working toward a well-rounded array of activities that will engage students between the hours of 2:15 PM and 4:00 PM. The eighth grade is planning and organizing a class trip to our Nation's Capital this April. Both parents and students are actively engaged in fundraising activities to support all of our students' participation. Students are also eagerly anticipating the wreath laying ceremony at the Tomb of the Unknown Soldier where four eighth graders will have the opportunity to lay the wreath with the help of soldiers on guard at Arlington National Cemetery.

The Middle School benefits greatly from the involvement and support of parents. We look forward to the upcoming changes as the Middle School grows into a grade 6-8 dynamic learning community.

Elizabeth Raucci, Principal MERMS

MANCHESTER ESSEX REGIONAL HIGH SCHOOL

The 2008 school year saw tangible progress in the school building project. The beam raising was completed as dignitaries, students, and townspeople attended the brief ceremony. The Coach Ed Field playing field on Brook Street was completed and teams began to play on the artificial turf during the spring season. The High School graduation was also conducted on this field to the excitement of the students and families of the Class of 2008.

MERHS students remained amazingly undisturbed by the large-scale construction project occurring behind the existing school and performed well academically. At the High School, 106 students took 265 Advanced Placement exams in the spring and 80% of the grades were eligible for college credit. Grade 10 students scored well on the MCAS, with 98% scoring advanced or proficient in English and 70% scoring advanced in Mathematics. MERHS students continued to score well above the national averages on the SAT and the ACT exams. The School remained rightfully proud of the performances of the Debate Team, DECA

members, and the school newspaper, *The Independent*. The girls' varsity basketball team also made it all the way to the State finals, where they lost in overtime to Cohasset at the Boston Garden. In the fall of 2008, the boys' football team went undefeated and captured the Division IV Super Bowl at Gillette Stadium.

The School continued to prepare for the fall 2009 visit from the New England Association of Schools and Colleges by working on the self-study reports required by the accreditation process. The School also developed a new academic schedule that involves longer instructional periods which were implemented during the 2008-2009 school year. MERHS is proud of the work done by its students, faculty, and school community in maintaining a private-school level education in a public school setting.

James Lee, Principal MERHS

NORTH SHORE REGIONAL VOCATIONAL SCHOOL

After 11 years of planning, the "new" North Shore Technical High School is in its final stages of design. The merging of two institutions, The Essex Agricultural School and the "Voke" will bring cutting edge technology to a variety of courses offered by both schools.

Our Governor has acknowledged the need for more hands-on learning institutions and has recognized the lack of skilled laborers in the Commonwealth. The merging of these two institutions will offer programs for the coming generation in choosing specific careers. "Essex Aggie" offers courses, among others, in Animal Science, Plant Science, Environmental Science. The "Voke" offers hands-on learning with programs in carpentry, automotive technology, electrical, and masonry and will be offering a plumbing program when the new facility is built.

Currently the "Voke" refuses admission of about 400 students per year due to limited space. When the new facility is built, our student body would increase from 125 students to over 800.

Harnessing the mind through ones hands is the goal of any vocational institution and in keeping with that goal; the merger will arm the graduates not only with a vocation, but also

with an academic diploma.

Joe Sabella, North Shore Regional Vocational School Representative

SEASIDE ONE COMMITTEE

The historic old Fire Station, Seaside No. 1, continues to serve the Community as an optional venue for meetings of Town sanctioned committees and groups. During summer weekends, many visitors enjoyed a tour of the building and the opportunity to examine the two vintage fire engines and learn about the history of the Town's Fire and Police Departments, both of which once used the structure as their headquarters. Serving as tour guide during the summer was D.J. Ball, currently a senior at the Manchester/Essex Regional High School

John Jay Huss, Chairman

SINGING BEACH COMMITTEE

The Committee held monthly meetings with some discussions with Town residents, Town officials and Police Chief McKiel. The Director of Parks and Recreation is a non-voting member of the Committee who contributes input in agenda items. The Committee's charge is to make recommendations to the Selectmen after a majority vote of our Committee. The Committee has no input in the operation, staffing, management or financial operation of the Beach. Through the work of the Committee and Town Departments, the following Beach improvements were made in 2008:

- The bathhouse was painted by the DPW crew
- A new front door was installed
- Three new benches were installed on the seawall
- The grounds were maintained on top of the seawall on a regular basis
- The outside footbath area was refurbished and upgraded
- Siding was replaced on the outside wall in the footbath area
- The Beach barrels were replaced with a dumpster

TOWN CLERK

The following monies were collected by this office in 2008:

Marriage Licenses	\$ 620.00
Vital Certificates	2270.00
By-laws	223.00
Maps/Copies	272.00
Street Lists	749.00
Dog Licenses	9405.00
Dog Fines	2325.00
Passports	1730.00
Business Certificates	1170.00
Miscellaneous	220.00
Trash Stickers	3727.75
Harbor Fines	225.00
Smoking Fines	100.00
TOTAL	23,036.75
There were 895 dog licenses issued in 2008.	
Hunting and Fishing Licenses	1166.50
Town Share	56.40
TOTAL	1222.90

VITAL CERTIFICATES RECORDED IN 2008

BIRTHS	29 (13 male, 16 female)
DEATHS	33
MARRIAGES	28

Corrected number of births including late filings from 2007

Total	47 (28 male, 19 female)
Gretchen A. Wood, Town Clerk	

VETERANS' SERVICE OFFICER

Paul O'Brien, Veterans' Service Officer, works part-time each weekday from 9:00 to 11:00 a.m., and is available for office visits at Room 7 in Town Hall or home visits by appointment. His telephone number is (978) 526-2014. Paul assists in providing a variety of state and federal government benefits and services for veterans and their spouses. Some services are: pension and disability claims, a very attractive prescription drug plan, military records, medal replacement, and financial assistance.

WELCOMING COMMITTEE

The Manchester-by-the-Sea Welcoming Committee is comprised of volunteers who welcome new property owners to Town by hosting Welcome Receptions where they can meet other new homeowners and Town officials. New residents are also given a Welcome Package that

includes information about the Town, schools, churches, and organizations as well as a retail coupon book offering discounts and gifts from local merchants.

In 2008 the Committee hosted two receptions at which more than 50 new residents were greeted. For more information, please visit us at www.manchester.ma.us under “Boards & Committees/Welcome Committee.”

Helen Eaton, Chairman

WINTHROP FIELD COMMITTEE

The Winthrop Field Committee is an advisory committee to the Selectmen and Parks & Recreation Director for the preservation and management of Winthrop Field in accordance with the restrictions applicable to it.

The Committee met each month and with the assistance of its Advisors, completed several projects in 2008. The projects included: mowing the field and baling the hay in August in accordance with the Audubon Society’s guidelines for the conservation of grassland birds; rotary mowing the field in December to help keep the weeds under control; and finalizing a planting plan for the area around the pond. The planting of the pond area is planned for

completion in the spring of 2009 in conjunction with The Friends of Manchester Trees.

All of the projects completed in 2008 were funded by donations from the Clara Winthrop Charitable Trust.

ZONING BOARD OF APPEALS

During the past year, thirty new applications were submitted to the Zoning Board of Appeals. The Board held 47 public hearings and conducted 33 site visits. All applications were filed according to procedure, advertised and abutters notified. Following the appeal period decisions of the Board are submitted to the Registry of Deeds for filing. Throughout the year there have been a few occasions when Board members have found it necessary to conduct a second site visit to the same property.

In October 2007, the Board of Appeals received an application for a Comprehensive Permit pursuant to G.L. c 40B.

Filing fees have remained the same and are as follows: Special Permit \$240; Variance \$265; Special Permit & Variance \$290; Appeal of Administrative Decision (same fee as category being appealed) and Comprehensive Permit \$500.

Darrell Aldrich, Chairman



Members of the sixth grade Girl Scout Troop 347 and the kindergarten Daisy Troop 6279 worked together on a recycling project.

MEETINGS AND ELECTIONS

ANNUAL AND SPECIAL TOWN MEETING: APRIL 7, 2008

The Annual Town Meeting of the Town of Manchester-by-the-Sea was held on Monday, April 7, 2008 in the Memorial School on Lincoln Street, pursuant to the warrant being duly posted and the return of the Constable being received. Registrars Eileen Buckley and Gary Giusto were in charge of the check-in tables. They were assisted at the front and on the floor by Lee Simonds, Adele Ervin, Michelle Baer, Beth Heisey, Kathy Ryan, Cynthia Manos, Denise Samolchuk, Wendy Clark and Nancy Hammond. Six hundred and thirty-seven voters checked in for the meeting, which was 18% of voters at the close of registration. A quorum was reached at 6:55 P.M., and the meeting was called to order at 7:00 PM. Moderator Alan Wilson asked that the meeting rise for the invocation given by Rev. John Hughes, followed by the Pledge of Allegiance to the flag. The Moderator noted that the town was dealing with a Special Town Meeting and the Annual Meeting in one night. He declared the Special Town Meeting in recess and proceeded to the usual preliminaries consisting of the Memorial Resolution honoring deceased town officials and employees, and the election of traditional honorary officers.

The annual report recorded the loss of nine former town employees and officials in 2007. The following Memorial Resolution is submitted:

RESOLUTION

Whereas the citizens of the Town of Manchester-by-the-Sea note with profound regret the deaths of several of their friends and neighbors during the past year, and seek to recognize and acknowledge their varied contributions to the town's commonwealth and welfare and our mutual sense of community,

Said citizens hereby salute the departed, acknowledge our common indebtedness to them, extend the sympathy of the town to their intimates and survivors, and declare that this resolution be entered in the town archives, and a true copy sent the appropriate survivor.

The persons so memorialized and their achievements are proclaimed in the order of the date of their deaths:

IN MEMORIAM

—— * ——

AUGUSTA G. DOANE
Council on Aging Volunteer

—— * ——

CHARLES A. FRITZ, JR.
Planning Board
Board of Registrars
Water and Sewer Commissioner

—— * ——

MARJORIE C. BAKER
Assistant Town Treasurer

—— * ——

ALICE E. RICE
Library Trustee
Council on Aging Volunteer

—— * ——

*

PATRICK DIGBY
Patrolman

—— * ——

JAMES T. JUSTICE
Planning Board
Finance Committee

—— * ——

RONALD G. KELLEY
Selectman
School Committee
Library Trustee

*

FIORA "BILL" METALL
Council on Aging Van Driver
Conservation Commission

—— * ——

SHIRLEY A. O'BRIEN
School Cafeteria Worker

—— * ——

Selectman Thorne moved the Memorial Resolution as read, and it was unanimously adopted. The meeting rose for a moment of silence in memory of our former town citizens.

Moderator Wilson then opened the nominations for the Town's traditional and honorary offices. The following were elected by unanimous vote:

Traditional and Honorary Offices

Pound Keeper Fence Viewers

Cornelia Adams
Mary O'Bierne
Polly Frothingham
Lee Herter
James Starkey
Margaret Russo

Field Drivers

Jody Morse
Samuel Adams
William Kiley

Measurers of Lumber

Christopher Gates
Robert Coyne
Tom Lang

Measurers of Wood and Bark

Diane Neal Emmons
Michael Gates
Eleanor Heisey

The Moderator read the usual list of procedural points and announced that red voting cards would be used for this meeting. Finance Committee Chairman Jay Bothwick presented the financial state of the town and remarks on the warrant articles. Moderator Wilson then declared the Annual Meeting in recess and returned to the Special Town Meeting.

COMMONWEALTH OF MASSACHUSETTS TOWN OF MANCHESTER-BY-THE-SEA SPECIAL TOWN MEETING WARRANT

Essex, ss.

To either of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the seventh day of April two thousand and eight AD, at forty-five minutes past six o'clock in the evening, for the purpose, to wit:

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds or borrow a sufficient sum of money to make the following repairs at Singing Beach

Singing Beach Bathhouse Repair	\$6,500
Singing Beach Entrance Repair	\$3,800
Singing Beach Bathhouse Painting	\$3,500

or to take any other action relative thereto.

Per petition of the Board of Selectmen

The Board of Selectmen and the Finance Committee recommended approval. Selectman Kehoe Moved that the sum printed in the warrant be raised from available funds.

ARTICLE 1: THE MOTION PREVAILED.

ARTICLE 2. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund and implement the new Contract between the Town of Manchester-by-the-Sea and the Manchester-by-the-Sea Firefighters, Local 2912, or to take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Thorne moved that the Town transfer from available funds \$ 15,362, which represents the FY 2008 cost, to fund and implement the new contract between the Town of Manchester-by-the-Sea and the Manchester Firefighters, Local 2912. The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 2: THE MOTION PREVAILED.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund and implement the new Contract between the Town of Manchester-by-the-Sea and the International Brotherhood of Teamsters Local 42 for Manchester Police Officers, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Hardwick moved that \$93,635 be appropriated for the purpose stated in the article and that it be funded by \$40,635 from encumbered FY06 Police Salaries, \$43,000 from encumbered FY07 Police Salaries, and \$10,000 from Free Cash. The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 3: THE MOTION PREVAILED.

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for enactment of a special law for the purpose of waiving the Civil Service requirement that prohibits the appointment of applicants over the age of 32 as police officers in the Town of Manchester-by-the-Sea; provided however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition, or to take any other action relative thereto.

Per petition of the Chief of Police

Selectman Shea moved that the Town authorize the Board of Selectmen to petition the Massachusetts General Court for enactment of a special law for the purpose of, and under the terms and conditions, as stated in the warrant. The Board of Selectmen and the Finance Committee recommended approval.

ARTICLE 4: PASSED WITH A UNANIMOUS VOTE.

ARTICLE 5. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money to cover a deficit and to provide working capital in the police detail account, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Gubbins moved that the Town vote to affirm the Reserve Fund Transfer of \$18,950 into the Police Detail Fund, such transfer to serve as working capital to pay officers for Special Detail assignments until the Town is reimbursed by individual contractors. The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 5: THE MOTION PREVAILED.

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House, one at the Memorial School, and one at the Post Office, fourteen (14) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this 17th day of March 2008.

BOARD OF SELECTMEN

Susan W. Thorne, Chairman
John H. Shea, Vice Chairman

Bryan S. Gubbins
Thomas P. Kehoe
Mary M. Hardwick

To the Town Clerk:

I have served the foregoing Warrant by posting attested copies thereof as directed by the By-Law of the Town and the Commonwealth.

G. David MacDougall	March 18, 2008	Denise Samolchuk	March 18, 2008
Constable	Date of Posting	Received by Assistant Town Clerk	

At 8:00 PM, Mrs. Thorne moved to dissolve the Special Town Meeting and it was a unanimous vote to do so. The Annual meeting then resumed.

COMMONWEALTH OF MASSACHUSETTS

TOWN OF MANCHESTER-BY-THE-SEA



ANNUAL TOWN MEETING WARRANT

Essex, ss.

To any of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the seventh day of April, two thousand and eight AD, at seven o'clock in the evening, for the purpose, to wit:

ARTICLE 1. To see if the Town will vote to receive and place on file the reports of the Town boards and committees appearing in the Annual Report, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Kehoe moved the article as written in the warrant. The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 1: PASSED WITH A UNANIMOUS VOTE.

ARTICLE 2. To see if the Town will vote to fix the 12-month fiscal year salary and compensation of all elective officers of the Town as provided in Section 108 of Chapter 41, as amended, as follows:

Moderator	\$0.00
Chairman, Selectmen	\$0.00
Other four Selectmen	\$0.00
Chairman, Assessors	\$0.00
Other two Assessors (each)	\$0.00

Per petition of the Board of Selectmen

Selectman Thorne moved the article as printed in the warrant. The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 2: THE MOTION PREVAILED.

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as the Town's share of the North Shore Regional Vocational School District, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Hardwick moved that the Town vote to raise \$49,015 to fund the Town's assessment from the North Shore Regional Vocational District from taxation. The Board of Selectmen and the Finance committee recommended approval.

ARTICLE 3: PASSED WITH A UNANIMOUS VOTE.

(At this point in the meeting, Edward Gavin moved to take up Article 30 out of order. This motion passed, 353 Yes to 163 No.)

ARTICLE 4. To see what sums of money the Town will raise by taxation or otherwise to pay

Town debts and charges for the ensuing 12 months, effective July 1, 2008, and appropriate the same.
Per petition of the Board of Selectmen

**DEPARTMENTAL REQUESTS AND
FINANCE COMMITTEE RECOMMENDATIONS**

Item No.	Appropriations FY '08	Requests FY '09	Recommendations FY '09	Funding Sources	
GENERAL GOVERNMENT					
29.26% OF ARTICLE 4					
SELECTMEN'S DEPARTMENT					
1	Salaries	162,389.00	167,790.00	167,790.00	TAXATION
2	Expenses	42,000.00	23,100.00	23,100.00	TAXATION
3	Audit	24,000.00	24,000.00	24,000.00	TAXATION
4	Information Technology	75,500.00	79,100.00	79,100.00	TAXATION
MODERATOR					
5	Expenses	50.00	50.00	50.00	TAXATION
FINANCE COMMITTEE					
6	Salaries	1,314.00	1,347.00	1,347.00	TAXATION
7	Expenses	345.00	480.00	480.00	TAXATION
8	Reserve Fund	150,000.00	150,000.00	150,000.00	TAXATION
					25,000
				OVERLAY	
				SURPLUS	125,000
ELECTION & REGISTRATION					
9	Salaries	2,200.00	3,900.00	3,900.00	TAXATION
10	Expenses	7,675.00	9,150.00	9,150.00	TAXATION
11	Town Reports	11,500.00	11,500.00	11,500.00	TAXATION
ACCOUNTING					
12	Salaries	100,824.00	103,730.00	103,730.00	TAXATION
13	Expenses	2,150.00	2,125.00	2,125.00	TAXATION
ASSESSORS					
14	Salaries	111,133.00	113,611.00	113,611.00	TAXATION
15	Expenses	16,800.00	30,750.00	30,750.00	TAXATION
TREASURER/COLLECTOR					
16	Salaries	138,056.00	141,670.00	141,670.00	TAXATION
17	Expenses	29,670.00	26,235.00	26,235.00	TAXATION
TOWN CLERK					
18	Salaries	73,380.00	77,203.00	77,203.00	TAXATION
19	Expenses	2,480.00	2,780.00	2,780.00	TAXATION
LAW					
20	Expenses	70,500.00	78,500.00	78,500.00	TAXATION
APPEALS BOARD					
21	Salaries	10,455.00	10,716.00	10,716.00	TAXATION
22	Expenses	12,960.00	13,460.00	13,460.00	TAXATION
PLANNING BOARD					
23	Salaries	14,693.00	15,061.00	15,061.00	TAXATION
24	Expenses	2,205.00	2,065.00	2,065.00	TAXATION
25	Prof. Services	8,000.00	8,000.00	8,000.00	TAXATION
TOWN HALL & COMMON					

26	Expenses	54,275.00	58,825.00	58,825.00	TAXATION	
27	Seaside One	2,300.00	2,300.00	2,300.00	TAXATION	
PENSIONS						
28	Contributory	538,028.00	576,384.00	576,384.00	TAXATION	508,884
					SEWER RATES	38,000
					WATER RATES	29,500
29	Non-Contributory	6,000.00	5,000.00	5,000.00	TAXATION	
INSURANCE						
30	Group Health Insurance	1,286,670.00	1,480,000.00	1,480,000.00	TAXATION	1,362,000
					SEWER RATES	75,000
					WATER RATES	43,000
31	Workers' Comp	34,000.00	34,000.00	34,000.00	TAXATION	24,300
					SEWER RATES	5,000
					WATER RATES	4,700
32	Fire/Auto/Liability	125,000.00	100,000.00	100,000.00	TAXATION	76,000
					SEWER RATES	11,000
					WATER RATES	13,000
33	Unemployment Compensation	6,000.00	5,000.00	5,000.00	TAXATION	
34	FICA-Medicare	48,000.00	50,000.00	50,000.00	TAXATION	44,100
					SEWER RATES	3,600
					WATER RATES	2,300
Total General Gov.		3,170,552.00	3,407,832.00	3,407,832.00		

PUBLIC SAFETY
21.27% OF ARTICLE 4

POLICE

35	Salaries	1,196,398.00	1,292,916.00	1,292,916.00	TAXATION	
36	Expenses	73,541.00	79,095.00	79,095.00	TAXATION	

PARKING CLERK/RESIDENT PARKING

37	Salaries	7,191.00	7,009.00	7,009.00	TAXATION	
38	Expenses	8,550.00	10,200.00	10,200.00	TAXATION	

FIRE

39	Salaries	858,190.00	869,780.00	869,780.00	TAXATION	
40	Expenses	80,800.00	70,910.00	70,910.00	TAXATION	
41	Ambulance Billing Exp.		16,000.00	16,000.00	TAXATION	

HARBOR MASTER

42	Salaries	47,301.00	44,988.00	44,988.00	MOORING/FLOAT FEES	
43	Expenses	9,556.00	9,706.00	9,706.00	MOORING/FLOAT FEES	
44	Care of Floats	6,000.00	6,000.00	6,000.00	MOORING/FLOAT FEES	

BUILDING DEPARTMENT

45	Salaries	17,165.00	17,595.00	17,595.00	TAXATION	
46	GAS/PLUMBING INSPECTOR	10,134.00	10,388.00	10,388.00	TAXATION	
47	SEALER OF WGHTS & MEASURES	3,000.00	3,075.00	3,075.00	TAXATION	
48	ELECTRICAL INSPECTOR	10,134.00	10,388.00	10,388.00	TAXATION	
49	INSPECTORS'					

EXPENSES	4,100.00	4,100.00	4,100.00	TAXATION	
EMERGENCY MANAGEMENT					
50 Salaries	8,000.00	8,000.00	8,000.00	TAXATION	
51 Expenses	500.00	500.00	500.00	TAXATION	
ANIMAL CONTROL					
52 Salaries	12,058.00	12,360.00	12,360.00	TAXATION	
53 Expenses	4,160.00	4,160.00	4,160.00	TAXATION	
Total Public Safety	2,356,778.00	2,477,170.00	2,477,170.00		
DEPARTMENT OF PUBLIC WORKS					
13.15% OF ARTICLE 4					
DEPARTMENT OF PUBLIC WORKS					
54 Salaries	658,626.00	669,573.00	669,573.00	TAXATION	
55 Expenses	108,200.00	121,000.00	121,000.00	TAXATION	
56 Park/Beach Maintenance	27,200.00	27,000.00	27,000.00	TAXATION	20,800
				PARK/BEACH FEES	6,200
57 Maintenance	55,000.00	60,000.00	60,000.00	TAXATION	
58 Tree Maintenance		10,000.00	10,000.00	TAXATION	
SNOW REMOVAL					
59 Salaries	20,000.00	20,000.00	20,000.00	TAXATION	
60 Expenses	75,700.00	82,200.00	82,200.00	TAXATION	
61 STREET LIGHTING	67,000.00	78,000.00	78,000.00	TAXATION	
SANITATION					
62 Salaries	25,250.00	25,250.00	25,250.00	TAXATION	
63 Expenses	32,300.00	33,400.00	33,400.00	TAXATION	
64 Rubbish/Garbage Collection	420,000.00	234,000.00	234,000.00	TAXATION	110,000
				TRASH FEES	124,000
65 Rubbish/Garbage Disposal		171,600.00	171,600.00	TAXATION	
Total Public Works	1,489,276.00	1,532,023.00	1,532,023.00		
OTHER ENVIRONMENTAL					
0.53% OF ARTICLE 4					
HISTORIC DISTRICT COMMISSION					
66 Salaries	0.00	0.00	0.00	TAXATION	
67 Expenses	450.00	1,200.00	1,200.00	TAXATION	
CONSERVATION COMMISSION					
68 Salaries	53,640.00	55,677.00	55,677.00	TAXATION	
69 Expenses	3,320.00	3,648.00	3,648.00	TAXATION	
70 CHEBACCO WOODS	800.00	800.00	800.00	TAXATION	
Total Other Envrnmntl	58,210.00	61,325.00	61,325.00		
HUMAN SERVICES					
2.09% OF ARTICLE 4					
HEALTH					
71 Salaries	45,482.00	45,822.00	45,822.00	TAXATION	

72	Expenses	57,480.00	57,530.00	57,530.00	TAXATION
73	Hazardous Waste Collection/Disposal	5,000.00	5,000.00	5,000.00	TAXATION
VETERANS' SERVICES					
74	Salaries	10,543.00	10,807.00	10,807.00	TAXATION
75	Expenses	750.00	750.00	750.00	TAXATION
76	Veterans' Benefits	500.00	500.00	500.00	TAXATION
COUNCIL ON AGING					
77	Salaries	102,527.00	107,677.00	107,677.00	TAXATION
78	Expenses	13,300.00	13,400.00	13,400.00	TAXATION
79	Senior Care	2,200.00	2,200.00	2,200.00	TAXATION
Total Human Services		237,782.00	243,686.00	243,686.00	

CULTURE AND INFORMATIONAL SERVICES

3.04% OF ARTICLE 4

LIBRARY

80	Salaries	222,711.00	227,948.00	227,948.00	TAXATION
81	Expenses	119,550.00	126,099.00	126,099.00	TAXATION
Total Culture/ Informational Services		342,261.00	354,047.00	354,047.00	

RECREATION

2.40% OF ARTICLE 4

RECREATION DIRECTOR

82	Salaries	54,862.00	90,393.00	90,393.00	TAXATION	27,933
					PARK/BEACH FEES	30,000
					PROGRAM FEES	32,460
83	Expenses	10,010.00	9,885.00	9,885.00	TAXATION	7,885
					PARK/BEACH FEES	2,000

SINGING BEACH OPERATIONS

84	Salaries	61,732.00	56,729.00	56,729.00	PARKING/BEACH FEES
85	Expenses	14,950.00	18,001.00	18,001.00	PARKING/BEACH FEES

LIFEGUARDS

86	Salaries	48,286.00	46,295.00	46,295.00	PARKING/BEACH FEES
87	Expenses	2,950.00	3,200.00	3,200.00	PARKING/BEACH FEES

TUCK'S POINT

88	Salaries	10,500.00	8,000.00	8,000.00	TAXATION	
89	Expenses	8,730.00	9,730.00	9,730.00	TAXATION	
90	ATHLETIC FIELD MAINTENANCE	30,000.00	30,000.00	30,000.00	TAXATION	24,000
					FIELD USER FEES	6,000
91	MEMORIAL DAY	1,500.00	1,500.00	1,500.00	TAXATION	
92	FOURTH OF JULY	5,000.00	6,000.00	6,000.00	TAXATION	

Total Recreation		248,520.00	279,733.00	279,733.00	
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DEBT SERVICE

16.31% OF ARTICLE 4

PRINCIPAL ON BONDS	1,336,139.00	1,341,893.00	1,341,893.00
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INTEREST ON BONDS	603,622.00	552,049.00	552,049.00	
TEMPORARY LOANS/ INTEREST	0.00	0.00	0.00	
WPAT ADMINISTRATION FEES	7,136.00	6,280.00	6,280.00	
93 Total Debt Service	<u>1,946,897.00</u>	<u>1,900,222.00</u>	<u>1,900,222.00</u>	TAXATION 1,537,312 SEWER RATES 362,910

**ENTERPRISE FUNDS
11.96% OF ARTICLE 4**

SEWER FUND

94 Salaries	288,237.00	293,250.00	293,250.00	SEWER RATES
95 Expenses	232,700.00	246,600.00	246,600.00	SEWER RATES
96 Maintenance	35,000.00	35,000.00	35,000.00	SEWER RATES

WATER FUND

97 Salaries	246,276.00	250,072.00	250,072.00	WATER RATES
98 Distribtn Exp	77,100.00	76,250.00	76,250.00	WATER RATES
99 Trtmnt Exp	412,700.00	456,500.00	456,500.00	WATER RATES
100 Maintenance	35,000.00	35,000.00	35,000.00	WATER RATES

Total Entrprse Funds	<u>1,327,013.00</u>	<u>1,392,672.00</u>	<u>1,392,672.00</u>	
TOTAL ARTICLE 4	<u><u>11,177,289.00</u></u>	<u><u>11,648,710.00</u></u>	<u><u>11,648,710.00</u></u>	

ARTICLE 4 SUMMARY

GENERAL GOVERNMENT	3,170,552.00	3,407,832.00	3,407,832.00
PUBLIC SAFETY	2,356,778.00	2,477,170.00	2,516,870.00
DEPARTMENT OF PUBLIC WORKS	1,489,276.00	1,532,023.00	1,532,023.00
OTHER ENVIRONMENTAL	58,210.00	61,325.00	61,325.00
HUMAN SERVICES	237,782.00	243,686.00	243,686.00
CULTURE/INFORMATIONAL SERVICES	342,261.00	354,047.00	354,047.00
RECREATION	248,520.00	279,733.00	279,733.00
DEBT SERVICE	1,946,897.00	1,900,222.00	1,900,222.00
ENTERPRISE FUNDS	1,327,013.00	1,392,672.00	1,392,672.00
TOTAL	<u><u>11,177,289.00</u></u>	<u><u>11,648,710.00</u></u>	<u><u>11,688,410.00</u></u>

The Finance Committee and Board of Selectmen recommended approval and that they be funded as indicated in the funding column.

Mrs. Thorne moved the non-hold items as printed and they passed with a unanimous vote.

Hold Items:

#39 Fire Salaries: Mrs. Thorne moved the amount of \$909,480 and it passed with a unanimous vote.

#63 Sanitation Expenses: Mrs. Thorne moved the amount in the warrant and it passed with a unanimous vote.

#82: Recreation Salaries: Mrs. Thorne moved the amount as printed in the warrant and it passed, the motion prevailed.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sums of money called

for under the following items, or any other sums, for the purposes indicated, and to determine whether the money shall be provided by taxation, by appropriation from available funds in the Treasury, or by borrowing, or take any other action relative thereto.

<u>Department-</u>	<u>Item</u>	<u>Requested</u>	<u>Recommended</u>	
1. Police	Patrol Car	\$31,850	\$31,850	Available Funds
2. Police	(2) Mobile Data Terminals	\$6,750	\$6,750	Available Funds
3. Police	Cell Block Upgrade	\$28,000	\$28,000	Available Funds
4. Fire	Station Apron & Ramp	\$20,500	\$11,000	Taxation
5. Fire	Insulated Garage Doors	\$30,000	0	
6. Fire	2000 Crown Victoria	\$23,000	\$23,000	Taxation
7. Public Works	Dump Truck-			
	Replacement (Unit 18)	\$62,000	\$62,000	Taxation
8. Public Works	1995 Pickup Truck			
	Replacement (Unit 7)	\$27,000	\$27,000	Taxation
9. Public Works	1996 Pickup Truck Rplcmnt	\$27,000	\$27,000	Taxation
10. Public Works	Install Fueling Facility	\$60,000	\$60,000	Available Funds \$35,825
				Taxation \$24,175
11. Public Works	Install Highway Generator	\$2,500	\$2,500	Taxation
12. Public Works	Water Meter Reader			
	Replacement / Technology	\$250,000	\$250,000	Taxation
13. Public Works	Lincoln Street Well Generator	\$30,000	\$30,000	Taxation
14. Public Works	Harbor Dredging	\$20,000	\$20,000	Available Funds
15. Public Works	Chapter 90	\$138,000	\$138,000	Available Funds
TOTAL		\$770,400	\$683,100	

Per petition of the Board of Selectmen

The Finance Committee recommended approval of items 1-3 and 7-15. Selectman Thorne moved to accept the non-hold items 1,2,7,8,9,11, 13 and 14 to be funded as recommended by the Finance Committee.

ARTICLE 5: NON-HOLD ITEMS PASSED WITH A UNANIMOUS VOTE.

Hold items:

#3. Passed with a unanimous vote

#4. Selectman Thorne moved the amount of \$11,000 for the Fire Station Apron only to be funded by taxation. That amount passed with a unanimous vote.

#5. The motion to not fund this request passed, the motion prevailed.

#6. Mrs. Thorne moved the amount of \$23,000. The Selectmen recommended approval. The Finance Committee did not recommend approval. The amount of \$23,000 passed, the motion prevailed.

#10. Mrs. Thorne moved the amount printed in the warrant to be funded \$35,825 from available funds and \$24,175 from taxation. The motion prevailed.

#12. Mrs. Thorne moved the amount as printed in the warrant to be funded by taxation. The motion prevailed.

#15. Mrs. Thorne moved the amount as printed in the warrant. It was approved by a unanimous vote.

(At this point, Mrs. Suddith made a motion to move articles 19-29 up for consideration. This motion did not prevail.)

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Town's assessment from the District for the Gross Operating and Maintenance Budget of the Manchester-Essex Regional School District including debt service-said sum to be calculated solely in accordance with the "Agreement Between the Towns of Essex and Manches-

ter-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", as most recently amended, by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the district in accordance with the regional agreement", for the fiscal year beginning July first, two thousand eight; or take any other action relating thereto.

Per petition of the Manchester-Essex Regional School Committee

School Committee Chairman Susan Beckmann moved:

1. That the town approve the assessment calculation in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the district in accordance with the regional agreement", for the fiscal year beginning July first, two thousand eight. The Selectmen and Finance Committee recommended approval. **THE MOTION PREVAILED.**
2. That the Town vote to raise and appropriate \$9,660,235 to fund the Town's assessment from the Manchester Essex Regional School District to cover the operating budget for the fiscal year beginning July first, two thousand eight. The Selectmen and Finance Committee recommended approval. **THE MOTION PREVAILED.**
3. That the Town vote to raise and appropriate \$1,378,714.50 to fund the Town's assessment from the Manchester Essex Regional School District to cover the long and short term debt for the fiscal year beginning July first, two thousand eight. The Selectmen and Finance Committee recommended approval. **THE MOTION PASSED WITH A UNANIMOUS VOTE.**

At 10:15 PM Mr. Noonan moved to adjourn to the next evening. This motion did not pass.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$1,500 to be expended under the direction of the Board of Selectmen to fund a grant to Action, Inc., 180 Main Street, Gloucester, MA to maximize available resources to meet human services programming needs identified by the community by providing services to local residents particularly those of low and moderate income, or take any other action appurtenant thereto.

Per petition of Gretchen A. Wood, et al

Mrs. Wood moved the article as printed in the warrant. The Board of Selectmen and Finance Committee did not recommend approval.

ARTICLE 7: THE MOTION PREVAILED.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$2,500 for Help for Abused Women and their Children (HAWC) of Salem, or take any other action appurtenant thereto.

Per petition of Charlotte Bensdorp Wilson, et al

Mrs. Wilson moved the article as printed in the warrant. The Selectmen and Finance Committee did not recommend approval.

ARTICLE 8: THE MOTION PREVAILED.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund and implement the new Contract between the Town of Manchester-by-the-Sea and the American Federation of State, County, and Municipal Employees, AFL-CIO, Local 687, State Council 93, Clerical Employees, or take any other action relative thereto.

Per petition of the Board of Selectmen

Town Administrator Melville moved that the Town raise \$ 23,534 to fund and implement the new contract between the Town of Manchester-by-the-Sea and the American Federation of State, County and Municipal Employees, AFL-CIO, Local 687 State Council 93, from taxation.

The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 9: THE MOTION PREVAILED.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund and implement the new Contract between the Town

of Manchester-by-the-Sea and the Manchester Superior Police Officers Association, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Gubbins moved that the Town raise \$ 7,470 to fund and implement the new contract between the Town of Manchester-by-the-Sea and the Manchester Branch of the Massachusetts Police Association of Superior Officers, from taxation. The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 10: PASSED WITH A UNANIMOUS VOTE.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the town to enter into the Commonwealth of Massachusetts Northeast Massachusetts Mosquito Control and Wetlands Management District beginning July 1, 2008, or take any other action relative thereto.

Per petition of the Board of Health

Mrs. Nitkiewicz of the Board of Health moved that the Town vote to join the Massachusetts Northeast Massachusetts Mosquito Control and Wetlands Management District beginning July 1, 2008, and to commit the Town to participation in said District for the three year period required by the District, the first year cost of which is estimated to be \$32,000, which will be collected from the Town through a State assessment, pursuant to the provisions of Chapter 59, section 21 of the General Laws.

The Board of Selectmen and Finance Committee recommended approval. After some discussion, Mrs. Morse moved to defer consideration until the following night when Mr. Przesiek of the Board of Health could be present to explain it further. The motion prevailed.

At 10:50 PM, Mrs. Thorne moved to adjourn until 6:45 PM the following night, Tuesday, April 8, 2008. The motion to adjourn prevailed.

SECOND NIGHT OF TOWN MEETING TUESDAY, APRIL 8, 2008

A quorum was reached at 6:50 and Moderator Wilson called the meeting to order. He announced that white voting cards would be used for this session of the Town Meeting.

At this point, consideration of Article 11 was taken up again. After some discussion, the main motion as made the previous night, **ARTICLE 11 PASSED, THE MOTION PREVAILED.**

ARTICLE 12. To see if the Town will vote to appropriate from the Community Preservation Fund and from the Community Preservation Fund estimated 2009 annual revenues, or to reserve for future appropriation sums of money for open space, historic resources, and community housing purposes and for the administrative expenses of the Community Preservation Committee for fiscal year 2009, as approved by the Community Preservation Committee and listed below; and further to appropriate from the Community Preservation Fund estimated Fiscal Year 2009 annual revenues a sum of money to the Fiscal Year 2009 budgeted reserve for general Community Preservation Act purposes; or take any other action in relation thereto.

- 1). \$12,000 for the restoration of historic Town records for Historic Preservation purposes;
- 2). \$25,000 for the restoration of trails at Chebacco Woods for Open Space purposes;
- 3). \$13,500 for Phase 1 restoration of Union Cemetery for Historic Preservation purposes;
- 4). \$10,000 for the preparation of a Recreational Facility Master Plan for Open Space purposes;
- 5). \$50,000 for Phase 1 restoration of Tuck's Point Rotunda for Historic preservation purposes;
- 6). \$11,573 to be deposited into the Community Preservation affordable Housing Reserve Fund for use in fiscal year 2010 or thereafter;
- 7). \$2,250 for administrative costs of the Community Preservation Committee.

Per petition of the Community Preservation Committee

Mr. Sabella of the Community Preservation Committee moved that the Town appropriate from the

Community Preservation Fund and the Community Preservation Fund 2009 annual revenues the following amounts and the Board of Selectmen and Finance Committee recommended approval:

- 1). \$12,000 for the restoration of historic Town records for
Historic Preservation purposes; **#1 PASSED WITH A UNANIMOUS VOTE**
- 2). \$25,000 for the restoration of trails at Chebacco Woods for Open
Space purposes; **#2 PASSED WITH A UNANIMOUS VOTE**
- 3). \$13,500 for Phase 1 restoration of Union Cemetery for Historic
Preservation purposes; **#3 PASSED WITH A UNANIMOUS VOTE**
- 4). \$10,000 for the preparation of a Recreational Facility Master
Plan for Open Space purposes; **#4 THE MOTION PREVAILED**
- 5). \$50,000 for restoration of Tuck's Point Rotunda for Historic preservation purposes, with no
more than \$10,000 to be expended for a comprehensive assessment of the Rotunda and the
balance for renovations identified in the assessment;
#5 PASSED WITH A UNANIMOUS VOTE
- 6). \$11,573 to be deposited into the Community Preservation affordable Housing R
eserve Fund for use in fiscal year 2010 or thereafter;
#6 PASSED WITH A UNANIMOUS VOTE
- 7). \$2,250 for administrative costs of the Community Preservation Committee
#7 PASSED WITH A UNANIMOUS VOTE

ARTICLE 13. To see if the Town will vote to authorize the Board of Selectmen to grant a perpetual utility easement to Massachusetts Electric Company on land located on Lincoln Street, as shown on a sketch plan filed with the Town Clerk, for the purpose of providing underground electric power to the new high school, or take any action relative thereto.

Per petition of the Board of Selectmen

Mrs. Thorne moved the article as written. The Board of Selectmen, Finance Committee and Planning Board recommended approval.

ARTICLE 13: THE MOTION PREVAILED.

ARTICLE 14. To see if the Town will vote to accept the provisions of Chapter 32B, section 18 of the Massachusetts General Laws and to thereby require that all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, his/her spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, his/her spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the Town, and to take any other action related thereto.

Per petition of the Board of Selectmen

Selectman Hardwick moved the question as printed in the warrant. The Board of Selectmen and Finance Committee recommended approval.

ARTICLE 14: THE MOTION PREVAILED.

ARTICLE 15. To see if the Town will vote to transfer from the Conservation Commission for conservation purposes to the Board of Selectmen for purposes of sale, the parcel shown as Parcel B on a plan entitled "Plan of Land in Hamilton, MA" dated March 17, 2004 prepared by Hancock Associates for Nancy L. Peterson, said conveyance to be at no cost to the Town and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, including a sale for nominal consideration:

and further authorize the Board of Selectmen to petition the Massachusetts General Court to approve the deeds to Nancy L. Peterson for the purpose of curing inadvertent encroachments onto Chebacco Woods pursuant to the provisions of Article 97 of the amendments to Constitution of the Commonwealth of Massachusetts;

and further authorize the Board of Selectmen to acquire from Nancy L. Peterson the parcel identified as parcel A on a plan entitled "Plan of Land in Hamilton, MA", dated March 17, 2004, prepared by Hancock Associates for Nancy L. Peterson, for incorporation into Chebacco Woods conservation

land under the joint ownership of Manchester-by-the-Sea, and Hamilton, Massachusetts;

And further to authorize the Board of Selectmen and Conservation Commission to amend the conservation restrictions that are affected by these changes to reflect the new boundaries, and to take any other action relative thereto.

By petition of the Conservation Commission

Ralph Smith of the Conservation Commission moved that the Town transfer a parcel of land held for conservation purposes by the Conservation Commission to the Board of Selectmen for purposes of sale, said parcel as described in the warrant, said conveyance subject to the terms and conditions stated in the warrant; and to authorize the Board of Selectmen to petition the Massachusetts General Court to approve the deeds to Nancy L. Peterson for the purpose of curing inadvertent encroachments onto Chebacco Woods pursuant to the provisions of Article 97 of the amendments to Constitution of the Commonwealth of Massachusetts; and to authorize the Board of Selectmen to acquire from Nancy L. Peterson a parcel of land as described in the warrant, for incorporation into Chebacco Woods conservation land under the joint ownership of Manchester-by-the-Sea, and Hamilton, Massachusetts; and to authorize the Board of Selectmen and Conservation Commission to amend the conservation restrictions that are affected by these changes to reflect the new boundaries.

The Board of Selectmen and Finance Committee recommended the advice of the Conservation Commission. The Planning Board recommended approval.

ARTICLE 15: PASSED WITH A UNANIMOUS VOTE.

ARTICLE 16. To see if the Town will vote to transfer from the Conservation Commission for conservation purposes to the Board of Selectmen for purposes of sale the parcel shown as Parcel B containing 20,008 s.f. more or less on a plan entitled “ Plan of Land in Hamilton and Wenham, MA” date March 17, 2004, prepared by Hancock Associates for Patrick A. Daly and Kathleen O’Brien, said conveyance to be at no cost to the Town and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, including a sale for nominal consideration:

and further authorize the Board of Selectmen to petition the Massachusetts General Court to approve the deed to Patrick A. Daly & Kathleen B. O’Brien, for the purpose of curing inadvertent encroachments onto Chebacco Woods pursuant to the provisions of Article 97 of the amendments to Constitution of the Commonwealth of Massachusetts; and further to authorize the Board of Selectmen to acquire from Patrick A. Daly and Kathleen B. O’Brien, the parcel identified as parcel A on a plan entitled “ Plan of Land in Hamilton, MA”, dated March 17, 2004, prepared by Hancock Associates for Patrick A. Daly & Kathleen O’Brien, for incorporation into Chebacco Woods conservation land under the joint ownership of Manchester-by-the-Sea, and Hamilton, Massachusetts; and further authorize the Board of Selectmen and Conservation Commission to amend the conservation restrictions that are affected by these changes to reflect the new boundaries, and to take any other action relative thereto.

By petition of the Conservation Commission

Ralph Smith of the Conservation Commission moved that the Town transfer a parcel of land held for conservation purposes by the Conservation Commission to the Board of Selectmen for purposes of sale, said parcel as described in the warrant, said conveyance subject to the terms and conditions stated in the warrant; and to authorize the Board of Selectmen to petition the Massachusetts General Court to approve the deed to Patrick A. Daly & Kathleen B. O’Brien for the purpose of curing inadvertent encroachments onto Chebacco Woods pursuant to the provisions of Article 97 of the amendments to Constitution of the Commonwealth of Massachusetts; and to authorize the Board of Selectmen to acquire from Patrick A. Daly & Kathleen B. O’Brien a parcel of land as described in the warrant, for incorporation into Chebacco Woods conservation land under the joint ownership of Manchester-by-the-Sea, and Hamilton, Massachusetts; and to authorize the Board of Selectmen and Conservation Commission to amend the conservation restrictions that are affected by these changes to reflect the new boundaries.

The Board of Selectmen and Finance Committee recommended the advice of the Conservation



The Towle brothers, Richard (Dick), David and Don, hold the distinction of being the only set of brothers to serve as Troop #3 scout masters. The trio totaled 16 years of service to the troop in that capacity and were recently honored at a ceremony held at The Essex Room on August 16. The ceremony capped a 3 day celebration of Troop #3's 90 year history.



The newest members of Troop #3 to attain the rank of Eagle Scout, Alex Booker, Robin Schwartz and James Pates, are pictured above at a celebratory court of honor held at Tuck's Point. Several British scouts visiting from England on an exchange program were also in attendance.



Troop #3 Scoutmaster (1994-1996) David Boyd (left) receives a service plaque from Former Committee Chairman Jack Briggs. *photo courtesy of Dick Towle*



Eagle Scouts Zeb Heisey and Justin Dagle covered Troop 3's history during the 1990s. *photo courtesy of Dick Towle*



Troop 3 Committee Chairwoman Ginny Kiefer outlined the long history of service provided to the troop by its many scoutmasters. *photo courtesy of Dick Towle*



Tom Kehoe receiving Troop #3 Award of Merit from emcee David MacDonald. Tom received this award to commemorate his 50 years of service to the troop. *photo courtesy of Dick Towle*



Eagle Scout Richard Fraelick reads the list of the Myron C. Fraelick Award winners. The award, named in honor of Rick's father, is given out to the outstanding boy scout leader in Troop #3 each year. *photo courtesy of Dick Towle*



Eagle Scout Christopher "Kit" Weld announces the establishment of a scholarship in honor of veteran Troop #3 Scoutmaster Don Towle. *photo courtesy of Dick Towle*

Commission. The Planning Board recommended approval.

ARTICLE 16: PASSED WITH A UNANIMOUS VOTE.

ARTICLE 17. To see if the Town will vote to amend the Zoning By-law of the Town by adopting the following Wind Energy Conversion Facilities By-law as Section 6.17, which shall read as follows:

6.17 WIND ENERGY CONVERSION FACILITIES

6.17.1 Purpose and Intent

It is the express purpose of this Bylaw to accommodate distributed generation, wind energy conversion facilities (WECF) in the Limited Commercial District, while minimizing any adverse visual, safety and environmental impacts of the facilities. The Bylaw enables the review of wind energy conversion facilities and wind monitoring or meteorological towers by the Planning Board in keeping with the Town's existing Bylaws. As provided for in G.L. c.40A, s.9, the Planning Board is hereby designated as the special permit granting authority for wind energy conversion facilities.

6.17.2 Definitions

Distributed Generation: Energy generation that is located at or near the end-user.

Height: The height of a turbine measured to the tip of the blade at its highest point.

Nacelle: The frame and housing at the top of the tower that encloses the gearbox and generator and protects them from the weather.

Rotor: The blades and hub of the wind turbine that rotate during turbine operation.

Special Permit Granting Authority ("SPGA"): Board designated by the Zoning Bylaw pursuant to G.L. c.40A, s.9 with the authority to issue special permits.

Wind Energy Conversion Facility ("WECF"): All equipment, machinery and structures utilized in connection with the conversion of wind to electricity. This includes, but is not limited to, all transmission, storage, collection and supply equipment, substations, transformers, site access, service roads and machinery associated with the use. A wind energy conversion facility may consist of no more than two (2) wind turbines per lot. For the purposes of this Bylaw, "Lot" shall be defined as any conforming parcel in single ownership as of January 1, 2008.

Wind Monitoring or Meteorological Test Towers ("Met Towers"): A temporarily installed tower used for supporting anemometer, wind vane and other equipment to assess the wind resource at a predetermined height above the ground.

Wind Turbine: A device that converts kinetic energy of the wind into rotational energy to turn an electrical generator shaft. A wind turbine typically consists of a rotor, nacelle and supporting tower.

6.17.3 District Regulations

6.17.3.1 Use Regulations: Wind Energy Conversion Facility, Wind Monitoring and Meteorological Towers

The construction of any WECF shall be permitted in accordance with the requirements of this Bylaw, Section 7.5 of the Zoning Bylaw and subject to the issuance of a Special Permit from the Planning Board irrespective of whether the use is a principal or accessory use. A WECF shall be allowed solely in the Limited Commercial District pursuant to this Bylaw and the additional requirements of the District (see Sections 5.7 and 5.10).

Met Towers shall be permitted in the Limited Commercial District subject to the issuance of a special permit in conformance with the Bylaw and a building permit for a temporary structure.

A WECF shall utilize at least fifty (50) percent of the energy generated for private commercial use.

6.17.3.2 Site Control

The applicant shall submit documentation of the legal right to install and use the proposed facility at the time of application for a Special Permit. Documentation should also include proof of control over the setback. Control shall mean legal authority to prevent the use of any structure within the setback for human habitation or other use permitting human occupancy.

6.17.3.3 Dimensional Requirements

All wind energy conversion facilities shall comply with the requirements set forth in this Bylaw.

6.17.3.3.1 Height

Wind energy conversion facilities shall be no higher than three hundred (300) feet above the natural grade. The height of all wind turbines shall be measured to the highest point reached by the rotor blades. The SPGA may allow this height to be exceeded as part of the special permit process if the project applicant can demonstrate that the additional height is needed and that the additional benefits of the higher tower outweigh any increased adverse impacts, but in no case shall the facility be higher than four hundred ten (410) feet above the natural grade. Monopole towers are the preferred type of support for wind turbines. Wind monitoring or meteorological towers shall be no higher than two hundred ten (210) feet above the natural grade.

6.17.3.2 Setback

Each WECF and Met Tower and their associated equipment shall be set back from property lines for a distance of at least fifty (50) feet greater than the height of the facility.

6.17.4 Special Permit Regulations

The SPGA shall grant a Special Permit only if it finds that the proposal complies with the provisions of this Bylaw and Section 7.5 of the Zoning Bylaw.

6.17.4.1 General

Proposed WECFs shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable electrical, construction, noise, safety, environmental and communications requirements and the requirements of the relevant utility to which the WECF will be connected.

6.17.4.2 Design Standards

6.17.4.2.1 Visual Impact

The applicant shall demonstrate through project siting and proposed mitigation that the WECF or Met Tower minimizes any impact on the visual character of surrounding neighborhoods and the community. This may include, but not be limited to, information regarding site selection, turbine design, buffering, lighting and cable layout. In the SPGA's sole discretion and where construction of the proposed WECF may create an unreasonable visual impact, the SPGA may require the applicant to demonstrate that no suitable alternative location for the proposed WECF exists. The SPGA shall select between three (3) and six (6) sight lines, including from the nearest building with a view of the wind facility, for pre- and post-construction view representations. Sites for the view representations shall be selected from populated areas or public ways within a two (2) mile radius of the wind facility. View representations shall have the following characteristics:

a) View representations shall be in color and shall include actual pre-construction photographs and accurate post-construction simulations of the height and breadth of the wind facility (e.g. superimpositions of the wind facility onto photographs of existing views).

b) View representations shall include existing, or proposed, buildings or tree coverage.

c) View representations shall include a description of the technical procedures followed in producing the visualization, including without limitation, distances, angles, lenses, etc.

d) Within thirty (30) days of the date of application for the Special Permit, the applicant shall provide a balloon or crane test at the proposed site, or alternate test approved by the SPGA, to demonstrate the height of the proposed facility. The date, time and alternate date if needed due to weather, shall be announced in a newspaper having local circulation for the two (2) consecutive weeks prior to the test. Said announcement shall also be sent to all parties receiving notification of the Special Permit application.

6.17.4.2.2 Color

WECFs shall be painted a color that blends with the sky and clouds.

6.17.4.2.3 Equipment Shelters

All equipment necessary for monitoring and operation of the WECF should preferably be contained within the turbine tower. If this is infeasible, ancillary equipment may be located outside the tower, provided it is contained either within an underground vault, or enclosed within a separate struc-

ture.

6.17.4.2.4 Lighting and Signage

a) Wind turbines shall be lighted only if required by the Federal Aviation Administration (FAA) or other federal, state or county agency or authority. The applicant shall provide a copy of said authority's determination to establish the required markings and/or lights for the structure.

b) Lighting of equipment structures and any other facilities on site (except lighting required by said authority) shall be shielded from abutting properties.

c) Signs on the facility shall be limited to those needed to identify the property and the owner and warn of any danger, and educational signs.

d) All signs shall comply with the requirements of the Zoning Bylaw.

6.17.4.3 Environmental Standards

6.17.4.3.1 Land Clearing/Open Space/Animal Species

WECFs and Met Towers shall be designed to minimize land clearing and fragmentation of open space areas and shall avoid permanently protected open space when feasible. Wind turbines should be sited to make use of previously disturbed and/or developed areas wherever possible. WECFs and Met Towers shall also be located in a manner that does not have significant negative impacts on animal species in the vicinity (particularly avian species, bats, etc.).

6.17.4.3.2 Stormwater

Stormwater run-off and erosion control shall be managed in a manner consistent with all applicable state and local regulations and the terms and conditions as imposed by the SPGA.

6.17.4.3.3 Noise

The WECF and associated equipment shall conform to Massachusetts's noise regulations (310 CMR 7.10). An analysis, prepared by a qualified engineer, shall be presented to demonstrate compliance with these noise standards and be consistent with Massachusetts Department of Environmental Protection guidance for noise measurement. Notwithstanding the provisions of 310 CMR 7.10, the Planning Board may impose any reasonable limitation on noise generated by the facility.

6.17.4.3.4 Shadowing/Flicker

WECFs shall be sited in a manner that does not result in significant shadowing or flicker impacts.

6.17.5 Use by Telecommunications Carriers Prohibited

WECFs may not be used to locate, co-locate or install telecommunications antennas or other facilities subject to regulation pursuant to Section 4.10 of the Zoning Bylaw.

6.17.6 Modifications

All modifications to a WECF made after issuance of the Special Permit shall require approval by the SPGA pursuant to the Zoning Bylaw and G.L. c.40A, s.9.

6.17.7 Monitoring and Maintenance

6.17.7.1 The applicant shall maintain the WECF in good condition and shall have the facility inspected by a professional engineer or other competent professional at least once every twelve (12) months or more often, pursuant to industry standards and practice. The results of the facility inspection shall be submitted to the Planning Board within thirty (30) days of the inspection report's receipt by the applicant or facility owner. Ongoing maintenance shall include, but not be limited to, painting, structural integrity of the foundation, all equipment and support structures and security barriers (if applicable), and landscaping if present.

6.17.7.2 Notice shall be provided to the Planning Board of any change in owner of the facility.

6.17.8 Abandonment or Discontinuation of Use

6.17.8.1 At such time that a WECF or Met Tower is scheduled to be abandoned or discontinued, the applicant will notify the Planning Board by certified U.S. mail of the proposed date of abandonment or discontinuation of operations. In the event that an applicant fails to give such notice, the facility shall be considered abandoned or discontinued if the facility is inoperable for one hundred eighty (180) days. In the case of a two (2)-turbine facility, the SPGA shall determine in its decision what proportion of the facility would be inoperable for the facility to be considered abandoned.

6.17.8.2 Upon abandonment or discontinuation of use, the owner shall physically remove the

WECF or Met Tower within ninety (90) days from the date of abandonment or discontinuation of use. This period may be extended at the request of the operator and at the discretion of the SPGA. “Physically Remove” shall include, but not be limited to:

a) Removal of the wind turbine and tower, all machinery, equipment, equipment shelters, security barriers and all appurtenant structures from the subject property;

b) Proper disposal of all solid or hazardous materials and wastes from the site in accordance with local and state solid waste disposal regulations; and

c) Restoration of the location of the WECF or Met Tower to its natural condition, except that any landscaping, grading or below grade foundation may remain in the after-condition.

6.17.8.3 If an applicant fails to remove a WECF or Met Tower in accordance with this section of this Bylaw, the Planning Board shall have the authority to enter the subject property and order the removal of the facility. This authority shall be considered granted by the applicant for a WECF or Met Tower. The SPGA shall require the applicant to provide a form of surety (i.e. post a bond, letter of credit or establish an escrow account or other) at the SPGA’s election at the time of construction to cover costs of the removal in the event the Planning Board must order removal of the facility. The amount of such surety shall be equal to one hundred twenty-five (125) percent of the cost of compliance with this section. The applicant shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for a Cost of Living Adjustment after ten (10) and fifteen (15) years.

6.17.9 Term of Special Permit

A Special Permit issued for any WECF shall be valid for twenty (20) years, unless extended or renewed. The time period may be extended or the Special Permit may be renewed upon satisfactory operation of the facility. At the end of that time period, the WECF shall be removed by the applicant as per Section 8.2.

6.17.10 Application Procedures

6.17.10.1 Special Permit Granting Authority (“SPGA”)

The SPGA for WECFs or Met Towers shall be the Planning Board.

6.17.10.2 Pre-Application Conference

Prior to the submission of an application for a Special Permit under this Bylaw, the applicant is strongly encouraged to meet with the SPGA at a public meeting to discuss the proposed WECF in general terms and to clarify the filing requirements. The SPGA shall meet with an applicant under this regulation with twenty-one (21) days following a written request submitted to the SPGA and the Town Clerk. If the SPGA fails to meet with an applicant who has requested such a meeting within twenty-one (21) days of said request and said meeting has not been postponed due to mutual agreement, the applicant may proceed with a Special Permit application under this regulation without need for a pre-application conference.

6.17.10.3 Pre-Application Filing Requirements

The purpose of this conference is to inform the SPGA as to the preliminary nature of the proposed WECF. As such, no formal findings are required for the pre-application conference. However, the applicant is encouraged to prepare sufficient preliminary architectural and/or engineering drawings to inform the SPGA of the location of the proposed facility, as well as its scale and overall design.

6.17.10.4 Professional Fees

Pursuant to Section 7.9, the Planning Board may retain technical experts, consultants and legal counsel to verify information presented by the applicant and provide the SPGA with guidance on reviewing and approving or denying the application. The cost for such a technical expert/consultant will be at the expense of the applicant.

6.17.10.5 Application Filing Requirements

The filing requirements of Section 6.9.5 of the Zoning Bylaw shall apply to applications for a Special Permit for a WECF. In addition, the SPGA may require the submission of any or all of the materials included in Sections 6.17.10.5.1 through 6.17.10.5.3.4, below.

6.17.10.5.1 General Filing Requirements

a) Name, address, telephone number and original signature (photo-reproductions of signatures will not be accepted) of applicant and any co-applicants. Co-applicants shall include the landowner of the subject property and the operator of the WECF.

b) If the applicant or co-applicant will be represented by an agent, the name, address and telephone shall be provided as well as original signature authorizing the agent to represent the applicant and/or co-applicant. Photo-reproductions of signatures will not be accepted.

c) Documentation of the legal right to install and use the proposed facility and proof of control over the clear area, per Section 6.17.3.2 of these regulations.

6.17.10.5.2 Location Filing Requirements

a) Assessor's map and parcel number of subject property;

b) Zoning district designation for the subject parcel;

c) Locus Map to scale showing the lot lines of the subject property and all properties within three hundred (300) feet of the property lines, as well as the location of all buildings, including accessory structures, on all properties shown.

6.17.10.5.3 Siting and Design Filing Requirements

6.17.10.5.3.1 Vicinity and Site Plan

a) Property lines for the subject property and all properties adjacent to the subject property within three hundred (300) feet;

b) Indication of use of all existing buildings and accessory structures, including purpose (e.g., residential buildings, garages, accessory structures, etc.) on subject property and all adjacent properties within three hundred (300) feet. Distances, at grade, from the proposed WECF to each building on the site plan shall be shown;

c) Proposed location of WECF, including all turbines, fencing, associated ground equipment, transmission infrastructure and access roads. Including:

1) Location of all roads, public and private, on the subject property and on all adjacent properties within three hundred (300) feet including driveways proposed to serve the WECF;

2) All proposed changes to the existing property, including grading, vegetation removal and temporary or permanent roads and driveways;

3) Representations, dimensioned and to scale, of the proposed facility, including cable locations, parking areas and any other construction or development attendant to the WECF.

d) Tree cover and average height of trees on the subject property and adjacent properties within three (300) feet;

e) Contours at each two (2) feet Above Mean Sea Level ("AMSL") for the subject property and adjacent properties within three hundred (300) feet;

f) Representation of location of viewpoint for the sight-line diagram referenced below.

6.17.10.5.3.2 Elevations

Siting elevations or views at grade from the north, south, east and west at a fifty (50) foot radius around the proposed WECF shall be provided to the SPGA.

Elevations shall be at either one-quarter (1/4) inch equals one (1) foot or one-eighth (1/8) inch equals one (1) foot scale and show the following:

a) The WECF and if applicable the security barrier and associated equipment, with total elevation dimensions of all parts of the facility;

b) Security barrier. If the security barrier will block views of the WECF, the barrier drawing shall be cut away to show the view behind the barrier.

c) Any and all structures on the subject property;

d) Existing trees and shrubs at current height and proposed trees and shrubs at proposed height at time of installation, with approximate elevations dimensioned; and

e) Grade changes, or cuts and fills, to be shown as original grade and new grade line, with two (2) foot contours above mean sea level.

6.17.10.5.3.3 Materials

a) Specifications for the proposed WECF or Met Tower shall be provided for all equipment and attendant facilities.

b) Materials of the proposed WECF shall be specified by type and specific treatment. These shall be provided for the wind turbine tower and all other proposed equipment/facilities; and

c) Colors of the proposed WECF represented by a color board showing actual colors proposed.

6.17.10.5.3.4 Landscape Plan

A landscape plan including existing trees and shrubs and those proposed to be added or removed, identified by size of specimen at installation and species.

Per petition of the Planning Board

Mr. Blau of the Planning Board moved to pass over, take no action, Article 17. The Board of Selectmen recommended passing over this article.

ARTICLE 17: THE MOTION TO TAKE NO ACTION, THE MOTION PREVAILED.

ARTICLE 18. To see if the Town will vote to accept the layout of Blue Heron Lane, as shown on a plan entitled “as built Existing Conditions for Blue Heron Lane, Manchester, Massachusetts”, prepared by Patrowicz Land Development Engineering and North Shore Survey Corporation, and dated March 7, 2005, as revised through August 24, 2006, as a public way, and to take any other action relative thereto.

By petition of Orestes G. Brown, et al.

Moderator Wilson informed the meeting that there are preconditions for accepting a road that have not been met and so we would have to pass over this article. Selectmen Shea moved to pass over this article.

ARTICLE 18: THE MOTION TO TAKE NO ACTION PASSED WITH A UNANIMOUS VOTE

ARTICLE 19. Whereas the School Building Committee (hereinafter SBC) of the Manchester-Essex Regional School District (hereinafter MERSD) has continued to propose building three (formerly four) contiguous tennis courts in an inappropriate location with a damaging impact on the environment (Town Drinking Water Supply, etc.), local aesthetics and “green space”, and at an extremely excessive cost currently budgeted at \$378,158.00, it is the recommendation of this Town Meeting that the SBC cease and desist in this effort and actively look to alternatives, several of which have little or no additional impact on the environment, local aesthetics and/or “green space”, and are much less expensive.

Per petition of Timothy G. Gates, et al.

Mr. Gates moved that the Town Meeting vote to recommend to the Manchester-Essex Regional School District’s School Building Committee that they immediately stop all on-going efforts to construct any tennis courts in the Memorial School “Green Bowl” and actively consider alternative sites, including, without limitation, Sweeney Park, the town of Essex Memorial Field, the proposed regional high school parking lot area, adjacent to the Brook Street tennis courts, and the Essex County Club. The Board of Selectmen did not recommend approval. The Finance Committee did not take a position on this article.

The Moderator announced that Mrs. Suddith had asked for the meeting’s permission for Mr. Geisel, an engineer hired by the proponents of the article, but not a Manchester voter, to address the meeting. **THE MOTION TO ALLOW MR. GEISEL TO SPEAK DID NOT PREVAIL.**

ARTICLE 19: DID NOT PREVAIL, 138 YES VOTES TO 178 NO VOTES.

ARTICLE 20. To see if the Town will vote to recommend an Amendment to the Lease Agreement with the Manchester-Essex Regional School District and add a deed covenant to run with the land to prohibit any other usage for that portion of the land designated below at the Memorial School Site than what exists today. This land is part of the total area designated as map 47 Lot 6 of the Assessors Maps in the Town of Manchester-by-the-Sea. The description below is based upon Drawing plan entitled, “Existing Conditions Brook St. Site” prepared by MVG Mount Vernon Group Architects of 20 Cabot Rd. Woburn, Mass 01801 Dated 9ee Job No. 0602.02 The parcel concerned is the grassy land area surrounded by Lincoln St., the school driveways and parking areas. This portion of land is in Zones 1 and 2 of the Town’s Drinking Water Well, the Riverfront Area (Causeway Brook) and Bor-

dering Land Subject to Flooding (100 year flood plain) resource areas. The surface water is directed to a crushed stone strip discharging toward an existing culvert, which drains the area. This area must be protected in the lease.

Per petition of Timothy G. Gates, et al.

Mrs. Suddith moved that the Town Meeting recommend to the Board of Selectmen to negotiate promptly in 2008 an amendment to the lease agreement with the Manchester-Essex Regional School District to add a deed covenant to run with the specified land area (the green "bowl") to prohibit any other usage for that area than what exists today.

The Board of Selectmen did not recommend approval. The Finance Committee did not take a position on this article. After some discussion, Mrs. Suddith moved to have a secret ballot for this article. Only five people stood and the bylaw requires twenty people to stand, so the motion for a secret ballot did not prevail.

ARTICLE 20, THE MOTION DID NOT PREVAIL.

ARTICLE 21. To see if the Town will agree to amend the lease with the Manchester-Essex Regional School District or add a deed covenant to run with the land to prohibit the construction of building or land improvements on the front yard of the Memorial School and to undertake any activities related thereto.

Per petition of Jenny Bernard, et al

The Board of Selectmen did not recommend approval. The Finance Committee did not take a position on this article. Mrs. Keefe moved to pass over, take no action, on Article 21.

ARTICLE 21: THE MOTION TO PASS OVER PASSED WITH A UNANIMOUS VOTE.

ARTICLE 22. The Town recognizes that the Manchester-Essex Regional School District (hereinafter MERSD) needs four courts for all regular season practice and play. Additionally, the MERSD would like to have available three contiguous courts for post-season tournament play if the MERSD team(s) is chosen to host such a tournament. Residents of the Town of Essex are currently planning to construct three courts between the two baseball fields the MERSD is already committed to use. There is no need to meet this requirement in Manchester if the requirement can be met elsewhere within the bounds of the school district. It is the strong recommendation of this Town Meeting that the MERSD School Committee and its School Building Committee actively pursue this tournament siting alternative with the appropriate authorities in the Town of Essex-Department of Public Works, Board of Selectmen, Conservation Commission and Essex Youth Commission, etc. That location has parking and toilet facilities now.

Per petition of Timothy G. Gates, et al.

Mrs. Garcia-Mata moved that this town meeting vote to strongly recommend to the Manchester-Essex Regional School District's School Committee and School Building Committee that they actively pursue with the Essex DPW and their parks fund-raising group, and other Essex town boards as appropriate, the use of the proposed three courts between the ball-fields in Essex Memorial Park for district tournament play.

The Board of Selectmen did not recommend approval. The Finance Committee did not take a position on this article.

ARTICLE 22: THE MOTION DID NOT PREVAIL, 134 YES VOTES TO 149 NO VOTES.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money necessary to replace two tennis courts at Sweeney park for use of Town residents, or take any other action relative thereto.

Per petition of Sheila P. Hill, et al

Mrs. Hill moved that the Town of Manchester raise and appropriate the sum of \$58,000 to replace two tennis courts at Sweeney Park.

The Board of Selectmen and Finance Committee did not recommend approval.

ARTICLE 23: THE MOTION DID NOT PREVAIL.

ARTICLE 24. Whereas the needs for four courts for Manchester-Essex Regional School Dis-

trict (hereinafter MERSD) regular practice and play can be met by: continuing the use of the two courts at Brook Street, which are within the so-called “Shared Facilities” enumerated in the MERSD Lease Agreement; then the absolute minimum requirement of two or more courts near the High/Middle School can be met currently by the restoration and renovation of the two former tennis courts on the site at Sweeney Park – with permission of the Town, which this Town Meeting recommends should not be withheld. Under this scenario, the existing skate-board equipment may be relocated to the asphalted area next to the existing outdoor basketball courts near the entrance to Sweeney Park; which this Town Meeting also recommends.

Per petition of Timothy G. Gates, et al.

Ms. Purser moved that this Town Meeting vote to recommend to the Board of Selectmen that they accept, if presented by the Manchester-Essex Regional School District, an application to restore and renovate the two courts at Sweeney park, and recommend that the Selectmen also accept, if presented, a district application to relocate the skateboard equipment to the asphalted area next to the outdoor basketball courts at an estimated total cost of \$62,500.

The Board of Selectmen did not recommend approval. The Finance Committee did not take a position on this article.

ARTICLE 24: THE MOTION DID NOT PREVAIL.

ARTICLE 25. It is the strong recommendation of this Town Meeting that the Board of Selectmen revisit and revise their oft-stated position preference that they do not want to site **two** additional tennis courts at the Brook Street site. It is a fact the current Massachusetts Interscholastic Athletics Association (MIAA) tournament requirement for three courts (in close proximity) could be met within Manchester by creating just **one** new court at that location, which is wholly within the “Shared Facilities” area defined in the Manchester-Essex Regional School District (hereinafter MERSD) Lease Agreement. That **one** court could be allowed by the Board of Selectmen, the Zoning Board of Appeals, the Planning Board and the Friends of Manchester Trees with a binding condition that it not have lighting. The MERSD would be expected to pay for the tennis court structure as it has done for the 4-sports field in the “Coach Field Field.”

Per petition of Timothy G. Gates, et al.

Ms. Purser moved that this Town Meeting vote to strongly recommend to the Board of Selectmen that they revisit and revise their position on the Brook Street tennis courts to accept, if presented, a request from the School District to add one additional court to the two existing courts, without lights, at an estimated cost of \$93,750.

The Board of Selectmen did not recommend approval. The Finance Committee did not take a position on this article.

ARTICLE 25: THE MOTION DID NOT PREVAIL, 118 YES VOTES TO 166 NO VOTES.

ARTICLE 26. To see if the Town will agree to allow the construction to raise and appropriate money for an additional tennis court contiguous to the existing Brook Street courts and to undertake any activities related thereto and to make these courts available to the Manchester-Essex Regional School District for school use.

Per petition of Jenny Bernard, et al

Ms. Keefe moved that the Town raise and appropriate the sum of \$100,000 to construct one additional tennis court contiguous to the existing courts. The Board of Selectmen and the Finance Committee did not recommend approval.

ARTICLE 26: THE MOTION DID NOT PREVAIL.

ARTICLE 27. Whereas the future needs of the Manchester-Essex Regional School District (hereinafter MERSD) for two additional courts may be met by judicious reorganization of the excessive parking space required currently and utilizing some of the area along the Lincoln Street boundary of the so-called Flatley Pit lot, it is the strong recommendation of this Town Meeting that the School Building Committee petition the Planning Board and Building Inspector, and any other boards, etc., concerned for the appropriate amendments to the existing Orders of Conditions to incorporate

some or all of the MassChips parking space recommendations, etc. – such as smaller “standard size” spaces, not less than 25% compact car spaces, 200 or less total spaces to reduce by one the mandated Handicap spaces (6 vs. 7) requirements, and utilize the benefit of these actions to make room for at least two courts, on MERSD Leased Property. This would also offer the possibility of an additional reimbursement percentage from the Massachusetts School Building Authority if carefully structured.

Per petition of Timothy G. Gates, et al.

Mr. Gates moved that this town meeting vote to strongly recommend to the Manchester-Essex Regional School District that its School Building Committee petition the appropriate town boards/committees for a thorough revision of their parking space requirements, and include in the new plans provision for at least two tennis courts in what is currently planned as parking space area, at an estimated cost of \$93,750 to be paid by the School District.

The Board of Selectmen and School Committee did not recommend approval. The Finance Committee did not take a position on this article.

ARTICLE 27: THE MOTION DID NOT PREVAIL.

ARTICLE 28. To see if the Town will agree to relocate all or a portion of the DPW activities currently performed and housed on Pleasant Street and re-commission the land for town and school playing fields, courts, and open space, to raise and appropriate money, and to undertake any activities related thereto and, if necessary, transfer care, custody and control to the Manchester Recreation Department and to make these courts available to the Manchester-Essex Regional School District for school use.

Per petition of Jenny Bernard, et al

Ms. Keefe moved to pass over, take no action, on Article 28.

ARTICLE 28: THE MOTION TO TAKE NO ACTION PASSED, THE MOTION PREVAILED.

Moderator Wilson recused himself from moderating for Article 29 because he is a member of the Essex County Club. The meeting appointed Paul Cullinane to act as moderator for this article.

ARTICLE 29. Whereas the Essex County Club (hereinafter Club) has enjoyed the free use of approximately 2/3rds of the Town’s Water Works’ lot since 1895, approximately, this Town Meeting recommends that the Board of Selectmen enter into negotiations with said club to obtain adequate compensation now and in the future for this use to continue. The Board of Water Commissioners in regular Commission meetings held in 1902, 1910, and again in 1911 granted privileges to the Club to use that land. These privileges, as written, do not mention any compensation arrangements. These votes concern the privileges of “playing over” “playing on”, and “driving automobiles” among other, unspecified, requests from the Club. There appear to be no records extant that might show any specific compensation was ever provided for this specific use. Privileges create no easement, right or other entitlement to restrict the legal title of the Town to its property.

Whatever arrangements are made for such continued use of “Water Works” land should extend only for such period of time, as the Club remains a non-profit sports-related entity. A suggested partial compensation for such prior, current, and future use is that a part of the Club’s property along the School Street boundary should be designated for the use of the Town and the School system for asphalt surfaced tennis courts in perpetuity. The specific details of any such arrangements for compensation would be as agreed between the Town, the current Manchester-Essex Regional School District (insofar as it may appear to be an interested party) and the Club.

It should be noted that in the course of time the Massachusetts Legislature has moved the powers, duties, and responsibilities of the Board of Water Commissioners to the Board of Selectmen.

Per petition of Timothy G. Gates, et al.

Ms. Ervin moved that the Town Meeting strongly recommend to the Board of Selectmen that in 2008 they enter into a negotiation with Essex County Club officials regarding the Club's continuing use, free of charge, of approximately 2/3rds of the Town's Water Works Lot, the purpose of such negotiations being to seek recompense for its continued use, either in the form of payment of an annual fee and/or permission for the Town to construct two or three tennis courts on Club property bordering

School Street or some other suitable location.

The Selectmen and Finance Committee did not recommend approval because they did not want to be limited to the two options in the article. Mr. Adams moved to amend the article by ending it at “for its continued use”. The Board of Selectmen recommended approval of this amendment. Mr. Bodmer-Turner moved to insert the word “reasonable” before the word recompense, but after some discussion he withdrew his amendment.

ARTICLE 29: THE AMENDMENT, AS MOVED BY MR. ADAMS, PASSED, THE MOTION PREVAILED.

Moderator Wilson then returned to moderate the meeting.

(Article 30 was taken out of order after Article 3.)

ARTICLE 30. To see if the Town will vote to ban dogs from Singing Beach year round, or take any other action relative thereto.

Per petition of Patricia Morley, et al

1. Mrs. Morley moved to have the main motion to read as follows:

To amend Article X, Section 28(c)3 of the Town's General By-law to read as follows: No person owning, harboring, or having custody and/or control of a dog shall permit such dog to trespass on Singing Beach at any time of year, nor on any other Town beach from May 1 through October 1. Mrs. Morley moved to place this question on the May 20th town election ballot. This motion did not prevail. **ARTICLE 30, THE MAIN MOTION DID NOT PREVAIL.**

2. Selectman Thorne then moved to amend the article to read as follows:

To Amend Article X, Section 28(c)3 of the Town's General By-Law to read as follows:

“No person owning, harboring, or having custody and/or control of a dog shall permit such dog to trespass on Singing Beach from April 1 through October 31, nor on any other Town beach from May 1 through October 1.” **ARTICLE 30, THIS AMENDMENT DID NOT PREVAIL 276 YES VOTES TO 286 NO VOTES.**

3. Mr. Leonard Browne then moved to amend the article to read as follows:

To Amend Article X, Section 28(c)3 of the Town's General By-Law to read as follows:

“No person owning, harboring, or having custody and/or control of a dog shall permit such dog to trespass on Singing Beach from May 1 through September 15 nor on any other Town beach from May 1 through October 1.” **ARTICLE 30, THIS AMENDMENT DID NOT PREVAIL, 168 YES VOTES TO 375 NO VOTES.**

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or take any other action relative thereto.

Per petition of the Board of Selectmen

Mr. Bothwick of the Finance Committee moved to pass over this article. The Selectmen recommended the advice of the Finance Committee.

ARTICLE 31: THE MOTION TO PASS OVER PASSED WITH A UNANIMOUS VOTE.

ARTICLE 32 . To see what sum of money the Town will vote to appropriate or transfer from Free Cash for the purpose of reducing the tax rate, or take any other action relative thereto.

Per petition of the Board of Selectmen

Mr. Bothwick of the Finance Committee moved to transfer \$763,000 from free cash for the purpose of reducing the tax rate. The Board of selectmen recommended approval.

ARTICLE 32: PASSED WITH A UNANIMOUS VOTE.

At 11:15 PM, Selectman Thorne moved to dissolve the meeting, and it was a unanimous vote to do so.

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House, one at the Memorial School, and one at the Post Office, twenty-one (21) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this 10th day of March 2008.

BOARD OF SELECTMEN

Susan W. Thorne, Chairman
John H. Shea, Vice Chairman

Bryan S. Gubbins
Thomas P. Kehoe
Mary M. Hardwick

To the Town Clerk:

I have served the foregoing Warrant by posting attested copies thereof as directed by the By-Law of the Town and the Commonwealth.

Joseph P. Aiello
Constable

March 11, 2008
Date of Posting

Gretchen A. Wood March 11, 2008
Received by Town Clerk

A True Copy, Attest:
/s/ Gretchen A. Wood
Town Clerk



Members of the 2008 Manchester Essex Regional Field Hockey team following their tournament win over Lynnfield.

A Special Town Meeting of the Town of Manchester-by-the-Sea was held on Monday, November 17, 2008 in the Memorial School on Lincoln Street, pursuant to the warrant being duly posted and the return of the Constable being received. Registrar Eileen Buckley was assisted at the check-in tables by Adele Ervin, Denise Samolchuk and Kathy Ryan. Lee Simonds, Beth Heisey and Denise Samolchuk were tellers on the floor of the meeting. One hundred and ten voters checked in for the meeting. A quorum was reached and the meeting was called to order at 6:44 P.M. Moderator Alan Wilson asked that the meeting rise for the invocation given by Rev. Laurel Deery, followed by the Pledge of Allegiance to the flag.

COMMONWEALTH OF MASSACHUSETTS TOWN OF MANCHESTER-BY-THE-SEA



SPECIAL TOWN MEETING WARRANT

Essex, ss.

To either of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the seventeenth day of November two thousand and eight AD, at thirty minutes past six o'clock in the evening, for the purpose, to wit:

ARTICLE 1. To see if the Town will vote to raise and appropriate transfer from available funds or borrow a sum of money to pay for emergency repairs to sewer mains or to take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Sue Thorne moved that the Town transfer 125,000 from FY 2008 Reline Sewer Mains, transfer \$12,140 from FY 2006 EPA Wastewater Projects, raise \$30,550 from sewer fees, and raise \$10,183 from taxation to pay for emergency sewer repairs.

The Finance Committee and Selectmen recommended approval.

ARTICLE 1 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 2. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money to be added to the FY 2009 Reserve Fund or to take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Tom Kehoe moved that the Town transfer the following FY 2009 Budget amounts to the Reserve Fund for this purpose:

\$30,000 from Ch. 32B Group Health Insurance,

\$10,000 from Pensions and

\$5,000 from Liability Insurance.

The Finance Committee and Board of Selectmen recommended approval.

ARTICLE 2 PASSED WITH A UNANIMOUS VOTE.

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House, one at the Memorial School, and one at the Post Office, fourteen (14) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this 20th day of October 2008.

BOARD OF SELECTMEN

/s/Susan W. Thorne, Chairman
/s/Thomas P. Kehoe, Vice Chairman

/s/Bryan S. Gubbins
/s/Mary M. Hardwick
/s/Lee B. Spence

To the Town Clerk:

I have served the foregoing Warrant by posting attested copies thereof as directed by the By-Law of the Town and the Commonwealth.

/s/ G. David MacDougall	10/22/2008	/s/ Gretchen A. Wood Oct. 22, 2008
Constable	Date of Posting	Received by Town Clerk

At 7:00 PM, Selectman Thorne moved to dissolve the meeting, which was approved by a unanimous vote

A True Copy, Attest:
/s/ Gretchen A. Wood, Town Clerk



The MERHS High School Chorus performed at First Parish Church to appreciative crowds prior to the Friendship Tree Lighting ceremony which took place outside the church after the concert.

PRESIDENTIAL PRIMARY ELECTION MANCHESTER-BY-THE-SEA FEBRUARY 5, 2008

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Kathy Ryan, and Sargeant Alan Gilson. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens- Kathy Ryan and Susan Mirak, Clerks- Wendy Clark, and Adele Ervin, Tellers- Kathy Bacsik, Pat Plummer, Eleanor Hatcher, Carolyn Kelly, Michelle Baer, Joselyn Becker, Mary Jane Brown, and Sheila McCarthy, Ballot Box Attendants- Frank Wood and John Kenney.

Moderator Alan Wilson opened the polls at 7:00 AM and Town Clerk Gretchen Wood closed them at 8:00 PM. The absentee ballots were cast into the computer during the afternoon. The ballot box read 2169 which represented 59% of the 3597 registered voters at the close of registration.

The results of the voting were announced at 8:10 and the workers were dismissed at 8:45.

After tallying one overseas ballot which was received before the February 20th deadline, there were 2170 votes cast; 885 Republican, 1284 Democratic, and 1 Green-Rainbow.

Presidential Preference-Democrat

John Edwards	10
Hillary Clinton	462
Joseph Biden	3
Christopher Dodd	0
Mike Gravel	0
Barack Obama	798
Dennis Kucinich	1
Bill Richardson	2
No Preference	4
Blanks	4
Write Ins	0

State Committeeman

Daniel Lauzon	769
Blanks	515

State Committee Woman

Kathleen Pasquina	787
Blanks	496
Write-in	1

Town Committee

Group	
Michele Kulick	558
Michael Kulick	546
Regina Villa	742
Nargaret Nix	576
Lawrence Kirby	645
Richard Magnuson	596
Susan Wadia-Els	615
Paul Cullinane	641
Sarah Loring	629
Adele Ervin	640

Gretchen Wood	824
Frank Wood	701
Margaret Flatley	630
Katharine Culhane	575
Deborah Black	558
Joan Keller	545
Mary Baker	603
Marilyn Roark	536
Joseph Wrobel	574
Diane Drapeau	538
M Pearl Babb	581
Judith Epstein	544
Carol Mead	612
Jens Kure-Jensen	556
Martha Farmer	556
Susan Storm	564
Juliet Chamberlain	553
Susan Lyons	555
Ann Willcutt	549
Robert Willcutt	539
Penelope Boling	576
Eli Boling	567
Write-in	3
Blanks	25910

Presidential Preference-Republican

John McCain	390
Fred Thompson	3
Tom Tancredo	0
Duncan Hunter	0
Mike Huckabee	25
Mitt Romney	433
Ron Paul	26

Rudy Giuliani	3	Paul Gudonis	453
No Preference	2	Lauren Gudonis	445
Blanks	2	Heather Smith	402
Write Ins-Obama	1	Leroy Thomas	404
State Committeeman		J Stuart Moore	473
John Racho	549	Mary E. Moore	433
Write Ins	1	Denise Graves	422
Blanks	336	Jonathan Browning	438
State Committee Woman		Colleen Browning	433
Christina Bain	611	Toby Nichols	435
Blanks	274	Lisa Bartlett	449
Town Committee		Write-in	0
Group		Blanks	17606
Christina Bain	449	Presidential Preference	
Sandra Dulavitz	406	Green Rainbow Party	
Jane Philips	424	Jared Ball	0
Barbara Castle	399	Ralph Nader	1
Donald Castle	400	Elaine Brown	0
Juni VanDyke	422	Kat Swift	0
Elizabeth Congdon	424	Cynthia McKinney	0
Richard Barton	454	Kent Mesplay	0
Mabel Jones	426	No Preference	0
Steven Barton	433	Blanks	0
Marjorie French	416	Write Ins	0
Kristen Cressey	420	State Committeeman	
David Cressey	420	Write Ins	0
Richard Renehan	434	State Committee Woman	
Pierre Rumpf	433	Write ins	0
Elaine Nichols	441		
Ann Greenleaf	433	A True Copy, Attest:	
Polly Townsend	511	/s/ Gretchen A. Wood	
Francis Lehar	413	Town Clerk	
Henry Taron	429		

ANNUAL TOWN ELECTON MANCHESTER-BY-THE-SEA MAY 20, 2008

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Lee Simonds, and Officer Mark McCoy. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Kathy Ryan, Clerks-Sue Mirak and Adele Ervin, Tellers- Jane Pomeroy, Pat Plummer, Mary Jane Brown, Eleanor Hatcher, Sheila McCarthy, Carolyn Kelly, Jocelyn Becker and Linda Kiley; Ballot Box Attendants-John Kenney and Wendy Clark

Moderator Alan Wilson declared the polls open at 7:00 AM and closed at 8:00 PM. He announced the result of the voting at 8:10, and the workers were dismissed at 8:20. 239 votes were cast, which represented 7% of the 3640 registered voters at the close of registration.

TOWN ELECTION RESULTS

*Elected

Assessor for three years	*William B. Frothingham, Jr.	197
Assessor for One Year	*Jude T. Flynn, Jr.	179
Housing Authority for five years	*Bruce A. MacDonald	183
Library Trustee for three years	*Richard L. Rogers	181
Moderator for one year	*Alan Wilson	214
Planning Board for three years (2)	*Loren G. Coon	175
	*Maria A. Menendez	161
Planning Board for two years (2)	*Carroll L. Cabot	164
	*Peter J. Willwerth	185
Planning Board for one year (1)	*Robert N. Atwater, Jr.	135
	Ronald S. Mastrogiacomio	86
School Committee for three years	*Susan M. Beckmann	191
Selectman for three years (2)	*Bryan S. Gubbins	179
	*Lee B. Spence	165

A True Copy, Attest:

/s/ Gretchen A. Wood, Town Clerk

STATE PRIMARY ELECTION MANCHESTER-BY-THE-SEA SEPTEMBER 16, 2008

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Lee Simonds, and Officer Kevin Cleary. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Wendy Hiller Clark, Clerks-Kathy Ryan and Susan Mirak, Tellers- Pat Plummer, Eleanor Hatcher, Carolyn Kelly, Mary Jane Brown, Michelle Baer, Linda Kiley, Paul Clark, and Sheila McCarthy; Ballot box attendants-Frank Wood and John Kenney.

The Town Clerk opened the polls at 7:00 AM and closed them at 8:00 PM. The absentee ballots were cast into the computer during the afternoon. At the close of voting, the ballot box read 405, which represented 11% of the 3704 registered voters at the close of registration. The results of the voting were announced at 8:10 and the workers were dismissed at 8:30. There were 405 votes cast; 54 Republican, 351 Democratic, 0 Working Families, and 0 Green-Rainbow.

DEMOCRAT

Senator in Congress

John F. Kerry	202
Edward O'Reilly	149
Blanks	0
Write Ins	0

Rep in Congress

John F. Tierney	285
Blank	65
Write-in	1

Councillor

Mary-Ellen Manning	197
Timothy P. Houten	60
Blank	94
Write-in	0

Senator in General Court

Blank	345
Write-in	6

Representative in General Court

Donald Bumiller	209
Blank	140
Write-in	2

Register of Probate

Pamela Casey O'Brien	223
Blank	128
Write-in	0

REPUBLICAN

Senator in Congress

Jeffrey K. Beatty	46
Blanks	8
Write Ins	0

Rep in Congress

Richard A. Baker	44
Blank	10
Write-in	0

Councillor

Blank	54
Write-in	0

Senator in General Court

Bruce E. Tarr	53
Blank	1
Write-in	0

Representative in General Court

Bradford R. Hill	52
Blank	2
Write-in	0

Register of Probate

Blank	54
Write-in	0

A True Copy, Attest:

/s/ Gretchen A. Wood, Town Clerk

**TAX COLLECTOR'S REPORT
FISCAL YEAR 2008**

REAL ESTATE

FISCAL YEAR 1995

OUTSTANDING 6/30/07	2,320.61
ABATEMENT	(640.92)
OUTSTANDING 6/30/08	1,679.69

FISCAL YEAR 1996

OUTSTANDING 6/30/07	2,350.90
ABATEMENT	(669.73)
BALANCE 6/30/08	1,681.17

FISCAL YEAR 1997

OUTSTANDING 6/30/07	2,462.35
ABATEMENT	(701.48)
OUTSTANDING 6/30/08	1,760.87

FISCAL YEAR 1998

OUTSTANDING 6/30/07	813.90
ABATEMENT	(350.74)
OUTSTANDING 6/30/08	463.16

FISCAL YEAR 1999

OUTSTANDING 6/30/07	1,678.08
ABATEMENT	(61.56)
OUTSTANDING 6/30/08	1,616.52

FISCAL YEAR 2000

OUTSTANDING 6/30/07	1,817.67
ABATEMENT	(62.81)
OUTSTANDING 6/30/08	1,754.86

FISCAL YEAR 2001

OUTSTANDING 6/30/07	1,730.92
ABATEMENT	(48.83)
OUTSTANDING 6/30/08	1,682.09

FISCAL YEAR 2002

OUTSTANDING 6/30/07	1,696.80
OUTSTANDING 6/30/08	1,696.80

FISCAL YEAR 2003

OUTSTANDING 6/30/07	1,779.06
OUTSTANDING 6/30/08	1,779.06

FISCAL YEAR 2004

OUTSTANDING 6/30/07	1,648.72
OUTSTANDING 6/30/08	1,648.72

FISCAL YEAR 2005

OUTSTANDING 6/30/07	5,153.64
RECEIPTS	(2,564.11)
BALANCE 6/30/08	2,068.46

FISCAL YEAR 2006

OUTSTANDING 6/30/07	7,079.71
RECEIPTS	(4,724.79)
OUTSTANDING 6/30/08	2,354.92

FISCAL YEAR 2007

OUTSTANDING 6/30/07	250,236.95
RECEIPTS	(79,263.07)
TAX TITLE	(168,740.77)
ABATEMENTS	(797.39)
REFUNDS	902.20
OUTSTANDING 6/30/08	2,337.99

FISCAL YEAR 2008

COMMITTED	16,008,043.69
RECEIPTS	(15,857,134.87)
ABATEMENTS	(35,900.37)
REFUNDS	36,345.72
WRITE-OFFS	(18.54)
TAX TITLE	(9,080.46)
OUTSTANDING 6/30/08	142,255.17

PERSONAL PROPERTY

FISCAL YEAR 1989

OUTSTANDING 6/30/07	4,086.21
OUTSTANDING 6/30/08	4,086.21

FISCAL YEAR 1990

OUTSTANDING 6/30/07	4,461.94
OUTSTANDING 6/30/08	4,461.94

FISCAL YEAR 1991

OUTSTANDING 6/30/07	5,119.11
OUTSTANDING 6/30/08	5,119.11

FISCAL YEAR 1992

OUTSTANDING 6/30/07	6,053.49
OUTSTANDING 6/30/08	6,053.49

FISCAL YEAR 1993

OUTSTANDING 6/30/07	5,866.22
OUTSTANDING 6/30/08	5,866.22

FISCAL YEAR 1994

OUTSTANDING 6/30/07	5,538.68
OUTSTANDING 6/30/08	5,538.68

FISCAL YEAR 1995

OUTSTANDING 6/30/07	5,739.35
OUTSTANDING 6/30/08	5,739.35

FISCAL YEAR 1996

OUTSTANDING 6/30/07	115.47
OUTSTANDING 6/30/08	115.47

FISCAL YEAR 1997

OUTSTANDING 6/30/07	604.96
OUTSTANDING 6/30/08	604.96

FISCAL YEAR 1998

OUTSTANDING 6/30/07	575.94
OUTSTANDING 6/30/08	575.94

FISCAL YEAR 1999

OUTSTANDING 6/30/07	441.15
OUTSTANDING 6/30/08	441.15

FISCAL YEAR 2000

OUTSTANDING 6/30/07	341.51
OUTSTANDING 6/30/08	341.51

FISCAL YEAR 2001

OUTSTANDING 6/30/07	74.66
OUTSTANDING 6/30/08	74.66

FISCAL YEAR 2002

OUTSTANDING 6/30/07	172.02
OUTSTANDING 6/30/08	172.02

FISCAL YEAR 2003

OUTSTANDING 6/30/07	581.99
RECEIPTS	0
OUTSTANDING 6/30/08	581.99

FISCAL YEAR 2004

OUTSTANDING 6/30/07	133.02
OUTSTANDING 6/30/08	133.02

FISCAL YEAR 2005

OUTSTANDING 6/30/07	1,516.96
OUTSTANDING 6/30/08	1,516.96

FISCAL YEAR 2006

OUTSTANDING 6/30/07	2,306.61
OUTSTANDING 6/30/08	2,306.61

FISCAL YEAR 2007

OUTSTANDING 6/30/07	1,999.09
RECEIPTS	(268.83)
ABATEMENT	(160.29)
REFUND	160.29
OUTSTANDING 6/30/08	1,730.26

FISCAL YEAR 2008

COMMITTED	204,248.01
RECEIPTS	(203,501.17)
ABATEMENTS	(160.29)
REFUNDS	1,532.07
OUTSTANDING 6/30/08	2,118.62

WATER

OUTSTANDING 6/30/07	18,401.81
COMMITTED	1,003,102.78
RECEIPTS	(930,360.78)
ABATEMENTS	(49,251.07)
REFUNDS	4,680.40
OUTSTANDING 6/30/08	46,573.14

SEWER

OUTSTANDING 6/30/07	37,829.40
COMMITTED	1,083,244.34
RECEIPTS	(1,068,028.61)
ABATEMENTS	(3,840.90)
REFUNDS	634.27
OUTSTANDING 6/30/08	49,838.50

CPA 2006

OUTSTANDING 6/30/07	22.39
RECEIPTS	(19.85)
OUTSTANDING 6/30/08	2.54

CPA 2007

OUTSTANDING 6/30/07	1,062.46
RECEIPTS	(290.92)
REFUNDS	10.06
ABATEMENTS	(770.53)
OUTSTANDING 6/30/08	11.07

CPA 2008

COMMITTED	72,334.91
RECEIPTS	(71,697.19)
ABATEMENTS	(175.54)
REFUNDS	43.91
OUTSTANDING 6/30/08	506.09

MOTOR VEHICLE**FISCAL YEAR 1996**

OUTSTANDING 6/30/07	2,856.98
OUTSTANDING 6/30/08	2,856.98

FISCAL YEAR 1997

OUTSTANDING 6/30/07	1,881.78
OUTSTANDING 6/30/08	1,881.78

FISCAL YEAR 1998

OUTSTANDING 6/30/07	7.50
OUTSTANDING 6/30/08	7.50

FISCAL YEAR 1999

OUTSTANDING 6/30/07	30.63
OUTSTANDING 6/30/08	30.63

FISCAL YEAR 2000

OUTSTANDING 6/30/05	1,417.31
OUTSTANDING 6/30/06	1,417.31

FISCAL YEAR 2001

OUTSTANDING 6/30/06	2,907.00
RECEIPTS	(49.06)
OUTSTANDING 6/30/06	2,857.94

FISCAL YEAR 2002

OUTSTANDING 6/30/05	3,407.51
RECEIPTS	(138.23)
OUTSTANDING 6/30/06	3,274.28

FISCAL YEAR 2003

OUTSTANDING 6/30/05	5,863.44
RECEIPTS	(1,099.79)
ABATEMENTS	(351.46)
REFUNDS	418.96
OUTSTANDING 6/30/06	4,831.15

FISCAL YEAR 2004

OUTSTANDING 6/30/05	12,830.30
COMMITMENTS	2,985.73
RECEIPTS	(9,860.04)
ABATEMENTS	(986.76)
REFUNDS	1,184.59
OUTSTANDING 6/30/06	6,153.82

FISCAL YEAR 2005

OUTSTANDING 6/30/05	57,632.31
COMMITMENTS	99,998.55
RECEIPTS	(160,911.18)
ABATEMENTS	(7,670.43)
REFUNDS	5,958.87
OUTSTANDING 6/30/06	12,874.95

FISCAL YEAR 2006

COMMITTED	754,934.99
RECEIPTS	(689,697.32)
ABATEMENTS	(19,541.79)
REFUNDS	3,205.65
OUTSTANDING 6/30/06	40,935.99

BOAT EXCISE**FISCAL YEAR 1993**

OUTSTANDING 6/30/07	889.00
OUTSTANDING 6/30/08	889.00

FISCAL YEAR 1994

OUTSTANDING 6/30/07	1,767.00
OUTSTANDING 6/30/08	1,767.00

FISCAL YEAR 1995

OUTSTANDING 6/30/07	1,216.00
OUTSTANDING 6/30/08	1,216.00

FISCAL YEAR 1996

OUTSTANDING 6/30/07	682.00
OUTSTANDING 6/30/08	682.00

FISCAL YEAR 1997

OUTSTANDING 6/30/07	875.00
OUTSTANDING 6/30/08	875.00

FISCAL YEAR 1998

OUTSTANDING 6/30/07	654.00
OUTSTANDING 6/30/08	654.00

FISCAL YEAR 1999

OUTSTANDING 6/30/07	241.00
OUTSTANDING 6/30/08	241.00

FISCAL YEAR 2000

OUTSTANDING 6/30/07	153.00
OUTSTANDING 6/30/08	153.00

FISCAL YEAR 2001

OUTSTANDING 6/30/07	118.00
OUTSTANDING 6/30/08	118.00

FISCAL YEAR 2002

OUTSTANDING 6/30/07	40.00
OUTSTANDING 6/30/08	40.00

FISCAL YEAR 2003

OUTSTANDING 6/30/07	184.00
OUTSTANDING 6/30/08	184.00

FISCAL YEAR 2004

OUTSTANDING 6/30/07	81.75
OUTSTANDING 6/30/08	81.75

FISCAL YEAR 2005

OUTSTANDING 6/30/07	932.00
OUTSTANDING 6/30/08	932.00

FISCAL YEAR 2006

OUTSTANDING 6/30/07	758.00
RECEIPTS	(25.00)
OUTSTANDING 6/30/08	733.00

FISCAL YEAR 2007

OUTSTANDING 6/30/07	1,069.00
RECEIPTS	(17.68)
ABATEMENTS	(187.70)
REFUNDS	52.51
OUTSTANDING 6/30/08	917.51

FISCAL YEAR 2008

COMMITTED	36,504.00
RECEIPTS	(33,065.57)
ABATEMENTS	(2,067.43)
REFUNDS	58.00
OUTSTANDING 6/30/08	1,429.00

**TREASURER'S TRUST FUND REPORT
FISCAL YEAR 2008**

CEMETERY PERPETUAL CARE FUND

Balance June 30, 2007		272,628.97
Income from perpetual care	18,000.00	
Interest Earned	14,444.30	
Withdrawals	1,710.28	
Due from	250.00	
Due To		
Balance June 30, 2008		<u>303,612.99</u>

CEMETERY SALE OF LOTS FUND

Balance June 30, 2007		32,778.51
Income from sale of lots	18,000.00	
Interest Earned	1,853.10	
Withdrawals		
Due To	32,500.00	
Due From	250.00	
Balance June 30, 2008		<u>20,381.61</u>

MISCELLANEOUS FUNDS

	-	+					
<u>BALANCE</u>	<u>INCOME</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>BALANCE</u>	<u>DUE TO</u>	<u>DUE FROM</u>	
POST WAR REHAB							
4,244.66	178.87			4,423.53			4,423.53
TUCK'S POINT INVEST							
8,066.77	330.50			8,397.27	142.00		8,255.27
SUSAN CROWELL							
10,110.96	425.94			10,536.90			10,536.90
KNIGHT CEMETERY							
6,601.22	278.15			6,879.37			6,879.37
B.L. ALLEN FUND							
1,307.38	52.53	69.00	100.00	1,328.91			1,328.91
ARTS COUNCIL GIFT							
1,174.66	65.37	335.00	378.00	1,197.03	144.29		1,052.74
ARTS COUNCIL GRANT							
2,688.15	925.47	4,000.00		7,613.62	2,550.00		5,063.62
CONSERVATION FUND							
13,025.38	496.84			13,522.22	1,640.00		11,882.22
DRUG FORFEITURE ACCT							
7,577.65	454.28			8,031.93	2,591.18		5,440.75
ESSEX WOODS PARK							
13,643.97	570.13			14,214.10			14,214.10
ODD FELLOWS							
3,449.44	185.86			3,635.30	36.28		3,599.02
STABILIZATION FUND							
914,446.00	32729.34			947,175.34		100,000.00	1,047,175.34
HARRIOT CURTIS							
39,861.63	849.08			40,710.71			40,710.71
RUTH A HOARE							
582.69	13.16			595.85			595.85
ELIZABETH PUTNAM							
49,718.62	1123.97			50,842.59			50,842.59
K. WOOD MEM BOOK FD							
1,480.81	32.88			1,513.69			1,513.69
CLARA WINTHROP							
89,954.22	5839.32		2,165.00	93,628.54	4,200.00	10,000.00	99,428.54

JULIA WARE FUND					
10,579.77	242.61		10,822.38		10,822.38
AARON SIERADZKI					
21,822.66	493.36		22,316.02	21,932.90	383.12

DEBT SERVICE SCHEDULE 2008
MUNICIPAL PURPOSE LOAN 1992
1,800,000.00
ISSUE DATE 2/15/92
EXEMPT-YES

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
8/15/08	225,000.00		7,200.00	7,200.00
2/15/09	150,000.00	75,000.00	7,200.00	82,200.00
8/15/09	150,000.00		4,800.00	4,800.00
2/15/10	75,000.00	75,000.00	4,800.00	79,800.00
8/15/10	75,000.00		2,400.00	2,400.00
2/15/11	-	<u>75,000.00</u>	<u>2,400.00</u>	<u>77,400.00</u>
	TOTAL	<u>\$225,000.00</u>	<u>\$28,800.00</u>	<u>\$253,800.00</u>

SCHEDULE OF LOAN REPAYMENT
1999
INITIAL LOAN OBLIGATIONS: \$7,104,626.00

Date	Scheduled Loan Repayments			Net Loan Repayments		
	Principal	Interest	Total	Principal	Interest	Total
8/1/08		101,449.41	101,449.41		45,050.45	45,050.45
2/1/09	363,696.00	99,275.80	462,971.80	272,308.62		272,308.62
8/1/09		91,811.46	91,811.46		40,326.57	40,326.57
2/1/10	373,690.00	89,514.49	463,204.49	277,455.39		277,455.39
8/1/10		81,721.83	81,721.83		35,286.06	35,286.06
2/1/11	384,331.00	79,113.82	463,444.82	282,744.83		282,744.83
8/1/11		71,344.90	71,344.90		30,102.02	30,102.02
2/1/12	395,276.00	68,912.24	464,188.24	288,681.13		288,681.13
8/1/12		60,474.81	60,474.81		24,572.70	24,572.70
2/1/13	406,927.00	57,993.69	464,920.69	294,754.35		294,754.35
8/1/13		49,284.31	49,284.31		18,880.39	18,880.39
2/1/14	418,922.00	46,601.99	465,523.99	300,855.85		300,855.85
8/1/14		37,554.50	37,554.50		12,810.85	12,810.85
2/1/15	431,690.00	34,911.84	466,601.84	307,593.96		307,593.96
8/1/15		25,413.22	25,413.22		6,502.35	6,502.35
2/1/16	444,954.00	22,632.33	467,586.33	314,411.23		314,411.23
8/1/16		12,898.88	12,898.88			
2/1/17	458,627.00	10,068.42	468,695.42	321,532.32		321,532.32
TOTAL	<u>\$3,678,113.00</u>	<u>\$1,040,977.94</u>	<u>\$4,719,090.94</u>	<u>\$2,660,337.68</u>	<u>\$213,531.39</u>	<u>\$2,873,869.07</u>

SCHEDULE OF LOAN REPAYMENT

2000

INITIAL LOAN OBLIGATIONS: \$1,026,694.00

Date	Scheduled Loan Repayments			Net Loan Repayments		
	Principal	Interest	Total	Principal	Interest	Total
8/1/08	48,197.00	14,361.16	62,558.16	34,126.41		34,126.41
2/1/09		19,653.75	19,653.75		10,350.50	10,350.50
8/1/09	49,436.00	13,675.12	63,111.12	34,686.95		34,686.95
2/1/10		19,153.72	19,153.72		10,508.74	10,508.74
8/1/10	50,000.00	8,553.59	58,553.59	32,815.52		32,815.52
2/1/11		17,671.88	17,671.88		9,692.68	9,692.68
8/1/11	50,000.00	8,564.09	58,564.09	32,529.80		32,529.80
2/1/12		16,991.63	16,991.63		9,678.20	9,678.20
8/1/12	55,000.00	9,362.27	64,362.27	38,487.64		38,487.64
2/1/13		14,349.42	14,349.42		7,768.35	7,768.35
8/1/13	55,000.00	8,487.47	63,487.47	37,863.23		37,863.23
2/1/14		13,163.16	13,163.16		7,314.44	7,314.44
8/1/14	55,000.00	7,628.51	62,628.51	38,184.09		38,184.09
2/1/15		10,102.18	10,102.18		4,985.81	4,985.81
8/1/15	60,000.00	6,626.77	66,626.77	42,967.91		42,967.91
2/1/16		7,910.00	7,910.00		3,592.55	3,592.55
8/1/16	60,000.00	5,783.18	65,783.18	42,837.87		42,837.87
2/1/17		5,624.35	5,624.35		2,105.84	2,105.84
8/1/17	65,000.00	4,655.28	69,655.28	47,260.03		47,260.03
2/1/18		3,170.13	3,170.13		760.19	760.19
8/1/18	65,000.00	3,524.30	68,524.30	46,391.62		46,391.62
2/1/19		1,319.39	1,319.39			-
8/1/19	65,000.00	1,787.50	66,787.50	45,688.40		45,688.40
TOTAL	\$677,633.00	\$222,118.85	899,751.85	\$473,839.47	\$66,757.30	\$540,596.77



Members of the Drama Club at the Manchester Essex Regional High School presented, All in the Timing, by David Ives, to enthusiastic audiences last week. The cast and crew included Dan Kelly, laying in front, front row, left to right; Caroline Cummings, Allie Freed, Tavia Pomazon, Lisa Goddard, Monique Costello, Bobina VanderLaan and back, left to right; Jen Hersey, Maura Driscoll, Director Gloria Tanner, Katerina Eichenberger, Reed Parkhurst, Jeff Kimball, Sarah Goddard, Sophie Hagberg and Austin Walls.

MUNICIPAL PURPOSE LOAN
\$5,094,000.00
DATE OF ISSUE 2/15/03

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
8/15/08	3,550,000.00		69,608.75	69,608.75
2/15/09	3,255,000.00	295,000.00	69,608.75	364,608.75
8/15/09	3,255,000.00		63,708.75	63,708.75
2/15/10	2,965,000.00	290,000.00	63,708.75	353,708.75
8/15/10	2,965,000.00		58,996.25	58,996.25
2/15/11	2,675,000.00	290,000.00	58,996.25	348,996.25
8/15/11	2,675,000.00		53,921.25	53,921.25
2/15/12	2,385,000.00	290,000.00	53,921.25	343,921.25
8/15/12	2,385,000.00		48,483.75	48,483.75
2/15/13	2,105,000.00	280,000.00	48,483.75	328,483.75
8/15/13	2,105,000.00		43,233.75	43,233.75
2/15/14	1,825,000.00	280,000.00	43,233.75	323,233.75
8/15/14	1,825,000.00		37,633.75	37,633.75
2/15/15	1,545,000.00	280,000.00	37,633.75	317,633.75
8/15/15	1,545,000.00		32,313.75	32,313.75
2/15/16	1,325,000.00	220,000.00	32,313.75	252,313.75
8/15/16	1,325,000.00		28,023.75	28,023.75
2/15/17	1,105,000.00	220,000.00	28,023.75	248,023.75
8/15/17	1,105,000.00		23,623.75	23,623.75
2/15/18	895,000.00	210,000.00	23,623.75	233,623.75
8/15/18	895,000.00		19,318.75	19,318.75
2/15/19	695,000.00	200,000.00	19,318.75	219,318.75
8/15/19	695,000.00		15,118.75	15,118.75
2/15/20	500,000.00	195,000.00	15,118.75	210,118.75
8/15/20	500,000.00		10,975.00	10,975.00
2/15/21	305,000.00	195,000.00	10,975.00	205,975.00
8/15/21	305,000.00		6,782.50	6,782.50
2/15/22	145,000.00	160,000.00	6,782.50	166,782.50
8/15/22	145,000.00		3,262.50	3,262.50
2/15/23		<u>145,000.00</u>	<u>3,262.50</u>	<u>148,262.50</u>
		<u>3,550,000.00</u>	<u>1,030,010.00</u>	<u>4,580,010.00</u>



The Girls 5th-6th grade MAA Basketball Champions of the Parks & Recreation program were, from left to right, back row Blaire Kaneb, Kelly Moore, Greta Hayden-Plus, Brittany Smith, Eliza Logue, Coach Lou Logue. Front row Hayley Malloy, Molly Kate Tremble, Ruby Aldrich and Emily Moore

ACCOUNTANT'S REPORT
FISCAL YEAR ENDING JUNE 30, 2008
RECEIPTS (NET)

Taxes:	Personal:	Departmental:	
Levy of Fiscal 2007	268.83	Ambulance	166,885.63
Levy of Fiscal 2008	201,778.57	Cemetery Foundations	3,120.00
Levy of Fiscal 2009	72.08	Burials and Cremations	15,650.00
Refund	<u>(1,531.02)</u>		<u>185,655.63</u>
	202,119.48	Licenses and Permits:	
Real Estate:		Building Permits	150,231.59
Levy of Fiscal 2005	2,564.11	Inspections	80.00
Levy of Fiscal 2006	4,724.79	Stove Permits	35.00
Levy of Fiscal 2007	78,360.87	Electrical Permits	69,371.00
Levy of Fiscal 2008	15,687,968.53	Gas Permits	9,496.00
Levy of Fiscal 2009	64,408.12	Plumbing Permits	13,015.00
Refunds	<u>(68,868.90)</u>	Perc Tests	7,700.00
	15,769,157.52	Lodging House Permits	100.00
Real Estate-Community Preservation:		Used Car Dealer Licenses	200.00
Levy of Fiscal 2006	19.85	Hunting/Fishing Licenses	57.40
Levy of Fiscal 2007	280.86	Road Opening Permits	1,650.00
Levy of Fiscal 2008	69,925.23	Liquor Licenses	12,250.00
Levy of Fiscal 2009	301.42	1- Day Liquor Licenses	25.00
Interest/Charges	115.89	Business/Boater Parking Placards	2,370.00
Earnings on Investment	533.22	Parking Permits-Non-Resident	18,722.50
Refunds	<u>(49.14)</u>	Parking Permits	58,685.00
	71,127.33	Beach Passes	84,890.50
Tax Liens	351,132.14	Mooring fees	70,918.00
Motor Vehicle Excise:		Float Permits	4,061.83
Levy of Fiscal 2001	42.30	Taxi and Livery Licenses	25.00
Levy of Fiscal 2002	178.13	Rubbish Stickers	72,303.00
Levy of Fiscal 2003	453.13	Transfer Station Stickers	64,435.00
Levy of Fiscal 2004	975.08	Sunday Entertainment Licenses	300.00
Levy of Fiscal 2005	1,900.33	Common Victualers Licenses	575.00
Levy of Fiscal 2006	9,997.18	Food Service Permits	6,095.00
Levy of Fiscal 2007	124,114.18	Keeping of Animals Permit	30.00
Levy of Fiscal 2008	697,363.89	Camp Licenses	650.00
Refunds	<u>(11,699.01)</u>	Swimming Pool Licenses	110.00
	823,325.21	Well Permits	110.00
Boat Tax:		Plan Review Fee	7,025.00
Levy of Fiscal 2007	(34.83)	Title V Inspection Review	4,590.00
Levy of Fiscal 2008	33,100.57	Septic Pump Licenses	660.00
Refunds	<u>(229.95)</u>	Septic System Licenses	770.00
	32,835.79	Disposal Works	
		Construction Permits	11,670.00
		Smoke Alarm Inspections	7,650.00
		Misc. Fees-DPW	249.86
		Misc. Fees-Town Clerk	267.50
		Passport Fees	2,785.00
		Business Certificates	905.00
		Dog Licenses	9,375.00
		Marriage Intentions	680.00
		Vital Certificates	2,150.00

Appeals Board Fees	7,025.00	Seaside 1 Rentals	60.00
Planning Board Fees	6,550.00	Canteen Rental	19,503.50
Conservation Commission Fees	350.00	Film/Photo Fees	27,200.00
Historic District Fees	600.00	Insurance Reports	255.00
Fish Trap Licenses	50.00	Copies-Zoning By-Laws	154.00
Inn holders Licenses	75.00	Special Duty-Administration Fees	16,887.00
LPG Permits	625.00	Petroleum Refund	66.00
Blasting Permits	250.00	Planning Board '06 Expenses	940.00
Misc. Fees-Fire Department	1,230.00	Special Duty	213,096.54
Demolition Permits	515.00	Playground	69,294.50
Oil Burner Inspections	700.00	Library Gifts	6,483.81
Tank Removal Permits	1,125.00	Library Gifts-Children's Room	1,379.87
Underground Storage Permits	1,650.00	Library 120th Anniversary	7,594.57
Open Burning Permits	1,550.00	Council on Aging Gifts	19,109.25
	<u>719,564.18</u>	Winthrop Field	5,000.00
Fines:		Police Insurance Reimbursement	4,405.90
Court	32,224.50	LNG Grant	50,000.00
Building Permit	15.00	Town Technology	10,940.96
Parking	53,038.75	Tuck's Point Int./Gifts	4,105.00
Library	1,421.67	Tuck's Point Deposits	6,100.00
Dog	2,346.00	Police Gifts	2,125.00
Bad Checks	75.00	4th of July Gifts	37,507.24
Harbor Violations	325.00	4th of July Garden Tours	9,873.00
Mooring/Float	20.00	Crowell Chapel Fees	300.00
School Smoking	50.00	Coastal Stream Team Gifts	380.63
Default Warrant Fee	75.00	Recreation Fees/Gifts	152,816.81
	<u>89,590.92</u>	Bike Rodeo Gifts	1,100.00
Interest/Charges:		Police Drug Fund	454.29
Interest on Investments	68,303.95	Cape Ann Drug Strike Force	14,740.48
Interest/Charges on Taxes/Fees	89,895.73	Wetlands Protection	13,642.50
	<u>158,199.68</u>	Conservation Fund	496.84
Group Insurance	192,493.39	Gordon Woods Film Gift	4,000.00
Cashier's Overages	9.88	Downtown Improvement Gifts	515.00
Due to Comm.-Gun Fees	3,775.00	Cultural Council Gifts/Int.	400.37
Due to State-Fish & Game Licenses	1,163.25	Masconomo Park Gifts	4,295.00
Unclassified		Fire Gifts	968.89
Payments in Lieu of Taxes	4,669.43	CPR Gifts	1,107.00
Municipal Liens	5,525.00	Ambulance Gifts	3,000.00
Sale of Maps	295.84	Cell Block Fees	11,995.38
Sale of Surplus Property	5,911.00	Fire Knox Box Gifts	3,749.00
NEWSC GAT Income	510.22	Fire Training Gift-Lauzon	3,400.00
Cable Fees	855.00	Concerts	5,482.35
Copying Fees	1,044.76	Selectmen's Gifts	1,000.00
Street Lists	556.00	Comcast Technology Gift	20,000.00
Tuck's Point Rentals	14,275.00	Field Maintenance	915.89
Mooring Waiting List	3,400.00	Water Meters	8,229.00
School Street Antenna	51,924.23	DPW Damage Reimbursement	1,088.65
Transfer Station Cell Tower	43,769.36	Workers' Compensation	12,979.72
		Appeals Board-601	
		Summer Street	44,600.00
		Masconomo Park	
		Performance Bond	1,940.00
		Hidden Ledge Sewer Repair	1,267.29
		ConCom-502 Summer Street	5,732.00

ConCom-10 Boardman Avenue	3,000.00	Essex Woods Park Fund	570.13
Marina Antenna Bond-Terrasearch	49.11	Stabilization Fund	<u>32,729.34</u>
First Parish Church Cell Tower	31.08		106,572.10
Planning Board-Nally & Buckley	800.00		
Planning Board-Athletic Club	102.75	Sewer Fund	
Planning Board-Bialek	54.61	User Charges	1,078,477.12
Planning Board-MERSD Project	5,111.83	Sewer Hookups	200.00
	940,921.20	Interest and Charges	3,735.46
		Interest on Investments	190.86
Federal, State and County Aid		Refunds	<u>(670.40)</u>
Loss of Taxes-Elderly	6,026.00		1,082,603.44
Loss of Taxes-Blind	7,284.00		
Police Career Incentive	40,865.43	Water Fund:	
Extra Polling Hours	472.00	User Charges:	958,535.17
Lottery	276,779.00	User Charges-Service:	7,278.65
Storm Damage	5,795.64	Water Hookups	200.00
Flu Clinic	6,849.26	Interest and Charges	6,427.63
Sewer Rate Relief	2,439.00	Refunds	<u>(6,870.49)</u>
Library Children's Room Grant	1,820.00		972,441.45
Library Tweens/Teens Grant	11,560.00		
State Aid for Libraries	5,926.26	Refunds:	
Community Preservation	69,293.00	Property Taxes	70,449.06
Community Policing Grant	11,299.00	Motor Vehicle Excise	11,699.01
911 Training Grant	6,763.60	Boat Tax	229.95
FEMA Fire Damage	24,736.77	Interest and Charges	15.00
Fire Safety Grant	3,950.00	Licenses and Permits	2,850.00
Fire MAPC Training Grant	2,000.64	Fines	125.00
Cultural Council	4,925.48	Misc.	582.95
Council on Aging Grant	7,358.00	Water	6,870.49
Senior Home Care Grant	2,164.00	Sewer	670.40
Assessments Deducted from Aid	<u>(58,178.00)</u>	Departmental	<u>6,995.67</u>
	440,129.08		100,487.53
Trust Funds		Total Receipts	<u><u>22,172,176.87</u></u>
Post War Rehabilitation	178.87		
Cemetery Sale of Lots	20,103.10		
Cemetery Perpetual Care Interest	33,054.30		
Crowell Cemetery Fund	425.94		
Knight Cemetery Fund	278.15		
Odd Fellows Cemetery Fund	185.86		
B.L. Allen Fund	121.53		
Winthrop Library Trust Fund	15,839.32		
Putnam Library Fund	1,123.97		
Curtis Library Fund	849.08		
Hoare Library Fund	13.16		
Ware Library Trust Fund	242.61		
Wood Library Fund	32.88		
Sieradski Library Fund	493.36		
Tuck's Point	330.50		

CHARLES F. LANE
Town Accountant

**RECAPITULATION
FISCAL YEAR ENDING JUNE 30, 2008**

	BALANCE JULY 1, 2007	APPROPRIATIONS RECEIPTS AND TRANSFERS	NET EXPENDITURES	TRANSFERRED TO UNRESERVED FUND BALANCE	RESERVED FOR JULY 1, 2008
EXECUTIVE/LEGISLATIVE					
Selectmen's Department					
Salaries		162,389.00	159,895.88	2,493.12	
Expenses		97,741.76	19,086.50		78,655.26
Expenses '07	13,863.96		4,110.35		9,753.61
Audit	1,000.00	24,000.00	22,000.00		3,000.00
GIS Consultant/Implimentation	25,452.20		18,577.78		6,874.42
Information Technology		79,108.06	78,157.06		951.00
Moderator					
Expenses		50.00	35.00	15.00	
Finance Committee					
Salaries		1,314.00	1,287.20		
Expenses		345.00	244.46		
Reserve Fund		150,000.00	150,000.00		
Election & Registration					
Salaries		2,200.00	2,200.00		
Expenses		7,675.00	7,656.91	18.09	
Town Reports		11,500.00	10,060.00	1,440.00	
FINANCIAL ADMINISTRATION					
Accounting Department					
Salaries		100,824.00	100,461.76	362.24	
Expenses		2,300.00	2,008.08	41.92	250.00
Expenses '07	150.00		40.00	110.00	
Assessors' Department					
Salaries		111,133.00	111,133.00		
Salaries '07	200.00			200.00	
Expenses		16,800.00	15,575.91	1,224.09	
Expenses '07	539.97		539.97		
Duplex Printer		4,000.00	1,575.00		
Treasurer and Collector's Department					

Salaries	138,056.00	137,026.84	1,029.16
Expenses	29,670.00	29,367.64	302.36
Town Clerk's Department			
Salaries			
Expenses	73,380.00	72,562.89	817.11
Legal Services	2,480.00	2,435.57	44.43
Expenses			
Expenses '07	91,203.53	81,291.48	9,912.05
Personnel	166.19	166.19	
Expenses '07	385.00	285.00	100.00
Zoning Board of Appeals			
Salaries	10,455.00	9,731.01	723.99
Expenses		8,397.08	(8,683.08)
Expenses '07	677.97	677.97	286.00
Planning Board			
Salaries			
Expenses	14,693.00	14,692.11	0.89
Expenses '07	2,205.00	1,116.62	563.38
Professional Services			
Town Hall & Common	8,000.00	4,691.25	8.75
Expenses			
Expenses '07	57,275.00	44,194.10	9,785.25
Front Steps Repairs	2,390.88	2,390.88	
Town Records Storage Upgrade			
Town Records Restoration	17,175.00	15,669.68	1,045.00
Fire Alarm System Upgrade	12,803.00	12,803.00	1,505.32
Seaside One			
Expenses			
Expenses '07	2,300.00	1,851.32	403.59
MISCELLANEOUS	244.30	244.30	45.09
Contributory Pensions			
Non-Contributory Pensions	541,378.00	541,378.00	
Workers' Compensation	6,000.00	4,673.18	1,326.82
Unemployment Compensation	39,358.00	39,358.00	
FICA	6,000.00	2,149.20	3,850.80
Group Insurance-Town's Share	51,400.00	51,379.37	20.63
	1,286,670.00	1,283,172.25	3,497.75

Insurance-Liability, Fire, Auto					
PUBLIC SAFETY					
Police Department					
Salaries					
Salaries '06	40,635.95				
Salaries '07	48,000.00				
Expenses					
Expenses '07	3,434.20				
Police Radio Upgrade					
Police Cars	23,176.90				
Parking Clerk					
Salaries					
Expenses					
Expenses '07	493.48				
Fire Department					
Salaries					
Expenses					
Expenses '07					
Patient Care Data Collection					
Fire Alarm Monitoring System					
Federal Fire Grant Match					
Building Inspector					
Gas/Plumbing Inspector					
Scaler of Weights and Measures					
Electrical Inspector					
Inspectors' Expenses					
Emergency Management					
Salaries					
Expenses					
Animal Control					
Salaries					
Expenses					
Expenses '07					
EDUCATION					
Tennis Courts					
N.S. Regional Vocational School Dist.					

Gordon Woods Expenses	800.00		800.00	1,768.03
Gordon Woods Parking/Maps				
Hydrologic Study	25,000.00		25,000.00	9,057.35
Mosquito Control	10,000.00		15,825.60	5,040.00
Sawmill Brook Clean-up	30,000.00		24,960.00	
HUMAN SERVICES				
Health Department				
Salaries	45,482.00		41,833.72	3,648.28
Expenses	57,480.00		46,492.14	10,987.86
Hazardous Waste Collection Day	500.00		3,485.86	(2,585.86)
Council on Aging				
Salaries	102,527.00		96,378.07	6,148.93
Expenses	15,500.00		11,404.50	3,326.22
Expenses '07			463.18	
Veterans' Services				
Veterans' Agent	10,543.00		10,543.00	0.90
Expenses	750.00		381.10	
Benefits	500.00		500.00	
Action, Inc.	1,500.00		1,500.00	
H.A.W.C.	2,500.00		2,500.00	
CULTURE AND INFORMATIONAL SERVICES				
Public Library				
Salaries	222,711.00		220,752.01	1,958.99
Expenses	119,550.00		119,550.00	
Repainting Building				
RECREATION				
Salaries				
Expenses				
Repainting Building				
RECREATION				
Salaries				
Expenses				
Harbor Improvement				
Tuck's Point				
Salaries				
Expenses				
Tuck's Point Chowder House Repairs				
Masconomo Park Renovation '08				
Athletic Field Maintenance				
Park/Beach Maintenance				

Seawall Engineering	12,077.24		600.00	11,477.24
Masconomo Park Bandstand Restoration	50,000.00			50,000.00
Masconomo Coastal Bank		23,400.00	20,948.00	2,452.00
Playground Surfaces	3,788.00		3,788.00	
Memorial Day		1,500.00	1,500.00	
Fourth of July		5,000.00	5,000.00	
INTEREST AND MATURING DEBT				
Principal on Bonds		1,336,139.00	1,236,884.04	99,254.96
WPAT Administration Fees		7,136.00	7,100.09	35.91
Interest on Bonds		603,622.00	406,655.07	196,966.93
STATE ASSESSMENTS/OTHER USES				
State Assessments		115,328.00	115,328.00	
UNCLASSIFIED				
Fish and Game Licenses Due State		1,178.05	1,178.05	
WITHHOLDINGS				
Federal Income Tax		518,394.50	518,394.50	
FICA		51,013.51	51,013.51	
Federal Garnishments		1,421.38	1,421.38	
State Income Tax		231,171.28	231,171.28	
Essex County Retirement		327,510.64	327,510.64	
Group Insurance		312,646.36	312,646.36	
MedCap/DeCap		19,942.96	19,942.96	
Deferred Compensation		179,454.19	179,454.19	
Union Dues		22,332.00	22,332.00	
Credit Union		468,129.17	468,129.17	
Due to Probation		19,370.80	19,370.80	
SPECIAL REVENUE FUNDS				
Harbor Master				
Salaries		47,301.00	45,851.93	1,339.57
Expenses		9,556.00	8,216.43	34.79
Expenses '07	1,875.61		1,840.82	2,978.39
Care of Floats		6,000.00	3,021.61	
Care of Floats '07	810.66		810.66	
Masconomo Park Ramps	5,500.00			5,500.00
Community Preservation Fund	96,760.90	157,312.32	227,838.00 ³	26,235.22
Highway Improvements	18,721.80		253,447.07	(234,725.27)

Recycling				120,061.06 ⁴	
Playground					45,244.19
Recreation Gifts/Fees					12,555.86
4th of July Gifts					
4th of July Garden Tours					
Library Gifts					5,064.51
Library Children's Room Gifts					1,382.59
Library 120th Anniversary Gifts					15,061.90
Police Gifts					
Bike Rodeo Gifts					277.58
Law Enforcement Grant					150.00
Police Community Policing Grant					11,914.98
Winthrop Field					32,232.37
Town Technology Grant					10,940.96
Comcast Technology Gift					20,000.00
LNG Grant					50,000.00
Crowell Chapel					848.00
Coastal Stream Team Gifts					236.78
Tuck's Point Interest/Gift Account					11,272.73
Tuck's Point Deposits					9,576.39
Conservation Fund					11,882.22
Wetlands Protection Fund					71,010.01
Dexter's Pond Fund					400.20
Gordon Woods Film Gift					4,000.00
State Aid for Libraries					3,201.88
Library Children's Room Grant					2,401.09
Library Tween's/Teens Grant					1,124.49
Readers Advisory Grant					
Fire Alarm Damage Reimbursement					3,119.72
Sale of Real Estate					4,118.45
Water Meters					7,790.28
Adopt-a-Bench Gifts					780.87
Masconomo Playground Gifts					2,373.77
Masconomo Park Gifts					39,115.12
Cultural Council Gifts					1,052.74
Cultural Council-State Grant					5,063.62

Cultural Council-State Grant Interest	173.11				173.11
Selectmen's Gifts	596.91	1,000.00	378.00		1,218.91
Film Production-Tuck's Point	2,981.79				2,981.79
Police Cell Block Fees	4,313.20	11,995.38	900.38		15,408.20
Open Space Gifts	243.26		243.26		
Fire Gifts	606.05	1,638.00	1,183.47		1,060.58
Fire CPR Gifts	847.27	1,107.00	1,314.25		640.02
Ambulance Gifts		3,000.00	1,080.00		1,920.00
Fire Knox Box Gifts		3,749.00	2,326.00		87.34
Fire Training Gift-Lauzon	(1,335.66)	3,400.00	1,524.22		1,875.78
FEMA Fire Damage	346.58	24,736.77	12,257.07		12,826.28
Field Maintenance Gifts/Fees	8,729.84	915.89	1,604.67		2,041.06
Concert Gifts	1,986.15	5,482.35	7,035.00	6,000.00 ^s	433.50
Bike Rack Grant	1,910.00				1,910.00
Cape Ann Regional Drug Strike Force	108.96	14,740.48	14,849.44		10,492.08
Police Drug Fund Gift-Macdonald	10,492.08				5,440.75
Police Narcotic Fund	7,577.65	454.29	2,591.19		
911 Training Grant		6,763.60	6,763.60		
Fire Safety Grant	590.49	3,950.00	995.80	3,544.69	
Fire MAPC Training Grant		2,000.64	2,000.64		
Fire Equipment Grant	7,008.47		6,541.56		291.31
Fire Emergency Grant	1,241.54			175.60 ^e	1,241.54
Fire Certification Grant	(175.60)	175.60			
Fire Local Preparedness Grant	0.50				0.50
Ambulance Task Force Grant	643.03		107.54		535.49
Federal Fire Grant	51,144.65		51,144.65		
Health Emergency Grant	212.34		68.69		143.65
Police Insurance Reimbursement		4,405.90	1,239.96		3,165.94
Fire Insurance Reimbursement	96.00				96.00
DPW Damage Reimbursement	36.65	1,088.65	399.75		725.55
Workers' Compensation Reimbursement		12,979.72	6,984.47		5,995.25
Friends of COA	6,990.66	19,109.25	25,044.16		1,055.75
COA State Formula Grant	568.28	7,358.00	6,774.96		1,151.32
Senior Home Care Grant	690.60	2,164.00	2,296.70		557.90
Conservation Commission-502 Summer Street		5,732.00	4,691.39		1,040.61
Conservation Commission-10 Boardman Avenue		3,000.00	2,817.48		182.52

Hidden Ledge Road Sewer Repair	1,267.29	1,209.79	57.50
Planning Board-Nally & Buckley	800.00		800.00
Planning Board-Gilmore			1,000.00
Planning Board-Athletic Club	1,000.00	940.00	20,244.38
Planning Board-Bialek	21,081.63	15,307.91	28.64
Planning Board-Windover Development	15,281.94		2,500.00
Planning Board-MERSD Building Project	2,500.00		
Planning Board-Advertising	2,209.73	7,321.56	
Marina Antenna-Terrasearch	192.00		192.00
First Parish Church Antenna-T Mobile	5,169.07	49.11	5,218.18
Masonomo Park Performance Bond	3,089.30	31.08	3,120.38
Appeals Board-601 Summer Street	1,940.00		1,940.00
Appeals Board-Omnipoint	44,600.00	34,994.63	9,605.37
Appeals Board-Eisgrau			964.20
Appeals Board-Kimball	964.20		750.00
Appeals Board-Crooked Lane	750.00		1,500.00
LNG Pipeline Consulting	1,500.00		100.00
Neptune LNG Special Permit	100.00		161.50
Singing Beach Operations	161.50		909.91
Salaries	909.91		
Expenses	61,732.00	55,142.47	6,589.53
Expenses '07	14,950.00	14,950.00	
Waterways Improvement Fund	6,260.49	6,260.49	
Lifeguards	30,870.76		20,000.00 ⁷
Salaries			44,650.56
Expenses	48,286.00	47,046.11	
CAPITAL PROJECT FUNDS	2,950.00	2,950.00	
Singing Beach Bathhouse Repairs	6,500.00	2,401.70	4,098.30
Singing Beach Entrance Repairs	3,800.00	3,800.00	
Singing Beach Bathhouse Painting	3,500.00	108.23	3,391.77
Memorial Heating System			33.36 ⁸
School Capital Projects '94	33.36		335.54 ⁸
Field Renovations	335.54		5,108.14 ⁸
School Repairs STM '04	5,108.14		
Rotunda Repairs '04	17,656.00		17,656.00
Library Climate Control '04	599.66		599.66 ⁸
	268.96		268.96 ⁸

Water Resource Protection	31.69			31.69 ⁸	
Fire Department Ladder Truck	553.39				553.39
Highway Garage Roof Repairs	188.00				188.00
Multi-Purpose Municipal Loan '94	1,346.24			1,346.24 ⁸	
Town Hall Parking Lot Paving	51.70			51.70 ⁸	
Landfill Closure Plan	38.51			38.51 ⁸	
Landfill Closure Construction	6,000.12			6,000.12 ⁸	
Morse Pier Repairs	6,028.41				6,028.41
Downtown Improvement Project	103,714.37				80,893.62
ENTERPRISE FUNDS					
Sewer Fund			515.00	23,335.75	
Salaries			288,237.00	275,547.77	
Expenses			232,700.00	202,050.21	
Expenses '07			2,938.39 ¹⁰	2,938.39	
Misc. Maintenance/Repairs			35,000.00	27,051.54	
Sewer System Extension Study	55.45			7,948.46 ⁹	55.45
Sewerage Facilities Study	1,413.59			12,689.23 ⁹	1,413.59
Masonic Land Purchase	1.00			7,649.79 ⁹	1.00
Mason Easement	4,000.00				4,000.00
Townwide Sewerage Study	13,145.68				13,145.68
Infiltration/Inflow Analysis	564.47				564.47
Infiltration/Inflow Design	751.52				751.52
Infiltration/Inflow Improvements	17,156.25				17,156.25
Wastewater Project-EPA	12,140.00				12,140.00
Reline Sewer Mains			125,000.00		125,000.00
Sewer Lift Station Wash System			15,000.00	7,000.00	8,000.00
Treatment Plant Modifications			25,000.00	18,000.00	7,000.00
Water Fund					
Salaries			246,276.00	227,838.81	
Expenses			77,100.00	70,857.06	
Expenses '07				97.25	
Maintenance			35,000.00	34,191.09	808.91
Treatment Expenses			420,085.85	414,614.12	5,471.73
Treatment Expenses '07				2,959.26	
Standpipe Replacement Design	2,959.26				3,003.24
Water Quality Plans	3,003.24				2,000.00
			10,000.00	8,000.00	

Safe Yeild Study	23,100.00		12,100.00	11,000.00
Water Treatment Plant	34,083.67		2,000.00	32,083.67
Treatment Plant Computer Upgrade		20,000.00	9,200.00	10,800.00
Lincoln Street Well Redevelopment		25,000.00	25,000.00	
Meter Reader Replacement		17,000.00		17,000.00
TRUST FUNDS				
Non-Expendable Trust Funds				
B.L. Allen Fund	1,300.00			1,300.00
Tuck's Point Fund	6,000.00			6,000.00
Post War Rehabilitation Fund	3,873.80			3,873.80
Perpetual Care Fund	245,835.75			245,835.75
Perpetual Care Fund-Odd Fellows	3,000.00			3,000.00
Crowell Cemetery Fund	3,000.00			3,000.00
Knight Cemetery Fund	1,800.00			1,800.00
Expendable Trust Funds				
B.L. Allen Interest Fund	7.38	121.53	100.00	28.91
Tuck's Point Interest Fund	2,066.77	330.50		2,397.27
Post War Rehabilitation Fund	370.86	178.87		549.73
Essex Woods Park Fund	13,643.97	570.13		14,214.10
Perpetual Care Interest Fund	26,793.22	33,054.30 ¹¹	2,070.28	57,777.24
Sale of Lots Fund	32,778.51	20,103.10		20,381.61
Crowell Cemetery Interest Fund	7,110.96	425.94		7,536.90
Knight Cemetery Fund	4,801.22	278.15		5,079.37
Odd Fellows Cenetry Fund	413.16	185.86		599.02
Winthrop Library Fund	89,954.22	15,839.32	6,365.00	99,428.54
Putnam Library Fund	49,718.62	1,123.97		50,842.59
Curtis Library Fund	39,861.63	849.08		40,710.71
Hoare Library Fund	582.69	13.16		595.85
Wood Library Fund	1,480.81	32.88		1,513.69
Sieradski Library Fund	21,822.66	493.36	21,932.90	383.12
Ware Library Fund	10,579.77	242.61		10,822.38
Other Trust Funds				
Stabilization Fund	914,446.00	132,729.34		1,047,175.34
AGENCY ACCOUNTS				
Special Detail	1,453.06	213,096.54	190,403.06	24,146.54

REFUNDS				
Property Taxes	70,449.06			70,449.06
Motor Vehicle Excise Taxes	11,699.01			11,699.01
Boat Taxes	229.95			229.95
Interest and Charges on Taxes	15.00			15.00
Licenses and Permits	2,850.00			2,850.00
Fines	125.00			125.00
Misc.	582.95			582.95
Water	6,870.49			6,870.49
Sewer	670.40			670.40
Departmental	6,995.67			6,995.67
Less Transfers from Reserve fund	3,025,139.05	25,369,264.71 (150,000.00)	24,196,588.61 (150,000.00)	1,039,252.81
TOTAL	3,025,139.05	25,219,264.71	24,046,588.61	1,039,252.81
				3,154,626.11

¹ Transferred as follows \$40,635.00 to Police Salaries; \$.95 to Unreserved Fund Balance; \$43,000.00 to Police Salaries

² Transferred to Fund Balance Designated for Appropriation Deficits

³ Transferred as follows: \$26,640.00 to Newport Park Heating Repairs; \$23,400.00 Masconomo Park Coastal Bank Repairs; \$30,000.00 to Masconomo Park Bandstand Renovations; \$17,175 Town Records Storage; \$12,803 Town Records Restoration; \$101,820.00 Crowell Chapel Roof Repairs; \$14,000.00 1st Parish Repairs; \$2,000.00Community Preservation Committee Expenses

⁴ Transferred as follows: \$120,000.00 to General Fund-Rubbish/Garbage Collection; \$61.06 to Unreserved Fund Balance

⁵ Transferred to General Fund-Athletic Fields Maintenance

⁶ Transferred to F.B.-Fire Certification Grant

⁷ Transferred to General Fund-Harbor Dredging

⁸ Transferred as follows: \$13,800.00 to Singing Beach Projects '08; \$13.72 to Unreserved Fund Balance

⁹ Transferred to Unreserved Retained Earnings

¹⁰ Reported as being transferred to Unreserved Retained Earnings on Fiscal 2007 Recapitulation in error

¹¹ \$18,610.00 Perpetual Care Interest should be Perpetual Care. Adjusted In Fiscal 2009

¹² Transferred to General Fund-DPW Pickup Truck Replacement

CHARLES F. LANE-TOWN ACCOUNTANT

TOWN OF MANCHESTER
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2008

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES		FIDUCIARY FUND TYPES		ACCOUNT GROUPS	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP	TOTALS		
<u>CASH/INVESTMENTS</u>	3,268,137.47	* 619,904.60	* 113,783.16	333,727.84	1,627,345.92		5,962,898.99		
RECEIVABLES:									
TAXES	222,106.65	678.13					222,784.78		
EXCISE	73,587.74						73,587.74		
BOAT	11,944.26						11,944.26		
USER CHARGES AND LIENS				96,412.24			96,412.24		
TAX LIENS	111,733.87						111,733.87		
DEPARTMENTAL	67,973.49						67,973.49		
DUE FROM HIGHWAY IMPROVEMENTS	234,725.27						234,725.27		
DUE FROM COMMONWEALTH			113,598.00				113,598.00		
AMOUNTS TO BE PROVIDED-BOND PAYMENTS						12,795,746.00	12,795,746.00		
BONDS AUTHORIZED						40,000.00	40,000.00		
TOTAL ASSETS	3,990,208.75	734,180.73	113,783.16	430,140.08	1,627,345.92	12,835,746.00	19,731,404.64		
<u>LIABILITIES AND FUND EQUITY</u>									
<u>PROVISION-ABATEMENTS</u>									
& EXEMPTIONS	346,828.67						346,828.67		
PREPAID TAXES	64,480.20		301.42				64,781.62		
DEFERRED REVENUE	140,517.34		115,053.39				255,570.73		
DUE TO GENERAL FUND					234,725.27		234,725.27		
DUE TO COMMONWEALTH	11,855.00						11,855.00		
WARRANTS PAYABLE	251,728.49		514.67				281,600.59		
PAYROLL WITHHOLDINGS	69,530.66	4,462.63			2,500.00		69,530.66		
OTHER LIABILITIES	30,554.88						30,554.88		
BONDS PAYABLE						12,795,746.00	12,795,746.00		
BONDS AUTHORIZED-UNISSUED						40,000.00	40,000.00		
TOTAL LIABILITIES	915,495.24	354,542.71	514.67	22,394.80	2,500.00	12,835,746.00	14,131,193.42		

TOWN OF MANCHESTER
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2008
continued

	GOVERNMENTAL FUND TYPES		PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP
						TOTALS
LIABILITIES AND FUND EQUITY (CONT.)						
FUND EQUITY:						
RETAINED EARNINGS				124,106.33		124,106.33
FUND BALANCES:						
RESERVED-ENCUMBRANCES	705,698.29	5,339.93	459.00	283,638.95		995,136.17
RESERVED-EXPENDITURES	763,000.00					763,000.00
RESERVED-PETTY CASH	385.00					385.00
DESIGNATED-ABATEMENTS & EXEMPTIONS	125,000.00					125,000.00
SURPLUS						
DESIGNATED-APPROPRIATION DEFICITS	(91,054.20)					(91,054.20)
RESERVED FOR COMMUNITY HOUSING	11,573.00					11,573.00
UNDESIGNATED	1,571,684.42	362,725.09	112,809.49		1,624,845.92	3,672,064.92
TOTAL FUND EQUITY	3,074,713.51	379,638.02	113,268.49	407,745.28	1,624,845.92	5,600,211.22
TOTAL LIABILITIES AND FUND EQUITY	3,990,208.75	734,180.73	113,783.16	430,140.08	1,627,345.92	12,835,746.00
						19,731,404.64

CHARLES F. LANE
TOWN ACCOUNTANT

DEPARTMENTAL COSTS-APPROPRIATION ACCOUNTS

FISCAL 2008

GENERAL GOV. INCLUDES HISTORIC & CONCOM	POLICE		OTHER		SCHOOL	SEWER	WATER	LIBRARY	HUMAN SERVICES	RECREATION	TOTALS
	INCLUDES HARBOR MASTER	FIRE	PUBLIC SAFETY	DPW							
SALARIES	654,570	1,300,294	854,932	63,258	617,213	275,548	227,839	220,752	138,212	223,227	4,575,845
EXPENSES	341,625	103,743	81,363	19,869	342,502	232,040	522,716	119,550	79,270	78,759	1,921,437
STREET LIGHTS				61,253							61,253
RUBBISH COLLECTION				396,545							396,545
MANCHESTER ESSEX REGIONAL SCHOOL						9,308,376					9,308,376
N.S. REGIONAL SCHOOL						29,237					29,237
FICA	6,900	11,900	9,900	600	8,000						
HEALTH/LIFE INS. 1	149,412	222,903	202,998		153,777	3,500	2,200	3,200	1,900	3,200	51,300
WORKERS' COMP/POLICE						75,463	64,648	40,712	14,544	6,362	930,819
& FIRE MEDICAL	900	5,800	8,900		19,500	4,200	4,800	300	500	1,700	46,600
UNEMPLOYMENT COMP										2,149	
PENSIONS	78,500	156,000	102,600		74,100	33,100	27,300	26,500	14,900	13,900	526,900
LIABILITY/AUTO	11,500	9,500	12,000		21,000	7,000	15,000	9,500	2,000	3,500	91,000
ADMINISTRATION	(176,000)	28,000	28,000		34,000	23,000	23,000	17,000	6,000	17,000	
(ACCT/TREAS/SEL)											
TOWN HALL EXP.	(35,000)	23,000				1,000	1,000		4,000	1,000	
POLICE/FIRE/DPW	27,000	(30,000)	(4,000)		(20,000)	(5,000)	(3,000)	5,000	17,000		
REGULAR OPERATING											
EXPENSES	1,059,407	1,831,140	1,296,693	83,727	1,712,890	649,851	885,503	442,514	278,326	350,797	17,941,461
CAPITAL OUTLAY											
BONDS/INTEREST	114,412	55,470	10,717		261,542	25,000	56,300			24,644	552,816
TOTAL OPERATING											
EXP.	1,173,819	1,886,610	1,387,927	83,727	2,120,259	1,169,522	1,704,064	463,704	278,326	500,831	20,144,916

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DOES NOT INCLUDE RETIREES

CHARLES F. LANE
TOWN ACCOUNTANT

KEY TELEPHONE NUMBERS

Police 911 (526-1212 for regular business)

Fire 911 (526-4040 for regular business)

Ambulance 911 (526-4040 for billing information)

Board of Selectmen.....	526-2000
Accountant	526-2020
Assessors.....	526-2010
Building Department	526-2000
Clerk/Voter Registration	526-2040
Conservation	526-4397
Council On Aging	526-7500
Harbormaster	526-7832
Health	526-7385
Library	526-7711
Parks and Recreation	526-2019
Public Works	526-1242
School Superintendent	526-4919
Memorial School.....	526-1908
Jr.-Sr. High School	526-4412
Treasurer/Collector	526-2030
Veterans' Agent	526-2014
Water/Sewer	526-4450

**MANCHESTER-BY-THE-SEA
TOWN ALMANAC**

Incorporated: 1645
Size: 7.73 square miles
Shore Line: 12.8 miles
Population: 5531
Registered Voters: 3819
Dogs: 895

Government: Board of Selectmen (meets the first and third Mondays of the month with default to Tuesday in the event of a Monday holiday)
Open Town Meeting (normally held the first Monday in April)
Annual Election (second Monday in May)

Voter Registration: Town Clerk's Office during normal Town Hall hours. Special evening sessions before each election and Town Meeting.

Official Notices: All official Town board and committee meeting notices are posted on the Town Hall bulletin board. Meeting notices are also posted on the Town's website. Published notices can be found in the *Manchester Cricket* or *Gloucester Daily Times* or *Salem Evening News*.

Tax Rate: FY2009 \$8.25 per thousand of assessed valuation.

Taxes Due: August 1st, November 1st, February 1st, and May 1st.

Trash Removal: Weekly curbside service (Monday and Tuesday)
Transfer Station hours:
Wednesday 7:30 a.m. – 3:00 p.m.
Friday (April 15-November 15 only) 12:45 p.m. – 3:00 p.m.
Saturday 10:00 a.m. – 3:00 p.m.
(Refer to the Town's website for Holiday Hours)
Recycling: Every other week (Monday and Tuesday)
Compost: 11:00 a.m. – 4:00 p.m. Saturdays seasonally

Town Hall Hours: Monday-Wednesday, 9 a.m. – 5 p.m.
Thursday, 9 a.m – 8 p.m.; Friday, CLOSED

Library Hours: Monday and Wednesday, 10 a.m. – 8 p.m.
Tuesday and Thursday, 1 p.m. – 8 p.m.
Friday & Saturday, 10 a.m. – 5 p.m.
Closed Saturdays – July through Labor Day
Closed Sundays and Holidays

Post Office Hours: Window Service: Monday-Friday, 9:00 a.m. – 5 p.m.
Saturday, 9:00 a.m. – 12 noon
Lobby Hours: Monday-Friday, 5:00 a.m. – 5:45 p.m.
Saturday, 5:00 a.m. – 4:30 p.m.

Town Website: www.manchester.ma.us



Manchester-Essex Regional High School Football Team
Division 4 Super Bowl State Champions