



# Manchester-by-the-Sea

TOWN REPORT 2006

## TABLE OF CONTENTS

Accountant . . . . .	.62
ADA Advisory Committee . . . . .	.6
Almanac . . . . .	Inside Back Cover
Assessors, Board of . . . . .	.7
Bicycle and Pedestrian Committee . . . . .	.7
Chebacco Woods Land Management Committee . . . . .	.8
Coastal StreamTeam . . . . .	.8
Community Preservation Committee . . . . .	.9
Conservation Commission . . . . .	.9
Council On Aging . . . . .	.10
Cultural Council . . . . .	.11
Departmental Costs . . . . .	.79
Downtown Improvements Project Committee . . . . .	.12
Elected and Appointed Officials . . . . .	.2
Elections . . . . .	.31, 49, 50
Electronic Infrastructure Advisory Committee . . . . .	.12
Fire Department . . . . .	.12
Fourth of July Committee . . . . .	.13
Harbor Advisory Committee . . . . .	.14
Health, Board of . . . . .	.14
Historic District Cimmission . . . . .	.15
HORN Committee . . . . .	.15
Housing Authority . . . . .	.16
In Memoriam . . . . .	.1
Inspectors' Report . . . . .	.16
Library Trustees . . . . .	.16
Manchester Essex Playing Fields Committee . . . . .	.18
Masconomo Park Committee . . . . .	.19
Parking Clerk . . . . .	.19
Parks and Recreation . . . . .	.19
Planning Board . . . . .	.19
Police Department . . . . .	.20
Public Works Department . . . . .	.23
Recapitulation . . . . .	.65
Registrars, Board of . . . . .	.8
School Department . . . . .	.24
Seaside No. 1 Committee . . . . .	.27
Selectmen, Board of . . . . .	.5
Singing Beach Committee . . . . .	.27
Tax Collector . . . . .	.54
Town Clerk . . . . .	.27
Town Meeting Minutes . . . . .	.30, 33, 35
Treasurer . . . . .	.57
Tuck's Point Committee . . . . .	.28
Veterans' Services . . . . .	.28
Welcoming Committee . . . . .	.28
Zoning Board of Appeals . . . . .	.29

# ANNUAL REPORT For The Year 2006

## In Memoriam

Margaret Gilmore

John W. Dickman

Robert C. Provost

Ann W. Brewer

Ann Wood-Kelly

Fred P. Nickless, Jr.

Wendell L. Nichols

Charles B. Dane, Sr.

Town Report edited by Beth Heisey and Town Hall Staff

Front Cover: *Spirit of Manchester Quilt*. This work of art represents the landmarks and special places in Manchester-by-the-Sea that give our community its heart and soul. Hand pieced, embroidered, and quilted by Nancy Bachman, Mary Crane Kirby, Grace Wood Ladygo, Penny Lapham, Shan D. Lear, Florence Bradbury Perkins and Nancy Wright. The quilt is on display in the Selectmen's meeting room in Town Hall.

Back Cover: May 2006 flood photos with views of Norwood Avenue flooding; School Street flooding in the area of the bridge over Sawmill Brook; and a view of the Coach Ed Field Playground flooding. Photos courtesy of The Cricket Press, Inc.

The editors are grateful to those citizens who contributed photographs to the 2006 Town Report.

**The Cricket Press, Inc.  
Manchester, Massachusetts**

**2006**

## COMMITTEE MEMBERSHIPS 2006-2007

### Position/Board Members...Term Expires

(Chairs shown in **boldface**)

#### 1. ELECTED OFFICIALS

##### Assessors, Board

Jude T. Flynn, Jr.	May 2007 Elections
<b>William B. Frothingham, Jr.</b>	2008
Jeremiah J. Noonan, Jr.	2007

##### Constables

Joseph P. Aiello	2007
G. David MacDougall	2007
Stephen T. Driscoll	2007

##### Housing Authority

John Kenney	May 2007 Elections
<b>Marc A. Bliss</b>	2011
Jane H. Metrano	2010
Bruce A. MacDonald	2008
Vacant (State Appointee)	

##### Library Trustees

<b>Richard L. Rogers</b>	<b>2008</b>
Dorothy H. Jodice	2007
Timothy Browne	2009

##### Moderator

Alan Wilson	2007
-------------	------

##### Planning Board

Gary W. Gilbert	2009
Donald N. Halgren	2009
Theodore P. Brown	2007
Nancy A. Garvey	May 2007 Elections
<b>John B. Newhall</b>	<b>2007</b>
Robert N. Atwater, Jr.	2008
Craig S. Forsley	2008

##### School Committee

Ann W. Harrison	2007 (M)
John J. Kiley	2007 (M)
Karen Gaudiano	2008 (E)
Anton Giedt	2009 (M)
<b>Susan M. Beckmann</b>	<b>2008 (M)</b>
Annie Cameron	2009 (E)
Susan Coviello	May 2007 Elections

##### Selectmen, Board of

Dawn H. Grohs	2007
<b>Susan W. Thorne</b>	<b>2007</b>
John H. Shea	2008
Bryan S. Gubbins	2008
Thomas Kehoe	2009

#### 2. APPOINTED OFFICIALS

##### Action, Inc. Representative

Gretchen Wood	2007
---------------	------

##### ADA Committee

Marion Hall	2007
Susan Harrington	2007
Kathy Bacsik	2008
David Shankman	2008
Laurie Werle	2008
<b>Gretchen Wood (coordinator)</b>	2009
Lisa Bonneville	2009
Town Administrator ( <i>ex officio</i> )	

##### Animal Inspector

Robert Steach	
(Board of Health Appointment)	

##### Appeals, Board of

<b>Darrell Aldrich</b>	<b>2007</b>
James R. Brady, III	2007
Victor Koufman	2008
Timothy Walsh	2008
James T. Brown	2009
Mary Jo Feuerbach (1st alternate)	2007
Tom Carney (2nd alternate)	2009

##### Bike/Pedestrian Committee

John Carlson	2007
Michael O'Hara	2007
Micah Donahue	2008
Tobias Gado	2008
Terry Cowman	2009
<b>Morgan Evans</b>	<b>2009</b>

##### Building Inspector

Paul Orlando	2007
--------------	------

##### Chebacco Woods Land Management Committee

(H) Hamilton (M) Manchester	
(M)Robert W. Moroney (ex officio)	
(H) Vacant	2007
<b>(M)Ralph Smith</b>	<b>2007</b>
(H)Virginia Cookson	2008
(M)Charles W. Kellogg, II	2008
(H/M)Susanna McLaughlin	2009

##### Community Preservation

Vacant (historic resources)	2007
Joseph Sabella (parks and recreation)	2007
Christopher Wood Kelley (Hsing Authority)	2008
<b>Gary Gilbert (Planning Board)</b>	<b>2008</b>
Jens Kure-Jensen (Con Com)	2008
Nina Adams (at large)	2009
Lars Swanson (Finance Committee)	2009

##### Conservation Commission

Diane Drapeau	2007
David Kahle	2007
Michael Dingle	2008
Jens Kure-Jensen	2008
Thomas Walker	2009
Cathy Huyghe	2009
<b>Paul Cullinane</b>	<b>2009</b>

##### Council on Aging

Laura Ells	2007
Janet Groth Turner	2007
Joslyn Becker	2008
<b>Denise Samolchuk</b>	<b>2008</b>
Susana Thompson	2008
Katherine Atwater	2009
Steven Gillespie, MD	2009
Robert Howard, DMD	2009

##### Cultural Council

<b>Timothy Gates</b>	<b>2007</b>
Teresa Weinheimer	2007
Alexander Westerhoff	2007
Donna Dussault	2009
Pamela Grady	2009
Doris Henderson	2009
Kenneth Henderson	2009

**Downtown Improvements Project Committee**

Carroll Cabot	2007
<b>Andrew Harris</b>	<b>2007</b>
Elizabeth Kross	2007
Sally Louis	2007
Ben Rossi	2007

**Electronic Infrastructure Committee**

<b>John Graves</b>	<b>2008</b>
Dick Jewell	2008
Patrick J. Marsh	2009
Jim Starkey	2009
vacant	

**Emergency Management Director**

Andrew Paskalis	2008
-----------------	------

**Finance Committee**

<b>Jay E. Bothwick</b> (appt. by Town Moderator)	<b>2007</b>
Amy C. Burbott	2007
Lars A. Swanson	2007
Carroll Cabot	2008
John Kenney	2008
George A. Herbster	(appt. by Town Moderator) 2008
James Carr	2009
John Croft	2009
George Putnam, III	(appt. by Town Moderator) 2009

**Fire Chief**

Andrew Paskalis	2008
-----------------	------

**Gas/Plumbing Inspector**

Joseph Guzzo	2007
--------------	------

**Harbor Study Committee**

Joseph Lombardi	2007
Diane Rodier	2007
Karen Smith Crawley	2008
Douglas Heath	2008
Bruce Journey	2008
<b>Gordon Abbott, Jr.</b>	<b>2009</b>
Paul Dozier	2009

**Harbormaster**

Ronald W. Ramos	2007
-----------------	------

**Health, Board of**

Beverly Beauregard	2007
Leslie Nitkiewicz	2007
Peter B. Germond, M.D.	2008
<b>David Przesiek</b>	<b>2008</b>
John Adams, MD	2009

**Historic District**

Michael Storella (resident)	2007
Vacant (resident)	2007
<b>Remko Breuker Co-Chair</b> <b>(Historical Society)</b>	<b>2008</b>
Teresa Weinheimer (architect)	2008
Alyson O'Hara (realtor)	2008
John Graham (resident)	2009
Donald Halgren (resident)	2009

**HORN Committee**

David Baer	2007
Michelle Baer	2007
<b>Jay Bothwick</b>	<b>2007</b>
Sue Geer	2007
Lynda Surdam	2007
Polly Townsend	2007
Donna Vachon	2007
William Vachon	2007
Thomas Walker	2007

**Ipswich River Watershed Rep.**

Robert W. Moroney	2007
-------------------	------

**July 4th Committee**

Leanne Christopher	2007
Mary Hosman	2008
<b>Joe Sabella</b>	<b>2008</b>
Susan Harrington	2009
Nancy Hammond	2009
Parks and Recreation Director	( <i>ex officio</i> )

**Manchester Coastal Stream Team**

Katharine Culhane	2007
Michele Kulick	2007
Patricia Mitchell	2007
Carolyn Kelly	2008
<b>Jessica Lamothe</b>	<b>2008</b>
Joan Nesbit	2008
Katharine (Kate) Newhall	2008
Lotte Calnek	2009
Francie Caudill	2009
Lynda Fatalo	2009
Susan Purser	2009

**Masconomo Park Committee**

Ellen H. Cross	2007
Jane Gardiner	2007
<b>Sara Levensohn (co-chair)</b>	<b>2007</b>
Kris Moroney	2007
Christopher Abbott	2008
Gina Beinecke	2008
<b>Faith Emerson (co-chair)</b>	<b>2008</b>
Penny Boling	2008
Kelly M. Blagden	2009
Lise Koufman	2009
Pauline Runkle	2009
Town Administrator	( <i>ex officio</i> )

**Memorial Day Observance**

American Legion	2007
Legion Auxiliary	2007

**M.A.P.C. Representative**

John B. Newhall, Planning Board	2009
---------------------------------	------

**MBTA Advisory Board**

Vacant	
--------	--

**North Shore HOME Consortium Representative**

Joanne Graves	2007
---------------	------

**North Shore Regional Vocational School Rep.**

Joseph Sabella	
(Appointed by Town Moderator)	2009

**North Shore Task Force Rep.**

John B. Newhall, Planning Board	2009
---------------------------------	------

**Parking Clerk**

Gretchen A. Wood	2007
------------------	------

**Playing Fields Committee**

<b>Manchester Appointees</b>	
Tom Arntsen (M/E Little League)	
Greg Blagden (M/E Soccer)	
Sandy Bodmer-Turner (At Large)	
Matt Casparius (Recreation Staff)	
Mike Christopher (M/E Jr. Hornets)	
<b>Tony Giedt – Co-Chair (School Committee)</b>	
<b>Tom Kehoe – Co-Chair (Manchester Selectman)</b>	
Hardy Nalley (MERSD Athletic Director)	

<b>Essex Appointees</b>		Carolyn O'Malley	2007
Paul Goodwin (Essex DPW Superintendent)		Debra Wood	2007
Jeff Jones (Essex Selectman)		<b>Town Accountant</b>	
Tim O'Leary (School Bldg Com.– Jessica Lamothe, Alternate)		Charles Lane	2007
Jim O'Neil (At Large – Essex)		<b>Town Administrator</b>	
Sue Taylor (M/E Softball)		Wayne C. Melville	3/31/09
<b>Registrars, Board of</b>		<b>Town Clerk</b>	
<b>Eileen Buckley</b>	2007	Gretchen Wood	2007
Michele M. Kulick	2008	<b>Town Counsel</b>	
Christina Bain	2009	Kopelman and Paige, P.C.	2007
Gretchen Wood ( <i>ex officio</i> )		<b>Treasurer/Collector</b>	
<b>Safety Committee</b>		Caroline Johnson	2007
Allan Kirker	2007	<b>Tree Warden</b>	
Ron Matthews	2007	Thomas Henderson	2007
Bill Wilson	2007	<b>Tuck's Point Comm.</b>	
Town Administrator	2007	Gordon Abbott, Jr.	2007
Robert Moroney	2007	<b>Joseph Halloran</b>	2007
<b>Sealer of Weights/Measures</b>		Tom Pallazola	2008
Richard Malaquias	2007	Mary Hardwick	2009
<b>Seaside One Committee</b>		Elizabeth (Betsy) Winder	2009
<b>Thomas Durkin</b>	2007	<b>Welcome to Manchester</b>	
James Doucette	2008	Helen Eaton	2007
John Jay Huss	2009	Cheryl Shnider	2007
<b>Sewer &amp; Water Planning Committee</b>		Lynda Surdam	2007
Lee Dellicker	2008	Jenny Bernard	2008
Fred Morris	2008	Alyson O'Regan O'Hara	2008
Ronald S. Mastrogriacomo	2009	<b>Jacquelyn Vinci</b>	2008
Polly Townsend	2009	Monika Congdon	2009
vacant		Ginny Germond	2009
<b>Shade Tree Management &amp; Pest Control</b>		Judy Shipman	2009
Mark Hammond	2007	<b>Winthrop Field Committee</b>	
<b>Shellfish Constable</b>		vacant	2007
Thomas Henderson	2007	<b>Tory Morton</b>	2007
<b>Singing Beach Committee</b>		Karen Hatch	2008
Paul Barclay	2007	Gar Morse	2008
Robert Coyne	2007	William Bonaccorso	2009
Paula F. Foley	2007	Brenton Dickson	2009
Harris Komishane	2007	<b>Wiring Inspector</b>	
<b>Carole Mastendino</b>	2007	Joseph Novello	2007



Fellow employees met to congratulate Officer Richard Lysiak on his retirement from the Police Department after 30 years of service. Pictured (left to right) Head Police Dispatcher Metrano, Officer Maijenski, Officer Aiello, Sgt. Andrews, Officer Lysiak, Chief Ramos, Former Fire Chief O'Malley, and Officer Davidson.



# ANNUAL REPORTS



Members of the Board of Selectmen (left to right): Tom Kehoe, Jack Shea, Sue Thorne, Bryan Gubbins, Dawn Grohs.

## BOARD OF SELECTMEN

The composition of the Board of Selectmen changed in May when Tom Kehoe was elected after Dan Senecal chose not to seek re-election. We wish to thank Dan for his leadership and years of service to the Town. The Board reorganized and Sue Thorne was elected Chair, and Jack Shea Vice Chair.

**Budget.** The Board went to Town Meeting with a proposed budget of \$19,748,323, an increase of 5.5% over the prior year. The increase was largely attributable to energy costs, and employee fringe benefit costs, lead by group health insurance, which has increased by 15% per year over the past several years. We continue to search for new ways to control this rapidly increasing area of the budget which has become a state-wide problem.

**Schools.** In February, the voters in Manchester and Essex approved a \$49 million borrowing and debt exclusion for a new Regional High School/Middle School. The Board of Selectmen worked closely with the School Building Committee throughout the year on matters of mutual

interest such as the future design and use of the Brook Street Field, the need for additional school parking, and review of plans by the various permit-granting boards and departments of the Town. We expect the school construction to begin by year-end in 2007.

**Technology.** The Town provided funding for administration of the Town Hall computer network, and signed a contract to provide those services. Equipment has been upgraded to provide a more reliable network, the use of e-mail has expanded, a new web site has been developed, and a new telephone system purchased with the help of the new network administrator.

**Management Studies of Town Department.** The Board continued its commitment to best practices among Town Departments by contracting for management studies of two major departments. A Police Department management study was completed in May 2006. The Board developed twelve recommendations for improvement and turned them over to the Town Administrator and Chief of Police for implementation. At year-end, seven have been completed and measurable

progress has been made in the remaining five areas. The Board contracted for a Department of Public Works management study in November that has not yet been completed.

**Meeting with Board Chairmen.** The Board of Selectmen continued its practice of meeting annually with the Chairmen of Town Boards and Committees. The meeting is designed to provide updates on changes in local, state and federal laws and regulations as well as to encourage and foster interaction among those who provide important leadership for the Town.

**Playing Fields Committee.** In recognition of the need to develop new playing fields and to better manage the ones we have, the Manchester and Essex Boards of Selectmen jointly appointed a Playing Fields Committee in September. The thirteen-member Committee has representatives from both Boards of Selectmen, the School Committee, the School Building Committee, Manchester and Essex Recreation and Parks Departments, the Manchester Essex School Athletic Director, Manchester-Essex Little League, Softball, Soccer, the Junior Hornets and two at-large members. The Committee is examining the resources and needs in both Manchester and Essex and is expected to have a report in 2007.

**Downtown Improvement Project.** The construction phase of the Downtown Improvement Project began in April with several small drainage projects and the construction activity was evident throughout the downtown during the summer. Major construction work was essentially completed in September and the project was brought to a close in November with the installation of streetlight fixtures. A State grant and the generosity of many residents provided the funding for this project, which we are proud to report, has been completed \$146,000 under budget!

**Mother's Day Flooding.** Manchester experienced a 100-year flood on Mother's Day weekend and the Board of Selectmen declared a local State of Emergency, mirroring the Governor's declaration. The Fire Department pumped out more than 150 basements and the School Street Bridge was severely damaged. Mass Highway reconstructed the bridge in October at no direct cost to the Town.

**Pandemic Preparedness Planning.** Under the direction of Manchester Emergency Management

Director Andy Paskalis, the Town is involved in a regional effort to develop plans for pandemic preparedness. Other participating communities are Rockport, Essex, and Gloucester. Representatives from the Manchester Board of Health, Police and Fire Departments, the Council on Aging, and our Town Administrator are also working on this important response effort. The Manchester Essex Regional High School has been designated as our local triage center. Again, under the leadership of Chief Paskalis, a local sheltering team has been formed to respond in the event of local emergencies. This team was called into action during the Mother's Day flood.

**The Spirit of Manchester.** Inspired by an idea of Dan Senecal, designed by local artist Nancy Wright, and lovingly worked by seven talented Manchester women, "The Spirit of Manchester" quilt now hangs in the Selectmen's meeting room. This magnificent quilt depicts many of our Town's special landmarks and is an expression of celebration of the heart and soul of our community by-the-sea. The Selectmen are proud to have it on display for all to see.

**New Employees.** The Board welcomed Wayne Melville as the new Town Administrator in April. Wayne served as Town Administrator in Harwich, Massachusetts for 18 years. We wish to thank Rick White for his able service as Interim Town Administrator during the transition. Matt Casparius was hired as Parks and Recreation Director in April, replacing Karyn MacNeill who resigned in February. Denise Samolchuk was hired as Assistant Town Clerk and Administrative Assistant in the Board of Selectmen's office. She replaces Kathy Bruce. Leslie Davidson was hired as an Outreach Worker/Volunteer Coordinator in the Council on Aging Office.

**Special Acknowledgments.** Police Officer Dick Lysiak retired after 30 years of service. The Board of Selectmen honored Dick with the presentation of a Manchester Chair. Fire Chief Andy Paskalis was named Employee of the Year and Merritt Miller as Volunteer of the Year.

## **AMERICANS WITH DISABILITIES ADVISORY COMMITTEE**

Through a federal grant sponsored by Rep. John Tierney, and a donation from the Friends



of the Council on Aging, Manchester-by-the-Sea recently purchased two 12-passenger hand-icapped-accessible vans. The grant was applied for, and will be shared by, three town departments: the Council on Aging, the Americans with Disabilities Advisory Committee, and the Park and Recreation Department. The Council on Aging Office handles the scheduling and dispatching of the vans and anyone with a disability, regardless of age, can use the van by calling them at 978-526-7500. This has been a goal of our Committee for at least ten years and we thank everyone involved for this important accomplishment.

We were happy to present our annual Access Awards to seven local facilities that have opened their doors to the whole community by becoming accessible. They are: Cargo Unlimited, the Kitchen Witch, Go Fish, Salon Bogart, Nor’East Frameworks, Absolute Performance Physical Therapy, and the Schmidt Chiropractic Office.

We will continue to work to achieve equal access for all citizens in the Town of Manchester-by-the-Sea.

Gretchen Wood, ADA Coordinator

**BOARD OF ASSESSORS**

The Board of Assessors has established as of January 1, 2006, for Fiscal Year 2007, which begins on July 1, 2006 and ends on June 30, 2007 the following assessed values for the Town, as required by law.

**FY2007 - Real Estate & Personal Property**

Residential Property -	
2146 parcels -	\$2,019,465,720
Commercial Property -	
104 parcels -	89,420,596
Industrial Property -	
13 parcels -	6,062,550
Personal Property -	
157 accounts -	26,351,140
Total Taxable -	
2420 par/acc. -	2,141,300,006
Exempt Property -	
347 parcels -	150,038,100
Tax Rate per \$1,000 of value -	\$7.29
Total Taxes Raised -	\$15,610,077.04

**FY2006 - Real Estate & Personal Property**

- Exemptions approved (elderly,veterans,blind,etc.) - 42
- Abatement applications filed - 25
  - Personal Property apps. approved - 1
  - Personal Property apps. Denied - 0
  - Real Estate apps. approved - 8
  - Real Estate applications denied – 15
  - Withdrawn – 0
  - Deemed Denied – 1

**Motor Vehicle & Boat Excise**

2006 Motor Vehicle Excise abatements - 239

FY06 Boat Excise abatements - 95

We would like to remind taxpayers, if they have any questions about Motor Vehicle Excise, Boat Excise, Real Estate or Personal Property assessments to call our office at 978-526-2010 or visit our web site at [www.manchester.ma.us](http://www.manchester.ma.us). We have our maps and assessment records online. They can be accessed through the web site.

William B. Frothingham, Jr., Chairman

**BICYCLE AND PEDESTRIAN COMMITTEE**

As safety is our main mission, the Committee continues to meet with Town officials to discuss safety related issues including crosswalks, parking, intersections, manhole covers, storm drains and traffic enforcement to make Manchester-by-the-Sea safer for bicyclists, pedestrians and motorists.

As always the Committee is concerned about motorists speeding and traffic volume within our Town.

The Bike and Pedestrian Committee organized and ran the third annual Bike/Walk to School week. Over 80% of the children attending Manchester Memorial School walked or biked to school that week. Slim Proctor picked Hannah Roy and Hannah Thorne as the winners of the bicycles donated by Trek Bicycle for the event.

The annual Bike Rodeo, run by the Manchester Police and Bike and Pedestrian Committee, and the Bicycle Race, sponsored by the Essex County Velo, was held early in June. This was the seventh year of youthful competition at

this event. The Committee raised funds to purchase and replace 50 bicycle helmets and gave away over 120 children's t-shirts promoting helmet safety at the event. The t-shirt design was the collaborative effort of Sarah Beckmann and Keith Blagden. The Manchester Police, under the direction of Sergeant Jay Swallow, designed and staffed an exceptional bicycle skills course.

The Bike and Pedestrian Committee submitted their annual report to the Board of Selectmen, the Chief of Police, and the DPW. The report outlined the need for the re-establishment of a crossing guard program, additional signage for crosswalks to alert/remind drivers of the pedestrian's right of way, various road and side walk maintenance work, and a list of other topics. The Bike and Pedestrian Committee hopes the Board of Selectmen will choose to take action on the items presented in the report.

**BOARD OF REGISTRARS**

Voter registration totals as of December 31, 2006:

Democrat	739
Republican	837
Unenrolled	2036
Green Party USA	3
Inter.3rd Party	3
Libertarian	5
Green-Rainbow	2
Socialist	1
Total	3626

The total population figure, gathered from the Town Census, is 5487.

The required registration sessions were held before the February Special Town Meeting and Special Election, April Town Meeting, May Election, September Election and November Election. 300 new voters registered in 2006.

Eileen Buckley, Chairman  
Gretchen Wood, Town Clerk

**CHEBACCO WOODS LAND  
MANAGEMENT COMMITTEE**

During 2006, Sue McLaughlin continued to lead monthly walks in the Woods. These walks

are announced in advance in *The Cricket*.

Charles Kellogg of Manchester agreed to fill a vacant position on the Committee. At this writing, however, one additional vacancy remains to be filled.

After years of work, the proposed land swaps to solve the two large encroachments on the property are ready to be sent to the Commonwealth for final approval.

Also after years of unavoidable delay, work has begun to stabilize wet stretches of the main trails in the Woods. Brox Industries is providing the pervious material used to accomplish stabilization, and R. B. Strong has been contracted to install the material. Unfortunately, the \$35,000 on hand to do the work falls far short of the money needed to complete the project. Gordon College has agreed to finish a section of trail leading to the boundary between the Woods and the College. R. B. Strong, Rimmer Environmental Consulting, and Hancock Associates have all agreed to perform some pro bono work. The Committee has applied to the Community Preservation Committee in Manchester and its counterpart in Hamilton for equal sums to round out completion of the project. The project itself greatly reduces siltation into Round Pond and other bodies of water. It also impedes damage to trailside plant life and general erosion. Finally, the project makes the entire trail system open to year-round use and more handicapped friendly.

R., C. Smith, Chairman

**MANCHESTER COASTAL STREAM TEAM**

The Manchester Coastal Stream Team serves as the local task force for Salem Sound Coastwatch. We focus our efforts on maintaining and improving the water quality and habitats of Manchester's coastal waterways.

In the spring of 2006, we continued our 8-year cooperation with the DPW to open the tide gate and encourage smelt runs in Sawmill Brook. In May, we worked with the Community Center on their town-wide clean-up focusing our efforts at Black and White Beaches, Dexter Pond, and the Wilderness Conservation Area. We also did our annual clearing of the invasive purple loosestrife at Dexter Pond in an

effort to allow native species to flourish.

We continued to monitor the inter-tidal area of White and Black Beaches and the marina docks for biodiversity and invasive species. Also, we participated in Salem Sound Coast-watch's "Clean Beaches and Streams" program, testing three locations for bacterial levels in the summer months.

We had signs created and installed at three points along Sawmill Brook identifying the stream and reminding people to protect our waters.

In October we hosted our second photography contest "Waters-by-the-Sea" at the Manchester Historical Society to raise awareness of and encourage people to go out and enjoy the waters we strive to protect.

We generally meet the 2nd Wednesday of each month and always welcome new members.

## **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee (CPC) held monthly meetings throughout the year. It's role is to administer spending from the Community Preservation Trust Fund in order to protect the essential nature and vitality of Manchester-by-the-Sea through the preservation and improvement of it's open spaces, by improving the socio-economic balance of it's residents via affordable housing initiatives, and by preserving it's historic resources.

The Community Preservation Act is still a new influence on the Town, this being the second year since it's enactment. An emphasis is evolving to provide funding for projects where other sources of funding are also being pursued such as from the Mass Historic Commission, Essex County Greenbelt, and other local CPC's. Projects considered for funding were: trail reconstruction of Chebacco Woods; preservation of historic Town records; preservation of Crowell Chapel and First Parish Church; restoration of the gazebo and repair of the sea wall at the Olmsted designed Masconomo Park. No funding requests were received in the affordable housing category and the CPC will be involved in developing new initiatives in the coming year. The deadline for submissions has

been set for the first Wednesday of February with final voting to occur the last Wednesday of February.

Gary W. Gilbert - Planning Board Appointee - Chair

## **CONSERVATION COMMISSION**

The Conservation Commission conducted 20 meetings and continued its regulatory and non-regulatory activities in the year 2006. The Commission reviewed various projects under the Massachusetts Wetlands Protection Act, the Rivers Protection Act, the Stormwater Management Regulations and the Town Wetland Bylaw. The Commission issued 21 Determinations of Applicability, 20 Order of Conditions & Permits, 10 Certificates of Compliance, 1 Enforcement Order, 3 Emergency Repairs, 1 Extension Permit, and one new appeal. Numerous violations were investigated and most were quickly brought into compliance through cooperation with the violators.

In July, the Commission received two Notice of Intent applications for Natural Gas Pipeline installations in Manchester waters. One application was from Neptune/Suez and the other application was received from Gateway/Duke/Algonquin. Both companies have proposed Liquefied Natural Gas (LNG) docking terminals in federal waters. The accompanying pipelines will run through State waters and then through Manchester, Beverly, Salem and Marblehead waters. The pipeline then ties into the existing Algonquin pipeline in Marblehead. The Commission hired Metcalf and Eddy, Inc. to assist the Commission with evaluating the short term and long term impacts of the pipeline proposals. In early December, the Commission issued an Order of Conditions for each proposal. Each Order has over 50 Special Conditions.

In October, the Commission reviewed the 100-year flood line on the proposed school building sites, submitted by Marshall/Gary, Inc. on behalf of the Manchester Essex School District. The areas on the proposed school building sites within Conservation Commission jurisdiction include bordering vegetated wetlands, isolated wetlands, riverfront and floodplain.

As a result of an earlier environmental study of drainage and mosquito control, the Commission hired a contractor to clear obstructive vegetation in Millet's Brook from north of Pleasant Street to Route 128 to promote stream flow.

In response to problems caused by last May's widespread flooding, the Commission is supporting a warrant article at Town Meeting for a comprehensive study of the Sawmill Brook watershed.

The Commission lost member Katherine Zeligler who resigned after providing the Commission with four years of invaluable service. Last spring, the Board of Selectmen reappointed Chairman Paul Cullinane for a second term. Mr. Cullinane attended the annual meeting between the Board of Selectmen and the committee chairmen. The Commission members and the Administrator participate on other committees, work cooperatively with other boards, and regularly attend informational workshops and conferences to keep up with current regulations, procedures, and strategies for effective resource and conservation area management.

Paul Cullinane, Chair  
Jens Kure-Jensen, Vice Chair

## COUNCIL ON AGING

Manchester has a senior population of approximately 1,400; this breaks down to one out of every four people in the community being over 60 years. With this in mind, we strive to develop more far-reaching programs to meet and serve the ever-increasing needs of our senior citizens.

The following are some of the highlights of the services provided in 2006:

- Monthly congregate meals served in conjunction with the COA birthday party at Newport Park, with approximately 15 in attendance each month.
- Delivery of approximately 3,500 "Meals on Wheels" to homebound seniors.
- Season tickets to North Shore Music Theatre for 15 senior citizens at a 35% discount.
- Sponsored several health and wellness



Members of the Board of Selectmen, Parks and Recreation Department, Council on Aging, ADA Advisory Committee and the Town Administrator explore one of the two accessible vans that arrived in 2006.

seminars at The Community Center and The Plains.

- Continued the StrongWoman exercise program twice weekly with 40 to 50 participants for 12 week sessions.
- The Friends of the COA sponsored a Chinese Luncheon Buffet for 75 seniors.
- Annual Chicken & Rib BBQ at Tuck's Point. Over 85 senior citizens attended.
- Annual trip to the Big E in Springfield for 46 seniors. This trip is made possible through a grant from Eastern States Exposition Massachusetts Trustees grant Committee.
- Overnight trip to North Conway for 24 seniors.
- Sent the COA newsletter to over 1,000 senior citizens each month. The Friends of the Council on Aging fund the mailing and volunteers fold and label the newsletters.
- Provided Tax-Aide in a partnership with AARP and SeniorCare.
- Held the second Annual Harvest Craft Fair and tag sale.
- Provided SHINE (Serving Health Information Needs of Elders) counseling to over 70 seniors.

Two new 12-passenger El Dorado Aerolite mini buses arrived in July. These vehicles are available to the Council on Aging as well as anyone with a disability regardless of age and to the Recreation Department. Scheduling is done through the Council on Aging Office. Funding of the vans was made through a Federal Transit Administration Capital Grant, a 20% Town match and a \$10,000 donation from the Friends of The Council on Aging.

A very big part of the COA growth and success goes to approximately 85 active volunteers who donated thousands of hours in 2006. Because of their many acts of kindness and their caring attitude, the COA is able to reach a greater than ever number of senior citizens in need.

Nancy A. Hammond  
Director of Senior Services/C.O.A.

## **CULTURAL COUNCIL**

During 2006, the Manchester Cultural Council was able to fund five programs, in full,

including programs for the Manchester Historical Society, the Girl Scouts, and the Community Center and two for the Manchester Public Library. Three other groups or events were partially funded, those being the Cub Scouts, 4th of July Parade and the Manchester Singers. The funding is made possible through our Community's allocation of grant funds from the Massachusetts Cultural Council's Program for the benefit of the residents of our Town.

We gifted the traditional cane for the Elder Sisters Annual Luncheon, which is presented, in celebration of her longevity, to the eldest woman attending. A large oil painting entitled "Manchester Common in Winter" by Ara Danikian was gifted to the Manchester Historical Society. This special Town scene, so familiar to all of us today, will be permanently there for all residents and visitors to view and reminisce about in the years to come.

Four Cultural Council members, along with previous member Chukki Mains, were judges for the 4th of July Parade. Our annual Sand Sculpture Competition, which is open to all ages, was held at Singing Beach with more than twenty groups participating.

Our Annual Arts Gala in the fall, where all Manchester professional and amateur artists are invited to participate, was a success once again. Thanks are due to those who exhibited their wonderful artwork, the visitors who came during the weekend, and especially to Manchester harpist Sonja Page who offered to play during our Saturday night reception. It was a great treat for all who were there.

We continue the bi-monthly rotating art exhibits of local professional and amateur artists at Town Hall and we welcome new exhibitors every year.

We want to thank Katerina Gates, our Chair for six years, who finished her term this year. During her first year she founded the now annual Sand Sculpture Competition and revived, quite successfully, our rotating art exhibits at Town Hall. She will be our ex-officio member for the coming year and we thank her for her dedication and service.

We are looking forward to next year with more great programs and events.

Timothy Gates, Chair

## **DOWNTOWN IMPROVEMENTS PROJECTS COMMITTEE**

The main task for the DIP Committee this year was completion of DIP construction. Thanks to the good work of the design firm, Brown Richardson and Rowe of Boston, the prime contractor, D'Allessandro Corp. of Avon and DPW Director, Bob Moroney, construction concluded in the late fall. The final step in construction occurred when the new street lights were turned on.

Next spring, townspeople and visitors will be able to appreciate the full impact of the project when the new trees and landscape grasses respond to the warmer weather.

DIP construction was funded by a \$1,000,000 state grant and more than \$600,000 from individual contributions. In addition, the Friends of Manchester Trees (FoMT) have donated \$20,000 for new trees and tree protection. The FoMT will also sponsor tree maintenance for the crucial, initial years after installation. The construction of the DIP was completed with a significant budget surplus that can be reserved for maintenance of the DIP area, including purchase of extra parts for street lamps and crosswalks.

The DIP Committee thanks all participants of the Downtown Improvements Project.

## **ELECTRONIC INFRASTRUCTURE ADVISORY COMMITTEE**

The Electronic Infrastructure Committee has had a busy year. The renewal of the Manchester Cable Contract dominated the deliberations. The Cable Renewal Contract process started with the formation of a Regional Cable Committee representing all four communities on Cape Ann. The EIAC conducted a Public Hearing to officially start the renewal process. It has met almost monthly to review the progress of the Regional Cable Committee that met at least 2-3 times per month.

The renewal process has been complicated as Adelphia Cable, the prior Cable provider, was taken into bankruptcy by the actions of its founders. By the end of the year Comcast Cable had emerged as the new owner of the cable system, and negotiations were restarted. The Com-

mittee expects the new contract negotiations will be completed by early 2007.

## **MANCHESTER FIRE DEPARTMENT**

The 27 members of the Manchester Fire and Rescue Service include 13 Career and 14 Call Firefighters. Six are Paramedics, twelve are EMTs and nine are First Responders. Twenty-four members are Massachusetts certified Firefighters I/II. Adam Haynes was hired as a full time Firefighter/Paramedic this year.

**Fire and Rescue Service:** The Manchester Fire Department responded to 1023 calls for emergency service in 2006. These included 489 emergency medical service calls. There were 112 hazardous condition calls which included 41 gas leaks and 2 significant chemical spills. In addition to the requests for emergency service, the Department responded to 1328 calls for non-emergency service including 243 fire safety inspections and 110 child safety seat inspections. During the May floods, the Department responded to over 150 homes in a three-day period. The Department also coordinated the "blimp rescue". The year 2006 marked the start of the Department providing Advanced Life Support Services to the Community.

The Department continues to actively pursue and provide training opportunities to maintain the highest level of service and safety to our citizens. The Department hosted Massachusetts Fire Academy courses including *Confined Space Rescue*. FF/Paramedic Adam Haynes completed an intense twelve-week firefighting *Recruit Training Program*. Lt. Clint Hatch and FF Jim Doucette instructed rope rescue courses. Firefighters also trained in National Incident Management, Emergency Vehicle Operations, Railroad Safety, Confined Space Rescue and other fire and rescue topics. All members completed emergency medical training for recertification and changes in protocol. FF/Chaplain David Forsythe continues to represent Manchester in the MA Fire Chaplain Association.

The Department continues aggressive efforts in fire prevention and improving life safety. Town residents were invited to the Department's third annual Open House during Fire Prevention Week. The very successful event allowed resi-



dents of all ages to learn about fire safety, meet Sparky the Fire Safety Dog, tour the station, and share pizza. Fire Prevention Officer, Captain Tod Biggar, organized the event with the help of FF Steve Driscoll.

Through Lt. Grant's efforts, the Department received the *Student Awareness of Fire Education* grant. Firefighters held assemblies for about 400 students at the Memorial School on home evacuation and the fire safety program *Watch What you Heat*. Firefighter/EMT Doucette, Lt. Hatch and Lt. Grant also presented a *Fire Safety Day* at the summer playground. FF/Paramedic Jake McNeilly instructed several classes for residents to receive American Heart Association CPR certification. The Department continues working with business and homeowners in the upgrade of fire detection equipment and the installation of carbon monoxide detectors.

The Department participated in many Town events including: the Memorial Day Parade, the July 4th Celebration, Vehicle Day, the Halloween Program, and the Easter Bunny and Santa Claus rides. The Department held the fifth anniversary Memorial Service on September 11th to honor the victims of the 2001 attacks.

The Fire Department collected \$147,921 in fees during 2006. The Department was awarded a \$12,000 MA Preparedness Grant, a \$2,000 MA Public Health Grant and a \$1,500 MA Insurance Association safety equipment grant.

**Emergency Management:** An emergency shelter was set up during the May floods. The shelter was staffed by the following Town residents who volunteered their time to train and be available in an emergency; Ray Biggar, Lotte Calnek, Micah & Kristen Donahue, Sven Holch, Sue Pick, Dave Ryan, Sue Thorne, Shelia Parisien, Muffin Driscoll, Cindy Aldrich and Tom Kehoe.

I would like to thank the firefighters for their hard work, dedication and commitment to excellence and professionalism in making Manchester a safer place. Also, a special thank-you goes to our citizen volunteers for their commitment in helping their neighbors in times of crisis.

On behalf of the Department and myself, I would like to thank the Town for its continued support. We remind residents to practice emergency preparedness, make their homes safe from

all hazards, have working smoke and carbon monoxide detectors, and an emergency evacuation plan. If you have any questions concerning this report or any safety issue please call or stop by the fire station.

Andrew Paskalis, Fire Chief

#### FOURTH OF JULY COMMITTEE

One of Manchester's greatest traditions is our annual Fourth of July Celebration. This colorful event brings our Town together each and every year! It unites us, not only as a community, but connects us to our nation's heritage. The Fourth of July Committee is comprised of caring and involved community members whose goal is to provide enjoyable festivities for all residents.

Manchester's annual salute to America is a wonderful tradition, complete with stirring music, precision marching bands, imaginative home made floats, antique cars, and just about anything else that represents the pride and patriotism we all share for our country. Simply stated, Manchester's Fourth of July Parade is small town America at its very best!

In 2006, we showcased a premier fireworks display on Singing Beach and our annual parade that people are still talking about. The July 4th Parade Committee is challenged each year to bring to our Town the best celebration it can. Our challenge for 2007 is to continue to provide an outstanding parade while co-existing with the school renovation project.

The Committee's first meeting is scheduled for December and they meet monthly throughout the winter and spring. As we get closer to the 4th of July, we meet weekly. All meetings are posted and take place in Town Hall.

Year in and year out, public support for our Fourth of July celebration has been terrific. However, in order to maintain the quality and character of our parade, we need to expand that support. If you have sent in a donation in the past, we thank you for your support and hope that you will contribute again this year. If you have not sent in a donation before, we hope that you will consider helping us this year. **All donations are completely tax deductible!** Every donation, no matter the amount is greatly appre-

ciated.

Contributions may be sent to:  
Manchester Fourth of July Committee  
Town Hall • 10 Central Street  
Manchester-by-the-Sea, MA 01944

If you are interested in getting involved in the planning of the 4th of July Celebration, please contact us at 978-526-2019 or via email at [manchesterfourthofjuly@yahoo.com](mailto:manchesterfourthofjuly@yahoo.com). Please make sure you clear your calendars for Wednesday, July 4th, 2007 for this year's annual parade!

## **HARBOR ADVISORY COMMITTEE**

The Board of Selectmen established the Harbor Advisory Committee (HAC) in early 2007 to promote citizen involvement in policies and practices relating to the management and protection of one of the Town's most valuable resources, its harbor and waterways. The HAC, composed of seven members, reports directly to the Board of Selectmen.

The Committee has met monthly on average during the year. Following discussions with harbor officials in comparable towns throughout the Commonwealth, the Committee agreed that its first priority should be the acquisition of a comprehensive plan for managing and maintaining the harbor for recreational, commercial and other uses compatible with the long range goals of the community.

Early on, to provide additional transparency for the process of acquiring a mooring, the Committee, with the Board of Selectmen's blessing, published in *The Manchester Cricket* the wait list for moorings and as recommended by the Committee, approved the establishment of a maintenance fee of \$10 to be paid annually by those wishing to remain on the wait list for a mooring in Manchester waters.

HAC members have also met with the present Harbormaster and the Associate Harbormaster as well as with representatives of both shipyards. It was clear after discussions with the yards that the dredging of both the channel and mooring areas is of highest priority. Without dredging the harbor will fill in slowly over the years with silt decreasing its usefulness to everyone. Unlike Marblehead, for example, Manchester is not a natural deepwater port.

Once a muddy creek, it must be dredged regularly to remain useful. The HAC has talked with State dredging officials and the Town's legislative representatives about dredging. State funds, which are meant to match local monies for dredging, are reportedly in short supply.

The HAC is also seeking grant funds to initiate work on a comprehensive harbor plan. Most every waterfront town in the Commonwealth has such a plan. We have also met with appropriate Town Officials to learn more about how much it costs to operate Manchester harbor annually. We have also looked at possible sources of new or increased revenues from the harbor.

HAC members also voted to alert the Board of Selectmen that the Committee unanimously opposes the establishment of offshore deepwater ports to facilitate the transfer of liquid natural gas (LNG) from giant tankers to underwater pipelines. The HAC expressed its concern with the proposal's impact on commercial fishing; on the natural environment, on public safety; on the access to waters regularly used for fishing and recreational boating by residents of Manchester.

## **BOARD OF HEALTH**

The Board of Health continues to focus on policies to promote, protect, maintain and improve the health of Manchester residents.

The real estate market may have slowed down but it was another busy year for the Board as there were numerous real estate transactions and building permits issued that required septic system inspections. This activity ensures that numerous out-dated septic systems are replaced with the latest in septic system technology.

Our restaurant and food establishment inspections remain an important activity. The Board of Health's main goal is to make sure all restaurants and stores that sell food are educated in food preparation and handling, and have the appropriate safeguards in place to avoid food borne illness. We continue to monitor their compliance and offer suggestions for improvement.

The Board of Health also administered 450 flu shots to Manchester residents. We continue to work with the North Shore Emergency Preparedness Coalition to formally establish a plan

for mass immunization clinics and potassium distribution in case of a catastrophic event. Residents can look forward to receiving a packet from the Board of Health to help in establishing a Family Emergency Plan.

Dave Przesiek, Chairman

**HISTORIC DISTRICT COMMISSION**

The Historic District Commission is fulfilling its duty by reviewing building permit applications and other proposed changes to the architecture and streetscape within Manchester's Historic District.

At our monthly meetings, which are generally held the last Thursday of every month, we meet to discuss any building permit applications to ensure their compliance with the Historic Guidelines. In addition, the Commission is reviewing the current guidelines, with the goal of implementing minor amendments and revisions to ensure its relevance and pertinence to the Town's Historic District.

We invite any comments from the Town's

citizens and their attendance at our monthly meetings.

Remko Breuker, Chairman

**HORN COMMITTEE**

The HORN Committee was active, following up on the applications filed with the Federal Railroad Administration that have resulted in the entire Town being designated as a "quiet zone" under regulations promulgated in April 2005.

In conjunction with the Department of Public Works, additional signage advising motorists and pedestrians that train horns do not routinely sound have been installed at crossings as required under the applicable regulations. The HORN Committee will continue working with Town officials on railway safety programs at local schools and implementing such safety programs more broadly in the Community. The HORN Committee also plans to work with federal and MBTA officials to develop enhanced education and enforcement



Eric Aldrich (seated) was presented with the 2006 Selectmen's Citizenship Award. Pictured (L to R) Selectmen Tom Kehoe, Jack Shea, Sue Thorne, Bryan Gubbins, and Dawn Grohs. Also pictured is Bennett Sterling who was working on a boyscout merit badge.

measures, including programs targeting pedestrian trespassing on railroad tracks.

**MANCHESTER HOUSING AUTHORITY**

The Manchester Housing Authority consists of 80 units of elderly/handicapped housing (constructed in 1963 and 1974 respectively) and 4 units of family housing (scattered site family housing built in 1989). As a result of increases in utilities and insurance, as well as five years of zero increases in our operating budgets, we required an operating subsidy from the Commonwealth of Massachusetts for the first time in over twenty years. We do not receive funds from the Town budget (funds raised through local taxation). We operate on our rents and in 2006, with a contribution from the Commonwealth. The Authority had a turnover of 10% of its elderly/handicapped housing units and zero turnover of its family housing units during 2006.

During 2006 the Authority was able to complete the construction of replacement sidewalks and make improvements to the parking areas and roadways at the Plains and Newport Park Road. During construction our sewer line was damaged and the additional funds were granted for improvements through the Department of Housing and Community Development (DHCD). Carbon monoxide detectors were installed throughout our developments in 2006. We applied for and were granted funding in late 2006 for the replacement of stoves in our elderly/disabled buildings. The Office of the State Auditor completed a three-year audit, finding no material weaknesses in our operation. Our local legislators, Representative Brad Hill and Senator Bruce Tarr, continue to support legislation to modernize and upgrade existing public housing whenever possible.

Our longtime Chairman, Arthur B. Collins, who has moved from Manchester, resigned from the Board in November 2006 after fifteen years of service. The MHA, the Town and the Legislature recognized Mr. Collins for his dedication. The MHA and Board of Selectmen jointly appointed John Kenney to serve on the Board until Annual Town Elections and Mr. Kenney was welcomed at the Board's December meeting. We still await a Governor's Appointee to the

Board.

We continue to manage the 21-unit rental building at Twelve Summer Street, working with a local non-profit, Manchester Affordable Housing, and its development consultant, Affirmative Investments of Boston.

Mr. Craige McCoy serves as President of the statewide maintenance professional association, Massachusetts Association of Housing Authority Maintenance Supervisors (MAHAMS). Mrs. Joanne Graves was recognized as a Founding Trustee and for fifteen years of service on the Board of Trustees of the Mass. NAHRO Insurance Group Trust. We would like to commend our staff – Executive Director, Joanne Graves; Maintenance Mechanics, Craige McCoy and Christopher Rodier; and Secretary, Carol Powers for their diligence and professionalism. Linda Katsudas, Asset Management Specialist; Bill Miller, Field Representative and Cynthia Pierce-Barney, Project Manager, have provided management oversight and technical assistance from DHCD during 2006. We thank other Town boards for their cooperation and assistance, especially DPW Director Moroney for his engineering expertise during our recent modernization work.

Manchester Housing Authority Board

**INSPECTORS**

**BUILDING INSPECTOR**

Permits Issued	250
Fees Collected	\$115,070

**PLUMBING/GAS INSPECTOR**

Plumbing Permits Issued	196
Fees Collected	\$ 12,166
Gas Permits Issued	221
Fees Collected	8,878

**WIRING INSPECTOR**

Permits Issued	225
Fees Collected	\$ 39,426

**LIBRARY TRUSTEES**

The Library was very busy in 2006, checking out 53,960 items and processing 26,101 interlibrary loan items. Three hundred fifty-nine new patrons received library cards. The Internet also remains a popular attraction, with

2,556 users in 2006. The Library staff answered 2,547 reference questions, gave 60 one-on-one computer classes, proctored students for on-line exams, continued to oversee the Homework Center for after school students, and delivered books to Singing Beach, Newport Park and The Plains. The Library's new wireless network attracted patrons using their personal computers. The Library provided State and Federal tax forms for the public. The Library hosted tutors, book groups, lectures and story times. In all, the Library presented 220 programs with 4,529 guests in attendance. Every service and activity is provided free of charge.

Program highlights in 2006 included "Manchester Reads" featuring *The Orchard* by Adele Crockett Robertson; the Summer Reading Club's "What's Buzzin' @ your Library"; and the annual Pet Parade and Vehicle Night. There were magicians, live animals, and cooking classes, along with a mystery author series and a *Da Vinci Code*-themed series. Both Annie Sullivan and Louisa May Alcott made appearances via historical re-enactors.

In 2006 the Trustees said good-bye to Kathy Ryan, who served on the Board from 1997-2006, and they welcomed Tim Browne. Three people joined the Library staff, Substitute Custodian Chris Rodier, and Assistant Library Clerks Juliet Chamberlain and Ellen Kaminski. Volunteers contributed 1,168 hours of service to the Library, almost the equivalent of a full time position. The following is a list of weekly volunteers: Polly Barbaro, Jan Canty, Elisabeth Clark, Maeve Cullinane, Dee Ellsworth, Debbie Hudson, Barbara Imbeault, Carolyn Kelly, Lois Kiefer, Jackie Kurtz, Debbie Ledbetter, Season Luce, Ian Morris, Sonia Nichols, Bob Stewart, Carl Triebs, Katherine Ware, Barbara Watson, and Joe Wrobel. Many others volunteered for special projects.

The Trustees continued improvements to the building with the completion of the Repointing Phase II, and additional roof and gutter work. Architects Frank Adams and Richard Smith, designers of the Circulation Hall renovation in 2005, completed plans for interior renovations of the rest of the building. To fund interior renovations, the Trustees launched a capital cam-

paign for the Library's 120th anniversary in 2007. Over \$68,000 was raised in 6 weeks with additional monies expected from a state matching-funds program. Work will begin in 2007.

The Trustees reviewed Library services and policies with the result of restoring Saturday hours to a full day and eliminating overdue fines. Other changes included offering fax service to the public, allowing covered beverages in the building, and lowering the age necessary for a parent's signature on a juvenile's card from 18 to 12. Internet services added this year include a downloadable audiobook collection and on-line reservation capacity for museum passes. Microsoft Office was added to the public Internet computers, and an iMac was purchased for the Homework Center.

The Friends of the Library continued funding museum passes, rental DVDs, programs, rainy day bags, and holiday wreaths. This year the Friends gave extra support by sponsoring replacement of many classic books. In addition to their annual summer book sale of withdrawn Library books, the Friends held a spring book sale of donated books and maintained a book cart of used books for sale throughout the year. The Friends annual meeting featured local author Victoria Riccardi.

Assistant Director Michael O'Connor wrote a Library Services and Technology Act grant which brought the Library a \$10,000 award for Readers' Advisory services. Grants and gifts from local organizations were received from the Community Preservation Committee, the Hooper Fund, the Manchester Cultural Council, Manchester Garden Club, and the Manchester Mothers' Club. Memorial books were given in the following names: Donald R. Anderson, Edward J. Field, Jr., Robert L. Newell, Jr., and Lena Novello. Altogether, individuals gave \$3,215 for memorial books.

Overall, 2006 was an extremely successful year for the Library. Several new services were added, new staff was brought on board, and improvements were made in both the structure and the collection. The Manchester Library, like many in this day and age, continues to evolve by extending beyond the boundaries of the traditional institution by delivering services to the community in new and creative ways.



The effort to be a vital and reliable resource for all our Town and patrons will advance into 2007.

Board of Library Trustees

**MANCHESTER ESSEX PLAYING FIELDS COMMITTEE**

The Boards of Selectmen in Essex and Manchester formed the Playing Fields Committee in October 2006. There are thirteen members of the Committee, seven from Manchester, five from Essex and the Athletic Director of the Regional School District. Membership on the Committee includes individuals who represent all of the field user groups.

The Committee is charged with preparing "a plan that will allow for efficient utilization of

the playing field space available to serve the needs of the Manchester Essex Regional School District and the citizens of Manchester and Essex." In 2006, the Committee held two meetings and started assessing the field needs for the spring sports season. This seasonal assessment is most important with field closures and construction associated with the Regional School Building Project.

The members of the Committee also met with members of previous fields committees from Manchester and Essex to learn from their planning and work. The membership will continue to work on solving the short term and long term field needs in both communities.

Tom Kehoe and Tony Giedt  
Co-Chairs ME Playing Fields Committee



The House That Manchester Built volunteers helped pre-frame the Operation Home Delivery house that will be assembled in Baton Rouge pictured: Stan Lisowski, Bridget Kelly, Betsy Brown, Paul Rodhe, Deb deSherbinin, Tom Kehoe, Marjorie Gove, Deb Santoro and Karen Cochand.



**MASCONOMO PARK COMMITTEE**

Over the past year the Masconomo Park Committee has been working hard to raise the money needed to restore the bandstand in the Park, which is Phase I of our Master Plan. At last year’s Town Meeting, we were grateful to be granted \$50,000 from the Community Preservation Funds which put us on our way to our goal of \$118,000 needed to start the renovations. Over the course of the year, we received a grant of \$5,000 from the Clara Winthrop Trust and raised over \$37,000 in contributions from individuals and families. In 2007 we are continuing to pursue other grant sources and hope to have the funding in hand by spring so that repairs can begin before summer.

Thank you to everyone who has supported this special project. Please consider supporting the Bandstand Restoration project if you have not already. Our Park deserves a beautiful bandstand that can be enjoyed by all.

**PARKING CLERK:**

Fees collected in 2006:

Beach Stickers	\$57,290
Parking Fines	42,876
Beach Walk-on Passes	1,725
Business/Boater Placards	1,510
TOTAL	103,401

3466 beach and resident stickers were issued during the year.

Gretchen A. Wood, Parking Clerk

**PARKS AND**

**RECREATION DEPARTMENT**

*Bringing families and the community together!*

The Parks & Recreation Department has undergone a year of change with the departure of the Department’s founding Recreation Director Karyn MacNeill and the arrival of the new Parks & Recreation Director, Matt Casparius.

Over this past year, the Parks & Recreation Department has been able to increase the number of programs and services it offers by over 25% and it continues to grow each season. The Parks and Recreation Department is forever

adding courses and programs to its list of activities. If you were one of the participants who made leisure and recreation a part of your life in Manchester-by-the-Sea by playing a sport, attending summer playground, taking gymnastics, swimming, practicing dance, getting fit, having a cookout at Tuck’s Point, or simply attending a concert we thank you for your participation and we hope to see you again in 2007! Three times a year, in April, August, and December, our brochure is mailed. There are over 100 different activities geared toward all ages and abilities, so look for us in your mailbox to see what we can provide for you.

However, that is not all we do. The Parks & Recreation Department manages some of the Town’s greatest natural resources including, but not limited to, Singing Beach, Tuck’s Point, Masconomo Park, Sweeney Park and Coach Field.

We hope you will also enjoy the *Music In Masconomo* summer concert series that takes place on Tuesday nights at Masconomo Park from 6-8 p.m. in July and August. This annual concert series is now entering into its 5th year, so join us with your dinner, blankets or chairs, and your family and friends! These concerts are free, and are made possible through donations by individuals and many local organizations and businesses. Many thanks go out for their support!

Participate in what we do best: provide spaces and places, activities and events for you and your family to grow, laugh, play, and relax. Parks and Recreation... it’s where the benefits are endless. Let us know what we can do to better serve your interests.

For more information about the Department’s happenings, please check us out in our seasonal brochures, the local papers, by calling 978-526-2019, or by visiting us online at [www.manchester.ma.us](http://www.manchester.ma.us). Just click on Recreation to see what we can offer you!

**PLANNING BOARD**

The Planning Board has responsibilities not only for general *land use planning*, such as preparing and updating the Town’s Master Plan and its Zoning By-Laws, subject to Town Meet-

ing approval, but also to act as a *regulator*, usually with discretion to impose reasonable conditions (and sometimes with discretion to waive or reduce unnecessarily burdensome restrictions) dealing with various *land use* issues, typically, proposals subject to the Zoning By-Laws or the Subdivision Regulations which may have an effect upon the neighborhood, or on safety, or on the water supply or drainage that are not left to the Building Inspector. It tries to coordinate its efforts with those of other Town regulatory bodies which make their own independent decisions, such as the Board of Health, the Conservation and Historic District Commissions and the ZBA, and routinely seeks the expert advice of the Fire, Police and Public Works Departments and, at the applicant's expense, retains outside experts as needed. The Board holds workshops with the Town's planning consultant, and sends representatives to regional planning bodies such as the Metropolitan Area Planning Council and its North Shore Task Force. The Board is guided by the Town's Master Plan 2000 which sets forth its goals such as those for promoting sound residential and commercial/retail growth, open space, and affordable housing, protecting its watershed and its shorefront, and preserving the unique character of the Town and its neighborhoods which makes the Town so special.

In 2006, the Planning Board held 25 meetings, mostly to fulfill its regulatory responsibilities. Nine ANR plans (an abbreviated lot creation method) were endorsed, and ten driveway curb cuts and common driveways applications were approved, as was one (small) subdivision. One common driveway application was denied, and another, which was granted, has been appealed by the successful applicant, who does not like the conditions imposed by the Board. A number of applications submitted were withdrawn before final Board action. Numerous meetings and site visits were held with potential applicants. Among the Special Permits granted was one to New Cingular Wireless PCS to construct a cell tower at the Town Transfer Station off Pine Street and another to Omnipoint Wireless PCS to co-locate on that tower. Two Earth Removal permits were approved. After review by independent consul-

ants, the Board concurred during the summer with the School Building Committee's recommendation that at least 80 parking spaces for students (there being none at present) be provided at the new Middle-High School site, additional to staff parking.

The Board, with the Manchester Housing Authority, continues to work toward obtaining Housing Certification, which may be achieved by providing new affordable housing units or by taking steps to enable affordability. Certification is required for the Town to receive discretionary State funds as well as certain grants.

In 2006, the Board updated its Subdivision Regulations, and a few "tweaks" to the Zoning By-Laws (an annual event) were approved by the 2006 Town Meeting.

The Planning Board has 7 elected members, some matters, by law, require the affirmative vote of 5 members, and no substitutes are permitted even if, as in the recent Middle-High School site plan Special Permit matter, two members are legally disqualified from participating because of statutory conflicts of interest (close relatives living nearby), so that the dedication of all the remaining members to regular attendance has been essential to the prompt resolution of matters coming before the Board.

Following the 2006 Town elections, the Planning Board said a fond farewell to Tom Kehoe (who has joined the Board of Selectmen) and welcomed his replacement, Nancy Garvey, a former Planning Board member. The Board is aided by the dedicated and capable part-time Administrative Assistant Helene Shaw-Kwasie. The Board also acknowledges the continued helpfulness of the Board of Selectmen and other Town boards, all the Town Hall staff, the Town's Building Inspector Paul Orlando, and its Planning advisor Jon Witten.

John B. Newhall, Chair

## **POLICE DEPARTMENT**

Maintaining the Department's mission of community service, this year we provided police responses to some 6,503 calls for service. Of these calls, 774 were directed to our Detective for either reference or investigation. In addition to the calls for service, our person-

nel generated another 1,788 incidents involving either police investigation or intervention.

Training continues to be a major focus and a significant undertaking to ensure the presence of capable personnel while reducing the liability inherent to police work. This year we provided in excess of 1,917 hours of training for our personnel in various subjects including: recertification in the required fields of firearms, breath-testing equipment, traffic radar, suicide prevention of arrestees, non-lethal force and domestic abuse, along with in-service classes. Other training included racial profiling, suicide intervention, emergency vehicle handling, air-sea rescue, hazardous material handling, executive development forums, elderly abuse, school safety, community policing, and continuing education in Emergency Medical Technician training. In addition, over 114 hours of training programs were viewed throughout the year on our in-house Law Enforcement Training Network television. Specialized training made possible through grants, gifts, and an increase in our training budget included: emergency dispatching, computer training, speed management, social host liability, disaster preparedness, school threat assessment, juvenile problems, child abuse evaluation, critical incident management. This year personnel were exposed to training sessions involving homeland security through the Incident Command System (ICS) and the National Interagency Incident Management System (NIIMS).

Although curtailed, we have remained involved with the Cape Ann Regional Drug Strike Force as a multi-jurisdictional drug enforcement and investigative unit.

We remain committed to our public safety programs which include: school safety talks, Halloween safety lectures, our annual Bicycle Rodeo-Safety Day, school bus evacuation drills, presentations to the elderly, pedestrian safety, fingerprinting of youngsters, computer related crime programs, identity theft programs and boating safety courses. These efforts have been recognized by the Executive Office of Public Safety, the New England Narcotic Enforcement Officer's Association, and the Automobile Association of America.

We are maintaining our liaison to the Mass-

achusetts Police Accreditation Coalition while reviewing departmental standards for submission toward accreditation.

This year I concluded my three-year term as a Governor's appointee to the Municipal Police Training Committee.

For the twentieth year, we accepted local students for high school career day and longer-term internships, as well as continue with our commitment to area colleges by accepting senior students as part of their six-week internship program. We also accepted several juvenile offenders throughout the year, from the District Attorney's Juvenile Diversion Program for Community Service.

For the twenty-third year we maintained our membership in the Greater Boston Police Council, a collective purchasing group of over 300 communities. This alliance allows us to secure the lowest possible purchase price for patrol cars, firearms, ammunition, security vests, radar equipment, bicycles and related equipment, as well as an assortment of other police products. In addition, we are one of thirty-four communities that make up the Essex County Collaborative Crime Approach, and one of nineteen communities receiving technology grants as a Police Council (North District) member.

Our bicycle patrol unit is in its eighteenth year, in furtherance of our community policing efforts. As the longest continuing bicycle patrol unit on the North Shore we were recognized once again this year, by the Governor's Executive Office of Public Safety with \$12,000 in grant funding.

We are in our fourth year as a participating member of the Community Collaborative Initiative. The Collaborative is composed of local police, school, and district attorney representatives, addressing student problems associated with bullying, drugs, violence, peer pressure, weapons, etc.

Our Auxiliary Police Unit of nine officers devoted in excess of 1200 hours of extra police coverage at no cost to the Town. Without their valuable assistance, adequate coverage during large events like the 4th of July celebration would not be possible.

Other community policing programs con-

ducted this year include: Statewide Buckle-Up Children Campaign, lecture series on safety issues at both public and private schools, hate crime awareness through the Anti-Defamation League, safety checks of school buses and school bus evacuation drills, Business Bulletin, National Child Passenger Safety Week, "Operation Lifesaver", Identity-Theft, Heart-Saver Program, and "9-1-1" news articles.

For the third year we have maintained and enhanced our website which is accessible at: [www.Manchesterbytheseapd.com](http://www.Manchesterbytheseapd.com). Developed and maintained by our own personnel, now the public can obtain vital information specific to our department along with answers to general questions and needed forms. To date over 7,000 individuals have accessed our web page.

This year we were subjected to a management study of the department. Although long overdue and requested a number of times since 1987 the study was completed with a number of recommendations. Meetings with our Town Administrator and Board Selectmen have resulted in a number of considerations and changes within the department.

**Harbor Division:** Associate Harbormaster Peter K. Mains returned to his duties this past season after an extended illness. With the aid of his crew, Assistants Todd Fitzgerald, Bill Davidson, Mark McCoy, Kevin Clary and Rick Newton, the Harbor Division maintained the duties and responsibilities of the Harbor Unit.

Again this year, the Harbor Unit hosted a two-week long boating safety course for the public along with conducting boating safety classes for the Landmark and Brookwood Schools and local yacht clubs. Unique to municipal government, the Harbor Division of the Police Department operates at no actual cost to the taxpayer, deriving its operating budget from the boating community and creating a fiscal surplus for the Town coffers.

**Animal Control Division:** Has continued to enforce the Town's Animal Control Act, while seeking compliance with the many issues regulating the ownership of various animals, particularly canines. Animal Control Officer (ACO) Rob Steach works closely with his counterparts in area communities and with our own police personnel to ensure 24-hour coverage.

The position of Animal Control remains part-time, however more time is required annually due to increased job duties, responsibilities and expectations. The duties associated with animal control are not limited to domesticated animals. He deals with a multitude of animal calls throughout the year, including mountain lion sightings, beached mammals, and numerous reports of sick coyotes, skunks, squirrels and raccoons.

The routine duties of our ACO involve dealing with animal diseases, dog bites, quarantines, animal inspections, and the ever-present reports that must be submitted. This has challenged his efforts to provide timely animal related services to the community on a part-time basis.

We continued our relationship with federal and state law enforcement agencies, in our endeavor to provide the utmost in "homeland security" at a local level. With an emphasis on security checks to prevent terrorist-type acts locally, daily reporting procedures with both state and federal homeland security agencies, and specialized training for our personnel, we feel reasonably confident in our ability to handle nearly any emergency. Through the State Police Fusion Center, and the Massachusetts Anti-Terrorism Task Force (ATTF), we are kept abreast of events that may have an impact locally or regionally. These organizations provide us with intelligence, training and coordination in anti-terrorism strategies.

Looking to the future, our priority will be to maintain the standards of police services that our Townspeople have come to expect, while striving to improve upon these services. The crime rate for Manchester-by-the-Sea has remained, for the most part, comparatively low. Through our efforts to provide the best possible police services and with the cooperation of our citizens, the Townspeople enjoy virtually a violent-crime free environment. As each year goes by more and more duties and expectations are placed on your Police Department, collectively and individually testing our abilities. Let there be no doubt, the Town is being served by the finest group of police personnel I know. I wish to express my appreciation to the various departments and their administrators for their

cooperation throughout the year, and particularly the dedicated officers and personnel of the Police Department.

Ronald W. Ramos

Chief of Police/Harbormaster

## DEPARTMENT OF PUBLIC WORKS

2006 was a year of epic proportions. Snowfall for the winter of 2005-2006 was above average with 47.5 inches being recorded. The only major storm occurred on February 12th when we received 16 inches of snow. Mother's Day weekend brought rainfall of historic proportions. From May 9th to May 16th, we received 16.39 inches of rain and flooding was extreme. The culvert under School Street at Sawmill Brook was heavily damaged resulting in a section of the road being closed with only the inbound traffic lane open until mid-November when repairs were completed. The total 2006 precipitation exceeded our average by almost 25 inches.

The Massachusetts Highway Department was responsible for repairing the damaged cul-

vert on School Street and they replaced the culvert on Atwater Avenue. Both of these projects were funded by the State. We thank the Massachusetts Highway Department for their assistance in helping us with our storm recovery efforts.

Our water treatment facilities were fully operational during 2006. The water quality testing conducted throughout the year again resulted in no violations of Federal or State Water Quality Standards.

The Wastewater Treatment Plant operated in full compliance with its discharge permit during 2006. The May flooding temporarily disrupted process control at the plant but did not result in permit violations.

The major construction activity this year was the Downtown Improvements Project. Work began in April, final paving was completed in October, and the lights were finally turned on in December.

We also completed a drainage improvement project on Old Essex Road and we assisted the Library in Phase II of their repointing project.

William Robinson retired from the DPW in



Comrades-in-arms. Local members of the Amaral Bailey Post #113 gather on the deck of the Post following Veteran's Day observances and the annual flag burning ceremony. Post members honored their fellow members and friends who have served in the armed forces of the United States.

mid-May with over 29 years of service. Enjoy your retirement Billy.

In closing, we would like to thank all residents for your continued support and we thank all of our employees for a job well done.

Robert W. Moroney, P.E., Director of Public Works

## **MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT**

This report covers the sixth year since Manchester and Essex merged their educational resources to become a region. It was a year filled with very positive milestones. Many were academic, and some will eventually be viewed as historic.

Susan Beckman of Manchester served another year as School Committee Chair, with Karen Guadiano of Essex taking on the position of Vice-Chair upon the retirement of Al Dente. Annie Cameron and Anthony Giedt were elected to represent Essex and Manchester, respectively. Sarah Hammond Creighton chose to devote full time to her duties as Chair of the School Building Subcommittee after fulfilling her term on the School Committee, and Susan Coviello was selected to fill the remainder of James J. Barrett Jr.'s term. Mr. Barrett died unexpectedly in May. He will be missed as a good person and a dedicated public servant.

Planning for the new MERSD Middle/High School continued at an accelerated pace, and in February the voters of Manchester and Essex approved a \$49 million dollar school building project by a combined vote in excess of two to one. This was another display of the pride the two towns take in their schools and a testament to their impressive support of their children. In April the first of several key administrative positions was filled when Superintendent Robert Shaps appointed James Lee, previously Principal at Newburyport High School, to the position of MERSD High School/Middle School Principal. In June Mr. Shaps announced that he had accepted a position as Superintendent of the Hastings on the Hudson, New York School District. He agreed to remain until an interim replacement was on board and he had filled the vacancy created when business man-

ager Roger Young retired. The School Committee decided to look for an interim replacement for Mr. Shaps and to use the 2006-2007 school year to do a thorough and proper search for a permanent person.

The new building project had immediate academic implications. The district is operating under warning from the New England Association of Schools and Colleges (NEASC) primarily because of an inadequate physical plant at the middle/high school level. The high school was scheduled for an evaluation visit in 2007-2008. Realizing that the timing would not work, the NEASC postponed their visit for one year. The postponement will enable the school to put its best foot forward by taking full advantage of the resources inherent in a brand new school building, while also eliminating the physical plant as a potential warning component.

Manchester continued to perform at high levels on state and national tests. MCAS results, while still needing work at the elementary and middle level, were extremely high at the high school level. SAT scores were again well above state averages, and Advanced Placement results were outstanding. MERSD had one of the very highest AP participation ratios in the nation.

Respectfully submitted: Thomas Foley,  
Interim Assistant Superintendent

## **ESSEX ELEMENTARY SCHOOL**

As of January 2007, Essex Elementary School enrolled 289 students pre-school through grade 6. The K-6 classrooms average 20 students per class. EES maintains a wide range of support services including reading, guidance, special education and health services. Beyond the academics, all elementary students receive instruction in art, music, physical education, computer applications and Spanish. EES continues to build a modern, up-to-date library and to enhance technology (wireless mobile computer lab; projection equipment) and integrate technology into instruction throughout the building.

A School Council consisting of parents and faculty meets monthly to help chart direction for the School. The Council develops an annual



School Improvement Plan that serves as the blueprint for planning and the focus of staff goals and training. The current plan emphasizes literacy instruction, participation in the district-wide adoption of the Everyday Math program, and the development of new, experiential science units across the grade levels. The plan also stresses staff collaboration and as an example, specialist teachers (Spanish, music, P.E.) joined together on a fifth grade ballroom dancing unit with an emphasis on Latin dances. The preschool continues to flourish in its second year. Meanwhile EES added a simulated kindergarten class and parent workshop to the kindergarten orientation program to more strongly promote kindergarten readiness.

As in the past, EES exceeded the State average on all MCAS subtests in 2006 and made its Annual Yearly Progress (AYP) target under the federal "No Child Left Behind" law. The School continues to emphasize early literacy, beginning story writing and guided reading in kindergarten. The typical fourth grader is able to write a coherent, 4-5 paragraph personal experience essay with good mechanics and an emerging writer's voice.

EES continues to use the Responsive Classroom program to foster community and social skills. Moreover the guidance counselor and school nurse teach a series of classes called REACH to grades 5 and 6, designed to address the developmental issues of pre-teens. Monthly School meetings reinforce the core values of respect, responsibility, achievement, caring and honesty and allow students regular opportunities to perform, speak or otherwise present before the entire School.

As always, the School continues to benefit immensely from its partnership with parents who support education in so many ways – time, sharing of expertise, money, commitment to student learning, support of core values and responsible student behavior – all to support the growth of the children of Essex.

Eric Gordon, Principal

## **MANCHESTER ESSEX REGIONAL MIDDLE/HIGH SCHOOL**

The 2005-2006 school year was a typically

successful one despite the fact that great changes were taking place. In its sixth year as a regional district, previous high levels of student achievement were maintained in both the middle and high school as efforts to establish a true middle school continued. The year was the final one for three-year Interim Principal, Peter Sack, who left with expressions of thorough enjoyment of his time here working with students and staff. The year also produced a successful vote in both the Manchester and Essex communities on a new school building project. The new building, to be completed in early 2009, will enable the district to educate students in a state-of-the-art facility, and will provide significantly upgraded playing fields for our athletes. At the end of the school year, Superintendent Bob Shaps resigned to move on to the Hastings on The Hudson School District in New York. In June, six new teachers completed the challenging task of replacing notable retirees from the previous year, and 96 students graduated with 91 percent of them planning to pursue higher education.

MERHS students continued to demonstrate strong academic performance on standardized tests at both the state and national level. In May of 2006, 89 high school students took 205 Advanced Placement Exams and 74 percent of their grades led to advanced collegiate standing, while 36 students were recognized as AP scholars. Also in May, our 10th grade students scored extremely well on the MCAS tests, with 50 percent of the students scoring Advanced in English and an unusually impressive 70 percent scoring Advanced in math. Scores on the SAT test were, once again, well above national and state averages. The School's DECA and Debate programs were highly competitive both locally and nationally; and *The Independent*, our School newspaper, continued producing at award-winning levels. At the graduation ceremony, over 125 scholarships were awarded to deserving graduates; and MERHS was also named as one of the nation's top high schools by Newsweek magazine, ranking 154th on the magazine's list of the top 1,000 schools in the nation.

## MANCHESTER MEMORIAL SCHOOL

Memorial School continued to be an exciting and dynamic place for students in 2006. As the result of another successful Beautification Fundraiser, we were able to purchase two lateral climbing walls for our gymnasium. Students can now experience the many physical benefits of rock climbing and still be no more than four feet off the ground. The climbing activities move students laterally, rather than vertically, which allows for both a very safe climb and also enables us to have as many as eight simultaneous climbs where students are testing their skills and dexterity.

Our Theater Project neared completion with a soon-to-be-added rear movie projection system and drop down screen. Students and teachers will be able to watch an exciting educational video; it will also allow for an even more effective overflow site for community members to watch Town Meetings within the comfort of the theater setting. Our newly renovated conference

room continued to get great use this past year as well, including use by Town committees. We are proud to say that all of the above mentioned projects were added to the School last year as the result of *school based fundraising efforts*, rather than funding through local taxes.

Academically our students continued to thrive. Our new math and literacy programs were very well received by students, staff, and parents. Reports last fall of our MCAS scores, while still showing some areas for growth, also indicated that our students performed very well. Our 3rd grader reading scores were the 4th highest in the State, and our 6th grade math scores were 6th highest. We also offered additional before and after school math support and enrichment programs and a homework club to ensure that students with strengths and weaknesses were supported and challenged. We continued to provide a range of extensive cultural opportunities for our students including vibrant band and music programs, Spanish and French



Cub Scout Pack 30 proudly displays the sail boats they made and raced at the annual Rain Gutter Regatta held at Singing Beach

K-6, and monthly PTO-sponsored enrichment programs in the arts, sciences, history and culture.

**NORTH SHORE REGIONAL VOCATIONAL SCHOOL**

Manchester-by-the-Sea is one of fifteen communities that are sponsors of the North Shore Regional Vocational School. Plans are moving forward for a design study of our new facility that will be built on the current Essex Agricultural School site in Middleton. When our school year of 2006-2007 started, the electrical program expanded to accommodate more students.

We continue to offer students both an education and hands-on learning of a vocation.

After graduation many will enter into the work force while some will choose to further their education by attending college.

**SEASIDE ONE COMMITTEE**

The Seaside 1 Committee, comprised of John Huss, James Doucette and Thomas Durkin, met on October 24, 2006. During the meeting, Mr. Huss was appointed Chairman and Mr. Durkin was appointed Secretary. There was a general review of the care and upkeep of the building and a walkthrough of the facility. The building and systems are sound and no material improvements appear needed at this time.

Thomas Durkin, Secretary.

**SINGING BEACH COMMITTEE**

Formed in October 2005, the Singing Beach Committee has worked diligently to fully understand the issues and opportunities relating to one of our Town's most valuable assets. Through several meetings, discussions with all appropriate department heads, input from concerned residents, and individual research and follow-up, the Committee has proposed several comprehensive changes relating to the 2007 Beach Season. Areas that have been addressed include:

- Admission and parking fee structure

- Dog use of the Beach (a follow-up recommendation from the "Dogs on the Beach" Study-2003)
- Beach management and employee oversight improvements
- Improvements to the overall facility & grounds.

Additionally, the Beach Committee is recommending the formation of a "Friends of Singing Beach" group to develop a longer-term vision of beach use (with possible capital improvements) and funding recommendations for the aforementioned.

With both groups working in tandem, we feel we will have significantly improved the Singing Beach experience for years to come.

**TOWN CLERK**

This office collected the following monies in 2006:

Marriage Licenses	\$ 860.00
Vital Certificates	1734.00
By-laws	265.00
Maps/Copies	412.00
Street Lists	637.00
Dog Licenses	9015.00
Dog Fines	1335.00
Passports	3120.00
Business Certificates	1410.00
Miscellaneous	830.00
Trash Stickers	2491.00
Harbor Fines	425.00
Smoking Fines	100.00
TOTAL	22,634.00

There were 823 dog licenses issued in 2006.

Hunting and Fishing Licenses	1339.25
Town Share	64.40
TOTAL	1403.65

**VITAL CERTIFICATES RECORDED IN 2006**

BIRTHS	35 (14 male, 21 female)
DEATHS	29
MARRIAGES	41

Corrected number of births including late filings from 2005

Total 54 (19 female, 35 male)  
Gretchen A. Wood, Town Clerk

the traditions at Tuck's Point.  
The Tuck's Point Committee

### **TUCK'S POINT COMMITTEE**

The Tuck's Point Committee is an advisory group to the Board of Selectmen for the operation and maintenance of Tuck's Point. The Committee solicits, with the approval of the Selectmen, private donations to be used for small restoration, preservation, and enhancement type projects at Tuck's Point that would probably not be funded with tax dollars.

Projects in 2006 included the restoration of a fieldstone wall and the extension of a loop walking trail at the rear of the parking lot. Some loaming and seeding is planned for the spring where erosion has occurred. The committee has also been looking into some repairs to the beach wall, accessibility to the beach, upgrading the swing set and preservation of the rotunda.

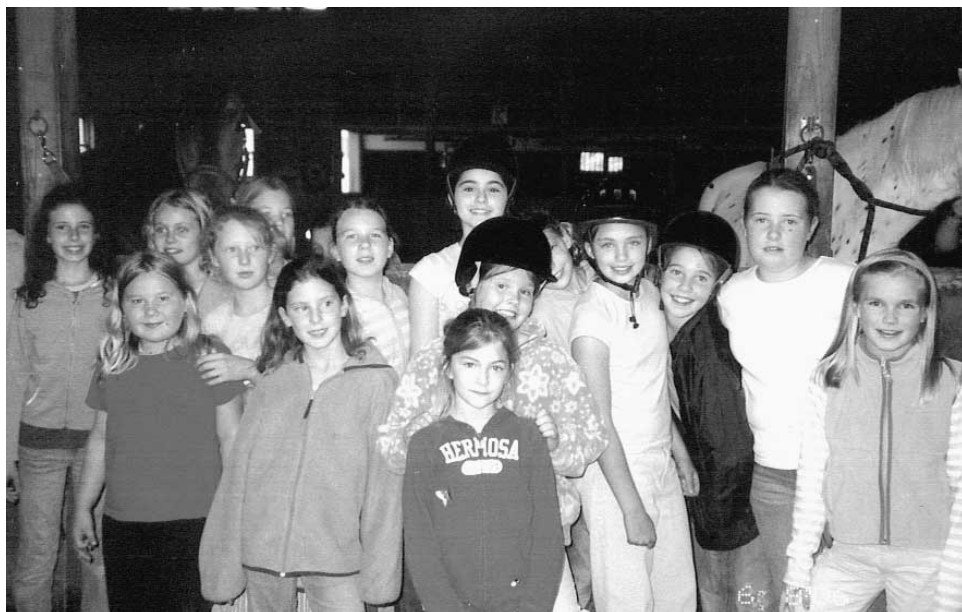
These small but important projects would not have been done without your donations. A donation envelope is included in this Town Report to be used for future improvements for all those who enjoy the setting, the history, and

### **VETERANS' SERVICE OFFICER**

Paul O'Brien, Veterans' Service Officer, works part-time each weekday from 9:00 to 11:00 a.m., and is available for office visits at Room 7 in Town Hall or home visits by appointment. His telephone number is (978) 526-2014. Paul assists in providing a variety of state and federal government benefits and services for veterans and their spouses. Some services are: pension and disability claims, a very attractive prescription drug plan, military records, medal replacement, and financial assistance.

### **WELCOMING COMMITTEE**

The Manchester-by-the-Sea Welcoming Committee is comprised of volunteers who welcome new property owners to Town by hosting welcoming receptions where they can meet other new homeowners and Town officials. New residents are also given a Welcome Package



Members of the 4th grade girl scout Troop 347 earn their Horse Fan Badge at Seven Acres Farm in Hamilton.

with information about the Town, schools, churches and organizations. The Welcome Package also includes a retail coupon book offering discounts and gifts from local merchants.

In 2006, the Committee hosted several receptions while greeting over 60 new residents. For more information and to download a PDF version of the New Resident Handbook, please visit us at [www.manchester.ma.us](http://www.manchester.ma.us) under "Boards & Committees."

Jacquelyn Vinci, Chairman

were conducted (in some instances two site visits were conducted). All decisions of the Board were filed with the Registry of Deeds. The Board thanks former member Paul Sullivan whose term expired in June 2006. Filing fees for applications submitted to the Zoning Board of Appeals remained as follows: Special Permit \$215; Variance \$240; Special Permit & Variance \$265; Appeal of Administrative Decision \$215, and Comprehensive Housing Permit \$365.

Darrell Aldrich, Chairman

**ZONING BOARD OF APPEALS**

Thirty-six applications were submitted to the Zoning Board of Appeals in 2006. There were 57 Public Hearings held and 36 site visits



The MERHS varsity field hockey team concluded its very successful season with a loss in the Division II North semi-finals against a very strong Tewksbury team. The lady Hornets played impressive games against Belmont High School and Bishop Fenwick High School to earn a match-up with Tewksbury.



A Special Town Meeting of the Town of Manchester-by-the-Sea was held on

Thursday, February 9, 2006 in the Memorial School on Lincoln Street, pursuant to the warrant being duly posted and the return of the Constable being received. Registrars Michele Kulick, Christina Bain, and Eileen Buckley were in charge of the check-in tables. They were assisted at the front and on the floor by Michelle Baer, Nancy Hammond, Adele Ervin, Patricia Morley, Beth Heisey, Kathy Ryan, Lee Simonds, Cynthia Manos, Bob Ryan and Kathleen Bruce.

Five hundred and three voters checked in for the meeting. A quorum was reached at 7:00, but the Moderator delayed opening the meeting until most of the voters had checked in. The meeting was called to order at 7:10 P.M. Moderator Alan Wilson asked that the meeting rise for the invocation given by Rabbi Judith Epstein, followed by the Pledge of Allegiance to the flag. The Moderator then gave his opening remarks and procedural points, and explained that pink voting cards were being used for this meeting, before going to Article 1.

## COMMONWEALTH OF MASSACHUSETTS



### TOWN OF MANCHESTER-BY-THE-SEA TOWN MEETING WARRANT

**Essex, ss.**

To either of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Thursday, the ninth day of February two thousand and six AD, at seven o'clock in the evening, for the purpose, to wit:

**ARTICLE 1.** To see if the Town will vote to approve the \$49,000,000 indebtedness authorized by the Regional District School Committee of the Manchester-Essex Regional School District on December 19, 2005 for the purpose of constructing, originally equipping and furnishing a new district high school/middle school and site preparation, development and equipping of related outdoor athletic and recreational facilities, including costs of design and construction supervision and costs of demolition of any existing buildings necessary in connection therewith.

Per petition of the Board of Selectmen

**THE FINANCE COMMITTEE WILL MAKE ITS RECOMMENDATION ON TOWN MEETING FLOOR.**

*The Board of Selectmen will make its recommendation on the floor.*

School Committee Chairman Susan Beckmann moved that the Town vote to approve the \$49,000,000 indebtedness authorized by the Regional District School Committee of the Manchester-Essex Regional School District on December 19, 2005 for the purpose of constructing, originally equipping and furnishing a new district high school/middle school and for site preparation, development and equipping of related outdoor athletic and recreational facilities, including costs of design and construction supervision and costs of demolition of any existing buildings necessary in connection therewith, which authorization shall not take effect until each member town votes to exempt from



the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 1/2) amounts required to pay its share of the principal of and interest on the borrowing authorized by the District.

Sarah Hammond Creighton of the School Committee seconded the motion. The School Committee, Finance Committee and Board of Selectmen all recommended approval.

**ARTICLE 1 PASSED WITH MORE THAN THE 2/3 REQUIRED VOTE.**

At 8:00 PM, Selectman Dan Senecal moved to dissolve the meeting and it was a unanimous vote to do so.

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall, one at the Police Station, one at the Fire House, one at the Memorial School and one at the Post Office, fourteen (14) days, at least, before the time of holding said meeting. Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this 5th day of January, 2006.

*BOARD OF SELECTMEN:*

Daniel W. Senecal, Chairman  
Susan W. Thorne, Vice Chairman

Dawn H. Grohs  
John H. Shea, Jr.  
Bryan S. Gubbins

---

To the Town Clerk: I have served the foregoing Warrant by posting attested copies thereof as directed by the by-laws of the Town and the Commonwealth.

/s/Stephen Driscoll 1/12/06  
Constable Date of Posting

Gretchen A. Wood 1/12/06  
Received by the Town Clerk

**SPECIAL ELECTON  
MANCHESTER-BY-THE-SEA  
FEBRUARY 16, 2006**

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Lee Simonds, and Officer Richard Towle. A tape showing a zero balance was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Peggy Pallazola, Clerks-Kathy Ryan and Adele Ervin, Tellers- Kathy Bacsik, Caroline Kelly, Wendy Clark, Mary Jane Brown, Paula Foley, Jayne Pomeroy, Eleanor Hatcher and Sheila McCarthy, Ballot Box Attendants-Shepard Brown and Bob Ryan.

Moderator Alan Wilson declared the polls open at 7:00 AM and closed at 8:00 PM. He announced the result of the voting at 8:05 and the workers were dismissed at 8:30. 1327 votes were cast which represented 36% of the 3685 registered voters at the close of registration.

Shall the Town of Manchester-by-the-Sea be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for its apportioned share of the bonds to be issued by the Manchester Essex Regional School District in order to finance constructing, originally equipping and furnishing a new district high school/middle school and for site preparation, development and equipping of related outdoor athletic and recreational facilities, including costs of design and construction supervision and costs of demolition of any existing buildings necessary in connection therewith? **YES 991 NO 336**

A True Copy, Attest:  
Gretchen A. Wood, Town Clerk

The Annual Town Meeting of the Town of Manchester-by-the-Sea was held on Monday, April 3, 2006 in the Memorial School on Lincoln Street, pursuant to the warrant being duly posted and the return of the Constable being received. Registrars Eileen Buckley, Michele Kulick and Christina Bain were in charge of the check-in tables. They were assisted at the front and on the floor by Lee Simonds, Michelle Baer, Beth Heisey, Kathy Ryan, Cynthia Manos, Kathleen Bruce, and Nancy Hammond. One hundred and sixty-one voters checked in for the meeting. A quorum was reached at 7:10 PM, and the meeting was called to order at 7:15 PM. Moderator Alan Wilson asked that the meeting rise for the invocation given by Rev. David Forsythe, followed by the Pledge of Allegiance to the flag. The Moderator noted that the town was dealing with a Special Town Meeting and the Annual Meeting in one night. He declared the Special Town Meeting in recess and proceeded to the usual preliminaries consisting of the Memorial Resolution honoring deceased town officials and employees, and the election of traditional honorary officers.

The annual report recorded the loss of twelve former town employees and officials in 2005. The following Memorial Resolution is submitted:

**RESOLUTION**

Whereas the citizens of the Town of Manchester-by-the-Sea note with profound regret the deaths of several of their friends and neighbors during the past year, and seek to recognize and acknowledge their varied contributions to the town's commonwealth and welfare and our mutual sense of community,

Said citizens hereby salute the departed, acknowledge our common indebtedness to them, extend the sympathy of the town to their intimates and survivors, and declare that this resolution be entered in the town archives, and a true copy sent the appropriate survivor.

The person so memorialized and their achievements are hereby proclaimed.

**IN MEMORIAM**

— \* —

February 13, 2005

**Robert M. Wilkinson**

Council on Aging Van Driver

— \* —

February 21, 2005

**Phyllis S. Eliot**

Council on Aging Volunteer

— \* —

February 26, 2005

**Betsy A. Sinnicks**

Census Taker

Elections

Bathhouse Matron

— \* —

March 17, 2005

**Gladys Wood Doyle**

Director of Memorial School

Cafeteria

— \* —

March 28, 2005

**Keith A. O'Brien**

School Bus Driver

ADA Advisory Committee

— \* —

April 28, 2005

**Anna May Crocker**

Planning Board

Finance Committee

— \* —

June 20, 2005

**William A. Burgess**

Library Building Committee

Police Dispatcher

— \* —

June 24, 2005

**Samuel Sturgis Crocker**

Assistant Harbor Master

— \* —

July 9, 2005

**Dr. Estill L. Caudill, III**

Board of Health

— \* —

July 26, 2005

**Norman M. Cupfender**

ADA Advisory Committee

Library Volunteer

— \* —

August 11, 2005

**Sherry C. Proctor**

Historic District Commission

Planning Board

Bicycle and Pedestrian Committee

Library Building Committee

— \* —

September 15, 2005

**Charles H. Bradbury**

Police Officer

School Custodian

— \* —

October 22, 2005

**Thomas H. Carroll**

Finance Committee

— \* —

November 16, 2005

**Mary A. Martines**

Bathhouse Matron

— \* —

December 10, 2005

**James F. St. Clair**

Manchester Housing Authority

School Committee

Board of Public Works

— \* —

Selectman Senecal moved the Memorial Resolution as read, and it was unanimously adopted. The meeting rose for a moment of silence in memory of our former town citizens.

Moderator Wilson then opened the nominations for the Town’s traditional and honorary offices. The following were elected by unanimous vote:

Traditional and Honorary Offices			
<b>Pound Keeper</b>	Cornelia Adams	<b>Measurers of Lumber</b>	Diane Neal Emmons
<b>Fence Viewers</b>	Margaret Driscoll		Ann Wood-Kelly
	William Canty		Jonathan Jaques
	Timothy Gates	<b>Measurers of Wood</b>	
	David Webster	<b>and Bark</b>	Jens Kure-Jensen
	Thomas Walker		George Smith
<b>Field Drivers</b>	Eleanor Heisey		Edward Conway
	Adele Ervin		
	Sylvia Vriesendorp		

The Moderator read the usual list of procedural points and announced that pink voting cards would be used for this meeting. Finance Committee Chairman Jay Bothwick presented the financial state of the town and remarks on the warrant articles. At 7:30 PM, Moderator Wilson declared the Annual Meeting in recess and returned to the Special Town Meeting.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MANCHESTER-BY-THE-SEA  
SPECIAL TOWN MEETING WARRANT**

**Essex, ss.**  
To either of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the third day of April two thousand and six AD, at forty-five minutes past six o'clock in the evening, for the purpose, to wit:

**ARTICLE 1.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to Sewer Expenses, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Senecal moved that the Town vote to transfer \$7,000 from the Rubbish/Garbage Collection Account to Sewer Expenses. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 1 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 2.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to DPW Expenses, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Thorne moved that the Town vote to transfer \$17,000 from the Rubbish/Garbage Collection account to DPW Expenses. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 2 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for to upgrade the fire alarm system in Town Hall, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Shea moved that the Town vote to transfer \$2,500.00 from available funds to upgrade the Town Hall Fire Alarm. The Board of Selectmen and the Finance Committee recommended approval. **ARTICLE 3 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 4.** To see if the Town will vote to transfer a sum of money from the Reserve Fund to various salary accounts, or take any other action relative thereto.

Selectman Senecal moved to Pass Over, take no action, on Article 4. The Board of Selectmen and the Finance Committee recommended approval. **THE MOTION TO PASS OVER ARTICLE 4 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Reserve Fund, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Thorne moved that the Town transfer \$41,300 from Free Cash to the Reserve Fund. The Board of Selectmen and the Finance Committee recommended approval. **ARTICLE 5 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Senecal moved to Pass Over, take no action, on Article 6. The Board of Selectmen and the Finance Committee recommended passing over this article. **THE MOTION TO PASS OVER ARTICLE 6 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 7.** To see if the Town will vote to make supplementary appropriations, to be used in conjunction with money appropriated under Article 4 of the warrant for the 2005 Annual Town Meeting, to be used during the current fiscal year, or make any other adjustments to the current fiscal year budget and appropriations that may be necessary; to determine whether the money shall be provided by transfer from available funds; or act in any other manner in relation thereto.

Per petition of the Board of Selectmen

Selectman Gubbins moved to Pass Over, take no action, on Article 7. The Board of Selectmen and the Finance Committee recommended passing over this article. **THE MOTION TO PASS OVER ARTICLE 7 PASSED WITH A UNANIMOUS VOTE**

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House and one at the Post Office, fourteen (14) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this seventh day of March 2006.

*BOARD OF SELECTMEN:*

Daniel W. Senecal, Chairman  
Susan W. Thorne, Vice Chairman

Dawn H. Grohs  
John H. Shea, Jr.  
Bryan S. Gubbins

---

To the Town Clerk:  
I have served the foregoing Warrant by posting attested copies thereof as directed by the by-laws of the Town and the Commonwealth.

Joseph Aiello	03/07/06	03/07/06	
Constable	Date of Posting	Received by Town Clerk	Date

---

At 7:45, Mrs. Wood moved to dissolve the special town meeting and return to the annual meeting, and it was a unanimous vote to do so.

# COMMONWEALTH OF MASSACHUSETTS

## TOWN OF MANCHESTER-BY-THE-SEA



### ANNUAL TOWN MEETING WARRANT

**Essex, ss.**

To either of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the third day of April, two thousand and six AD, at seven o'clock in the evening, for the purpose, to wit:

**ARTICLE 1.** To see if the Town will vote to receive and place on file the reports of the Town boards and committees appearing in the Annual Report, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Shea moved the article as written. The Board of Selectmen recommended approval.

**ARTICLE 1 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 2.** To see if the Town will vote to fix the 12-month fiscal year salary and compensation of all elective officers of the Town as provided in Section 108 of Chapter 41, as amended, as follows:

Moderator	\$0.00
Chairman, Selectmen	\$0.00
Other four Selectmen	\$0.00
Chairman, Assessors	\$0.00
Other two Assessors (each)	\$0.00

Per petition of the Board of Selectmen

Selectman Senecal moved the article as written. The Board of Selectmen recommended approval.

**ARTICLE 2 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as the Town's share of the North Shore Regional Vocational School District, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Shea moved that the Town will raise and appropriate \$61,660 as the Town's share of the North Shore Regional Vocational School District. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 3 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 4.** To see what sums of money the Town will raise by taxation or otherwise to pay Town debts and charges for the ensuing 12 months, effective July 1, 2006, and appropriate the same.

Per petition of the Board of Selectmen

**DEPARTMENTAL REQUESTS AND  
FINANCE COMMITTEE RECOMMENDATIONS**

Item No.	Appropriations FY '06	Requests FY '07	Recommendations FY '07	Funding Sources	
<b>GENERAL GOVERNMENT 15.18% OF ARTICLE 4</b>					
<b>SELECTMEN'S DEPARTMENT</b>					
1	Salaries	144,960.00	155,455.00	155,455.00	TAXATION
2	Expenses	41,700.00	38,800.00	38,800.00	TAXATION
3	Audit	16,500.00	18,500.00	18,500.00	TAXATION
4	Information Technology	28,000.00	73,700.00	73,700.00	TAXATION
<b>MODERATOR</b>					
5	Expenses	50.00	50.00	50.00	TAXATION
<b>FINANCE COMMITTEE</b>					
6	Salaries	1,255.00	1,281.00	1,281.00	TAXATION
7	Expenses	250.00	250.00	250.00	TAXATION
8	Reserve Fund	150,000.00	150,000.00	150,000.00	TAXATION
				OVRLY SURPLUS	25,000 125,000
<b>ELECTION &amp; REGISTRATION</b>					
9	Salaries	2,200.00	4,200.00	4,200.00	TAXATION
10	Expenses	6,975.00	9,275.00	9,275.00	TAXATION
11	Town Reports	10,000.00	11,000.00	11,000.00	TAXATION
<b>ACCOUNTING</b>					
12	Salaries	92,736.00	96,400.00	96,400.00	TAXATION
13	Expenses	2,750.00	2,750.00	2,750.00	TAXATION
<b>ASSESSORS'</b>					
14	Salaries	104,405.00	107,200.00	107,200.00	TAXATION
15	Expenses	16,650.00	44,200.00	44,200.00	TAXATION
<b>TREASURER/COLLECTOR</b>					
16	Salaries	135,209.00	137,375.00	137,375.00	TAXATION
17	Expenses	24,070.00	21,220.00	21,220.00	TAXATION
<b>TOWN CLERK</b>					
18	Salaries	67,597.00	70,670.00	70,670.00	TAXATION
19	Expenses	2,550.00	2,560.00	2,560.00	TAXATION
<b>LAW</b>					
20	Expenses	52,500.00	55,500.00	55,500.00	TAXATION
<b>PERSONNEL</b>					
21	Expenses	4,300.00	4,300.00	4,300.00	TAXATION
<b>APPEALS BOARD</b>					
22	Salaries	10,000.00	10,200.00	10,200.00	TAXATION
23	Expenses	8,945.00	12,410.00	12,410.00	TAXATION
<b>PLANNING BOARD</b>					
24	Salaries	14,203.00	14,487.00	14,487.00	TAXATION
25	Expenses	1,855.00	1,905.00	1,905.00	TAXATION
26	Professional Services	8,000.00	8,000.00	8,000.00	TAXATION
<b>TOWN HALL &amp; COMMON</b>					
27	Expenses	62,118.00	63,800.00	63,800.00	TAXATION
28	Seaside One	2,075.00	2,075.00	2,075.00	TAXATION



**PENSIONS**

29	Contributory	479,745.00	508,326.00	508,326.00	TAXATION	447,326
					SEWER RTS	34,500
					WATER RTS	26,500
30	Non-Contributory	6,000.00	6,000.00	6,000.00	TAXATION	

**INSURANCE**

31	Group Health Insurance	995,000.00	1,155,000.00	1,155,000.00	TAXATION	1,058,000
					SEWER RATES	62,000
					WATER RATES	35,000
32	Workers' Comp	35,000.00	34,000.00	34,000.00	TAXATION	25,000
					SEWER RATES	4,500
					WATER RATES	4,500
33	Fire/Auto/Liability	123,000.00	125,000.00	125,000.00	TAXATION	103,000
					SEWER RATES	11,000
					WATER RATES	11,000
34	Unemployment Comp	7,000.00	6,000.00	6,000.00	TAXATION	
35	FICA- Medicare	44,000.00	46,000.00	46,000.00	TAXATION	40,500
					SEWER RATES	3,500
					WATER RATES	2,000

Total General Government		<u>2,701,598.00</u>	<u>2,997,889.00</u>	<u>2,997,889.00</u>		
--------------------------	--	---------------------	---------------------	---------------------	--	--

**PUBLIC SAFETY**  
**11.59% OF ARTICLE 4**

**POLICE**

36	Salaries	1,153,408.00	1,184,776.00	1,184,776.00	TAXATION	
37	Expenses	64,982.00	72,744.00	72,744.00	TAXATION	

**PARKING CLERK/RESIDENT PARKING**

38	Salaries	6,133.00	6,590.00	6,590.00	TAXATION	
39	Expenses	7,550.00	7,850.00	7,850.00	TAXATION	

**FIRE**

40	Salaries	766,708.00	823,808.00	823,808.00	TAXATION	
41	Expenses	60,490.00	68,689.00	68,689.00	TAXATION	

**HARBOR MASTER**

42	Salaries	42,204.00	43,036.00	43,036.00	MOORING/FLOAT FEES	
43	Expenses	8,323.00	8,829.00	8,829.00	MOORING/FLOAT FEES	
44	Care of Floats	6,000.00	6,000.00	6,000.00	MOORING/FLOAT FEES	

**BUILDING DEPARTMENT**

45	Salaries	16,418.00	16,746.00	16,746.00	TAXATION	
46	GAS/PLUMBING INSPECTOR	9,693.00	9,887.00	9,887.00	TAXATION	
47	SEALER OF WGHTS & MEASURES	3,000.00	3,000.00	3,000.00	TAXATION	
48	ELECTRICAL INSPECTOR	9,693.00	9,887.00	9,887.00	TAXATION	
49	INSPECTORS' EXPENSES	3,800.00	4,100.00	4,100.00	TAXATION	

**EMERGENCY MANAGEMENT**

50	Salaries	5,000.00	7,500.00	7,500.00	TAXATION	
51	Expenses	500.00	500.00	500.00	TAXATION	

**ANIMAL CONTROL**

52	Salaries	11,533.00	11,764.00	11,764.00	TAXATION
53	Expenses	3,460.00	3,871.00	3,871.00	TAXATION
Total Public Safety		2,178,895.00	2,289,577.00	2,289,577.00	

**EDUCATION**  
**45.34% OF ARTICLE 4**  
**SCHOOLS**

Salaries  
Expenses  
Special Education

54		8,484,651.00	8,954,056.00	8,954,056.00	TAXATION
----	--	--------------	--------------	--------------	----------

**DEPARTMENT OF PUBLIC WORKS**  
**7.10% OF ARTICLE 4**

**DEPARTMENT OF PUBLIC WORKS**

55	Salaries	583,384.00	615,027.00	615,027.00	TAXATION
56	Expenses	89,595.00	104,060.00	104,060.00	TAXATION
57	Park/Beach Maint.	19,000.00	21,000.00	21,000.00	TAXATION
58	Maintenance	50,000.00	55,000.00	55,000.00	TAXATION

**SNOW REMOVAL**

59	Salaries	14,850.00	20,000.00	20,000.00	TAXATION
60	Expenses	55,850.00	75,700.00	75,700.00	TAXATION
61	Street lighting	65,000.00	65,000.00	65,000.00	TAXATION

**SANITATION**

62	Salaries	18,870.00	19,440.00	19,440.00	TAXATION
63	Expenses	16,480.00	16,550.00	16,550.00	TAXATION
64	Rubbish/Garbage				
	Collection	385,000.00	390,000.00	390,000.00	TAXATION

180,000  
NESWC FUNDS 90,000  
TRASH FEES 120,000

**RECYCLING**

65	Salaries	1,200.00	1,200.00	1,200.00	TRASH FEES
66	Expenses	3,500.00	3,500.00	3,500.00	TRASH FEES

**COMPOSTING**

67	Salaries	5,193.00	5,400.00	5,400.00	TAXATION
68	Expenses	10,000.00	10,000.00	10,000.00	TAXATION

Total Dept. of Public Works		1,317,922.00	1,401,877.00	1,401,877.00	
--------------------------------	--	--------------	--------------	--------------	--

**OTHER ENVIRONMENTAL**  
**0.28% OF ARTICLE 4**

**HISTORIC DISTRICT COMMISSION**

69	Salaries	350.00	350.00	350.00	TAXATION
70	Expenses	200.00	200.00	200.00	TAXATION

**CONSERVATION COMMISSION**

71	Salaries	48,041.00	50,493.00	50,493.00	TAXATION
72	Expenses	3,620.00	3,820.00	3,820.00	TAXATION
73	Chebacco				
	Woods	1,050.00	1,050.00	1,050.00	TAXATION

Total Other Environmental		53,261.00	55,913.00	55,913.00	
---------------------------	--	-----------	-----------	-----------	--

**HUMAN SERVICES**  
**1.14% OF ARTICLE 4**

**HEALTH**

74	Salaries	42,957.00	44,035.00	44,035.00	TAXATION
75	Expenses	47,036.00	51,735.00	51,735.00	TAXATION
76	Household Hazardous Waste Collection/ Disposal	5,000.00	5,000.00	5,000.00	TAXATION

**VETERANS' SERVICES**

77	Salaries	10,083.00	10,285.00	10,285.00	TAXATION
78	Expenses	1,100.00	1,100.00	1,100.00	TAXATION
79	Veterans' Benefits	500.00	500.00	500.00	TAXATION

**COUNCIL ON AGING**

80	Salaries	95,644.00	98,969.00	98,969.00	TAXATION
81	Expenses	9,450.00	10,390.00	10,390.00	TAXATION
82	Senior Care	2,700.00	2,700.00	2,700.00	TAXATION

Total Human Services		214,470.00	224,714.00	224,714.00	
----------------------	--	------------	------------	------------	--

**CULTURE AND INFORMATIONAL SERVICES**

**1.65% OF ARTICLE 4**

**LIBRARY**

83	Salaries	208,489.00	210,943.00	210,943.00	TAXATION
84	Expenses	112,408.00	115,628.00	115,628.00	TAXATION

Total Culture/ Informational Services		320,897.00	326,571.00	326,571.00	
--	--	------------	------------	------------	--

**RECREATION**

**1.16% OF ARTICLE 4**

**RECREATION DIRECTOR**

85	Salaries	52,056.00	54,906.00	54,906.00	TAXATION	39,906
					PARK/BEACH FEES	15,000
86	Expenses	7,540.00	11,010.00	11,010.00	TAXATION	

**SINGING BEACH OPERATIONS**

87	Salaries	39,488.00	44,358.00	44,358.00	PARKING/BEACH FEES
88	Expenses	8,300.00	10,971.00	10,971.00	PARKING/BEACH FEES

**LIFEGUARDS**

89	Salaries	37,894.00	38,500.00	38,500.00	PARKING/BEACH FEES
90	Expenses	2,000.00	2,500.00	2,500.00	PARKING/BEACH FEES

**TUCK'S POINT**

91	Salaries	15,564.00	16,100.00	16,100.00	TAXATION
92	Expenses	7,018.00	8,855.00	8,855.00	TAXATION

93	Athletic Field Maintenance	40,000.00	35,000.00	35,000.00	TAXATION	29,000
					FIELD USER FEES	6,000

94	Memorial Day	1,500.00	1,500.00	1,500.00	TAXATION
95	Fourth of July	5,000.00	5,000.00	5,000.00	TAXATION

Total Recreation		216,360.00	228,700.00	228,700.00	
------------------	--	------------	------------	------------	--

**DEBT SERVICE**  
**10.08% OF ARTICLE 4**

PRINCIPAL				
ON BONDS	1,170,573.00	1,330,059.00	1,330,059.00	
INTEREST				
ON BONDS	768,141.00	657,239.00	657,239.00	
TEMPORARY LOANS/				
INTEREST	17,018.00	0.00	0.00	
WPAT ADMINISTRATION				
FEES	4,142.00	4,110.00	4,110.00	
98 Total Debt Service	1,959,874.00	1,991,408.00	1,991,408.00	TAXATION 1,608,963 SEWER RATES 382,445

**ENTERPRISE FUNDS**  
**6.47% OF ARTICLE 4**

**SEWER FUND**

97 Salaries	271,832.00	279,020.00	279,020.00	SEWER RATES
98 Expenses	199,975.00	217,000.00	217,000.00	SEWER RATES
99 Maintenance	35,000.00	35,000.00	35,000.00	SEWER RATES

**WATER FUND**

100 Salaries	232,142.00	238,848.00	238,848.00	WATER RATES
101 Distribution				
Expenses	67,500.00	68,450.00	68,450.00	WATER RATES
102 Treatment				
Expenses	377,600.00	404,300.00	404,300.00	WATER RATES
103 Maintenance	35,000.00	35,000.00	35,000.00	WATER RATES
Total Enterprise Funds	1,219,049.00	1,277,618.00	1,277,618.00	
TOTAL ARTICLE 4	18,666,977.00	19,748,323.00	19,748,323.00	

**ARTICLE 4 SUMMARY**

GENERAL GOVERNMENT	2,701,598.00	2,997,889.00	2,997,889.00
PUBLIC SAFETY	2,178,895.00	2,289,577.00	2,289,577.00
EDUCATION	8,484,651.00	8,954,056.00	8,954,056.00
DEPT PUBLIC WORKS	1,317,922.00	1,401,877.00	1,401,877.00
OTHER ENVRNMNTL	53,261.00	55,913.00	55,913.00
HUMAN SERVICES	214,470.00	224,714.00	224,714.00
CULTURE/INFORMATIONAL			
SERVICES	320,897.00	326,571.00	326,571.00
RECREATION	216,360.00	228,700.00	228,700.00
DEBT SERVICE	1,959,874.00	1,991,408.00	1,991,408.00
ENTERPRISE FUNDS	1,219,049.00	1,277,618.00	1,277,618.00
TOTAL	18,666,977.00	19,748,323.00	19,748,323.00

The Finance Committee recommended approval and that items 1-103 be funded as indicated in the column titled "FUNDING SOURCE". The Board of Selectmen recommended approval as noted by the Finance Committee.

**ARTICLE 4 NON HOLD ITEMS 1-53, 55-92 AND 94-103 PASSED WITH A UNANIMOUS VOTE.**

**HOLD ITEMS: #54 PASSED WITH A UNANIMOUS VOTE**  
**#93 PASSED, THE MOTION PREVAILED**

(Articles 13 and 14 were taken out of order before Article 5, because funding for #13 was dependent on Community Preservation Funds.)

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sums of money called for under the following items, or any other sums, for the purposes indicated, and to determine whether the money shall be provided by taxation, by appropriation from available funds in the Treasury, or by borrowing, or take any other action relative thereto.

	<u>Department-</u>	<u>Item</u>	<u>Requested</u>	<u>Recommended</u>
1.	Fire	Pick Up Truck	40,500	34,913
2.	Police	Radio Upgrade	23,000	23,000
3.	Police	Patrol Car	30,000	30,000
4.	Parks	Singing Beach Parking Lot Lines	3,500	3,500
5.	Parks	Playground Surfaces	6,400	6,400
6.	Public Works	Cemetery Office Roof	6,250	6,250
7.	Public Works	Sander Replacement	16,000	16,000
8.	Public Works	Water Instrumentation	17,500	17,500
9.	Public Works	Mosquito Control/Drainage	10,000	10,000
10.	Public Works	Dredging	20,000	20,000
11.	Public Works	Sea Wall Engineering	33,000	33,000
12.	Public Works	Paving	152,250	152,250
13.	Library	Re-pointing	27,500	500
<b>TOTAL</b>			<b>\$385,900</b>	<b>\$193,150</b>

Per petition of the Board of Selectmen

Selectman Gubbins moved the non-hold items as recommended. The Finance Committee recommended approval as indicated in the "Recommended Column" and that Item 8 be funded with Water Surplus; Items 10 and 11 be funded with Harbor Improvement Funds, and that all other items be funded by Taxation. The Selectmen recommended the advice of the Finance Committee.

**ARTICLE 5: # 1,2,3,5,6,8,9,10,11,12,and 13 PASSED WITH A UNANIMOUS VOTE.**

**# 4 DID NOT PREVAIL WITH 57 AFFIRMATIVE VOTES AND 89 NEGATIVE VOTES**

**#7 PASSED, THE MOTION PREVAILED.**

**THE TOTAL VOTED UNDER ARTICLE 5 WAS \$354,313**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$1,500 to support Action, Inc., or take any other action relative thereto.

Per petition of Gretchen A. Wood, et al

The Board of Selectmen and Finance Committee did not recommend approval. Mrs. Wood moved the article as printed. **ARTICLE 6 PASSED WITH 83 YES VOTES AND 61 NO VOTES.**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$2,500 for Help for Abused Women and their Children (HAWC), or take any other action relative thereto.

Per petition of Charlotte Bendsdorp Wilson, et al

The Board of Selectmen and Finance Committee did not recommend approval. Mrs. Wilson moved the article as printed. **ARTICLE 7 PASSED WITH 90 YES VOTES AND 50 NO VOTES.**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of money to meet the State share of State Highway Aid with the reimbursement from the State to be restored upon receipt to unappropriated funds in the Treasury, this article to be used for road maintenance and construction, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Shea moved that the Town transfer from available funds \$182,000.00 or such smaller amount as may be released by the State for the State share of State Highway Aid with the reimburse-

ment from the State to be restored upon receipt to unappropriated funds in the Treasury, funds from this article to be used for road maintenance and construction.

The Finance Committee and Board of Selectmen recommended approval. **ARTICLE 8 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of \$45,000.00 to conduct a safe yield study of our water system and to determine the quantity of water (if any) that can be provided to service land uses north of Route 128 in the vicinity of School Street and Atwater Avenue, or to take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Senecal moved that the Town transfer the sum of \$32,500 from Water Surplus to conduct a safe yield study of the Town's water system. The Finance Committee and Board of Selectmen recommended approval. **ARTICLE 9 PASSED, THE MOTION PREVAILED.**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for sanitary sewer extensions including appropriate engineering services, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Shea moved to Pass Over Article 10 and the Finance Committee and Board of Selectmen approved passing over this article. **IT WAS A UNANIMOUS VOTE TO PASS OVER (TAKE NO ACTION ON) ARTICLE 10.**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of \$50,000 for the purpose of installing a sewer and water connection to a canteen and bathroom facility at Sweeney Park, or take any other action relative thereto.

Per petition of Paul Douglas, et al.

Mr. Bothwick of the Finance Committee moved to Pass Over Article 11 and the Finance Committee and Board of Selectmen approved passing over this article. **IT WAS A UNANIMOUS VOTE TO PASS OVER (TAKE NO ACTION ON) ARTICLE 11.**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of installing drainage and repaving and reconstructing a portion of Old Essex Road, or take any other action relative thereto.

Per petition of Mary Hardwick, et al.

Mary Hardwick moved that the Town will vote to raise and appropriate \$27,000 for the purpose of installing drainage and repaving and reconstructing a portion of Old Essex Road. The Finance Committee did not recommend approval on this article. The Board of Selectmen recommended approval.

**ARTICLE 12 PASSED, THE MOTION PREVAILED.**

(Articles 13 and 14 were moved up and voted before Article 5)

**ARTICLE 13.** To see if the Town will vote to transfer or reserve from the Community Preservation Fund the amounts recommended by the Community Preservation Committee for Committee administrative expenses, community preservation projects, and other expenses, with each item to be considered as a separate appropriation.

Per petition of the Community Preservation Committee

Gary Gilbert of the Community Preservation Act Committee moved that the town transfer from the Community Preservation Fund fiscal year 2006 revenues the amount of:

1 - \$13,170 to be deposited into a Community Preservation Open Space Reserve Fund for use in fiscal year 2007 or thereafter;

2 - \$13,170 to be deposited into a Community Preservation Affordable Housing Reserve Fund for use in fiscal year 2007 or thereafter;

3 - \$13,170 to be deposited into a Community Preservation Historic Resources Reserve Fund for use in fiscal year 2007 or thereafter;

4 - \$92,190 to be deposited into a Community Preservation General Reserve Fund for use in fiscal year 2007 or thereafter.



The Finance Committee and Board of Selectmen recommended approval. **ARTICLE 13 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 14.** To see if the Town will vote to provide funds for historic preservation and administrative purposes under the Community Preservation Act, and to appropriate or transfer from the Community Preservation Fund, annual revenues or available funds, a sum of money to fund such work, or take any other action relative thereto.

Per petition of the Community Preservation Committee

Mr. Gilbert of the Community Preservation Act Committee moved that the Town appropriate the following sums of money under the Community Preservation Act for the following purposes:

**1** - \$13,170 from the Community Preservation Historic Resources Reserve Fund and \$36,830 from the Community Preservation General Reserve Fund to provide a total of \$50,000 for the restoration of Masconomo Park for Historic Preservation purposes;

**2** - \$50,000 from the Community Preservation General Reserve Fund for masonry repointing, flashing, and other waterproofing measures for the town Library for Historic Preservation purposes;

**3** - \$2,634 from the Community Preservation General Reserve Fund for administrative costs of the Community Preservation Act Committee

The Board of Selectmen and the Finance Committee recommended approval. **ARTICLE 14 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 15.** To see if the Town will vote to amend Article II, Section 14(a) of the General By-law by deleting the existing Section 14(a) and substituting therefor the following:

Section 14 (a) Except as otherwise provided in this Section 14, a vote on any question shall in the first instance be taken in the manner which the Moderator directs. If a two-thirds vote of a town meeting is required by statute, the count need not be taken, except as provided in the following sentence. If a vote declared by the Moderator but not counted by the tellers is immediately questioned by seven or more voters, the Moderator shall call for another vote by a show of hands or a standing vote, in either case counted by the tellers, or by ballot.

or take any other action relative thereto.

Per petition of the Board of Selectmen

Moderator Wilson recused himself from the podium as he was a proponent of this article. The meeting appointed Sam Adams as Moderator for this article. Mr. Wilson moved the article as printed. The Board of Selectmen recommended approval. The Finance Committee did not take any position on this article. **ARTICLE 15, THE MOTION PREVAILED 130 TO 0 WITH 10 ABSTENTIONS.**

Mr. Wilson then returned as Moderator.

**ARTICLE 16.** To see if the Town will vote to amend Article 14 Section A2 of schedule A of the General By Laws of the Town of Manchester-by-the-Sea to exclude parking on either side of Deer Hill Road, or take any other action relative thereto.

Per petition of Steven Akillian, et al.

Jay Bothwick of the Finance Committee moved to Pass Over Article 16. The Board of Selectmen and the Finance Committee took no position on this article. **IT WAS A UNANIMOUS VOTE TO PASS OVER ARTICLE 16.**

**ARTICLE 17.** To see if the Town will vote to authorize the Board of Selectmen to enter into an Agreement with the Masconomo Pipe Co., Inc., or another private entity, upon such terms and conditions as the Board of Selectmen determines, to allow for the installation of sewer mains and appurtenances to be connected with the Town's sewer system to serve properties on Beach Street, Masconomo Street, Proctor Street, Old Neck Road, Eagle Head Road and in public and private ways adjacent thereto, or take any other action relative thereto.

Per Petition of Abbott L. Reeve, et al

Abbott Reeve moved to Pass Over Article 17. The Board of Selectmen recommended passing over this article. The Finance Committee recommended a negative vote. **IT WAS A UNANIMOUS VOTE**

## TO PASS OVER ARTICLE 17.

**ARTICLE 18.** To see if the Town will vote to accept Massachusetts General Laws Chapter 59, Section 5(54), added by Chapter 159 of the Acts of 2000 which allows a city or town to establish a minimum fair cash value of \$10,000 for personal property accounts to be taxed, starting in FY2007, or take any other action relative thereto.

Per petition of the Board of Assessors

Mr. Noonan of the Board of Assessors moved to exempt all personal property accounts from taxation that have an assessed value of less than \$5,000, starting in Fiscal Year 2007. The Board of Selectmen recommended the advice of the Board of Assessors. The Finance Committee did not recommend approval. **ARTICLE 18 PASSED, THE MOTION PREVAILED.**

**ARTICLE 19.** To see if the Town will vote to amend Section 5(d) of Article XII (Earth Removal) of the General By-Laws relating to restoration after excavation so as to permit retaining walls and fencing and to specify a slope for rock cliffs, faces or outcroppings remaining, and to correct an apparent typographical error, so that Section 5(d) as amended shall read [words added in italics; words omitted lined out]:

*“(d)(1) Retaining walls (the location, dimensions, materials, design and specifications of which shall have been deemed satisfactory and approved by the Planning Board) and fencing shall be constructed as the Planning Board may require. Rock cliffs, faces or outcroppings within or bordering the excavated area shall be stabilized in a manner and with such slope as shall be deemed satisfactory and approved by the Planning Board. The owner shall maintain such retaining walls and fencing, and such rock cliffs, faces and outcroppings so stabilized, furnishing annual reports of their condition to the Building Inspector, as the Planning Board may require.*

*“(d)(2) Except as permitted by (d)(1) above, no slope shall be steeper than ~~2:1 (two feet horizontal to 1:2 (ratio of one foot vertical to two feet horizontal))~~ 4:1 (four feet horizontal to 1:4 (ratio of one foot vertical to four feet horizontal)) is preferred for erosion control and shall be required in sensitive areas.”*

Per petition of the Planning Board

Mr. Newhall of the Planning Board moved the article as printed. The Planning Board recommended approval, and the Board of Selectmen and Finance Committee recommended the advice of the Planning Board. **ARTICLE 19 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 20.** To see if the Town will vote to add tidelands provisions (1) by amending Section 5.2 of the Zoning By-Laws so as not to include, for purposes of the dimensional requirements for a lot, the tideland area below mean high water, so that Section 5.2 as amended shall read [words added in italics]:

“Section 5.2 Area

“For purposes of this Section 5.0 the area of a lot shall not include:

“(a) The area within the limitation of the street.

“(b) *Tideland lying below Mean High Water (per U.S. Geodetic Survey), except that such tideland shall be included for determining minimum setbacks (see Sections 5.4 and 5.6).”*

and (2) by amending Section 4.1.10 of the Zoning By-Laws (relating to matters authorized by special permit from the Special Permit Granting Authority (SPGA)) so as to add at the end thereof a new Section 4.1.10 (j) (relating to matters within such tideland for which an application for a state license under Gen. Laws Chapter 91, Section 18, is required by that law to be submitted for comments to the Planning Board) as follows [words added in italics]:

*“(j) Matters (including the construction or alteration of any structure or the use thereof) all or any part of which is within tideland lying below Mean High Water (per U.S. Geodetic Survey) for which an application for a state license under Section 18 of Gen. Laws Chapter 91 is required thereunder to be submitted for comments to the Planning Board. The Planning Board is the SPGA.”*

Per petition of the Planning Board

Mr. Newhall of the Planning Board moved the article as printed. The Planning Board recom-

mended approval, and the Board of Selectmen and Finance Committee recommended the advice of the Planning Board. **ARTICLE 20 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 21.** To see if the Town will vote to amend Section 5.1 (relating to frontage), and Sections 6.2.7 and 6.2.8 (relating to driveways and curb cuts) of the Zoning By-Laws first, so as to improve the organization of such Sections by (a) striking out (as surplusage) the fourth (last) sentence (relating to common driveways) of Section 5.1, (b) renumbering the first two sentences of Section 5.1 (after the heading "Frontage") as Section 5.1.1, (c) moving to Section 5.1 as Section 5.1.2 the last two paragraphs of Section 6.2.8 (relating to minimum design standards for frontage on ways existing when the Subdivision Control Law became effective in the Town [1954]), and (d) renumbering the third sentence of Section 5.1 as Section 5.1.3, revising the design standards reference to reflect such move, and second, so as in Section 5.1.2 (a) to increase (by two feet) the minimum width of a way to 18 feet (the minimum width of a fire lane, per 527 CMR §10.03(10)(a)), and third, so as (a) to clarify that the provisions of Sections 6.2.7 and 6.2.8 apply to the entire extent of the driveway and include any change or alteration in location, surface material or drainage and to clarify the application and filing fee and expenses requirements and (b), with respect to common driveways serving two or more lots, to specify additional requirements, so that Sections 5.1, 6.2.7 and 6.2.8 as amended shall read [words added in italics; words omitted lined-out] as follows:

**"Section 5.1 Frontage**

**"Section 5.1.1** For purposes of this section, the frontage of a lot shall be the lesser of (1) the distance measured along the street line from one side line of the lot to the other, or (2) the distance between such lines along a line which marks the required front setback as determined in accordance with the table set forth in Section 5.4 below. In the case of a lot abutting on more than one street, such lot shall be required to have the applicable minimum frontage on only one such street.

**"Section 5.1.2** Frontage along the length of any way in existence when the Subdivision Control Law became effective in Manchester-by-the-Sea (1954) shall in no way be used as frontage as specified in the Zoning By-Law unless the way meets the following minimum *design* standards:

- "(a)** Minimum ~~driveway~~ width: ~~16~~ 18 feet residential use; 24 feet all other uses.
- "(b)** Maximum ~~driveway~~ grade of 10% (ratio of one foot vertical to 10 feet horizontal).
- "(c)** Maximum ~~driveway~~ length of 500 feet.

**"(d)** The ~~common driveway~~, at its intersection with the street, must provide a leveling off area with a *grade slope* no greater than 1% for the first 20 feet and a *grade slope* no greater than 5% for the next 30 feet.

"These standards may be waived when, in the opinion of the Planning Board, such action is in the public interest and not inconsistent with the purpose and intent of the Zoning By-Law and these design standards.

**"Section 5.1.3** In issuing building permits for construction on lot(s) with frontage considered by the Building Inspector to provide impracticable vehicular access, or otherwise satisfying only technical and not practical frontage compliance, the Building Inspector shall be empowered to ensure that said lot(s) have access to that portion of the lot(s) to be constructed upon by means of easement or so-called "common driveways" which are, in his opinion and in the opinion of the Planning Board, of adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land, and for the installation of municipal services to serve such land and buildings erected or to be erected thereon and which meet the design standards set forth in Section 5.1.2 of the By-Laws."

**"Section 6.2.7 Driveways/Curb Cuts:** No person shall construct, *move or otherwise change or alter* a driveway (or any portion of the traveled surface within the lot), including without limitation its location, dimensions, grade, surface material and drainage, or its entrance from the traveled portion of the curb of any street or way open to public use in the Town of Manchester-by-the-Sea for the purpose of passing to or from abutting property, nor cut any curbing for any purpose, without applying for and receiving a permit from the Planning Board, under such conditions and restrictions as the Board shall determine to be necessary to protect public safety, to prevent erosion and sedimentation,

to assure proper drainage and for related purposes. *The application shall be in such form and contain such supporting material as the Planning Board shall require. The Planning Board shall establish the filing fee for any such application which (together with expenses incurred by the Planning Board relating thereto, including reasonable fees and expenses of any consultants retained by the Board) shall be borne by the applicant. Sections 6.2.7 and 6.2.8 This subsection shall not apply to the construction of any street in a subdivision, which is approved by the Planning Board pursuant to the Subdivision Control Law. Failure by the Planning Board to act within thirty (30) days after receipt of an application shall be deemed to be approval.*

**“Section 6.2.8 Common Driveways**

**“6.2.8.1 Common driveways serving not more than two residential lots.**

**“6.2.8.1.1 The purposes of providing access to no more than two residential lots over a common driveway, rather than by individual driveways on each lot, include:**

- “(a) To enhance public safety by reducing the number and frequency of points at which vehicles may enter upon the ways used by the public;**
- “(b) To enhance the safety and welfare of residents being serviced by the common driveway;**
- “(c) To preserve, protect and enhance environmentally sensitive land, such as wetlands and areas prone to flooding due to surface water runoff, by reducing the area that is cleared, excavated, filled and/or covered with impervious surface;**
- “(d) To encourage the protection and preservation of significant natural features, view corridors, and streetscapes, including by minimizing the negative visual impact of multiple driveways.**

**“6.2.8.1.2 Common driveways serving not more than two residential lots, each with requisite frontage on a public way, shall meet the following requirements:**

- “(a) The common driveway shall not intersect any public way at a point separated by less than 100 feet (or one-half the minimum applicable frontage required under Section 5.4, if less) from a public intersection, or other curb cuts or driveways;**
- “(b) Permanent signs indicating the street number address assigned to each lot served by the common driveway shall be installed within 10 feet of the intersection of the common driveway and the public way, as well as within 10 feet of the intersection of an individual lot driveway with the common driveway;**
- “(c) The common driveway shall access the property over the public way frontage of one (or both) of the lots being served by the driveway and shall lie entirely within the lots being served thereby;**
- “(d) Each of the owners of the lots to be served by the common driveway (i) presents evidence that such owner has by deed with respect to each portion of the common driveway either ownership of such portion in fee simple or a perpetual easement running with the land over such portion to use the common driveway for driveway purposes, and (ii) has entered into a covenant in recordable form that the owners of such lots shall be jointly and severally responsible and liable for the repair and maintenance of all portions of the common driveway;**
- “(e) The common driveway shall:**
  - “(e)(1) Be not less than 18 feet in width (not less than 16 feet in width, if its length as measured per (e)(4) is less than 75 feet);**
  - “(e)(2) Be treated with an all-weather surface;**
  - “(e)(3) Have a maximum grade of 10%;**
  - “(e)(4) Have a maximum length of 500 feet, measured by the traveled way from its intersection with the public way to the point [Common Drive End Point] where it no longer serves as access to more than one lot; and if such maximum length exceeds 300 feet, have at or within 50 feet of the Common Drive End Point means adequate in the opinion of the Fire Chief to turn**

- around the Town's longest piece of fire apparatus;*
- “(e)(5) *Have its length so measured from Common Drive End Point to the nearest fire hydrant, not exceed 500 feet;*
- “(e)(6) *Have a leveling off area, beginning at its intersection with the public way, with a grade no greater than 1% for the first 20 feet, and a grade no greater than 5% for the next 30 feet, of the common driveway.*
- “(e)(7) *Meet (together with both individual driveways connected or to be connected thereto) such terms and conditions as the Planning Board shall determine to be necessary to protect public safety, to prevent erosion and sedimentation, to assure proper drainage and for related purposes.*

“6.2.8.1.3 *Common driveways serving not more than two residential lots which do not meet all the requirements of Section 6.2.8.1.2 may be allowed by special permit from the Planning Board.*

“6.2.8.2 *Common driveways serving either (a) more than two residential lots or (b) more than two lots, at least one of which is non-residential, shall be constructed, moved or otherwise changed or altered in accordance with the Rules and Regulations Governing the Subdivision of Land in Manchester-by-the-Sea and may be allowed by special permit from the Planning Board.*

“6.2.8.3 *No Certificate of Occupancy of any lot served by a common driveway shall be issued until the Building Inspector is satisfied that construction of the common driveway has been completed in accordance with the plan approved by the Planning Board.*

“6.2.8.4 *No common driveway shall become or be accepted as a public road; nor shall the Town under any circumstances be held liable for construction, reconstruction, maintenance, or snow removal on any common driveway, unless by contract duly entered into by the Town and all landowners served by the common driveway.”*

Per petition of the Planning Board

Mr. Newhall of the Planning Board moved to Pass Over Article 21. The Planning Board recommended passing over this article and the Board of Selectmen and Finance Committee recommended the advice of the Planning Board. **IT WAS A UNANIMOUS VOTE TO PASS OVER (TAKE NO ACTION ON) ARTICLE 21.**

**ARTICLE 22.** To see if the Town will vote to amend Section 6.2.2 relating to determining the number of off-street parking spaces for “all other uses” (i.e., those not specified in the table), so as to provide that the number shall be determined by the Building Inspector (as at present) with the advice of the Planning Board (new), so that the table in Section 6.2.2 as amended will read, for the number of spaces for “all other uses”, “Parking spaces adequate to accommodate all normal demand as determined by the Building Inspector, *with the advice of the Planning Board.*”

Per petition of the Planning Board

Mr. Newhall of the Planning Board moved the article with the addition of the words “of the Zoning By-law” after Section 6.2.2 in the first line. The Planning Board recommended approval of this article and the Board of Selectmen and Finance Committee recommended the advice of the Planning Board. **ARTICLE 22 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 23.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Gubbins moved that the town raise \$50,000 from taxation for the Stabilization Fund. The Finance Committee and Planning Board recommended approval. **ARTICLE 23 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 24.** To see what sum of money the Town will vote to appropriate or transfer from Free Cash for the purpose of reducing the tax rate, or take any other action relative thereto.

Per petition of the Board of Selectmen

Mr. Bothwick of the Finance Committee moved that the town transfer the sum of \$305,378 from Free Cash for the purpose of reducing the tax rate. The Finance Committee and Board of Selectmen recommended approval. **ARTICLE 24 PASSED WITH A UNANIMOUS VOTE.**

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House, and one at the Post Office, twenty-one (21) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this seventh day of March 2006.

*BOARD OF SELECTMEN:*

Daniel W. Senecal, Chairman  
Susan W. Thorne, Vice Chairman

Dawn H. Grohs  
John H. Shea, Jr.  
Bryan S. Gubbins

To the Town Clerk:

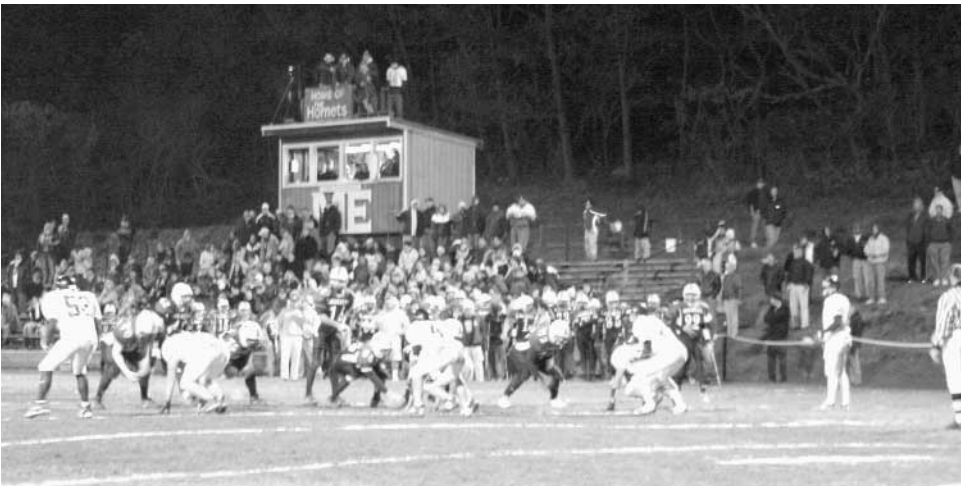
I have served the foregoing Warrant by posting attested copies thereof as directed by the by-laws of the Town and the Commonwealth.

<u>/s/Joseph Aiello</u>	<u>03/07/06</u>	<u>/s/ Gretchen A. Wood</u>	<u>03/07/06</u>
Constable	Date of Posting	Received by Town Clerk	Date

At 9:50 PM, Selectman Senecal moved to dissolve the meeting and it was a unanimous vote to do so.

A True Copy, Attest:

Gretchen A. Wood  
Town Clerk



The MERHS varsity football team plays on Hyland Field in what was the last Friday night football game for the Manchester Hornets during construction of the school district's new facility as this area is scheduled to be under construction next September. The Hornets defeated North Shore Tech and took a commanding lead in the quest for a Commonwealth Small League title.



# ANNUAL TOWN ELECTON MANCHESTER-BY-THE-SEA MAY 16, 2006

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Lee Simonds, and Officer Kevin Cleary. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Kay McDonough, Clerks-Peggy Pallazola and Adele Ervin, Tellers-Kathy Bacsik, Pat Plummer, Jayne Pomeroy, Ellen Flatley, Mary Jane Brown, Carolyn Kelly, Michelle Baer, and Sheila McCarthy, Ballot Box Attendants-Shepard Brown and Bob Ryan.

Moderator Alan Wilson declared the polls open at 7:00 AM and closed at 8:00 PM. He announced the result of the voting at 8:15 and the workers were dismissed at 8:30.

389 votes were cast which represented 11% of the 3685 registered voters at the close of registration.

\*Elected

<b>Assessor for three years</b>	Vote for One	
*E. Parker Stokes	Candidate for Re-election	287
115 Pine Street		
<b>Housing Authority for five years</b>	Vote for One	
*Marc A. Bliss	Candidate for Re-election	306
75 School Street		
<b>Library Trustee for three years</b>	Vote for One	
*Timothy P. Browne		304
13 Vine Street		
<b>Moderator for one year</b>	Vote for One	
*Alan Wilson	Candidate for Re-election	334
5 Spy Rock Hill		
<b>Planning Board for three years</b>	Vote for not more than Two	
*Gary W. Gilbert	Candidate for Re-election	215
11 Magnolia Avenue		
*Donald N. Halgren	Candidate for Re-election	283
35 Central Street		
Richard N. Blau	Candidate for Re-election	114
25 Harbor Street		
<b>Regional School Committee for three years</b>	Vote for not more than One	
Morgan D. Evans		93
2 Rockwood Heights Road		
*Anton P. Giedt		241
9 Highwood Road		
<b>Selectman for three years</b>	Vote for not more than One	
*Thomas P. Kehoe		364
20 Lincoln Street		

A True Copy. Attest:

Gretchen A. Wood  
Town Clerk

# STATE PRIMARY ELECTION MANCHESTER-BY-THE-SEA SEPTEMBER 19, 2006

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Lee Simonds, and Officer Tiego Miranda. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Kathryn McDonough, Clerks-Wendy Hiller-Clark, and Peggy Pallazola, Tellers- Kathy Bacsik, Pat Plummer, Kathy Ryan, Eleanor Hatcher, Carolyn Kelly, Jayne Pomeroy, Susan Mirak, and Sheila McCarthy, Ballot Box Attendants-Shepard Brown. Adele Ervin, and Bob Ryan.

The Town Clerk opened the polls at 7:00 AM and closed them at 8:00 PM. The absentee ballots were cast into the computer during the afternoon. The ballot box read 1055 which represented 30% of the 3544 registered voters at the close of registration. The results of the voting were announced at 8:15 and the workers were dismissed at 9:00. There were 1055 votes cast; 121 Republican and 934 Democratic.

## Senator in Congress

Edward M. Kennedy	756
Blanks	170
Write Ins	8

## Governor

Christopher F. Gabrieli	232
Deval L. Patrick	619
Thomas F. Rielly	80
Blanks	3
Write-in	0

## Lt. Governor

Deborah B. Goldberg	288
Timothy P. Murray	252
Andrea C. Silbert	277
Blank	115
Write-in	2

## Attorney General

Martha Coakley	674
Blank	259
Write-in	1

## Secretary of State

William Francis Galvin	596
John Bonifaz	162
Blank	175
Write-in	1

## Treasurer

Timothy P. Cahill	660
Blank	274
Write-in	0

## Auditor

A. Joseph DeNucci	610
Blank	323
Write-in	1

## Rep in Congress

John F. Tierney	724
Blank	209
Write-in	1

## Councillor

Mary-Ellen Manning	559
Blank	375
Write-in	0

## Senator in General Court

Blank	928
Write-in	6

## Representative in General Court

Blank	931
Write-in	3

## District attorney

Jonathan W. Blodgett	587
Blank	347
Write-in	0

## Clerk of Courts

Thomas H. Driscoll, Jr	578
Blank	356
Write-in	0

## Register of deeds

John L. O'Brien, Jr	590
Blank	344
Write-in	0

<b>Republican Senator in Congress</b>					
	Kenneth G. Chase	56		Write-in	0
	Kevin P. Scott	44		<b>Rep in Congress</b>	
	Blanks	21		Richard W. Barton	101
	Write Ins	0		Blank	20
				Write-in	0
<b>Governor</b>				<b>Councillor</b>	
	Kerry Healey	105		Blank	121
	Blanks	14		Write-in	0
	Write-in	2		<b>Senator in General Court</b>	
<b>Lt. Governor</b>				Bruce E. Tarr	110
	Reed V. Hillman	96		Blank	11
	Blank	24		Write-in	0
	Write-in	1		<b>Representative in General Court</b>	
<b>Lt. Governor</b>				Bradford R. Hill	111
	Reed V. Hillman	96		Blank	10
<b>Attorney General</b>				Write-in	0
	Larry Frisoli	94		<b>District attorney</b>	
	Blank	27		Blank	121
	Write-in	0		Write-in	0
<b>Secretary of State</b>				<b>Clerk of Courts</b>	
	Blank	121		Blank	121
	Write-in	0		Write-in	0
<b>Treasurer</b>				<b>Register of Deeds</b>	
	Blank	120		Blank	121
	Write-in	1		Write-in	0
<b>Auditor</b>					
	Blank	121			



Senator Bruce Tarr; Selectmen Dan Senecal, Sue Thorne, Jack Shea, and Bryan Gubbins; and Representative Brad Hill are pictured with Merritt Miller, the 2005 Volunteer of the Year award recipient and Fire Chief Andrew Paskalis, the 2005 Employee of the Year award receiptent.

# STATE ELECTION MANCHESTER-BY-THE-SEA NOVEMBER 7, 2006

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Lee Simonds, and Officer Evan Sucharski. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Kathryn McDonough, Clerks-Adele Ervin, and Peggy Pallazola, Tellers-Kathy Bacsik, Pat Plummer, Eleanor Hatcher, Carolyn Kelly, Mary Jane Brown, Lynn Umstead, Wendy Hiller-Clark, and Sheila McCarthy, Ballot Box Attendants-Shepard Brown, and Frank Wood.

The Town Clerk opened the polls at 7:00 AM and closed them at 8:00 PM. The absentee ballots were cast into the computer during the afternoon.

Manchester was a test sight for an accessible voting machine. Twenty-nine voters used the machine and most were pleased with the results, declaring it user friendly. The total number of votes cast between the test machine and the regular ballot box was 2687, which represented 75% of the 3611 registered voters at the close of registration. The results of the voting were announced at 8:30 and the workers were dismissed at 9:00.

## Senator in Congress

Edward M. Kennedy	1588
Kenneth Chase	1029
Blanks	68
Write Ins	2

## Governor

Healey and Hillman	1184
Patrick and Murray	1315
Mihos and Sullivan	115
Ross and Robinson	63
Blanks	8
Write-in	2

## Attorney General

Martha Coakley	1620
Larry Frisoli	957
Blank	110

## Secretary of State

William Francis Galvin	1830
Jill E. Stein	431
Blank	424
Write-in	2

## Treasurer

Timothy P. Cahill	1910
James O'Keefe	350
Blank	426
Write-in	1

## Auditor

A. Joseph DeNucci	1787
Rand Wilson	376
Blank	523
Write-in	1

## Rep in Congress

John F. Tierney	1413
Richard W. Barton	1200
Blank	73
Write-in	1

## Councillor

Mary-Ellen Manning	1367
Timothy P. Houten	789
Blank	529
Write-in	2

## Senator in General Court

Bruce E. Tarr	2165
Blank	510
Write-in	12

## Representative in General Court

Bradford R. Hill	2049
Blank	627
Write-in	11

## District Attorney

Jonathan W. Blodgett	1855
Blank	829
Write-in	3

## Clerk of Courts

Thomas H. Driscoll, Jr	1805
Blank	879
Write-in	3

## Register of Deeds

John L. O'Brien, Jr.	1808
Blank	876
Write-in	3

Question 1.

To allow local authorities to issue licenses for food stores to sell wine.

Yes	1314
No	272
Blank	100

Question 2.

To allow candidates for public office to be nominated by more than one political party.

Yes	871
No	1546
Blank	270

Question 3.

To allow licensed and other authorized providers of child care to bargain collectively.

Yes	964
No	1442
Blank	281

A True Copy, Attest:

Gretchen A. Wood  
Town Clerk



Members of the Garden Club pause for a moment while planting daffodil bulbs at the edge of Winthrop field.



**TAX COLLECTOR'S REPORT  
FISCAL YEAR 2006**

**REAL ESTATE**

**FISCAL YEAR 1995**

OUTSTANDING 6/30/05	2,320.61
OUTSTANDING 6/30/06	2,320.61

**FISCAL YEAR 1996**

OUTSTANDING 6/30/05	2,350.90
OUTSTANDING 6/30/06	2,350.90

**FISCAL YEAR 1997**

OUTSTANDING 6/30/05	2,462.35
OUTSTANDING 6/30/06	2,462.35

**FISCAL YEAR 1998**

OUTSTANDING 6/30/05	813.90
OUTSTANDING 6/30/06	813.90

**FISCAL YEAR 1999**

OUTSTANDING 6/30/05	1,678.08
OUTSTANDING 6/30/06	1,678.08

**FISCAL YEAR 2000**

OUTSTANDING 6/30/05	1,817.67
OUTSTANDING 6/30/06	1,817.67

**FISCAL YEAR 2001**

OUTSTANDING 6/30/05	1,730.92
OUTSTANDING 6/30/06	1,730.92

**FISCAL YEAR 2002**

OUTSTANDING 6/30/05	1,745.52
OUTSTANDING 6/30/06	1,745.52

**FISCAL YEAR 2003**

OUTSTANDING 6/30/05	1,994.43
RECEIPTS	(164.25)
OUTSTANDING 6/30/06	1,830.18

**FISCAL YEAR 2004**

OUTSTANDING 6/30/05	1,693.01
OUTSTANDING 6/30/06	1,693.01

**FISCAL YEAR 2005**

OUTSTANDING 6/30/05	190,445.47
RECEIPTS	(149,980.85)
ABATEMENTS	(2,900.95)
DEFERRALS	(4,088.55)
REFUNDS	2,900.95
OUTSTANDING 6/30/06	36,376.07

**REAL ESTATE CONTINUED**

**FISCAL YEAR 2006**

COMMITTED	14,678,539.25
-----------	---------------

RECEIPTS	(14,372,713.20)
----------	-----------------

TAX TITLE	(10,055.10)
-----------	-------------

ABATEMENTS	(26,844.21)
------------	-------------

REFUNDS	54,428.60
---------	-----------

WRITE-OFFS	(18.64)
------------	---------

OUTSTANDING 6/30/06	323,355.34
---------------------	------------

**PERSONAL PROPERTY**

**FISCAL YEAR 1989**

OUTSTANDING 6/30/05	4,086.21
---------------------	----------

OUTSTANDING 6/30/06	4,086.21
---------------------	----------

**FISCAL YEAR 1990**

OUTSTANDING 6/30/05	4,461.94
---------------------	----------

OUTSTANDING 6/30/06	4,461.94
---------------------	----------

**FISCAL YEAR 1991**

OUTSTANDING 6/30/05	5,119.11
---------------------	----------

OUTSTANDING 6/30/06	5,119.11
---------------------	----------

**FISCAL YEAR 1992**

OUTSTANDING 6/30/05	6,053.49
---------------------	----------

OUTSTANDING 6/30/06	6,053.49
---------------------	----------

**FISCAL YEAR 1993**

OUTSTANDING 6/30/05	5,866.22
---------------------	----------

OUTSTANDING 6/30/06	5,866.22
---------------------	----------

**FISCAL YEAR 1994**

OUTSTANDING 6/30/05	5,538.68
---------------------	----------

OUTSTANDING 6/30/06	5,538.68
---------------------	----------

**FISCAL YEAR 1995**

OUTSTANDING 6/30/05	5,739.35
---------------------	----------

OUTSTANDING 6/30/06	5,739.35
---------------------	----------

**FISCAL YEAR 1996**

OUTSTANDING 6/30/05	115.47
---------------------	--------

OUTSTANDING 6/30/06	115.47
---------------------	--------

**FISCAL YEAR 1997**

OUTSTANDING 6/30/05	604.96
---------------------	--------

OUTSTANDING 6/30/06	604.96
---------------------	--------

**FISCAL YEAR 1998**

OUTSTANDING 6/30/05	575.94
---------------------	--------

OUTSTANDING 6/30/06	575.94
---------------------	--------

**PERSONAL PROPERTY CONT**

**FISCAL YEAR 1999**

OUTSTANDING 6/30/05	441.15
---------------------	--------

OUTSTANDING 6/30/06	441.15
---------------------	--------

**FISCAL YEAR 2000**

OUTSTANDING 6/30/05	341.51
OUTSTANDING 6/30/06	341.51

**FISCAL YEAR 2001**

OUTSTANDING 6/30/05	74.66
OUTSTANDING 6/30/06	74.66

**FISCAL YEAR 2002**

OUTSTANDING 6/30/05	172.02
OUTSTANDING 6/30/06	172.02

**FISCAL YEAR 2003**

OUTSTANDING 6/30/05	598.08
RECEIPTS	-76.92
OUTSTANDING 6/30/06	521.16

**FISCAL YEAR 2004**

OUTSTANDING 6/30/05	185.11
RECEIPTS	(16.54)
OUTSTANDING 6/30/06	168.57

**FISCAL YEAR 2005**

OUTSTANDING 6/30/05	1,978.55
RECEIPTS	(289.16)
OUTSTANDING 6/30/06	1,689.39

**FISCAL YEAR 2006**

COMMITTED	186,961.68
RECEIPTS	(184,659.19)
ABATEMENTS	(29.57)
REFUNDS	399.84
OUTSTANDING 6/30/06	2,672.76

**MOTOR VEHICLE****FISCAL YEAR 1996**

OUTSTANDING 6/30/05	2,856.98
OUTSTANDING 6/30/06	2,856.98

**FISCAL YEAR 1997**

OUTSTANDING 6/30/05	1,881.78
OUTSTANDING 6/30/06	1,881.78

**FISCAL YEAR 1998**

OUTSTANDING 6/30/05	7.50
OUTSTANDING 6/30/06	7.50

**FISCAL YEAR 1999**

OUTSTANDING 6/30/05	30.63
OUTSTANDING 6/30/06	30.63

**MOTOR VEHICLE CONTINUED****FISCAL YEAR 2000**

OUTSTANDING 6/30/05	1,417.31
OUTSTANDING 6/30/06	1,417.31

**FISCAL YEAR 2001**

OUTSTANDING 6/30/05	2,907.00
RECEIPTS	(49.06)
OUTSTANDING 6/30/06	2,857.94

**FISCAL YEAR 2002**

OUTSTANDING 6/30/05	3,407.51
RECEIPTS	(138.23)
OUTSTANDING 6/30/06	3,274.28

**FISCAL YEAR 2003**

OUTSTANDING 6/30/05	5,863.44
RECEIPTS	(1,099.79)
ABATEMENTS	(351.46)
REFUNDS	418.96
OUTSTANDING 6/30/06	4,831.15

**FISCAL YEAR 2004**

OUTSTANDING 6/30/05	12,830.30
COMMITMENTS	2,985.73
RECEIPTS	(9,860.04)
ABATEMENTS	(986.76)
REFUNDS	1,184.59
OUTSTANDING 6/30/06	6,153.82

**FISCAL YEAR 2005**

OUTSTANDING 6/30/05	57,632.31
COMMITMENTS	99,998.55
RECEIPTS	(160,911.18)
ABATEMENTS	(7,670.43)
REFUNDS	5,958.87
OUTSTANDING 6/30/06	12,874.95

**FISCAL YEAR 2006**

COMMITTED	754,934.99
RECEIPTS	(689,697.32)
ABATEMENTS	(19,541.79)
REFUNDS	3,205.65
OUTSTANDING 6/30/06	40,935.99

**BOAT EXCISE****FISCAL YEAR 1993**

OUTSTANDING 6/30/05	889.00
OUTSTANDING 6/30/06	889.00

**FISCAL YEAR 1994**

OUTSTANDING 6/30/05	1,767.00
OUTSTANDING 6/30/06	1,767.00

**FISCAL YEAR 1995**

OUTSTANDING 6/30/05	1,216.00
OUTSTANDING 6/30/06	1,216.00

**FISCAL YEAR 1996**

OUTSTANDING 6/30/05	682.00
OUTSTANDING 6/30/06	682.00

**BOAT EXCISE CONTINUED****FISCAL YEAR 1997**

OUTSTANDING 6/30/05	875.00
OUTSTANDING 6/30/06	875.00

**FISCAL YEAR 1998**

OUTSTANDING 6/30/05	794.00
ABATEMENTS	(140.00)
OUTSTANDING 6/30/06	654.00

**FISCAL YEAR 1999**

OUTSTANDING 6/30/05	241.00
OUTSTANDING 6/30/06	241.00

**FISCAL YEAR 2000**

OUTSTANDING 6/30/05	168.00
RECEIPTS	(15.00)
OUTSTANDING 6/30/06	153.00

**FISCAL YEAR 2001**

OUTSTANDING 6/30/05	133.00
RECEIPTS	(15.00)
OUTSTANDING 6/30/06	118.00

**FISCAL YEAR 2002**

OUTSTANDING 6/30/05	40.00
OUTSTANDING 6/30/06	40.00

**FISCAL YEAR 2003**

OUTSTANDING 6/30/05	184.00
OUTSTANDING 6/30/06	184.00

**FISCAL YEAR 2004**

OUTSTANDING 6/30/05	81.75
OUTSTANDING 6/30/06	81.75

**FISCAL YEAR 2005**

COMMITTED	1,260.00
RECEIPTS	(128.00)
ABATEMENTS	(278.00)
REFUNDS	103.00
OUTSTANDING 6/30/06	957.00

**FISCAL YEAR 2006**

COMMITTED	43,176.00
RECEIPTS	(36,846.82)
ABATEMENTS	(5,422.68)
REFUNDS	180.50
OUTSTANDING 6/30/06	1,087.00

**WATER**

OUTSTANDING 6/30/05	19,851.32
COMMITTED	784,073.43
RECEIPTS	(783,595.59)
ABATEMENTS	(6,944.84)
REFUNDS	4,331.51
OUTSTANDING 6/30/06	17,715.83

**SEWER**

OUTSTANDING 6/30/05	43,178.95
COMMITTED	(1,021,867.23)
RECEIPTS	(1,021,378.48)
ABATEMENTS	(11,954.64)
REFUNDS	3,103.94
OUTSTANDING 6/30/06	34,817.00

**CPA**

COMMITTED	65,711.47
RECEIPTS	64,189.69
REFUNDS	18.93
ABATEMENTS	(136.73)
OUTSTANDING 6/30/06	1,452.96

**TREASURER'S TRUST FUND REPORT  
FISCAL YEAR 2006**

**CEMETERY PERPETUAL CARE FUND**

Balance June 30, 2005		228,885.44
Income from perpetual care	8,350.00	
Interest Earned	9,151.46	
Withdrawals		
Due from		
Due To	938.88	
Balance June 30, 2006		<u>245,448.02</u>

**CEMETERY SALE OF LOTS FUND**

Balance June 30, 2005		<u>10,884.57</u>
Income from sale of lots	8,350.00	
Interest Earned	829.04	
Withdrawals		
Due To		
Due From		
Balance June 30, 2006		<u>20,063.61</u>

**MISCELLANEOUS FUNDS**

	-	+					
<u>BALANCE</u>	<u>INCOME</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>BALANCE</u>	<u>DUE TO</u>	<u>DUE FROM</u>	
POST WAR REHAB							
3,940.77	122.55			4,063.32			4,063.32
TUCK'S POINT INVEST							
7,505.22	226.46			7,731.68			7,731.68
SUSAN CROWELL							
9,387.22	291.87			9,679.09			9,679.09
KNIGHT CEMETERY							
6,128.62	190.59			6,319.21			6,319.21
B.L. ALLEN FUND							
1,328.65	38.44			1,367.09	50.00	15.00	1,332.09
ARTS COUNCIL GIFT							
722.31	15.66	355.00		1,092.97	195.47	140.00	1,037.50
ARTS COUNCIL GRANT							
9,352.86	442.32	2,500.00	-	12,295.18	1,910.00		10,385.18
C.A. REGIONAL DRUG							
48,869.68	151.80		37,511.80	11,509.68	236.94	2,210.00	13,482.74
CONSERVATION FUND							
12,854.72	363.22			13,217.94	708.78		12,509.16
DRUG FORFEITURE ACCT							
13,678.26	26.82		8,939.84	4,765.24		1,675.00	6,440.24
ESSEX WOODS PARK							
12,675.24	390.67			13,065.91			13,065.91
ODD FELLOWS							
3,097.36	127.36			3,224.72			3,224.72
STABILIZATION FUND							
753,134.91	22419.54			775,554.45			775,554.45
TREATMENT PLANT							
4,215.16	130.77			4,345.93			4,345.93
HARRIOT CURTIS							
37,688.48	953.47			38,641.95			38,641.95
RUTH A HOARE							
548.98	14.79			563.77			563.77

ELIZABETH PUTNAM				
46,841.90	1262.17		48,104.07	48,104.07
K. WOOD MEM BOOK FD				
1,369.81	36.90		1,406.71	1,406.71
CLARA WINTHROP				
82,837.74			82,837.74	82,837.74
JULIA WARE FUND				
10,258.54	276.19	151.16	10,383.57	10,383.57
AARON SIERADZKI				
20,560.00	554.00		21,114.00	21,114.00

F/YR 2007 due to Trust fund H. Curtis 2,305.05

**DEBT SERVICE SCHEDULE**  
**MUNICIPAL PURPOSE LOAN 1992**  
**1,800,000.00**  
**ISSUE DATE 2/15/92**  
**EXEMPT-YES**

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
8/15/05 .....	450,000.00		14,212.50	14,212.50
2/15/06 .....	375,000.00	75,000.00	14,212.50	89,212.50
8/15/06 .....	375,000.00		11,925.00	11,925.00
2/15/07 .....	300,000.00	75,000.00	11,925.00	86,925.00
8/15/07 .....	300,000.00		9,581.25	9,581.25
2/15/08 .....	225,000.00	75,000.00	9,581.25	84,581.25
8/15/08 .....	225,000.00		7,200.00	7,200.00
2/15/09 .....	150,000.00	75,000.00	7,200.00	82,200.00
8/15/09 .....	150,000.00		4,800.00	4,800.00
2/15/10 .....	75,000.00	75,000.00	4,800.00	79,800.00
8/15/10 .....	75,000.00		2,400.00	2,400.00
2/15/11 .....	-	<u>75,000.00</u>	<u>2,400.00</u>	<u>77,400.00</u>
	TOTAL	<u>\$450,000.00</u>	<u>\$100,237.50</u>	<u>\$550,237.50</u>

**SEWER**  
**\$500,000.00**  
**ISSUE DATE 11/01/96**  
**EXEMPT-YES**

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
11/1/06 .....	25,000.00	25,000.00	7,143.75	32,143.75
5/1/07 .....	-		6,518.75	6,518.75
	TOTAL	<u>\$25,000.00</u>	<u>\$13,662.50</u>	<u>\$38,662.50</u>

# WATER TREATMENT PLANT

**\$8,000,000.00**

**ISSUE DTE 11/01/96**

**EXEMPT-YES**

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
11/1/06 .....	400,000.00	400,000.00	10,625.00	410,625.00
5/1/07 .....	-			
	<b>TOTAL</b>	<b><u>\$400,000.00</u></b>	<b><u>\$10,625.00</u></b>	<b><u>\$410,625.00</u></b>

## SCHEDULE OF LOAN REPAYMENT 1999

**INITIAL LOAN OBLIGATIONS: \$7,104,626.00**

Date	Scheduled Loan Repayments			Net Loan Repayments		
	Principal	Interest	Total	Principal	Interest	Total
8/1/06		121,015.86	121,015.86		55,206.37	55,206.37
2/1/07	342,340.00	118,713.02	461,053.02	260,979.30		260,979.30
8/1/07		110,745.66	110,745.66		49,561.69	49,561.69
2/1/08	354,143.00	108,360.58	462,503.58	267,055.39		267,055.39
8/1/08		101,449.41	101,449.41		45,050.45	45,050.45
2/1/09	363,696.00	99,275.80	462,971.80	272,308.62		272,308.62
8/1/09		91,811.46	91,811.46		40,326.57	40,326.57
2/1/10	373,690.00	89,514.49	463,204.49	277,455.39		277,455.39
8/1/10		81,721.83	81,721.83		35,286.06	35,286.06
2/1/11	384,331.00	79,113.82	463,444.82	282,744.83		282,744.83
8/1/11		71,344.90	71,344.90		30,102.02	30,102.02
2/1/12	395,276.00	68,912.24	464,188.24	288,681.13		288,681.13
8/1/12		60,474.81	60,474.81		24,572.70	24,572.70
2/1/13	406,927.00	57,993.69	464,920.69	294,754.35		294,754.35
8/1/13		49,284.31	49,284.31		18,880.39	18,880.39
2/1/14	418,922.00	46,601.99	465,523.99	300,855.85		300,855.85
8/1/14		37,554.50	37,554.50		12,810.85	12,810.85
2/1/15	431,690.00	34,911.84	466,601.84	307,593.96		307,593.96
8/1/15		25,413.22	25,413.22		6,502.35	6,502.35
2/1/16	444,954.00	22,632.33	467,586.33	314,411.23		314,411.23
8/1/16		12,898.88	12,898.88			
2/1/17	458,627.00	10,068.42	468,695.42	321,532.32		321,532.32
<b>TOTAL</b>	<b><u>\$4,374,596.00</u></b>	<b><u>\$1,499,813.06</u></b>	<b><u>\$5,874,409.06</u></b>	<b><u>\$3,188,372.37</u></b>	<b><u>\$318,299.45</u></b>	<b><u>\$3,506,671.82</u></b>



# SCHEDULE OF LOAN REPAYMENT

## 2000

### INITIAL LOAN OBLIGATIONS: \$1,026,694.00

Date	Scheduled Loan Repayments			Net Loan Repayments		
	Principal	Interest	Total	Principal	Interest	Total
8/1/06	45,719.00	18,185.21	63,904.21	34,241.35		34,241.35
2/1/07		20,646.95	20,646.95		10,076.16	10,076.16
8/1/07	46,996.00	17,477.21	64,473.21	34,828.65		34,828.65
2/1/08		20,102.13	20,102.13		10,157.12	10,157.12
8/1/08	48,197.00	14,361.16	62,558.16	34,126.41		34,126.41
2/1/09		19,653.75	19,653.75		10,350.50	10,350.50
8/1/09	49,436.00	13,675.12	63,111.12	34,686.95		34,686.95
2/1/10		19,153.72	19,153.72		10,508.74	10,508.74
8/1/10	50,000.00	8,553.59	58,553.59	32,815.52		32,815.52
2/1/11		17,671.88	17,671.88		9,692.68	9,692.68
8/1/11	50,000.00	8,564.09	58,564.09	32,529.80		32,529.80
2/1/12		16,991.63	16,991.63		9,678.20	9,678.20
8/1/12	55,000.00	9,362.27	64,362.27	38,487.64		38,487.64
2/1/13		14,349.42	14,349.42		7,768.35	7,768.35
8/1/13	55,000.00	8,487.47	63,487.47	37,863.23		37,863.23
2/1/14		13,163.16	13,163.16		7,314.44	7,314.44
8/1/14	55,000.00	7,628.51	62,628.51	38,184.09		38,184.09
2/1/15		10,102.18	10,102.18		4,985.81	4,985.81
8/1/15	60,000.00	6,626.77	66,626.77	42,967.91		42,967.91
2/1/16		7,910.00	7,910.00		3,592.55	3,592.55
8/1/16	60,000.00	5,783.18	65,783.18	42,837.87		42,837.87
2/1/17		5,624.35	5,624.35		2,105.84	2,105.84
8/1/17	65,000.00	4,655.28	69,655.28	47,260.03		47,260.03
2/1/18		3,170.13	3,170.13		760.19	760.19
8/1/18	65,000.00	3,524.30	68,524.30	46,391.62		46,391.62
2/1/19		1,319.39	1,319.39			-
8/1/19	65,000.00	1,787.50	66,787.50	45,688.40		45,688.40
<b>TOTAL</b>	<b>\$770,348.00</b>	<b>\$298,530.35</b>	<b>1,068,878.35</b>	<b>\$542,909.47</b>	<b>\$86,990.58</b>	<b>\$629,900.05</b>



GO HORNETS! Tremendous team spirit drives this Manchester-Essex High School JV soccer team as they continue their quest for more wins.

# **MUNICIPAL PURPOSE LOAN**

**\$5,094,000.00**

**DATE OF ISSUE 2/15/03**

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
8/15/06 .....	4,140,000.00		77,352.50	77,352.50
2/15/07 .....	3,845,000.00	295,000.00	77,352.50	372,352.50
8/15/07 .....	3,845,000.00		73,665.00	73,665.00
2/15/08 .....	3,550,000.00	295,000.00	73,665.00	368,665.00
8/15/08 .....	3,550,000.00		69,608.75	69,608.75
2/15/09 .....	3,255,000.00	295,000.00	69,608.75	364,608.75
8/15/09 .....	3,255,000.00		63,708.75	63,708.75
2/15/10 .....	2,965,000.00	290,000.00	63,708.75	353,708.75
8/15/10 .....	2,965,000.00		58,996.25	58,996.25
2/15/11 .....	2,675,000.00	290,000.00	58,996.25	348,996.25
8/15/11 .....	2,675,000.00		53,921.25	53,921.25
2/15/12 .....	2,385,000.00	290,000.00	53,921.25	343,921.25
8/15/12 .....	2,385,000.00		48,483.75	48,483.75
2/15/13 .....	2,105,000.00	280,000.00	48,483.75	328,483.75
8/15/13 .....	2,105,000.00		43,233.75	43,233.75
2/15/14 .....	1,825,000.00	280,000.00	43,233.75	323,233.75
8/15/14 .....	1,825,000.00		37,633.75	37,633.75
2/15/15 .....	1,545,000.00	280,000.00	37,633.75	317,633.75
8/15/15 .....	1,545,000.00		32,313.75	32,313.75
2/15/16 .....	1,325,000.00	220,000.00	32,313.75	252,313.75
8/15/16 .....	1,325,000.00		28,023.75	28,023.75
2/15/17 .....	1,105,000.00	220,000.00	28,023.75	248,023.75
8/15/17 .....	1,105,000.00		23,623.75	23,623.75
2/15/18 .....	895,000.00	210,000.00	23,623.75	233,623.75
8/15/18 .....	895,000.00		19,318.75	19,318.75
2/15/19 .....	695,000.00	200,000.00	19,318.75	219,318.75
8/15/19 .....	695,000.00		15,118.75	15,118.75
2/15/20 .....	500,000.00	195,000.00	15,118.75	210,118.75
8/15/20 .....	500,000.00		10,975.00	10,975.00
2/15/21 .....	305,000.00	195,000.00	10,975.00	205,975.00
8/15/21 .....	305,000.00		6,782.50	6,782.50
2/15/22 .....	145,000.00	160,000.00	6,782.50	166,782.50
8/15/22 .....	145,000.00		3,262.50	3,262.50
2/15/23 .....		<u>145,000.00</u>	<u>3,262.50</u>	<u>148,262.50</u>
		<u><b>4,140,000.00</b></u>	<u><b>1,332,045.00</b></u>	<u><b>5,472,045.00</b></u>



Brownie Girl Scout Troop #712 sang Christmas carols and served holiday refreshments for the Sisters of Notre Dame in Ipswich.

**ACCOUNTANT'S REPORT**  
**FISCAL YEAR ENDING JUNE 30, 2006**  
**RECEIPTS (NET)**

**Taxes:**

**Personal:**

Levy of Fiscal 1996	15.14
Levy of Fiscal 1997	107.86
Levy of Fiscal 2003	76.92
Levy of Fiscal 2004	16.54
Levy of Fiscal 2005	289.16
Levy of Fiscal 2006	184,283.94
Levy of Fiscal 2007	197.07
Refunds	(396.98)
	<u>184,589.65</u>

**Real Estate:**

Levy of Fiscal 2003	164.00
Levy of Fiscal 2005	147,079.90
Levy of Fiscal 2006	14,321,862.14
Levy of Fiscal 2007	65,075.22
Refunds	(53,720.29)
	<u>14,480,460.97</u>

**Real Estate-Community Preservation:**

Levy of Fiscal 2006	64,351.27
---------------------	-----------

**Tax Liens**

30,065.03

**Motor Vehicle Excise:**

Levy of Fiscal 2001	49.06
Levy of Fiscal 2002	133.23
Levy of Fiscal 2003	680.83
Levy of Fiscal 2004	8,675.45
Levy of Fiscal 2005	154,952.31
Levy of Fiscal 2006	699,546.29
Refunds	(11,692.66)
	<u>852,344.51</u>

**Boat Tax:**

Levy of Fiscal 1998	140.00
Levy of Fiscal 2000	15.00
Levy of Fiscal 2001	15.00
Levy of Fiscal 2002	20.23
Levy of Fiscal 2003	(158.00)
Levy of Fiscal 2004	(88.00)
Levy of Fiscal 2005	25.00
Levy of Fiscal 2006	36,666.32
Refunds	(549.73)
	<u>36,085.82</u>

**Departmental:**

Ambulance	132,767.55
Cemetery Foundations	3,068.50
Burials and Cremations	15,650.00
	<u>151,486.05</u>

**Licenses and Permits:**

Building Permits	115,069.94
Inspections	40.00
Stove Permits	185.00
Electrical Permits	39,425.80
Gas Permits	8,264.50
Plumbing Permits	11,464.50
Perc Tests	10,965.00
Lodging House Permits	200.00
Used Car Dealer Licenses	200.00
Hunting/Fishing Licenses	53.00
Road Opening Permits	2,025.00
Vendor Licenses	25.00
Liquor Licenses	11,150.00
1-Day Liquor Licenses	25.00
Business/Boater Parking Placards	1,870.00
Parking Permits-Non-Resident	24,801.11
Parking Permits	55,980.00
Beach Passes	32,268.40
Mooring fees	85,943.22
Float Permits	5,940.00
Rubbish Stickers	80,277.00
Transfer Station Stickers	53,210.00
Sunday Entertainment Licenses	100.00
Common Victualers Licenses	600.00
Massage Licenses	300.00
Food Service Permits	4,830.00
Keeping of Animals Permit	100.00
Camp Licenses	870.00
Swimming Pool Licenses	200.00
Plan Review Fee	9,650.00
Auctioneer Licenses	15.00
Title V Inspection Review	6,555.00
Septic Pump Licenses	900.00
Septic System Licenses	2,540.00
Disposal Works	
Construction Permits	8,055.00
Gas Storage Permits	50.00
Smoke Alarm Inspections	4,625.00
Misc. Fees-DPW	2,700.99
Misc. Fees-Town Clerk	937.00
Passport Fees	3,390.00
Business Certificates	1,380.00

# Licenses and Permits: continued

Dog Licenses	9,321.00
Marriage Intentions	720.00
UCC's	113.73
Vital Certificates	1,456.00
Appeals Board Fees	9,227.60
Planning Board Fees	5,494.00
Conservation Commission Fees	400.00
Historic District Fees	200.00
LPG Permits	725.00
Blasting Permits	525.00
Misc. Fees-Fire Department	955.00
Demolition Permits	85.00
Oil Burner Inspections	925.00
Tank Removal Permits	850.00
Underground Storage Permits	600.00
Open Burning Permits	895.00
	<hr/>
	619,672.79

## Fines:

Court	49,322.50
Parking	42,935.00
Library	2,705.71
Dog	1,645.00
Bad Checks	200.00
Harbor Violations	450.00
Mooring/Float	1,895.00
	<hr/>
	99,153.21

## Interest/Charges:

Interest on Investments	95,665.24
Premium on Bonds	28,702.65
Interest/Charges on Taxes/Fees	51,500.05
	<hr/>
	175,867.94

Group Insurance	158,006.22
Cashier's Overages	1.95
Due to Comm.-Gun Fees	2,625.00
Due to State-Fish & Game Licenses	1,138.20
Bond/ Aid Anticipation Notes	1,002,000.00

## Unclassified

Payments in Lieu of Taxes	4,670.10
Payments in Lieu of Trash Fees	3,200.00
Municipal Liens	5,950.00
Sale of Maps	338.39
Sale of Surplus Property	125.00
Cable Fees	856.50
Copying Fees	2,296.82
Street Lists	579.00
NESWC GAT Income	17,156.30
NESWC	328,203.96

# Unclassified continued

Downtown Improvement Plans	450.00
Petroleum Refund	623.60
Tuck's Point Rentals	13,175.00
Snow Plowing Reimburse.-School	9,446.25
School Street Antenna	66,697.83
Canteen Rental	18,750.00
Film/Photo Fees	250.00
Insurance Reports	1,566.30
Copies-Zoning By-Laws	291.70
Special Duty-Administration Fees	20,646.37
Fire Expenses '05 Overpayment	309.87
Insurance Reimbursements	58,787.73
Special Duty	280,733.04
Playground	62,147.16
Library Gifts	3,770.32
Library Gifts-Children's Room	3,970.48
Selectmen's Gifts	161.86
Council on Aging Gifts	8,347.64
Winthrop Field	5,000.00
Tuck's Point Int./Gifts	5,953.00
Tuck's Point Deposits	7,925.00
Old Essex Road Repairs	10,000.00
Crowell Chapel Fees	900.00
Recreation Fees/Gifts	47,304.66
Police Cell Block Fees	12,322.15
Bike Rodeo Gifts	1,500.00
Police Drug Fund	1,651.80
Cape Ann Drug Strike Force	2,361.80
Wetlands Protection	10,332.50
Conservation Fund	363.22
Downtown Improvement Gifts	24,045.50
Cultural Council Gifts/Int.	952.98
Masconomo Park Gifts	23,460.00
Fire Gifts	275.00
CPR Gifts	2,014.20
Fire Knox Box Gifts	745.00
Concerts	3,650.00
Field Maintenance	7,251.71
Water Meters	7,853.50
Marina Antenna Bond-Terrasearch	49.03
First Parish Church Cell Tower	26.54
Crooked Lane- Engineering Review	7,339.97
Planning Board-Bialek	67,165.58
Appeals Board-Windover Development	3,000.00
Athletic Club-Planning	6,858.58
	<hr/>
	1,173,802.94

Federal, State and County Aid	
Loss of Taxes-Elderly	4,016.00
Loss of Taxes-Veterans	295.00
Loss of Taxes-Blind	2,600.00
Police Career Incentive	43,873.77
Veterans' Benefits	481.00
Lottery	237,187.00
Highways-Chapter 90	204,142.36
Flu Clinic	6,529.18
Library Children's Room Grant	1,100.00
State Aid for Libraries	5,060.94
Downtown Improvement	69,293.84
CDAG Sewer Grant	135,201.99
Sewer Rate Relief	1,219.00
Community Policing Grant	22,598.00
Ambulance Task Force Grant	1,000.00
FEMA Reimbursement	14,743.84
Fire Safety Grant	3,200.00
Fire Local Preparedness Grant	11,999.65
Cultural Council	2,500.00
Council on Aging Grant	6,645.00
Council on Aging Van Grant	10,000.00
Senior Home Care Grant	2,164.00
Assessments Deducted from Aid	(111,841.00)
	<u>674,009.57</u>

#### Trust Funds

Post War Rehabilitation	122.55
Cemetery Sale of Lots	9,179.04
Cemetery Perpetual Care	8,350.00
Cemetery Perpetual Care Interest	9,151.46
Crowell Cemetery Fund	291.87
Knight Cemetery Fund	190.59
Odd Fellows Cemetery Fund	127.36
B.L. Allen Fund	53.44
Winthrop Library Trust Fund	8,907.09
Putnam Library Fund	1,262.17
Curtis Library Fund	953.47
Hoare Library Fund	14.79
Ware Library Trust Fund	276.19
Wood Library Fund	36.90
Sieradski Library Fund	554.00
Tuck's Point	226.46
Essex Woods Park Fund	390.67
Stabilization Fund	24,070.97
	<u>64,159.02</u>

Sewer Fund	
User Charges	1,018,563.49
Sewer Hookups	800.00
Interest and Charges	2,800.82
Interest on Investments	130.77
	<u>1,022,295.08</u>

#### Water Fund:

User Charges:	779,485.93
User Charges-Service:	8,207.17
Water Hookups	700.00
Interest and Charges	6,281.46
	<u>794,674.56</u>

#### Refunds:

Property Taxes	60,409.98
Motor Vehicle Excise	11,692.66
Boat Tax	677.57
Ambulance	137.84
Interest and Charges	34.75
Licenses and Permits	869.92
Fines	230.00
Municipal Liens	175.00
Copying Fees	77.00
Water	4,363.56
Sewer	3,291.01
Departmental	1,910.74
	<u>83,870.03</u>

Total Receipts	<u><u>21,606,308.54</u></u>
----------------	-----------------------------

CHARLES F. LANE  
Town Accountant

**RECAPITULATION  
FISCAL YEAR ENDING JUNE 30, 2006**

	BALANCE JULY 1, 2005	APPROPRIATIONS RECEIPTS AND TRANSFERS	NET EXPENDITURES	TRANSFERRED TO UNRESERVED FUND BALANCE	RESERVED FOR JULY 1, 2006
<b>EXECUTIVE/LEGISLATIVE</b>					
Selectmen's Department					
Salaries		144,960.00	144,418.46	541.54	
Expenses		13,800.00	12,732.79	16.63	1,050.58
Expenses '05	73.02		73.02		
Audit		18,000.00	18,000.00		
Town Administrator Search		16,882.87	16,882.87		
GIS Consultant/Implimentation	81,521.11		34,017.50		47,503.61
Police Management Study		27,900.00	27,900.00		
Town Hall Computer System	6,467.67	49,000.00	55,467.67		
Moderator					
Expenses		50.00	50.00		
Finance Committee					
Salaries		1,255.00	1,239.42	15.58	
Expenses		250.00	230.01	19.99	
Reserve Fund		150,000.00	145,531.81	4,468.19	
Election & Registration					
Salaries		2,200.00	2,200.00		
Expenses		9,275.00	8,994.88	280.12	
Expenses '05	663.30		663.30		
Town Reports		10,000.00	9,934.00	66.00	
<b>FINANCIAL ADMINISTRATION</b>					
Accounting Department					
Salaries		92,736.00	92,416.43	319.57	
Expenses		2,750.00	2,585.52	31.31	133.17
Assessors' Department					
Salaries		104,405.00	104,166.56	238.44	
Expenses		16,650.00	15,802.66	648.80	198.54
Expenses '05	2,324.96		2,234.96	90.00	



Treasurer and Collector's Department					
Salaries		135,209.00	129,715.09	5,493.91	
Salaries .05	400.00		400.00	0.00	
Expenses		24,070.00	22,141.67	1,901.71	26.62
Expenses '05	1,041.00		1,006.00	35.00	
Town Clerk's Department					
Salaries		67,597.00	67,440.00	157.00	
Expenses		2,550.00	2,365.93	164.95	19.12
Legal Services					
Expenses		69,924.82	69,792.64		132.18
Expenses '05	124.70		124.70		
Personnel					
Expenses		4,764.23	4,564.23		200.00
Zoning Board of Appeals					
Salaries		10,000.00	9,716.77	283.23	
Expenses		8,945.00	8,462.13	482.87	
Planning Board					
Salaries		14,203.00	14,154.03	48.97	
Expenses		1,855.00	1,855.00		
Expenses '05	38.62		38.62		
Professional Services		8,000.00	3,538.89	4,461.11	
Town Hall & Common					
Expenses		62,118.00	61,370.15		747.85
Expenses '05	8,114.22		8,114.22		
Front Steps Repairs	1,045.00				1,045.00
Interior Painting	4,225.00				4,225.00
Fire Alarm System Upgrade		2,500.00	232.38		2,267.62
Seaside One					
Expenses		2,075.00	1,724.01	297.75	53.24
Expenses '05	37.27		37.27		
MISCELLANEOUS					
Contributory Pensions		479,745.00	479,745.00		
Non-Contributory Pensions		6,000.00	5,728.57	271.43	
Workers' Compensation		35,000.00	28,301.24	6,698.76	
Unemployment Compensation		7,000.00		7,000.00	

FICA		44,000.00	40,830.65	3,169.35	
Group Insurance-Town's Share		995,000.00	978,888.83	16,111.17	
Insurance-Liability, Fire, Auto		123,000.00	113,863.00	9,137.00	
Insurance Deductible Fund		6,963.00	6,079.28	3.79	879.93
PUBLIC SAFETY					
Police Department					
Salaries		1,153,408.00	1,095,600.33		57,807.67
Expenses		67,615.72	64,547.20	185.49	2,883.03
Expenses '05	3,801.92		3,801.92	0.00	
Police Cars		30,000.00	29,998.99	1.01	
Parking Clerk					
Salaries		6,133.00	6,133.00		
Expenses		7,550.00	7,142.21	407.79	
Expenses '05	473.65		473.65		
Fire Department					
Salaries		802,763.78	802,763.78		
Salaries '05	22,864.36		18,767.22	4,097.14	
Expenses		82,490.00	79,476.38	1,476.46	1,537.16
Expenses '05	9,268.86		9,268.86		
Fire Station-Settlement Cracks	4,000.00			4,000.00	
Radio Communication Upgrade	15,045.21		15,027.21		18.00
Fire Station Roof Replacement	2,442.05				2,442.05
Ladder Truck Damage		8,301.66	8,301.66		
Fire Station Boiler Replacement	1,287.50		1,247.45		40.05
Fire Alarm Monitoring System	6,895.00				6,895.00
Building Inspector		16,418.00	16,418.00		
Gas/Plumbing Inspector		9,693.00	9,693.00		
Sealer of Weights and Measures		3,000.00	3,000.00		
Electrical Inspector		9,693.00	9,693.00		
Inspectors' Expenses		3,800.00	3,210.75	264.25	325.00
Emergency Management					
Salaries		5,000.00	5,000.00		
Expenses		500.00	417.84	29.58	52.58
Expenses '05	500.00			500.00	
Animal Control					

Salaries		11,533.00	11,533.00		
Expenses		3,460.00	2,808.57	0.92	650.51
Expenses '05	1,520.67		1,520.67		
EDUCATION					
School Land Survey	500.00			500.00	
Tennis Courts	20,693.72				20,693.72
N.S. Regional Vocational School Dist.		75,908.00	74,558.00	1,350.00	
Manchester Essex Regional School		8,484,651.00	8,484,651.00		
DEPARTMENT OF PUBLIC WORKS					
Salaries		583,384.00	554,737.44	28,646.56	
Expenses		106,595.00	105,853.93	395.36	345.71
Expenses '05	29.00			29.00	
Misc. Maintenance/Repairs		50,000.00	48,727.60	1,272.40	
Misc. Maintenance/Repairs '05	1,267.44			1,267.44	
Road Maintenance & Construction	164,176.41	30,000.00	187,569.91		6,606.50
Brook Clearance	3,500.00		3,500.00		
Masconomo Park Maintenance					
Railroad Safety Education	1,272.98		1,272.98		
Traffic Calming Improvements					
Trailer		2,700.00	2,510.00	190.00	
Mower		4,500.00	4,258.00		
Drainage Easement	1.00			0.00	1.00
Truck Replacement-Highway		42,000.00	40,523.27	1,476.73	
Fire Protection/Hazardous					
Snow Removal Salaries		14,850.00	28,679.95	(13,829.95) <sup>1</sup>	
Snow Removal Expenses		55,850.00	143,617.67	(87,767.67) <sup>1</sup>	
Street Lighting		65,000.00	61,629.79	3,297.69	72.52
Street Lighting '05	75.42			75.42	
Sanitary Landfill Salaries		18,870.00	18,365.97	504.03	
Sanitary Landfill Expenses		16,480.00	10,977.86	4,183.48	1,318.66
Rubbish and Garbage Collection		361,000.00	340,313.13	14,872.13	5,814.74
Land Acquisition-McCall	313.00				313.00
Composting Salaries		5,193.00	5,137.80	55.20	
Composting Expenses		10,000.00	8,039.61	1,960.39	

## OTHER ENVIRONMENTAL

## Historic District Commission

Salaries		350.00		350.00	
----------	--	--------	--	--------	--

Expenses		200.00	150.00	50.00	
----------	--	--------	--------	-------	--

## Conservation Commission

Salaries		48,041.00	45,221.08	2,819.92	
----------	--	-----------	-----------	----------	--

Expenses		3,620.00	3,574.64	11.70	33.66
----------	--	----------	----------	-------	-------

Expenses '05	24.20		24.20		
--------------	-------	--	-------	--	--

Gordon Woods Expenses		1,050.00		1,050.00	
-----------------------	--	----------	--	----------	--

Gordon Woods Expenses '05	117.34		117.34		
---------------------------	--------	--	--------	--	--

Gordon Woods Parking/Maps	1,768.03				1,768.03
---------------------------	----------	--	--	--	----------

Mosquito Control	16,777.13	10,000.00	4,032.86		22,744.27
------------------	-----------	-----------	----------	--	-----------

## HUMAN SERVICES

## Health Department

Salaries		42,957.00	38,841.69	4,115.31	
----------	--	-----------	-----------	----------	--

Expenses		51,596.00	46,940.74		4,655.26
----------	--	-----------	-----------	--	----------

Expenses '05	1,506.96			1,506.96	
--------------	----------	--	--	----------	--

Hazardous Waste Collection Day		5,000.00	718.00	1,044.00	3,238.00
--------------------------------	--	----------	--------	----------	----------

## Council on Aging

Salaries		95,644.00	73,225.61	22,418.39	
----------	--	-----------	-----------	-----------	--

Expenses		12,150.00	10,638.46	1,116.58	394.96
----------	--	-----------	-----------	----------	--------

## Veterans' Services

Salaries		10,083.00	10,083.00		
----------	--	-----------	-----------	--	--

Expenses		1,100.00	515.51	569.73	14.76
----------	--	----------	--------	--------	-------

Benefits		500.00		500.00	
----------	--	--------	--	--------	--

Action, Inc.		1,500.00	1,500.00		
--------------	--	----------	----------	--	--

H.A.W.C.		2,500.00	2,500.00		
----------	--	----------	----------	--	--

## CULTURE AND INFORMATIONAL SERVICES

## Public Library

Salaries		208,489.00	196,410.82	12,060.96	17.22
----------	--	------------	------------	-----------	-------

Salaries '05	493.74		493.74		
--------------	--------	--	--------	--	--

Expenses		113,976.17	113,176.17	800.00	
----------	--	------------	------------	--------	--

Roof/Window Repairs		7,442.00	7,442.00		
---------------------	--	----------	----------	--	--

Repointing Building	55,586.00		53,510.00		2,076.00
RECREATION					
Salaries		52,056.00	49,744.68	2,311.32	
Expenses		7,540.00	6,483.61	556.39	500.00
Expenses '05	277.02		277.02		
Harbor Improvement	124,923.12	20,000.00	3,737.33		141,185.79
Tuck's Point					
Salaries		15,564.00	8,295.09	7,268.91	
Expenses		7,018.00	6,035.60	982.40	
Expenses '05	55.18		55.18		
Athletic Field Maintenance	600.00	40,000.00		40,600.00	
Athletic Field Planning	660.35			660.35	
Masconomo Park Survey		30,000.00	30,000.00		
Park/Beach Maintenance		19,000.00	17,492.00		1,508.00
Van	15,000.00	10,000.00	19,445.00		5,555.00
Memorial Day		1,500.00	1,500.00		
Fourth of July		5,000.00	5,000.00		
INTEREST AND MATURING DEBT					
Principal on Bonds		1,170,573.00	1,084,467.79	86,105.21	
WPAT Administration Fees		4,142.00	8,247.30	(4,105.30)	
Interest on Bonds		768,141.00	376,595.22	391,545.78	
Interest on Temporary Loans		17,018.00	14,932.66	2,085.34	
STATE ASSESSMENTS/OTHER USES					
State Assessments		108,141.00	111,841.00	(3,700.00) <sup>2</sup>	
WITHHOLDINGS					
Federal Income Tax		453,450.76	453,450.76		
FICA		55,398.32	55,398.32		
Federal Garnishments		1,545.87	1,545.87		
State Garnishments		574.58	574.58		
State Income Tax		189,741.49	189,741.49		
Essex County Retirement		289,738.57	289,738.57		
Group Insurance		272,340.27	272,340.27		
MedCap/DeCap		13,469.14	13,469.14		

Deferred Compensation		179,309.90	179,309.90		
Union Dues		21,406.00	21,406.00		
Credit Union		492,087.72	492,087.72		
Due to Probation		23,740.00	23,740.00		
UNCLASSIFIED					
Fish and Game Licenses Due State		1,138.74	1,138.74		
SPECIAL REVENUE FUNDS					
Harbor Master					
Salaries		48,204.00	47,895.34	308.66	
Expenses		8,323.00	8,323.00		
Expenses '05	18.65		18.65		
Care of Floats		6,000.00	6,000.00		
Community Preservation Fund		64,558.54		64,558.54 <sup>3</sup>	
Masconomo Park Ramps	5,500.00				5,500.00
Highway Improvements	5,686.24	204,142.36	190,938.80		18,889.80
Recycling		124,700.00	4,032.60	120,667.40 <sup>4</sup>	
Playground	46,452.56	62,147.16	70,641.94		37,957.78
Recreation Gifts/Fees	34,110.46	47,304.66	51,079.77		30,335.35
Library Gifts	10,236.80	3,770.32	6,702.30		7,304.82
Library Children's Room Gifts	642.81	3,970.48	4,123.61		489.68
Police Computer Gift	1,042.40				1,042.40
Police Boat Gift	2,653.45		890.38		1,763.07
Bike Rodeo Gifts	311.57	1,500.00	900.00		911.57
Law Enforcement Grant	1,250.00				1,250.00
Police Community Policing Grant		11,299.00			11,299.00
Winthrop Field	63,386.50	5,000.00	2,300.00		66,086.50
Old Essex Road Repairs	28,000.00	10,000.00			38,000.00
Crowell Chapel	9,580.00	900.00	6,500.00		3,980.00
Tuck's Point Interest/Gift Account	7,691.03	5,953.00	546.00		13,098.03
Tuck's Point Deposits	5,751.39	7,925.00	6,500.00		7,176.39
Conservation Fund	12,145.94	363.22	12,509.16		
Wetlands Protection Fund	38,468.19	10,332.50	1,686.58		47,114.11
Dexter's Pond Fund	400.20				400.20
State Aid for Libraries	12,002.85	5,060.94	6,987.80		10,075.99



Library Children's Room Grant	1,161.06	1,100.00	1,125.00		1,136.06
Fire Alarm Damage Reimbursement	3,119.72				3,119.72
Sale of Real Estate	4,118.45				4,118.45
Water Meters	15.56	7,853.50	7,521.15	347.91	
Adopt-a-Bench Gifts	780.87				780.87
Masconomo Playground Gifts	2,373.77				2,373.77
Masconomo Park Gifts	6,765.74	23,460.00	4,670.43		25,555.31
Cultural Council Gifts	722.31	510.66	195.47		1,037.50
Cultural Council-State Grant	9,352.86	2,942.32	1,910.00		10,385.18
Selectmen's Gifts	5,834.30	161.86	1,712.36	2,325.89 <sup>5</sup>	1,957.91
Status Gifts		2,325.89	2,325.89		0.00
Film Production-Tuck's Point	2,981.79				2,981.79
Downtown Improvement Gifts	535,779.22			535,779.22 <sup>6</sup>	
Police Cell Block Fees	17,252.46	12,322.15	2,281.43		27,293.18
Open Space Gifts	243.26				243.26
Fire Gifts	3,072.67	275.00	1,989.26		1,358.41
Fire CPR Gifts	523.57	2,014.20	2,295.06		242.71
Fire Knox Box Gifts	3,242.68	745.00	5,004.09		(1,016.41)
Fire FEMA Reimbursement		14,743.84	14,743.84		
FEMA Fire Damage	1,098.00				1,098.00
NESWC	90,000.00	328,203.96		328,203.96 <sup>7</sup>	90,000.00
Field Maintenance Gifts/Fees	7,984.18	7,251.71	18.45	6,000.00 <sup>8</sup>	9,217.44
Concert Gifts	4,125.00	3,650.00	3,487.85		4,287.15
Bike Rack Grant	1,910.00				1,910.00
Cape Ann Regional Drug Strike Force	48,869.68	2,507.58	37,894.52		13,482.74
Police Drug Fund Gift-Macdonald	12,314.94		1,038.86		11,276.08
Police Narcotic Fund	13,678.26	1,651.82	8,889.84		6,440.24
Fire Safety Grant	681.81	2,200.00	1,600.56		1,281.25
Fire Equipment Grant	3,309.47		1,600.00		1,709.47
Fire Emergency Grant	1,241.54				1,241.54
Fire Certification Grant	(175.60)				(175.60)
Ambulance Task Force Grant		1,000.00	1,000.00		
Fire Local Preparedness Grant	106.25	11,999.65	12,105.40		0.50
Health Emergency Grant	1,204.94				1,204.94
Police Insurance Reimbursement		790.07	790.07		
Fire Insurance Reimbursement		171.00	75.00		96.00

DPW Damage Reimbursement	1,404.18		1,367.53		36.65
Friends of COA	(311.81)	8,347.64	6,272.22		1,763.61
COA State Formula Grant	586.26	6,645.00	6,235.47		995.79
Senior Home Care Grant	336.93	2,164.00	2,361.73		139.20
Crooked Lane-Engineering		7,339.97	7,339.97		
Planning Board-Gilmore	1,000.00				1,000.00
Planning Board-Athletic Club	18,652.06	6,858.58	3,654.12		21,856.52
Planning Board-Athletic Club (Legal)	2,000.00		307.00	1,693.00 <sup>9</sup>	
Planning Board-Bialek		67,165.58			67,165.58
Marina Antenna-Terrasearch	5,068.50	49.03			5,117.53
First Parish Church Antenna-T Mobile	3,032.03	26.54			3,058.57
Appeals Board-Omnipoint	964.20				964.20
Appeals Board-Eisgrau	750.00				750.00
Appeals Board-Windover Development		3,000.00	3,000.00		
Singing Beach Bathhouse					
Salaries		9,120.00	9,120.00		
Expenses		10,896.71	8,943.00		1,953.71
Waterways Improvement Fund	39,799.28	50,032.80	36,340.00	36,340.00 <sup>10</sup>	17,152.08
Singing Beach Patrol					
Salaries		37,768.00	37,768.00		
Expenses		976.51	712.33	264.18	
Lifeguards					
Salaries		37,894.00	33,614.42	4,279.58	
Expenses		3,200.00	3,200.00		
CAPITAL PROJECT FUNDS					
Memorial Heating System	33.36				33.36
School Capital Projects '94	335.54				335.54
Field Renovations	5,108.14				5,108.14
School Repairs STM '04	17,656.00				17,656.00
Rotunda Repairs '04	2,449.66		1,850.00		599.66
Library Climate Control '04	268.96				268.96
Water Resource Protection	31.69				31.69
Fire Department Ladder Truck	553.39				553.39
Highway Garage Roof Repairs	188.00				188.00
Multi-Purpose Municipal Loan '94	1,346.24				1,346.24

Town Hall Parking Lot Paving	51.70				51.70
Landfill Closure Plan	38.51				38.51
Landfill Closure Construction	6,000.12				6,000.12
Morse Pier Repairs	6,028.41				6,028.41
Downtown Improvement Project		629,118.56	153,048.26		476,070.30
ENTERPRISE FUNDS					
Sewer Fund					
Salaries		271,832.00	262,871.77	8,960.23 <sup>11</sup>	
Expenses		206,975.00	206,389.73	461.10 <sup>11</sup>	124.17
Expenses '05	281.94		281.94		
Misc. Maintenance/Repairs		38,950.00	38,935.73	14.27	
Sewer System Extension Study	55.45				55.45
Sewerage Facilities Study	1,413.59				1,413.59
Masonic Land Purchase	1.00				1.00
Mason Easement	4,000.00				4,000.00
Townwide Sewerage Study	13,145.68				13,145.68
Infiltration/Inflow Analysis	564.47				564.47
Infiltration/Inflow Design	751.52				751.52
Infiltration/Inflow Improvements	18,489.41		1,333.16		17,156.25
Wastewater Projects-EPA		12,140.00			12,140.00
CDAG Sewer Grant	(21,661.07)	48,460.61	26,799.54		
Summer/Beach Street Sewer Upgrade	50,000.00		50,000.00		
Water Fund					
Salaries		232,142.00	217,589.06	14,552.94 <sup>11</sup>	
Expenses		67,500.00	67,090.32		409.68
Expenses '05	947.99		168.00	779.99 <sup>11</sup>	
Maintenance		35,000.00	8,910.10	86.44 <sup>11</sup>	26,003.46
Standpipe Replacement Design	3,003.24				3,003.24
Treatment Expenses		377,600.00	369,749.41	6,883.59 <sup>11</sup>	967.00
Treatment Expenses '05	2,800.00		2,800.00		
Water Treatment Plant	34,083.67				34,083.67
Telecommunications Upgrade		60,000.00	60,000.00		
Truck Replacement		39,402.00	39,402.00		
Water Line-Highland Avenue	6,000.00				6,000.00

## TRUST FUNDS

## Non-Expendable Trust Funds

B.L. Allen Fund	1,300.00			1,300.00
Tuck's Point Fund	6,000.00			6,000.00
Post War Rehabilitation Fund	3,569.91	122.55		3,692.46
Perpetual Care Fund	223,195.75	8,350.00		231,545.75
Perpetual Care Fund-Odd Fellows	3,000.00			3,000.00
Crowell Cemetery Fund	3,000.00			3,000.00
Knight Cemetery Fund	1,800.00			1,800.00

## Expendable Trust Funds

B.L. Allen Interest Fund	28.65	53.44	50.00	32.09
Tuck's Point Interest Fund	1,505.22	226.46		1,731.68
Post War Rehabilitation Fund	370.86			370.86
Essex Woods Park Fund	12,675.24	390.67		13,065.91
Perpetual Care Interest Fund	5,689.69	9,151.46	938.88	13,902.27
Sale of Lots Fund	10,884.57	9,179.04		20,063.61
Crowell Cemetery Interest Fund	6,387.22	291.87		6,679.09
Knight Cemetery Fund	4,328.62	190.59		4,519.21
Odd Fellows Cemetery Fund	97.36	127.36		224.72
Winthrop Library Fund	82,837.74	8,907.09		91,744.83
Putnam Library Fund	46,841.90	1,262.17		48,104.07
Curtis Library Fund	37,688.48	953.47		38,641.95
Hoare Library Fund	548.98	14.79		563.77
Wood Library Fund	1,369.81	36.90		1,406.71
Sieradski Library Fund	20,560.00	554.00		21,114.00

## Expendable Trust Funds (Cont.)

Weems Library Fund				
Ware Library Fund	10,258.54	276.19	151.16	10,383.57
Other Trust Funds				
Stabilization Fund	753,134.91	74,070.97		827,205.88

## AGENCY ACCOUNTS

Special Detail	(94,906.16)	280,733.04	202,837.30	(17,010.42)
----------------	-------------	------------	------------	-------------

## REFUNDS

Property Taxes		60,409.98	60,409.98	
----------------	--	-----------	-----------	--

Motor Vehicle Excise Taxes		11,692.66	11,692.66		
Boat Taxes		677.57	677.57		
Ambulance		137.84	137.84		
Interest and Charges on Taxes		34.75	34.75		
Licenses and Permits		869.92	869.92		
Fines		230.00	230.00		
Municipal Liens		175.00	175.00		
Copying Fees		77.00	77.00		
Water		4,363.56	4,363.56		
Sewer		3,291.01	3,291.01		
Departmental		1,910.74	1,910.74		
	3,022,228.46	23,613,506.62	21,917,467.78	1,733,928.14	2,984,097.16
Less Transfers from Reserve fund		(145,531.81)	(145,531.81)		
TOTAL	3,022,228.46	23,467,974.81	21,771,935.97	1,733,928.14	2,984,097.16

- <sup>1</sup> Transferred to Fund Balance Designated for Appropriation Deficits
- <sup>2</sup> Transferred to Fund Balance Designated for Over/Under Assessments
- <sup>3</sup> Transferred as follows: \$13,170.00 to Fund Balance Reserved-Open Space; \$13,170 to Fund Balance Reserved-Historic Preservation; \$13,170 to Fund Balance Reserved-Community Housing; \$25,048.54 to Unreserved Fund Balance
- <sup>4</sup> Transferred as follows: \$120,000.00 to General Fund-Rubbish/Garbage Collection; \$667.40 to Unreserved Fund Balance
- <sup>5</sup> Transferred to Fund Balance-Status
- <sup>6</sup> Transferred to Downtown Improvements Capital Project Fund
- <sup>7</sup> Transferred as follows: \$90,000 to General Fund-Rubbish/Garbage Collection; \$238,203.96 to Unreserved Fund Balance
- <sup>8</sup> Transferred to General Fund-Athletic Field Maintenance
- <sup>9</sup> Transferred to Fund Balance Athletic Club
- <sup>10</sup> Transferred as follows:\$20,000.00 to General Fund-Harbor Dredging; \$16,340.00 to General Fund-Masconomo Park Survey
- <sup>11</sup> Transferred to Unreserved Retained Earnings

CHARLES F. LANE-TOWN ACCOUNTANT

**TOWN OF MANCHESTER**  
**COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2006**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS	
<u>ASSETS</u>	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP	TOTALS
CASH/INVESTMENTS	2,581,259.46	776,157.44	514,310.02	192,745.39	1,350,186.93		5,414,659.24
RECEIVABLES:							
TAXES	435,770.25	1,452.96					437,223.21
EXCISE	79,675.22						79,675.22
BOAT	10,069.75						10,069.75
USER CHARGES AND LIENS				52,740.33			52,740.33
TAX LIENS	64,353.85						64,353.85
DEPARTMENTAL	45,821.95						45,821.95
ACCRUED INTEREST	6,885.67						6,885.67
AMOUNTS TO BE PROVIDED-BOND PAYMENTS						15,461,944.00	15,461,944.00
BONDS AUTHORIZED						40,000.00	40,000.00
TOTAL ASSETS	3,223,836.15	777,610.40	514,310.02	245,485.72	1,350,186.93	15,501,944.00	21,613,373.22

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS	
<u>LIABILITIES AND FUND EQUITY</u>	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP	TOTALS
LIABILITIES:							
PROVISION-ABATEMENTS & EXEMPTIONS	336,374.22						336,374.22
PREPAID TAXES	65,272.29						65,272.29
DEFERRED REVENUE	80,493.23	1,452.96					81,946.19
DUE TO COMMONWEALTH	9,001.70						9,001.70
WARRANTS PAYABLE	204,535.03	30,146.66		21,059.71	94.50		255,835.90
PAYROLL WITHHOLDINGS	35,886.25						35,886.25
OTHER LIABILITIES	29,343.12						29,343.12
BONDS PAYABLE						15,461,944.00	15,461,944.00
BONDS AUTHORIZED-UNISSUED						40,000.00	40,000.00
TOTAL LIABILITIES	760,905.84	31,599.62	-	21,059.71	94.50	15,501,944.00	16,315,603.67



**TOWN OF MANCHESTER**  
**COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2006**  
**continued**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP	TOTALS
<u>LIABILITIES AND FUND EQUITY (CONT.)</u>							
FUND EQUITY:							
RETAINED EARNINGS				104,606.83			104,606.83
FUND BALANCES:							
RESERVED-ENCUMBRANCES	354,763.29	7,453.71		119,819.18			482,036.18
RESERVED-EXPENDITURES	305,378.00						305,378.00
RESERVED-PETTY CASH	385.00						385.00
RESERVED-OPEN SPACE		13,170.00					
RESERVED-HISTORIC RESOURCES		13,170.00					
RESERVED-COMMUNITY HOUSING		13,170.00					
DESIGNATED-ABATEMENTS							
& EXEMPTIONS SURPLUS	125,211.97						125,211.97
DESIGNATED-APPROPRIATION							
DEFICITS	(101,597.62)						(101,597.62)
UNDESIGNATED	1,778,789.67	699,047.07	514,310.02		1,350,092.43		4,342,239.19
TOTAL FUND EQUITY	2,462,930.31	746,010.78	514,310.02	224,426.01	1,350,092.43	-	5,297,769.55
TOTAL LIABILITIES AND FUND EQUITY	3,223,836.15	777,610.40	514,310.02	245,485.72	1,350,186.93	15,501,944.00	21,613,373.22

CHARLES F. LANE  
TOWN ACCOUNTANT

# DEPARTMENTAL COSTS-APPROPRIATION ACCOUNTS

## FISCAL 2005

	GENERAL GOV. INCLUDES HISTORIC & CONCOM	POLICE INCLUDES HARBOR MASTER	FIRE	OTHER PUBLIC SAFETY	DPW	SCHOOL	SEWER	WATER	LIBRARY	HUMAN SERVICES	RECREATION	TOTALS
SALARIES	611,088	1,143,496	821,531	58,470	607,598		262,872	217,589	196,905	122,150	138,542	4,180,241
EXPENSES	360,494	82,690	89,745	18,574	321,163		245,607	448,718	113,176	64,320	82,290	1,826,777
STREET LIGHTS					61,705							61,705
RUBBISH COLLECTION					340,313							340,313
MANCHESTER ESSEX REGIONAL SCHOOL						8,484,651						8,484,651
N.S. REGIONAL SCHOOL						74,558						74,558
FICA	5,433	9,270	8,354	538	4,686		3,323	1,983	2,664	1,345	1,938	39,534
HEALTH/LIFE INS. 1	106,730	128,138	132,852		127,236		65,371	35,908	31,035	13,099	3,200	643,569
WORKERS' COMP/POLICE & FIRE MEDICAL	803	6,000	9,968		20,331		4,185	4,768	260	198	1,872	48,385
UNEMPLOYMENT COMP												
PENSIONS	77,306	141,284	91,289		70,853		31,626	23,760	26,251	16,499	6,606	485,474
LIABILITY/AUTO	16,000	11,500	15,500	500	26,500		7,000	15,500	13,500	3,000	4,500	113,500
ADMINISTRATION	(146,000)	24,000	24,000		30,000		20,000	20,000	18,000	4,000	6,000	
(ACCT/TREAS/SEL)												
TOWN HALL EXP.	(41,000)	27,000			6,000		1,000	1,000		3,000	3,000	
POLICE/FIRE/DPW	18,000	(26,000)			(13,000)	10,000	(3,000)	(3,000)	3,000		14,000	
REGULAR OPERATING EXPENSES	1,008,854	1,547,378	1,193,239	78,082	1,603,385	8,569,209	637,984	766,226	404,791	227,611	261,948	16,298,707
CAPITAL OUTLAY	34,250	29,999	24,576		234,861		78,133	99,402	60,952		53,182	615,355
BONDS/INTEREST	53,312	4,368	8,960		91,980	21,543	512,513	693,891	2,942		94,734	1,484,243
TOTAL OPERATING EXP.	1,096,416	1,581,745	1,226,775	78,082	1,930,226	8,590,752	1,228,630	1,559,519	468,685	227,611	409,864	18,398,305

1 DOES NOT INCLUDE RETIREES

CHARLES F. LANE  
TOWN ACCOUNTANT



Some members of the Manchester Mother's Club with their children. Back Row: Amy Waterman holding son Fletcher, Sarah Holch holding daughter Maisy, Wynn Gerhardt holding daughters Gracie and big sister Bonnie, Alyson O'Hara. Front Row: Lily Waterman, Gus Holch, Ethan O'Hara, Sarah Reihl holding son Wyatt. *Photo by Tabitha Sherrell*



Dan Gray, Joe Gray, Autumn Kane, Dave Jermain, Nick LaGrassa, Dave Pelkey, Jack Shea and Mike Orlando at Tuck's Point after a weekend of fishing in the MHBC Annual Fishing Tournament.



Some members of the cast of Manchester Summerstage's *You're A Good Man, Charlie Brown*, rehearse for their upcoming performances at the Memorial School Theater.



Dressed as the Greek muse, Thalia, Kate Carney celebrated the ancient art of storytelling from 3000 years ago with grades K through 5 at Memorial School. Students in Picture: Bottom Row: Lizzie Ranger, Courtney MacDougall, Antonia Leggett, Dillon Gustafson, Performer Kate Carney, Jack Kiernan Andy Creighton, Johnathan Decker Top Row: Molly Crehan and Olivia Bonaccorso.





Manchester Essex 2006 Girls' Softball Champion Team. Back row: Coach Hennigan, Haley Woodman, Brianna Malik, Abbey Zwart, Julia Toby, Jessica Crossen, Arianna Tiberii, Coach Toby. Front row: Ivy Stearns, Katherine Hennigan, Maddi Bistrong, Ella Stearns, Maggie Lehar, Emily Lauria. Missing from photo: Marisa Lewiecki and Coach Bill Stearns.



Manchester Soccer Club players and coaches along with New England Revolution's Michael Parkhurst at Masconomo Park during the soccer program's kick off event.



Some local residents gather for a morning chat.



Newport Park residents say goodbye to Isabel Smith. Pictured (front row): Gussie Doane, Isabel Smith, Ella Secher, and Betty Samolchuk (second row): Ann Adams, Marge Carr, Jackie Kurtz, Marge Gallagher, and Mary Wilson (third row): Marilyn Field, Dottie Curran, Sam Nicastro, Ginny Doane and Hilary Dombrowski.

**MANCHESTER-BY-THE-SEA  
TOWN ALMANAC**

Incorporated:	1645
Size:	7.73 square miles
Shore Line:	12.8 miles
Population:	5447
Registered Voters:	3626
Dogs:	823
Government:	Board of Selectmen (meets the first and third Mondays of the month with default to Tuesday in the event of a Monday holiday) Open Town Meeting (normally held the first Monday in April) Annual Election (second Monday in May)
Voter Registration:	Town Clerk's Office during normal Town Hall hours. Special evening sessions before each election and Town Meeting.
Official Notices:	All official Town board and committee meeting notices are posted on the Town Hall bulletin board. Meeting notices are also posted on the Town's website. Published notices can be found in the <i>Manchester Cricket</i> or <i>Gloucester Daily Times</i> or <i>Salem Evening News</i> .
Tax Rate:	\$7.29 per thousand of assessed valuation.
Taxes Due:	August 1st, November 1st, February 1st, and May 1st.
Trash Removal:	Weekly curbside service (Monday and Tuesday) Transfer Station hours: Wednesday, 8:00 a.m. – 11:15 a.m. 12:45 p.m. – 3:00 p.m. Saturday, 10:00 a.m. – 3:00 p.m. (Refer to the Town's website for Holiday Hours) Recycling: Every other week (Monday and Tuesday) Compost: 10:00 a.m. – 2:00 p.m. Saturdays seasonally
Town Hall Hours:	Monday-Wednesday, 9 a.m. – 5 p.m. Thursday, 9 a.m – 8 p.m. Friday, CLOSED
Library Hours:	Monday and Wednesday, 10 a.m. – 8 p.m. Tuesday and Thursday, 1 p.m. – 8 p.m. Friday & Saturday, 10 a.m. – 5 p.m.
Post Office Hours:	Window Service: Monday-Friday, 9:00 a.m. – 5 p.m. Saturday, 9:00 a.m. – 12 noon Lobby Hours: Monday-Friday, 5:00 a.m. – 5:45 p.m. Saturday, 5:00 a.m. – 4:00 p.m.
Town Website:	<a href="http://www.manchester.ma.us">www.manchester.ma.us</a>



# KEY TELEPHONE NUMBERS

Police 911 (526-1212 for regular business)

Fire 911 (526-4040 for regular business)

Ambulance 911 (526-4040 for billing information)

Board of Selectmen.....	526-2000
Accountant .....	526-2020
Assessors.....	526-2010
Building Department .....	526-2000
Clerk/Voter Registration .....	526-2040
Conservation .....	526-4397
Council On Aging .....	526-7500
Harbormaster .....	526-7832
Health .....	526-7385
Library .....	526-7711
Parks and Recreation .....	526-2019
Public Works .....	526-1242
School Superintendent .....	526-4919
Memorial School.....	526-1908
Jr.-Sr. High School .....	526-4412
Treasurer/Collector .....	526-2030
Veterans' Agent .....	526-2014
Water/Sewer .....	526-4450

