



Manchester-by-the-Sea TOWN REPORT 2014

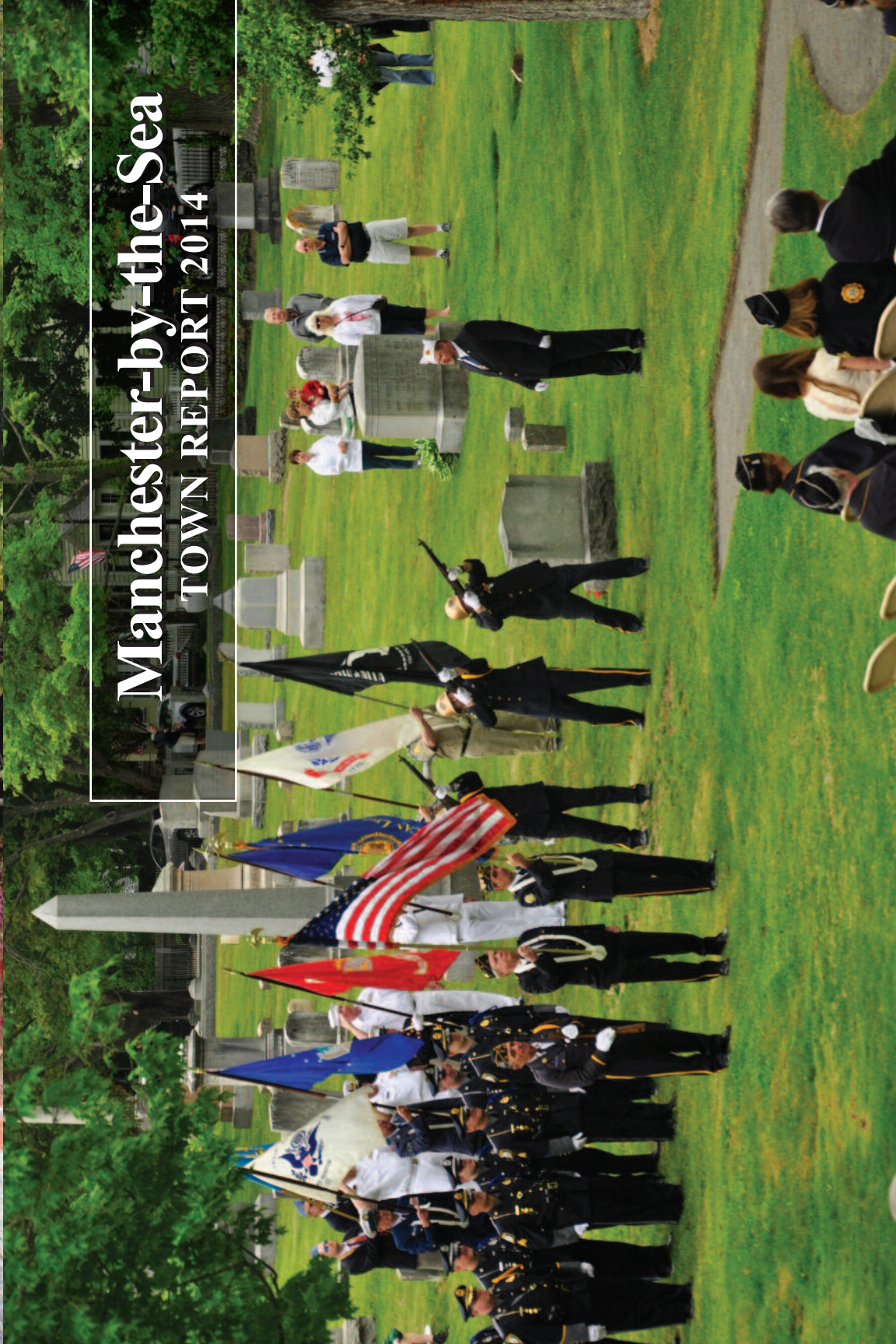


TABLE OF CONTENTS

Accountant	69
ADA Committee	8
Almanac	Inside Back Cover
Animal Control Board	8
Assessors, Board of	8
Bicycle and Pedestrian Committee	9
Cable Access Corporation Representative	10
Chebacco Woods Land Management Committee	10
Coastal StreamTeam	10
Community Preservation Committee	10
Conservation Commission	11
Council On Aging	12
Cultural Council	12
Downtown Improvement Project Committee	13
Elected and Appointed Officials	2
Elections	60-65
Essex Technical High School	31
Fire Department	13
Harbor Advisory Committee	14
HarborMaster	15
Health, Board of	16
Historic District Commission & Historical Commission	16
Housing Authority	17
In Memoriam	1
Inspectors' Report	17
Library Trustees	17
Manchester Energy Efficiency Programs Board	19
Parking Clerk	19
Parks and Recreation Committee	19
Parks and Recreation Department	19
Planning Board	20
Police Department	20
Public Works Department	23
Recapitulation	75
Registrars, Board of	24
School Department	24
Seaside No. 1 Committee	32
Selectmen, Board of	5
Tax Collector	66
Town Administrator	6
Town Clerk	32
Town Meeting Minutes	35
Treasurer	67
Veterans' Services	32
Welcoming Committee	32
Winthrop Field Committee	32
Zoning Board of Appeals	33

MANCHESTER-BY-THE-SEA TOWN ALMANAC

Incorporated:	1645						
Size:	7.73 square miles						
Shore Line:	12.8 miles						
Population:	5808						
Registered Voters:	3957						
Dogs:	973						
Government:	Board of Selectmen (meets the first and third Mondays of the month with default to Tuesday in the event of a Monday holiday) Open Town Meeting (normally held the first Monday in April) Annual Election (second Monday in May)						
Voter Registration:	Town Clerk's Office during normal Town Hall hours. Special evening sessions before each election and Town Meeting.						
Official Notices:	All official Town board and committee meeting notices are posted on the Town Hall bulletin board. Meeting notices are also posted on the Town's website. Published notices can be found in the <i>Manchester Cricket</i> or <i>Gloucester Daily Times</i> or <i>Salem Evening News</i> .						
Tax Rate:	FY2015 \$10.84 per thousand of assessed valuation.						
Taxes Due:	August 1st, November 1st, February 1st, and May 1st.						
Trash Removal:	Curbside Compost* (household food scraps) and Recycling Pickup: Weekly - Mon. and Tues. (at curbside by 7:00 am) Trash Pickup: Weekly - Monday and Tuesday** Transfer Station hours: <table> <tr> <td>Wednesday</td><td>7:30 a.m. – 3:00 p.m.</td></tr> <tr> <td>Friday</td><td>12:45 p.m. – 3:00 p.m. July and August only</td></tr> <tr> <td>Saturday</td><td>10:00 a.m. – 3:00 p.m.</td></tr> </table> (Refer to the Town's website for Holiday Hours) Compost Site: Seasonal (refer to Town's website for dates and hours) ** May change to every other week (refer to Town's website for up-to-date information) www.manchester.ma.us	Wednesday	7:30 a.m. – 3:00 p.m.	Friday	12:45 p.m. – 3:00 p.m. July and August only	Saturday	10:00 a.m. – 3:00 p.m.
Wednesday	7:30 a.m. – 3:00 p.m.						
Friday	12:45 p.m. – 3:00 p.m. July and August only						
Saturday	10:00 a.m. – 3:00 p.m.						
Town Hall Hours:	Monday-Wednesday, 8:30 a.m. – 5 p.m. Thursday, 8:30 a.m. – 8 p.m., Friday, CLOSED						
Library Hours:	Monday and Wednesday, 10 a.m. – 8 p.m. Tuesday and Thursday, 1 p.m. – 8 p.m. Friday & Saturday, 10 a.m. – 5 p.m. Sunday** 1 p.m. – 5 p.m. (Oct.-April) Closed Holidays * Closed Saturdays – July through Labor Day ** Closed Sundays – May through September						
Post Office Hours:	Window Service: Monday-Friday, 9:00 a.m. – 5 p.m. Saturday, 9:00 a.m. – 12 noon Lobby Hours: Monday-Friday, 6:15 a.m. – 5:45 p.m. Saturday, 6:15 a.m. – 4:30 p.m.						
Town Website:	www.manchester.ma.us						

ANNUAL REPORT For The Year 2014

In Memoriam

John D. Goodall

Constance A. Eppel

Nancy F. Jones

David N. Wood

Ingrida Raudzens

David Fitzgerald

Robert A. Jermain

Rita A. Sullivan

Joseph Wrobel

Elsa N. Martz

Doris Diges

Joan Brown

Ronald J. Pasek

Town Report edited by Beth Heisey and Town Hall Staff

Front Cover: Memorial Day Observance at Rosedale Cemetery
Photo courtesy of Michael Dyer

Back Cover: Photo of The Powder House which is located on Powder House Hill. The small brick structure was built in 1810 to store gunpowder in anticipation of a war with England.
Photo courtesy of Barbara Almy

The editors are grateful to those citizens who contributed photographs to the 2014 Town Report.

The Cricket Press, Inc., Manchester, Massachusetts

2015

MANCHESTER-BY-THE-SEA
2014-2015 ELECTED AND APPOINTED OFFICIALS
(Chairs shown in **boldface**)

1. ELECTED OFFICIALS

Constables

Joseph P. Aiello	2016
G. David MacDougall	2016
Stephen T. Driscoll	2016

Housing Authority

Jane H. Metrano	2015
Marc A. Bliss	2016
John F. Kenney	2017
Bruce A. MacDonald	2018
Vacant (Governor's Appointment)	

Library Trustees

Timothy Browne (Chair)	2015
Alison Anholt-White	2016
Alida L. Bryant	2017

Moderator

Alan Wilson	2015
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Planning Board

Rebecca S.C. Jaques (Co-Chair)	2015
William L. Boesch (Vice-Chair)	2015
Carroll Cabot	2016
Peter Canny	2016
Ronald Mastrogiacomio	2016
Andrea Fish	2017
Loren G. Coons	2017

School Committee

Shannon O. Erdmann	2015 (M)
Dr. Kathleen Quill	2015 (E)
Linda Crosby (Chair)	2016(M)
James Haskell (Vice-Chair)	2016 (E)
Julie Keil Riordan	2016 (M)
Caroline C. Weld	2017 (M)
Alva Ingaharro	2017 (E)

Selectmen, Board of

Thomas P. Kehoe (Chair)	2015
Eli G. Boling	2016
Susan M. Beckmann	2016
Paul M. Barclay	2017
Margaret F. Driscoll (Vice-Chair)	2017

2. APPOINTED OFFICIALS

Action, Inc. Representative

Gretchen Wood	2015
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ADA Committee

Lisa Bonneville	2015
Gretchen Wood	2015
Marion Hall	2016
Elizabeth Heisey	2016
Richard Costello	2016
Laurie Werle	2017
Town Administrator (ex officio)	

Animal Control Board

Vacant	2015
Roxanna Leone	2015
Kerri Bisner	2016
Bing Fishman	2016
Sally Curry	2017

Animal Inspector

Robert Steach (Board of Health Appointment)	
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Appeals, Board of

James O'Neill	2015
Bridget Murray	2016
Michael Sullivan	2016
James Diedrich	2017
Andrew Crocker	2017
Gary Gilbert (1st alternate position)	2015
Vacant (2nd alternate position)	2015

Assessors

Jeffrey McAvoy	2015
Timothy P. Girian	2016
Louis R. Logue	2017

Bike/Pedestrian Committee

Amy M. Coleman	2015
Terry Cowman	2015
Freddy Cicerchia	2016
Kurt Svetaka	2016
John Carlson	2017
Todd Clark	2017
Parker Harrison	2017
Jared Porter	2017

Building Inspector

Paul Orlando	2016
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Cable Access Corp. Rep.

Paul Jermain	October 1, 2015
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Cape Ann Regional Planning

Committee Emergency

Response Coordinator

Thomas P. Kehoe	2015
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Chebacco Woods Land

Management Committee

(H) Hamilton (M) Manchester

(H) Hamilton (M) Manchester	
(M) Bill Fitzgerald (ex officio)	
(H/M) Susanna McLaughlin	2015
(M) Ralph Smith	2016
(H) Jack Hass	2016
(M) Charles W. Kellogg, II	2017
(H) Virginia Cookson	2017

Community Preservation

John F. Burke, Jr. (at large)	2015
Rebecca G. Campbell (at large)	2015
Jens Kure-Jensen (at large)	2015

Sue Thorne (Finance Committee)

Jane Metrano (Housing Authority)	2016
Christopher Thomas (Historic Resources)	2016
Ronald Mastrogiacomio (Planning Board)	2017
Steve Gang (Con Com)	2017
Christopher Wood Kelly (Parks & Rec.)	2017

Comprehensive Waste Management Plan

Steering Committee

Eli Boling – Board of Selectmen	2015
Gary Russell – Con Com Member	2015
Gerry MacDonald – Bd. of Health Rep.	2015
Becky Jaques - Planning Board Co-Rep.	2015
Ronald Mastrogiacomio – Plng Bd Co-Rep.	2015
Alida Bryant – Citizen at large	2015
Brian Balukonis – Citizen at large	2015
Vacant – Citizen at large	2015

Conservation Commission		
Steve Gang	2015	
Curtis Rising	2015	
Gary Russell	2015	
Steve Demeter (Co-Chair)	2016	
Steven Jaworski (Co-Chair)	2016	
Olga Hayes	2017	
David Lumsden	2017	
Council on Aging		
Steven Gillespie, MD	2015	
Robert Howard, DMD	2016	
Mary Ann McGovern	2016	
George Nickless	2016	
Kathy Bothwick	2016	
Mary G. Hull	2017	
Su Kwedor	2017	
Cultural Council		
Kathleen Kiley	3-12-15	
Sondra Bialy	2015	
Eyonne Blanchard	2015	
Winifred Diedrich	2015	
Anne Cowman	2016	
Alison Daley	2016	
Anna Kasabian	2016	
Donovan Field Ad-Hoc Committee		
Greg Blagden (Playing Fields Committee)		
Tom Arntsen (Playing Fields Committee)		
Sara Levensohn (Parks and Recreation Committee)		
Jack Burke (Community Preservation Committee)		
Morgan Evans (Finance Committee)		
Muffin Driscoll (Selectmen)		
Tom Kehoe (Selectmen)		
Ronald Mastrogiacomio (Planning Board)		
William Bonaccorso (resident)		
Gordon Brewster (resident)		
John Theo (resident)		
Downtown Improvements Project Committee		
Carroll Cabot	2015	
Frederick Gibson	2015	
Ed Halsted	2015	
Don Halgren	2015	
Gar Morse	2015	
Ben Rossi	2015	
Chris Shea	2015	
Emergency Mgmt. Dir.		
Capt. Tod Biggar, Interim Director	2015	
Thomas P. Kehoe, Asst. Interim Director	2015	
Finance Committee		
Albert M. Creighton, III	2015	
John Croft	2015	
George Putnam, III (appt. by Town Moderator)	2015	
Diane Kaneb	2016	
Sarah Mellish (appt. by Town Moderator)	2016	
Morgan Evans (appt. by Town Moderator)	2017	
Andy Oldeman	2017	
Scott Susko	2017	
Sue Thorne	2017	
Fire Chief		
Glen Rogers	10/28/15	
Gas/Plumbing Inspector		
Joseph Guzzo	2016	
Harbor Advisory Committee		
Greg Bialy	2015	
Mike MacEachern	2015	
Edward Conway	2016	
James Hatch, Vice-Chair	2016	
Daniel Lane	2016	
Christian del Rosario	2017	
David Crosby	2017	
Harbormaster		
Bion Pike	2015	
Health, Board of		
Paula Polo-Filias	2015	
Beverly Melvin	2016	
Leslie Nitkiewicz	2016	
Peter B. Germond, M.D.	2017	
William Otto, M.D.	2017	
Historic District/		
Historical Commission		
Donald Halgren (resident)	2015	
Christopher Thomas (resident rep)	2015	
John Round (Historical Society)	2016	
Susan Henderson (resident)	2016	
Robert Hofeldt (resident)	2017	
Robert MacNeille (architect)	2017	
Nancy Winslow (realtor)	2017	
Manchester Coastal Stream		
Francie Caudill	2015	
Susan Purser	2015	
Michele Kulick	2016	
Patricia Mitchell	2016	
Eric G. P. Thomsin	2016	
Lynn Atkinson	2017	
Carolyn Kelly	2017	
Jessica Lamothe	2017	
Joan Nesbit	2017	
Memorial Day Observance		
American Legion	2015	
Legion Auxiliary	2015	
M.A.P.C. Representative		
Andrea Fish	2016	
MBTA Advisory Board		
Vacant		
Man. Energy Efficiency Programs		
Advisory Board (MEEP)		
Stephen Carr	2015	
Dennis Dixon	2015	
Ben Dodge	2015	
Eric Magers	2015	
Sean Stallings	2015	
David Walls	2015	
William Vachon	2015	
Davis Keniston	2015	
North Shore HOME		
Consortium Representative		
Irene Frontiero	2015	
North Shore Agricultural &		
Technical School District Committee		
Joseph Sabella (appointed by Town Moderator)	2014	
North Shore Task Force Rep.		
Andrea Fish, Planning Board	2015	
Parking Clerk		
Denise Samolchuk	2016	
Parks and Recreation Committee		
Kelly Blagden	2015	
Christopher Thomas	2015	
Robert Coyne	2016	
Sara Levensohn	2016	
Olga Hayes	2017	

continued...

Police Chief	
Glenn F. McKiel	9/30/2016
Registrars, Board of	
Bruce Warren	2015
Eileen Buckley	2016
Gary P. Giusto	2017
Denise Samolchuk (ex officio)	
Seaside One Committee	
Merritt Miller	2015
Thomas Durkin	2016
Carl Anderson	2017
Shade Tree Management & Pest Control	
Mark Hammond	2015
Shellfish Constable	
Thomas Henderson	2015
Town Accountant	
Charles "Fred" Mansfield	Sept. 2015
Town Administrator	
Gregory Federspiel	2016
Town Clerk	
Denise Samolchuk	2016
Treasurer/Collector	
Jennifer Yaskell	8/22/17
Tree Warden	
Thomas Henderson	2015

Welcome to Manchester	
Monika Congdon	2015
Ginny Germond	2015
Judy Shipman	2015
Abby Levendusky	2016
Stacey Lai	2016
Betsy Christie Milne	2016
Tanya Stubbs	2016
Margaret Maher	2017
Patrick Meehan	2017
Julie Smith	2017
Winthrop Field Committee	
Sue Thorne	2015
Michael Chapman	2016
James E. Moroney	2016
Gar Morse	2017
George Nickless	2017
Wiring Inspector	
Joseph Novello	2016



State Senator Bruce Tarr and State Representative Brad Hill presented Constance P. "Connie" Brown with Citations from the Senate and the House of representatives at the Board of Selectmen's meeting. Connie was recognized for her 14 years of service to The Manchester Memorial School children where she read to students and had them read back to her. Pictured (left to right): Board Members Paul Barclay and Muffin Driscoll, Senator Tarr, Board Chairman Tom Kehoe, Ms. Brown, Representative Brad Hill, newest Board Member Susan Beckmann, Town Administrator Greg Federspiel and Board Member Eli Boling.

ANNUAL REPORTS



Members of the Board of Selectmen (seated left to right) Paul Barclay, Chairman Tom Kehoe, and Eli Boling (standing left to right) Vice-Chair Margaret Driscoll and Susan Beckmann

BOARD OF SELECTMEN

Serving as your Board of Selectmen is a true honor. The five of us value the trust you have placed in us to guide the operations of the Town and we will continue to do our best to warrant this trust as we strive to guide the Town to the best of our abilities. We are reminded daily what a great town we have. From caring neighbors to willing volunteers, Manchester residents never hesitate to lend a hand in making sure the Town functions well, which makes our jobs more manageable.

At the annual Town Elections, voters re-elected Margaret Driscoll and Paul Barclay to new three year terms to the Board. With Rob Hoff's announcement that he would be moving out of town, a special election was held to fill his position on the Board. We were fortunate to have two excellent candidates via for the position. Susan Beckmann joined the Board after her successful campaign last summer.

Each year brings its unique set of challenges and opportunities. 2014 was certainly no exception to this rule. Major municipal projects completed include the reconstruction of the Singing

Beach revetment, near completion of the rehabilitation of the old Pine Street burn dump site, and the repairs to numerous lengths of water and sewer pipes. As important as these projects were to complete, perhaps even more significant is the progress we have made in planning out future capital projects. We have a "5 plus 5" 10 year capital plan that spells out in detail the projects we need to complete in the next five years along with more significant projects that will need to be completed in years 6-10.

Last spring, Manchester joined just a handful of other municipalities in the state that offers curbside composting. This new initiative, spearheaded by a group of concerned citizens including an Eagle Scout candidate whose work on the project culminated his scouting career, provides an easy way to redirect your food wastes and other compostable materials away from the trash incinerator and to a local farm where the materials are transformed into rich soil. After the first 9 months over 114 tons of compost was collected in the grant funded mini-totes each household was provided.

Great success has been made in receiving a

number of other new grants to advance important town projects. Nearly three quarters of a million dollars has been awarded to the Town for projects ranging from new, eel grass friendly mooring hardware to new transient docks for the harbor, from flood mitigation measures within the Sawmill Brook watershed to sea level rise modeling and the development of adaptation strategies. Phase II of the Downtown Improvement Project received funding to survey the area and to incorporate new strategies for reducing the impacts of storm water runoff. All told, these projects will greatly advance our abilities to manage storms in the future.

With the assistance of Manchester's new Town Planner, a number of important planning initiatives are underway. The Town Administrator's report, which follows this report, has more details on these. Collectively, these efforts form a comprehensive strategy of defining our aspirations as a community and putting into place the actions needed to achieve them.

Using funding we receive from Comcast, a significant upgrade was made to the recording equipment in our primary meeting room at Town Hall. Cape Ann Television uses this new technology to broadcast town meetings. These broadcasts are just one way residents can stay in touch with the work of town boards. Meeting agendas and minutes can be found on the Town's web site. Articles in the Cricket are another venue for keeping up with municipal affairs.

Much time and effort went into the possibility of accepting a donation of land from John Donovan and the creation of new playing fields. While it has not worked to go forward with the plans for new fields, the Town will non-the-less still benefit from Mr. Donovan's generosity as he completes the transfer of lands to a conservation organization for permanent protection and public enjoyment. Work on new athletic fields for the Town will need to wait for a new opportunity.

Last spring, we honored Lieutenant Clinton Hatch of the Manchester Fire Department as the Town's Employee of the Year. Lt. Hatch was a member of the Manchester Fire Department for 29 years and a town employee for 33 years. In their letter of nomination, two of his fellow firefighters stated "Lt. Hatch is an outstanding leader that has gone beyond his normal assigned duties during his career." In addition to his countless

other duties, Lt. Hatch has served as the Department's Child Car Seat Technician and "In recent years Manchester Fire Dept. was in need of someone to oversee fleet maintenance. Lt. Hatch stepped up, yet again, to add to his daily routine." His nominators added that "Most recently, Lt. Hatch took it upon himself to introduce a new hydrant marking system for all fire hydrants in town." Another nominator stated "I have observed Clint to be unfailingly courteous with the public we serve, even to the extent of providing good "pastoral" comfort in caring for the sick and injured in response to their medical emergencies." Clint's dedication and passion for ensuring the safety of residents in times of emergencies was truly admirable. It was a fitting honor to award him the 2013 Employee of the Year Award as he concluded his career with us.

We also honored members of the Manchester Energy Efficiency Program as Volunteers of the Year for their efforts in fulfilling the criteria that enabled the Town to be awarded Green Community status under the commonwealth's program. The designation came with a check for over \$138,000 to be used to improve the energy efficiency of various town operations. We will be eligible for future Green Community grants going forward as well. Receiving the award were: MEEP Advisory Board Chairman Dennis Dixon; former Committee Chairman Marnie Hoyle; Ben Dodge; Robert A. Jermain (posthumously); Eric Magers; Max Nesbit; Sean Stallings; David Walls; William Vachon; and Davis Keniston.

2015 has already challenged us with record snows. But once again Manchester-by-the-Sea residents rise to these challenges. We will continue to provide the municipal services you need as effectively and cost efficiently as possible. With your support and input we are confident of success.

OFFICE OF THE TOWN ADMINISTRATOR

While the daily delivery of municipal services is what most people are more familiar with (certainly snow removal comes to mind after this record breaking winter), there is another aspect of what we need to be doing here at Town Hall - planning for the future. One needs only to look at the woes of the MBTA of late to see the problems that can arise when too little planning is carried out and/or not implemented.

Here in Manchester we have initiated a number of important planning efforts to help guide our future decision making and to ensure we are appropriately prioritizing the needs of the Town. These efforts include:

CWMP or Comprehensive Waste Water Management Plan: This state mandated plan spells out how we will manage the disposal of wastewater in town for the next 20 years. The Plan, to be completed by July, 2015, will detail what improvements we need to make to our sewer plant and to our sewer pipes. It will also identify what parts of town, if any, we should extend municipal sewer service to and what parts of town can appropriately rely on on-site disposal options. A critical need we have is to improve our existing sewer pipes to avoid the large quantities of rain or groundwater that unnecessarily is entering our sewer system.

Community Preservation Master Plan: Another plan we have underway is a focus on how we want to spend our Community Preservation money. The funds must be spent on three categories—open space/recreation, affordable housing, and historic preservation. The plan will identify priority projects in each of these three areas.

Housing Production Plan: In addition to a master plan for Community Preservation funds, the committee also is working on a housing production plan. This plan will identify strategies the town can take to increase the supply of more affordable housing. Each community in the commonwealth is supposed to have at least 10% of its housing stock qualify as affordable, that is no more than 30% of the median income should go toward housing costs. Manchester is well below this targeted 10% level.

Sawmill Watershed Management Plans and Adaptation to Climate Change: With the assistance of grant funds, the town has embarked on a study of the Sawmill Brook watershed with the goal of devising techniques to better manage flood conditions within the watershed. The brook runs through the center of our village and has caused significant problems in the past. These problems will be exacerbated by heavier participation and sea level rise that we can expect as our climate changes. We also are getting underway sea level rise projections and

looking into options to mitigate the damage bigger storm surges and higher sea levels will cause. A third element here is to look at storm water management within the commercial area of the village with an eye toward adopting best management practices that prevents storm water surges. Three different grants totally more than \$300,000 have been secured for these efforts.

Comprehensive Land Use Plan: The last major planning effort underway is the crafting of a new Master Plan for the town. This effort is being led by the Planning Board in close collaboration with the Board of Selectmen. The plan will take a comprehensive look at all aspects of the town and recommend a series of action steps designed to ensure that the Manchester of the future is one that meets our aspirations as a community. The plan will recommend areas of conservation as well as areas for new growth, both residential and commercial, suggest needed infrastructure improvements, analyze transportation needs, and discuss how best to encourage economic growth that is in keeping with the town's character. Extensive public engagement will be an important element in developing the new plan. A diverse group of citizens serves on the steering committee which will hold various public forums and actively seek public input.

Fiscal Forecasts, Capital Plans and Operational Reviews: In addition to the new plans described above, on-going efforts continue to refine and update our multi-year budget forecasts and our "5 plus 5" 10 year capital plan. These important tools allow us to manage our priorities and lay out a logical approach to ensuring we are providing the municipal services that are needed in a fiscally responsible manner. Our projections show we are on track to stay within the confines of Proposition 2 1/2 while meeting our town needs for the foreseeable future. Our capital plan relies on issuing new debt only as we retire existing debt ensuring that debt burdens do not increase.

All these efforts are made possible by the willingness of citizen volunteers joining staff in a collaborative approach to addressing the challenges facing our community. While all of the answers are yet to be determined, knowing that

we have these efforts underway with an involved citizenry gives me confidence that we will be successful.

Thank you for the opportunity to serve as Manchester’s Town Administrator. I look forward to working closely with many of you on these important planning projects.

ADA ADVISORY COMMITTEE

The ADA Committee held six meetings in 2014.

In January, we were asked to help with the ADA portion of the Town’s Open Space Plan and the following three actions were approved to be included in the plan:

- Develop a plan to identify all town-owned areas where accessibility could be achieved, in order to allow all residents the use of the areas. (Year 1)
- Initiate steps to implement and monitor those items that are identified as high priority in Action 1. (Years 2-5)
- Maintain an Americans with Disabilities Advisory Committee page on the town website to keep town employees, boards, and committees informed of current ADA laws, including links to State and Federal regulatory boards. (Years 1-5)

We also started work on updating the ADA Transition Plan by completing a walk-thru of the downtown area to monitor old projects and to look at new needs.

One main goal of the ADA Committee is to increase its visibility as a resource for Town residents and businesses. To that end, we participated in the “Festival of Trees” event with ornaments made from laminated photos of areas around Town that have been improved for accessibility. We also continued to update our Town’s website page and in November we sent letters to Manchester business owners encouraging them to improve access to their businesses and offered the Committee’s services in surveying their facilities for accessibility; planning for accessible renovations and finding reasonable, attractive solutions to accessibility.

ANIMAL CONTROL BOARD

The Board of Selectmen appointed four Animal Control Board members with one seat remaining open. The responsibilities of the Animal Control Board are to assure that animals are treated humanely and do not become a nuisance, and the Town by-laws concerning animals are enforced. The Animal Control Board serves as an advisory group, making change recommendations if needed, to the Board of Selectmen on matters related to Animal Control procedures, facilities, services, and programs. The Animal Control Board is also responsible for soliciting input from the community to improve animal welfare and control. The Animal Control Board meets once a month.

The Animal Control Board may make recommendations if necessary to the Board of Selectmen in the following areas among others: revisions to the Animal Control by-laws to comply with the new State General Laws; revisions to the Animal Control Officer’s position description and responsibilities; recommendations for the FY2016 Animal Control budget; recommendations in securing a partnership for long-term boarding if ever required; and recommendations for fees and licensing.

BOARD OF ASSESSORS

The Board of Assessors has established as of January 1, 2014, for Fiscal Year 2015, which begins on July 1, 2014 and ends on June 30, 2015 the following assessed values for the town, as required by law. This fiscal year was a Recertification year by the Department of Revenue.

FY2015 - Real Estate & Personal Property	
Residential Property - 2153 parcels -	\$2,027,420,125
Commercial Property - 107 parcels -	95,509,329
Industrial Property - 14 parcels -	6,717,150
Personal Property - 134 accounts -	48,748,980
Total Taxable - 2408 par/acc. -	2,178,395,584
Exempt Property - 349 parcels -	171,207,600
Tax Rate per \$1,000 of value -	\$10.84
Total Taxes Raised -	\$23,613,808.14

FY2014 - Real Estate & Personal Property

Exemptions approved (elderly,veterans,blind,etc.) -	29
Abatement applications filed -	15
Personal Property apps. approved -	2
Personal Property apps. Denied -	1
Real Estate apps. approved -	8
Real Estate applications denied -	5
Withdrawn -	0
Deemed Denied -	0
Late Filing -	2

Motor Vehicle & Boat Excise

2014 Motor Vehicle Excise abatements -	253
FY14 Boat Excise abatements -	62

We would like to remind taxpayers, if they have any questions about Motor Vehicle Excise, Boat Excise, Real Estate or Personal Property assessments to call our office at 978-526-2010 or visit our web site at www.manchester.ma.us. We have our maps and assessment records on-line. They can be accessed through the web site.

Thank you for your assistance and cooperation throughout the year.

Louis R. Logue, Chairman

BICYCLE AND PEDESTRIAN COMMITTEE

This Committee promotes walking and bicycling within Manchester. The physical and financial well-being of our citizens is directly related to the per capita miles we are self-propelled. Given our special location and its unique attributes, Manchester is an inviting destination for people to explore on foot or by bicycle year-round.

The activities of our Committee fall mainly into three broad and intertwined areas: Promotion, Safety, and Access. We actively solicit input from our fellow townspeople and we rely upon our public officials at the municipal and state levels for their expertise in issues related to these three areas. In addition, we work in a variety of ways with local and state groups whose agendas overlap ours.

First and most notable, our committee of volunteers is comprised of Jared Porter, Amy Coleman, Kurt Svetaka, Freddy Cicerchia, Parker Harrison, Todd Clark, John Carlson, and Terry Cowman.

A project of primary importance has been the

grant application through the Federal Safe Routes to School Program, which addresses all three of our initiatives – Promotion, Safety, and Access. Starting with an assessment in 2009, Manchester was first proposed and then selected as a site for development. A survey within a mile radius of Memorial School identified several critical safety issues that were put forward for engineering design proposal. Areas designated as most in need for engineering were the Lincoln/Summer Street intersection, sidewalks along Summer Street and Lincoln Street, and access to the School from both Lincoln and Summer Streets. The result of input from the Town, the DPW, the Manchester Essex Regional School Committee, and the Board of Selectmen was an engineering design selected for implementation by the State DOT in 2014. The final design, approved in the spring of 2014, with an award of approximately \$500,000 in Federal DOT monies, is scheduled to start in the spring of 2015.

This year also saw our Committee re-engage with the Downtown Improvement Project Committee to help forward completion of its mission, begun over a decade ago. Serving our goals to improve safety, we are providing input and support in the design of improvements to three intersections – Pine/Bennett/Bridge, Central/School, and Union/Beach – and the infrastructure connecting the three.

The Committee is actively involved with Manchester Schools and the community. While resurrecting the Bike to School Week with Memorial School, we are adding a “Bike Manchester” day. We coordinated the development of an in-school safety program between the Massachusetts Safe Routes to School Program and the PE staff at Manchester Memorial Elementary School. The Committee in conjunction with the Manchester Police Department, Seaside Cycle and the Massachusetts Safe Routes to School Program conducted two bicycle helmet exchanges/bicycle safety instruction courses at Manchester Memorial. Between the two events over 75 bicycle helmets were replaced free of cost and 100 bicycles checked. Thanks to the generous donation of ice cream coupons by our long-time supporter Captain Dusty’s, we promoted biking/walking at the Middle School.

Working with the Police Department, we con-

ducted two crosswalk ‘sting’ operations to promote crosswalk and pedestrian awareness. This Committee has developed a plan to address the siting, visibility and signage of crosswalks throughout the town.

Lastly the Committee continues to look for input from the citizens of Manchester to improve the safety of all those who choose to bike/walk in our community.

Manchester Bicycle Pedestrian Committee

CABLE ACCESS CORPORATION REPRESENTATIVE

Cape Ann TV is a non-profit, membership-based organization dedicated to producing community and institutional programming, and to providing public access for the free exchange of information and ideas which reflect the talents, skills, interests, concerns and diversity of the Cape Ann community.

Cape Ann TV (CATV) serves the City of Gloucester and the Towns of Essex, Rockport, and Manchester-by-the-Sea, on Comcast Cable Channels 12, 20, & 67.

The organization offers a four-camera studio; portable field equipment; and editing suites, with a choice of systems: Final Cut Pro and Adobe Premier. Membership and training are pre-requisites for equipment and facility use which are available on a first-come, first-served, basis.

Significant events during the 2014 calendar year included: the installation of a robotic camera system within Town Hall; deployment of a remote field switcher to support multi-camera coverage of local sports and events; and an enhanced web presence to improve program access. CATV covered many important Manchester events and continued to produce an average of over 30 new original hours of programming each week.

Paul Jermain, CATV Board President - Manchester Representative

CHEBACCO WOODS LAND MANAGEMENT COMMITTEE

During the year we had the trail map revised and reprinted with a GPS overlay. Committee members cleaned brush on the trails and participated in two clean-ups with the Chebacco Lake and Watershed Association. Stendahl Tree Service removed trees and limbs that were obstructing

trails or were threatening to do so. The kiosk was kept supplied with maps and dog waste bags and the trash barrel was emptied regularly. The Hamilton DPW repaired the drain at the main entrance. The two towns increased our annual budget to a total of \$2,500 to cover necessary expenses, especially the tree work to maintain safety.

Ralph Smith, Chairman

MANCHESTER COASTAL STREAM TEAM

The Manchester Coastal Stream Team is a Town committee which serves as the local task force for Salem Sound Coastwatch. We focus our efforts on maintaining and improving the water quality and habitats of Manchester’s coastal waterways through various projects and educational outreach.

Over the summer, our group worked in collaboration with Salem Sound Coastwatch to continue monitoring the intertidal areas of Black and White Beaches for marine invasive species. We also conducted biweekly water collections in three locations that flow into Kettle Cove and added two new locations, at Tuck’s Point and the end of Sawmill Brook, in order to gather information regarding possible sources of bacterial contamination.

We continued to work on issues of mutual interest with the Board of Health including the bacterial counts in the marshes and mosquito control. We also wrote letters of support for several town grants seeking to improve how the town deals with stormwater issues, flooding situations, and preparation for sea level rise.

We extended our 16 year cooperation with the DPW to open the tide gate in the spring to encourage smelt runs in Sawmill Brook; joined the Community Center on their town-wide clean-up effort with a focus at Black and White Beaches; and cleared the invasive purple loosestrife at Dexter Pond to allow native species to flourish.

We always welcome new members. Our meeting dates can be found on the Town calendar.

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) enters its ninth year and in that time we have seen the CPA (Community Preservation Act) surcharge increase from .5% to 3%. We continue to expand our projects within our three main cate-

gories for the town: Open Space and Recreation, Historic Preservation, and Community Housing. Through these efforts we have been able to accomplish projects that otherwise would not have been able to be funded through the town's operating or capital budgets.

In 2014, the CPC funded among other initiatives: Cedar Swamp entranceway, Tuck's Point Chowder House, Town Hall boat ramp engineering and design, further funding of archiving Town Hall records, generators for the two community housing sites, Trask House/Manchester Historical Museum windows, First Parish Church steeple and bell tower restoration, and \$45,850 designated for the affordable housing reserve fund.

At the 2014 Town Meeting, the Town voted to accept a gift of land from Mr. John Donovan: 18 acres for the development and creation of athletic fields (Donovan Park) and 33 acres to be held in a conservation restriction for Open Space and protection of our watershed. Town Meeting also voted to increase the CPA surcharge from 1 ½ % to 3% with the understanding that the increased revenues would fund a \$4.5 million/15 year bond for the development of the Donovan Park. It was further understood that town policy requires any bonding over \$1 million go to the May ballot for a 2/3 majority vote of support. At the Town Elections in May, the bonding initiative did not receive the requisite 2/3 majority and therefore did not pass. The Donovan Park Ad-Hoc Committee has been reviewing and restructuring the proposal and as of this report, final outcomes are unknown.

The CPC appreciates the support and enthusiasm the town's people have shown for the projects that have been accomplished through CPA funding. With the finalization of the Town's Master Plan and the CPA Master Plan, the Community Preservation Committee will have additional guidance for future projects and initiatives.

Woody Kelly and Sue Thorne, Co-Chairs CPC

CONSERVATION COMMISSION

The Manchester-by-the-Sea Conservation Commission conducted 21 regular meetings and continued its regulatory and non-regulatory activities in the year 2014.

In 2014, there were fewer wetlands permit applications than in 2013; most notably in the drop in Notices of Intent which was 13 fewer than in

2013. These applications are reviewed under both the Massachusetts Wetlands Protection Act and the Town Wetlands Bylaw. The Commission issued 18 Determinations of Applicability, 11 Order of Conditions, 2 Amended Orders of Conditions, 10 Certificates of Compliance, 5 Enforcement Orders, 7 De Minimis Change Letters and 16 Letter Permits.

In 2014, Commission members Hamilton Mehlman and Leslie Hammond resigned from the board; Curtis Rising of 16 Friend Street and Gary Russell of 9 Magnolia Ave. joined the Commission, filling out the board to seven members. The Commission wishes to thank both Mr. Mehlman and Ms. Hammond for their service and welcomes Mr. Rising and Mr. Russell to the Commission.

The Commission, along with volunteers from the Open Space and Recreation Plan Committee and its Administrator completed the town's Open Space and Recreation Plan (OSRP). Amendments were made to the plan to increase its term from 5 to 7 years thus the plan will be in effect through April of 2021. The final plan was approved by the state in July, making the town eligible to apply for Mass Dept. of Conservation Services PARC and LAND grants. In addition, the Board of Selectmen approved the formation of an Open Space and Recreation Committee which will be chartered with overseeing the 7-year Action Plan and maintaining the OSRP. The committee is being formed and will start meeting in the spring of this year.

In addition, the Conservation Commission and its Administrator have been involved in seeking grant opportunities to fund studies and projects that address the impacts of climate change. The town applied for a Coastal Community Resilience Grant from Coastal Zone Management in September and was awarded \$154,950 in December. This grant money will be used to study the Sawmill Brook watershed – its flooding issues and water quality in light of more frequent storms and sea level rise. The result will be a set of recommendations for culvert enlargements, means of capturing storm water upstream and a detailed examination of the tide gate at Central Street. Several other grants applications are pending for work which will complement the Sawmill Brook study.

The Commission members and its Administrator participate on other committees, including the Community Preservation Committee and the

Comprehensive Waste Management Plan (CWMP) Steering Committee and work cooperatively with other boards. Commissioners regularly attend informational workshops and conferences to keep up with current regulations, procedures, and strategies for effective resource and conservation area management.

Steve Demeter and Steve Jaworski, Co-Chairs

COUNCIL ON AGING

Manchester has a senior population of approximately 1644; this breaks down to approximately one out of every three people in the community being over 60 years. The focus of this department continues to be a mission of developing more far-reaching programs to meet and serve the ever-increasing needs of our senior citizens. Health insurance, transportation and housing continue to be the key issues facing our seniors.

The following are some of the highlights of the services provided in 2014:

- Monthly “Lunch of the Month” for 35-40 senior citizens
- Provided over 3,300 units of transportation to senior and disabled citizens
- Provided over 375 units of outreach service to senior and disabled citizens
- Delivered (by volunteers) approximately 3,336 Meals on Wheels to homebound seniors
- Sponsored several health and wellness seminars
- Monthly Low Vision Support Group offering special presentations
- Weekly Yoga Program funded by the Friends of the Council on Aging
- “Strong Woman” exercise program twice weekly with 65 to 70 participants for each 12 week session
- Weekly Zumba Gold Class with 18 to 20 participants
- Annual summer luncheons/events at Tuck’s Point
- Sent COA newsletter to over 990 senior citizens each month. The Friends of the Council on Aging fund the mailing and volunteers fold and label the newsletters
- Tax-Aide provided in a partnership with AARP and Senior Care to approximately 75 senior and disabled citizens
- Provided SHINE (Serving Health Information

Needs of Everyone) counseling

- Collected and delivered approximately 1,600 pounds of food to local food pantries
- Developed and implemented several new TRIAD programs for senior citizens, two popular programs - the quarterly “Coffee with Town Officials” and the stove top smoke detector distribution to most of the housing units

A very big part of the COA growth and success goes to approximately 75 active volunteers who donated thousands of hours in 2014. It is because of their many acts of kindness and their caring attitude that the COA is able to reach a greater than ever number of senior citizens in need.

Nancy Hammond

Director of Senior Services/Council on Aging

CULTURAL COUNCIL

The Manchester Cultural Council continued its mission of bringing cultural enrichment and creative and educational opportunities to Town residents of all ages. The Fiscal Year 2014 grant allocation of approximately \$4,000 from the Massachusetts Cultural Council enabled us to fund 10 programs.

These programs included classroom workshops and a concert performance by the Cape Ann Symphony Orchestra at the Manchester/Essex Regional High School; six presentations to all grade levels at the Manchester Memorial School on “The States of Matter” by Top Secret Science; a lecture by Fred Rice on “The Well Decorated Garden” at the Seaside Garden Club; a presentation on the American Revolutionary War for Memorial School students; three “Singing and Signing” performances by Wendy Manninen and Vicki Marsh at the Manchester Public Library; also at the Library a program for teens called “Robots on the Run” and a performance of songs and stories celebrating our cultural heritage called “This Land is Your Land”; a presentation on “Stone Walls of New England” at the Manchester Historical Museum; the Manchester Summer Chamber Music’s “Kid’s Composition Workshop and Instrument Petting Zoo” at the Manchester Community Center; and an interactive theatrical performance by the Delvena Theatre Company for COA members at the Congregational Chapel.

As part of its support of local arts, the Cultural Council facilitates rotating exhibits of the work of local artists at the Town Hall. Among those displaying their work during 2014 were Camille Skilton, Olga Hayes and Ken King, Charlotte Townsend, Evelyn Carnevale, and Alice and Benjamin Stebbings. These exhibits provide a wonderful opportunity for both established and budding artists to showcase their work.

The Cultural Council has seven members, who are appointed by the Board of Selectmen to serve three-year terms. We are always seeking new members and encourage those with any interest to contact us.

Winifred Diedrich, Chair

DOWNTOWN IMPROVEMENT PROJECT COMMITTEE

In 2014 the Committee advanced in its Phase Two goal by commissioning design concepts for the intersections at Beach, School and Pine Streets, and by pursuing grant opportunities from state and federal sources to finance the project. DIP's key elements include the placement of pedestrian crosswalks, the installation of poured concrete sidewalks, granite curbing, streetlights, and the optimization of on-street parking, along Route 127 between Washington and Pine Streets.

DIP has coordinated closely with the Town's plans for the Central Street Channel dam, which must be rebuilt in response to upstream flooding, and in anticipation of climate change and rising sea level. Additionally, the Town has been required to reduce the release of untreated stormwater runoff into the harbor. To this end, DIP secured a grant of \$112,000 from Coastal Zone Management [CZM] to finance feasibility tests and to determine underground geological conditions. Test borings will identify soil types and determine whether there are chemical contaminants remaining from previous decades; storm drainpipes and outlets will be located and mapped. DIP will consider new technologies, such as porous pavement and special tree pit chambers capable of reducing stormwater runoff by approximately one third. Grant funds will also be used to update the current engineered survey commissioned by DIP a decade ago for Phase 1.

Committee members are Carroll Cabot, Rick Gibson, Don Halgren, Ed Halsted, Gar Morse and Chris Shea,

Ben Rossi, Chairman

FIRE DEPARTMENT

The year 2014 continued the overall total quality improvement of the fire and rescue arm of Manchester's Public Safety Team. Change was again the name of the game. Lt. Clinton Hatch retired on November 16, 2014 after 32 years of service to the citizens of Manchester. Clint was dedicated DPW employee before joining the Fire Department. We wish Clint well in his retirement. Call Firefighter Mark Haggett resigned from the department in September to pursue employment in California. The department welcomed Shawn McQueeney, Liam Logue and Rose Bradley as new call firefighters. Call Firefighters Nate Campbell, Dave Barrett and Mike Cupoli became paramedics.

Building on the recommendations of last year's study of the fire station, Town Meeting approved funding for a new handicap ramp, ADA entrance improvements to the front entrance, and new windows and exterior doors for the station. These improvements have greatly improved the access and livability of the fire station.

Town Meeting also approved funding for apparatus improvements. The former mini pumper Engine 3 was converted into a much needed forest fire unit. Engine 4 was deemed not worthy of refurbishment so a refurbished fire engine was purchased. The "new" Engine 2, a 1998 Pierce pumper, was put into service in August. This unit has increased the safety of the responding personnel and also allowed the town some breathing room on the purchase of a new fire engine.

Ladder 1 had to undergo a lengthy list of repairs late in the year. Most of the repairs were due to wear and tear of the 14 year old unit.

Town Meeting also approved funds to improve the radio system of the fire rescue department. The project included upgrades to radio repeaters, radio antennae, comparator and dispatch equipment. Results have shown a vast improvement in radio communications quality throughout the town. This will enhance the safety of firefighters and also the citizens they serve.

2014 was a safe year for all of us in beautiful Manchester-by-the-Sea! Congratulate yourselves on having no large loss fires this year! We are all in the fire prevention team together. The first line of fire prevention is in your own home. The fire department can do a tremendous job teaching but if you don't act on the message then we have failed. Luckily, you all listened and took our fire prevention advice to heart making everyone safer.

Manchester did have many smaller fire incidents through the year. There were a handful of chimney fires that luckily were kept contained to the chimney. There was a fully involved excavator fire on a construction site on Ledgewood Rd. Homeowners on Burnham Lane sustained fire and smoke damage resulting from pyrolysis of wood abutting a fireplace. MFD responded to the big fire in Magnolia at Magnolia Pizza in October.

Paramedics and EMTs were kept busy with many medical calls through the year. Several serious medical situations were mitigated by the quick actions of the medical team. Severe allergic reactions, S-T segment myocardial infarctions, and strokes were the most serious of the calls. A new Lucas Compression device was purchased and put in service during 2014. Donations from organizations and benefactors in the community were directed to the purchase. The Lucas device has already returned spontaneous circulation (ROSC) to 4 patients in 2014. Less motor vehicle collisions occurred in town than last year thankfully. Most involved no injuries or minor injuries.

Your Fire Rescue Department is deeply committed to working 24/7/365 to reduce your risk of loss due to fire and increase the quantity and quality of your life through emergency medical services and education. We are well on our way together in reducing fire losses. We are able to accomplish this goal through fire prevention activities specifically permits, inspections and education. The department provides Student Awareness of Fire Education (SAFE) in the schools. We also performed 1,191 permits and inspections bringing \$13,415 in fees to the general fund. The overall goal for the fire service is to accomplish a greater number of fire and medical prevention activities than the number of fires and ambulance calls. This community is a superior example for the rest of the country in fire and EMS prevention.

Emergency Medical incidents numbered 485.

There were 305 billable transports. The community has 2 ambulances equipped to the Advanced Life Support Level. Both ambulances have seen plenty of calls. There has been an increase in double calls within a short period of time requiring ALS service from our paramedics. The EMS ambulances also generated over \$206,661 to the general fund. We appreciate the support of all those involved in supporting this level of service.

The grand totals of the department were 1,191 permits and inspections and 962 emergency calls. A total of \$206,661.98 (18% of the fire department budget) was generated to the town's general fund. We will continue to focus on decreasing fire losses, increasing our abilities to enhance your quality and quantity of life and most of all to be there for you in emergency and non-emergency ways every hour of everyday.

As always, stay safe! And don't forget to stop by the firehouse any time you would like.

Glen Rogers, Fire Rescue Chief

HARBOR ADVISORY COMMITTEE (HAC)

2014 was another year of continuous improvement of our harbor infrastructure. Bion Pike has continued to do an excellent job as our full time harbormaster, ensuring safety on the waters and administering the Manchester Harbor Mooring and Waterway Regulations. His two assistants, Tom and Tim are being mentored by Bion and are developing quickly.

The Waterway Permit renewal season went smoother than the year before. Permit holders have learned the process resulting in fewer issues than the prior year. Approximately 20 people from the Mooring Waitlist were assigned moorings. In addition approximately 20 people on the Mooring Change List were moved to other moorings. 3 new shallow water moorings were also added to the mooring field. At the end of 2014 there were 403 people on the Mooring Wait List. Time to implement the moves was somewhat hampered by the timing called out in the regulations. In the fall the Waterway Regulations were reviewed, modified and approved by the Board of Selectmen. The primary intent of the modifications was to move back the deadline of renewal from March 31st to March 1st. This will allow mooring assignment changes to be implemented earlier in the boating season.

There were a number of other projects either

initiated or completed in 2014

- 1) Mass Port Eco Mooring Project scope and contracts were completed. This project protects the eel grass primarily in areas 7, 6 and Long Beach. Mass Port funded 90 mooring replacements at a cost of \$144,000. Installation of the moorings was completed in late fall.
- 2) Engineering study by GZA was completed for the boat ramp behind Town Hall. GZA has provided design and construction estimates for a new ramp that will improve safety for boaters as well as paddle boarders and kayakers. The design includes a better grade, ADA compliant floats that will allow use of the ramp at all tide levels.
- 3) The Manchester pump-out boat was resurrected and rehabilitated at a cost of \$3,300 to the Waterway Fund. An estimated cost of a new pump-out boat would have been \$60,000 with a cost of \$15,000 to the Waterway Fund.
- 4) A Boating Infrastructure Grant was submitted to the state for the Reed Park transient float area. The intent is to replace and expand the float system at Reed Park to allow boating visitors better access to Manchester's commercial area.
- 5) During 2014, 6 floats were refurbished and installed. There are also 8 in the process of being completed during the winter months, weather permitting.

In the recent past the Harbor Advisory Committee had more of an operational, or day to day focus due to issues at hand. With the improvements over the last three years, the HAC has recently come to the conclusion that it no longer needs to be involved operationally but can be of value from a vision or strategic focus working in concert with the Harbormaster.

Greg Bialy, Chair; Christian del Rosario, Vice Chair; Ed Conway, Secretary

HARBORMASTER

The Harbor Department is working on several large projects and introducing a pump-out boat for the 2015 boating season.

Infrastructure:

- A grant was submitted to US Fish and Wildlife for the expansion of Reed Park docks to

accommodate more transient boaters. Project cost estimate is \$493,000. The grant would cover \$360,000 and the majority of the balance would be met with in-kind services. Any remaining balance would come from the Waterway Fund.

- Engineering and permitting, funded in 2014, for a new boat launch behind town hall is underway. Estimates for construction are approximately \$300,000 with potential funding sources being identified.
- The Harbor Department with the help of cheerful volunteers is making headway with the float replacement project. The expectation is that all floats will be complete by the beginning of the boating season.
- Permitting of the Tuck's Point floats is in the planning stages.
- The dredging project for Areas B&C moves slowly forward.

Funds and Revenue:

Mooring & Waitlist Revenue 2014

Total: \$198,479

Boat Excise Revenue 2014

Total: \$18,284

Dredge Fund Balance 2014

Total: \$220,613

Waterway Fund Balance 2014

Total: \$285,756

Waterway permit fees will no longer be collected by the harbormaster. Upon receipt of Waterway Renewal Forms all permit holders must submit payment to the Treasurer's office and bring proof of payment to the harbormaster to receive your stickers.

Boats:

2015 will see the addition of a Clean Vessel Act pump-out boat to the town inventory. Manchester will join surrounding communities in keeping our boating waters cleaner. The program is 75% funded by federal dollars with the balance coming from the Waterway Fund. The two smaller boats will be removed from service. Repairs to the boat to bring it into service total \$11,100. The Harbor Department will be responsible for 25% of the repair costs.

Records:

Files are available for inspection during office hours. No appointment is necessary.

Moorings & Waitlists:

Waitlists - As of January 20, 2015 there are 403 names on the mooring waitlist, 33 of the names were added since January. The mooring-change list has 66 names and the dinghy waitlist stands at 86.

Moorings - Approximately 20 moorings changed hands in 2014. It is expected 2013 will be an average mooring reassignment year as well.

Mooring and waitlist payments may now be done by credit card or electronic check online and at the Harbormaster's office. Mooring and waitlist records including the waitlist ledgers may be accessed during office hours. No appointment is necessary.

MASSPORT funded mooring replacements are complete with nearly 90 mooring replacements in Manchester.

Staff:

Tom Aldrich and Tim Cronin continue as Assistant Harbormasters for 2015. The town is fortunate to have them. The harbormaster is nearly finished with EMS licensing and when testing is complete will join the assistants as a trained EMS responder.

I look forward to seeing and serving all those who use the Manchester waterfront in the coming year. As always I welcome the opportunity to answer any and all of your questions.

Bion Pike, Harbormaster

BOARD OF HEALTH

The mission of the Manchester-by-the-Sea Board of Health (BOH) is to protect the public health of the citizens of Manchester through enforcement of health codes and regulations while promoting a healthy community through the use of innovative programs. The Board continued this focus in 2014.

A major health concern in 2014 was the continued threat from West Nile Virus and Eastern Equine Encephalitis from infected mosquitoes. The Mosquito Control Board provided treatment in the catch basins and monitoring. Such monitoring resulted in the Board not needing to have to resort to ground targeted spraying. The public is reminded that if you would like to "opt out" of spraying on your property contact the BOH for information as soon as possible.

Intermittent beach closings continued as a result of several high coliform bacteria counts over

the summer. The Board continued to try to determine the source(s) of pollution in areas where closings were required. So far the exact source has yet to be positively identified, but more septic systems have been upgraded which is always a step in the right direction.

In accordance with State regulations the Board continued its licensing and inspections of local food service establishments, swimming pools and camps. Housing complaints and resulting inspections were minimal over the past year.

Pam Ciccone, RN, Public Health Nurse, held many busy and well attended Flu Clinics. The Clinics were run smoothly and efficiently and were again offered to Town residents and Town Employees. Thank you to all the residents who provided volunteer nursing and clerical services to the Board and assisted Pam with the clinics. A special thank you goes to Ellen Lufkin, Assistant to the Board of Health, for her continued service and commitment to the Board and the residents, as well as her tireless efforts in keeping the office running efficiently and smoothly.

In concert with the DPW, the Board continued our commitment to the Town of Manchester to provide a safe environment for disposal of household hazardous waste at its annual collection event.

As in prior years, approval of subsurface sewage disposal systems remains the primary source of activity and revenue for the Board of Health. The Board wishes you all the best of health in 2015.

Leslie R. Nitkiewicz, Chairperson

HISTORIC DISTRICT COMMISSION AND HISTORICAL COMMISSION

The Town Meeting of 1975 gave the Historic District Commission all the powers and duties of the Historic Committee. The Historic Commission continues to work toward surveying the eligibility of the Town's properties for historic preservation funding and inclusion on the National Register.

The Historic District Commission works to preserve the streetscape of the town's historic district by reviewing the appropriateness of changes to structures within the district. Through this stewardship we are able to maintain the charm and beauty of our town's New England heritage.

Current Members of the Historic Commission/Historic District Commission are

Don Halgren, Dr. Susan Henderson, Robert Hofeldt, Rob MacNeille, John Round, Nannie Winslow, Chris Thomas.

HOUSING AUTHORITY

The Manchester Housing Authority consists of 80 elderly/handicapped housing units, located at Newport Park (constructed in 1963) and The Plains (constructed in 1974) as well as a 4-family housing unit located on Loading Place Rd. (constructed in 1989).

MHA’s focus is to insure that the public housing resources are utilized to their maximum capacity. Our goal is to provide safe, sanitary, affordable housing. This year we experienced a 5% turnover of our elderly/handicapped and family units.

The Authority receives operating subsidy from the Department of Housing and Community Development (DHCD) which comes from an annual appropriation in the State Budget. We use this subsidy to effectively manage and administer the Town’s 84 affordable State units. Along with subsidy to help meet operating expenses for our program needs, DHCD also contributes funding for Capital Improvements. This formula funding is project-specific and restricted for sole use on capital projects.

Included in this year’s Capital Improvements Plans are the completion of the repairs to porches, refurbishing the lift station at The Plains, emergency lighting at both elderly sites, emergency pull strings at Newport Park and cleaning of the porches. An expansion to the administration office is planned as well as an expansion to the Community Hall.

The Housing Authority does not receive funds from the Town of Manchester’s budget (funds raised through local taxation). However, the town’s Community Preservation Act provides assistance in the preservation of affordable housing and funds have been granted to MHA. This year the CPA funds are being used to install emergency generators at the elderly/handicap developments.

We thank the town for its contribution in helping us to provide adequate and affordable housing for its residents giving them the opportunity to reside in a suitable living environment.

Senator Bruce Tarr and Representative Brad

Hill continue to support legislation for the modernization and upgrading of public housing.

The Manchester Housing Authority Board of Commissioners are: Marc Bliss, Chairman, Bruce MacDonald, Jane Metrano and John Kenney

We would like to commend our staff, Executive Director Irene Frontiero; Maintenance Mechanics, Chris Rodier and Brian Bernard; and Secretary, Carol Powers; for their diligence and professionalism. We also would like to extend our appreciation and thanks to all the volunteers of the community that contributed with a special thanks to the First Baptist Church for their assistance in last year’s fall leaf clean up.

Mr. Thomas Lee, Asset Management Specialist; Bruce McCarrier, Facilities Manager; Bob Watt, Office of Construction Service; and Avalon McLaren, Project Manager; have provided great oversight and technical assistance from DHCD during 2014. We thank all the town boards for their assistance.

INSPECTORS

Information below is for the calendar year 1/1/14-12/31/14

Building Inspector	
Permits Issued	280
Fees Collected	\$ 129,268
Plumbing/Gas Inspector	
Plumbing Permits Issued	211
Fees Collected	\$ 11,706
Gas Permits Issued	209
Fees Collected	\$ 8,552
Wiring Inspector	
Permits Issued	189
Fees Collected	\$ 54,964

LIBRARY TRUSTEES

The Board of Library Trustees has responsibility for the historic McKim building and grounds. To that end the Trustees oversaw a series of improvements. The window and door trim were painted, the back door was replaced, and a new, larger sign was installed in front of the Library. An automatic projection screen and new digital projector were purchased, and new window shades were installed, thanks to the Friends of the Library. These improvements enhance the public programming experience for all. The Trustees received a grant from Morgan Stanley to open the Library

seasonally on Sunday afternoons. The additional hours were well received by the public and the Trustees plan to continue Sunday hours in the future.

The Manchester Community Reads book was Fenway 1912: The Birth of a Ballpark, a Championship Season, and Fenway's Remarkable First Year by Glenn Stout. There was an exhibit of historic baseball paraphernalia on loan from the Essex Base Ball Organization. Children participated in the community reads with The Fenway Foul-up by David A. Kelly, who came to the Library to discuss his book. The Friends sponsored a Fenway Frank lunch before the program.

Manchester Cultural Council sponsored Kevin Gardner's program "Discovering New England Stone Walls."

Highlights of the year include: Birds of New England, Chocolate Tasting, iPad classes, History of Women in Boston Radio with Donna Halper, and Trekking the Pacific Crest Trail with Wendy Johnston. The Library added Zinio and Indie Flix, new additions to our online resources. The Library was a recipient of a check from Crosby's reusable grocery bag program. Our own Children's Librarian, Sara Collins, took part in the ice-bucket challenge for ALS. Memorial books were added for Joe Wrobel, Lucy Vermilye, and Malcolm Greenough, Jr. The Library hosted its third annual child care program for Christmas-by-the-Sea weekend with the Manchester Community Center and the Manchester-Essex High School Green Team. In all, the Library held 226 programs with 5,400 in attendance.

The summer reading program state-sponsored theme was Fizz, Boom Read, emphasizing science, technology, engineering, art, and math (STEAM). Summer programs included a visit from the Whale Mobile, the iRobotics team, and Museum of Science build-a-bridge program. Two hundred thirty three children and 49 teens signed up for the summer reading program. There were 18 children's programs with 805 in attendance and 6 teen programs with 159 in attendance. Throughout the year there were two weekly story-times for infants through preschool, 3 monthly book groups for school age children, poetry readings, programs on animals, history, creative dance, and much more. The Mothers' Club honored newborn members of the community with a check for new books.

Teen services saw a 61% increase in teen summer reading participation largely due to the Teen Advisory Board (TAB), who designed the Super Summer Scavenger Hunt. The Library sponsored young adult authors, John Rocco and Jay Primiano, who gave a lively presentation of their book, Swim That Rock at an assembly of 400 students at MERMS. Other teen program topics presented in 2014 include cooking, robotics, makeup, scuba diving and underwater creatures of Cape Ann, CSI (Crime Scene Investigation), constructing gingerbread houses, circus performing arts, comic graphic art, and the ever-popular trip to Barnes and Noble with the TAB members. The Friends of the Library, Manchester Cultural Council and the Hooper Fund all supplemented the children's and teen's programming budget.

Approximately 43,500 people visited the Library in 2014; many came for reasons other than to borrow books. Wireless access, computer instruction, tutoring, homework center, tax forms, out-going fax service, downloadable resources, book-groups, story-times, and programs are some of the activities people came for in addition to borrowing materials. There were 4,613 Manchester card holders and 797 out-of-town registered borrowers. The Library circulated 65,577 items, of which 10,887 were borrowed through interlibrary loan from other MVLC libraries and the Library lent 16,626 items through interlibrary loan to other MVLC library patrons. Library staff answered 1,395 reference and reader advisory questions. The Library owns 54,386 physical items and provides online access to thousands more titles through services such as Overdrive, Freeing, Freegal, Gale databases, Tumblebooks, and Recorded Books.

The Friends of the Library continue to provide financial support and advocacy for library service. The Friends maintain the museum membership program. Patrons borrowed 647 passes in 2014. The Friends added coupons to the Lowell Spinners Baseball Team as part of our baseball themed reading program. In addition to paying for new shades in the reference room and rest rooms, the Friends sponsored programs such as the summer reading program for children and teens and the Christmas-by-the-Sea program (Gerwick Puppets and Midwinter Magic). They provided year-round refreshments for Library programs, holiday wreaths, staff recognition, microfilming of the Manchester

Cricket, and rainy day bags. The Friends provided printing and copying for the public through the Canon copier, supplementing all costs. The annual summer book sale is a major event drawing hundreds of people each summer. Manchester author Ursula DeYoung was the guest speaker at the Friends' Annual Meeting in May. Ms. DeYoung, who grew up in Manchester, discussed her first novel, Shorecliff.

Volunteers continue to supplement the Library staff by performing the many tasks necessary for day-to-day operations. Thirty regular volunteers and 20 student volunteers assisted throughout the year by processing books, inputting data, weeding the collection, and most importantly, shelving returned books. Volunteer hours totaled 1,450, an average of 28 hours per week.

Finally, on behalf of the town of Manchester by-the-Sea, the Library Trustees want to thank Library Director Dorothy Sieradzki for her peerless performance during these past 20+ years, as we congratulate her on her retirement. Dorothy leaves the Library at the end of March having started as a part-timer in 1994 and eventually working her way to Library Director in 2005. The years she has worked here have been marked by unsurpassed efficiency and excellence. She has been an inspiration to us all. Working alongside her has been a true honor, a privilege and always an education. Congratulations on a job well done and a retirement well deserved. We will miss you.

Respectfully submitted by Library Trustees

MANCHESTER ENERGY EFFICIENCY PROGRAMS (MEEP) ADVISORY BOARD

The MEEP Board was established by the Board of Selectmen in October of 2012. In December 2013, the Town of Manchester-by-the-Sea was designated a Massachusetts Green Community by the Department of Energy Resources. This was the culmination of a year-long effort by the MEEP Advisory Board members.

The designation comes with an initial grant award of \$138,850 for the Town to use toward various energy efficiency projects. In 2014, four projects were identified:

- Fire Station (oil-to-gas conversion);
- Town Hall/Police Station (interior lighting);
- Library (oil-to-gas, outdoor air, T-stat); and
- DPW Garage (building envelope).

Contingent projects include additional work at the DPW Garage. Additionally, MEEP members worked closely with the MERSD, resulting in the ability to include Memorial School in future projects.

Going forward, the MEEP Advisory Board will assist in the recommendation of various energy efficiency projects. Reducing our energy consumption and promoting the use of alternative energy sources helps us save taxpayer money, as well as helping to improve our environment.

PARKING CLERK

Fees collected in 2014:

Beach Stickers	\$60,360.00
Parking Fines	32,303.00
Walk-on Passes	587.50
Business/Boater Placards	2,450.00
TOTAL	\$ 95,700.50

3,700 beach and resident stickers were issued during the year.

C. Denise Samolchuk, Parking Clerk

PARKS & RECREATION COMMITTEE

Our five-member Committee oversees some of our Town's greatest natural resources including Singing Beach, Masconomo Park and Tuck's Point. We are the sole advisory group to the Board of Selectmen on matters related to Parks & Recreation programs, services, and facilities; and work closely with the Director of Parks & Recreation to manage those areas. We look for input from our community on ways to improve these services; review facility policies and procedures; review signage and fees and make recommendations to the Board of Selectmen as needed. Please call the Parks and Recreation Department at 978.526.2019 to add any items to our agenda. The Committee meets on a monthly basis and we are open to the public, please come to a meeting if you have something you would like to discuss!

PARKS AND RECREATION DEPARTMENT

Bringing families and the community together!

It has been another busy year for the Parks & Recreation Department. Despite the change in leadership this past year things are going smoothly. Participation in Parks & Recreation Department

programs has continued to increase every year particularly in the *Hornets After School Program*, the *Winter Basketball Program* & the *Summer Playground Program*.

The Parks & Recreation Department offers many different activities geared towards all ages and abilities each season with new schedules being released 3 times per year; in April, August, and December. The Parks & Recreation Department has a page on Facebook and can also be found at www.mbtsrec.com as well as through the Town's website!

If you were one of the participants who made leisure and recreation a part of your life in Manchester-by-the-Sea by playing a sport, swimming at the beach, attending summer playground, playing tennis, practicing dance, having a cookout at Tuck's Point, or simply attending a concert, we thank you for your participation and we hope to see you again in 2015!

The Parks & Recreation Department manages some of the Town's greatest natural resources including Singing Beach, Tuck's Point, Masconomo Park, Sweeney Park and Coach Field among others!

We hope you have also enjoyed the *Music in Masconomo Summer Concert Series* which takes place on Tuesday nights at Masconomo Park from 6:00 – 8:00 pm during July and August. This annual concert series will be entering into its 13th year in 2015 so join us this coming summer with your dinner, blankets or chairs, and your family and friends! These concerts are free and are made possible through generous donations by individuals and local organizations, businesses and generous residents. Many thanks go out to each of the sponsors for their support!

The Parks & Recreation Department will continue to create new recreational opportunities for Manchester residents in the coming year. If you have any suggestions for activities, special events, or programs that you would like to see offered, please feel free to contact us at 978-526-2019 or visit us in room #7 at Town Hall.

Manchester-by-the-Sea Parks and Recreation will continue to provide places, activities and events for you and your family to grow, laugh, play, and relax.

PLANNING BOARD

The Planning Board consists of seven elected volunteers. The Planning Board makes decisions pertaining to division of land, issues special permits for site development, and proposes Town planning policies and amendments to the Town's Zoning By-Law. The Board meets twice monthly and conducts visits to permit sites.

In 2014, the Planning Board approved various applications for Special Permits, Driveway/Curb Cuts, endorsed Approval Not Required (ANR) applications, and recommended articles for the Town Warrant.

The Board anticipates the development of a new Master Plan under the direction of Sue Brown, part-time Town Planner.

Thank you to all members for their efforts: William Boesch, Carroll Cabot, Peter Canny, Loren Coons, Andrea Fish and Ron Mastrogiacomo, and we all are ever appreciative of the wise and able assistance from Administrative Assistant Helene Kwasie.

Becky Jaques, Chairman

POLICE DEPARTMENT

It remains both an honor and privilege to serve as your Chief and to offer the citizens of Manchester-by-the-Sea this annual report on the accomplishments and activities of your Police Department for 2014. We operate with a consistent mission and mandate: to serve and protect our citizens and all those we encounter in the most efficient, effective and courteous manner. This is a consistent hallmark that guides us and we are pleased that, as a result of embracing this mandate, we are one of the safest, service oriented communities in the Commonwealth. We operate with the knowledge that the challenges facing all aspects of government, and policing in particular, are significant and we will continue to do all we can to deliver service in a manner that is fair, compassionate, and cost effective. I remain proud to lead a group of knowledgeable, committed, and motivated officers and civilians who understand that excellence in service and the ideals of fairness and compassion guide us.

In 2014 the following personnel changes took place: Officer David Lynn retired after 26 years of service and Officer Steven Fiore transferred to another agency after serving for 7 years. We thank

both of these men for their service and wish them well. Acting Sergeant Stephen Louf was promoted to permanent Sergeant status and Detective Richard Newton was appointed to the position of Sergeant. Officer Christopher Locke assumed the position of Detective as a result of the promotion of Detective Newton.

A significant change occurred in 2014 with the realignment of our command staff structure. We shifted from a 4 Sergeant model: all members of which were part of a Union affiliation, to a 3 Sergeant, 1 Lieutenant model. This new position is a non-union position and gives the department greater supervisory coverage at a lower cost, flexibility in scheduling, improved operational efficiency and provides leadership options for the future of the department. Selected for this position was Sergeant Todd Fitzgerald. Todd has served in this department since 1991 in the following positions: Patrolman, Detective, Sergeant, and as an Assistant Harbormaster. In this new position he will assist in the leadership of this fine department. Joining the department as full-time Patrolmen were Reserve Officer / Dispatcher Ryan Machain and Reserve Officer Stephen Meola. Both of these men are scheduled to attend the full-time police academy in the near future. Joining us as full-time Dispatcher and Reserve Officer was per-diem dispatcher Adrienne Costa. Also joining the ranks of our reserve officers was Pierre Rumpf, Joseph Santamaria, and Adam Fellows. All of these fine officers previously served in our Police Auxiliary program. This program has proven to be a highly successful training ground for the future of our department's personnel needs.

Patrol, traffic, and investigations remain the back bone of our core police functions. Community Policing initiatives which are also important keep us working collaboratively with our citizens. We are pleased to continue our affiliation with the elder service TRIAD Program. This is a productive and collaborative partnership between our senior citizens, representatives of the Essex County Sheriff's Department, Essex County District Attorney's Office, the Manchester Council on Aging, and the public safety agencies of our community. We are working on programs that will keep seniors safe in their homes, on the roads, and on the information superhighway. In 2014 we continued our partnership in education by continu-

ing with our Community Collaborative Initiative, the District Attorneys Juvenile Diversion programs and safety presentations at the Elementary and Middle/High School. In 2014, we continued with our highly successful and visible motorcycle patrol, bicycle patrol program, and A.T.V. Beach patrol. The A.T.V. continues to be proven a valuable tool in safely removing injured individuals from the beach and has been used in different search and rescue capacities. We continue to be an active member and participant in the Cape Ann Regional Response Team. This team works not only on tactical situations in the region, but also on search and rescue missions and ensures public safety at many different events. Other community initiatives we are involved in include: working with community, civic, and charitable groups, our business community, as well as having a significant presence on social media. In 2014 we instituted a "Community Liaison" program after Officer Kevin Clary attended an extensive crime prevention training program. Although all officers of the department participate in the community policing/service philosophy Officer Clary will head this initiative.

The Manchester-by-the-Sea Police Department is pleased to announce that they have been awarded a funding grant that will allow the Department to start a Police K-9 Unit. The funding was provided by a private foundation and it will cover all costs of the program.

In March of 2014 Police Canine KATO joined our department. This new program will be a joint venture between the Manchester-by-the-Sea Police Department and the Cape Ann Regional Response Team of which the department is a member. The Police K-9 will serve as an Ambassador for the Department's Community Policing effort and provide an increased level of service to our citizens. The K-9 will be able to track missing and lost individuals as well as track those who may have fled from police. Additionally, the K-9 will be able to search for and locate property that may have been stolen and discarded during a crime. The Cape Ann Regional Response Team will use the K-9 for similar situations such as suspect locating and property tracking. There have been a number of instances where the Department has needed the services of a K-9 and had to call for and wait for outside assistance from other police agencies

such as the State Police. Officer Joseph Archambault, who wrote the Grant, developed the program and serves as KATO's handler and partner. Police canines have been used in the United States for over seventy years. When properly used they are highly cost effective and a large deterrent to criminal activity. The modern day police canine has incredible senses that are far more acute than humans. Their vision is unquestionably better than humans when picking up movement. Their ears are able to listen for sounds over one hundred yards away. Their athleticism enables them to run in excess of 20 M.P.H. The first and foremost function of the police canine is tracking. Their incredible ability to detect odors can lead an officer to a missing child or hidden suspect and in a short period of time KATO has located missing persons and property. From a Community Policing aspect we have already seen this as a boost to the Department's efforts in this area. We will partner with the community to make the K-9 program a continued value and service to our citizens. We have seen this in many other communities around the State where the addition of a police K-9 proved of great value to the community by increasing safety, security, service, and outreach to citizens.

We are pleased that we can provide this important service at no cost to the Town. KATO's 14 week training took place at the Boston Police Department K-9 Academy in the spring of 2014.

Officer Archambault and KATO have conducted demonstrations and outreach at public events, for church and civic groups, as well as for local schools. These demonstrations have included the history and effectiveness of police canine use in the United States and examples of the canine using its nose to find hidden contraband. To increase community involvement, the Department held a contest for students at the Manchester Memorial School where they voted and selected the name KATO from a list of 3 possible names. KATO was provided a ballistic vest at no cost by the retail chain PetSmart through the group Massachusetts Vest a Dog. The foundation has also set up an account where citizens who wish to donate to the Manchester-by-the-Sea program may do so. Mass Vest a Dog is a private nonprofit group that provides bullet resistant vests and other related equipment to departments that employ a K-9 unit. More information on Mass Vest a Dog can be

found at www.mavestadog.org. We would also like to thank our local partners who have made this program a success. These include Doctor Lamb of Manchester Animal Hospital, Doctor Meaney of the Farms Veterinary Clinic, Windover Construction, and Crosby's Market.

As noted earlier in this report an important program that helps ensure our adequate training ground for new police officers is our highly successful Auxiliary Officer program. Under the direction of Sergeant Louf and Officers Kevin Gordon and Michael Richard, individuals who have an interest in the police profession, many of whom are working toward a degree in Criminal Justice, get valuable training and experience. These volunteers attend training, which is the first step in advancing to a part-time police position. These dedicated individuals work many of the events including the Fourth of July parade, and, in the years that we have them, the fireworks. In 2014 these dedicated volunteers contributed nearly 1100 hours of service to our community.

Like all communities in the Commonwealth, our municipal fiscal challenges are apparent. As a result of these limitations it is important that we actively seek grant funding where and when available. I am pleased that we were able to receive funding grants that allowed us to obtain equipment outside of the Town's budget. The Department applied for and was awarded a Commonwealth of Massachusetts Executive Office of Public Safety and Security E-911 Grant that allowed for an update to our dispatching operations. We are currently equipped with state of the art equipment and our local model dispatching serves our community with pride and distinction. The Department also received an E-911 Dispatch Training grant that will keep our personnel on the cutting edge of preparedness. Our dispatch function remains of the highest quality and is served by dedicated and professional individuals. As our fiscal challenges continue, I renew my pledge to be pro-active in seeking out all funding and outside/grant funding opportunities that are available.

Continued training of our police officers remains central to the effective delivery of quality service to our citizens. Current law requires that all police officers in Massachusetts complete 40 hours of training annually. Included in this segment are legal update, firearms, and specialty top-

ics that our officers have attended including: school violence prevention, responding to the active shooter, police bicycle officer certification, amber alert training, advanced investigative techniques, emergency vehicle operator course refresher, social networking for police officers, advanced cell phone investigation technique, suicide prevention, crime prevention, advanced community policing technique, advanced community relations, communication strategy, testifying in court, crime scene photography, advanced narcotic investigations, juvenile law, field training officer certification, interview and interrogation, domestic violence response and prevention, gang awareness, vehicle and pedestrian safety, crisis negotiations, breathalyzer recertification, amongst other programs. All of our officers are certified as Emergency Medical Technicians and, as such, they must complete a total of 30 credit hours and a 24 hour refresher course in a two year cycle. This totals an additional 27 hours per year over the forty hours required by law. I am pleased to note that our officers complete not less than 80 hours of training each year, double the required 40 hours mandated by law. In addition to programs that are offered through the Commonwealth's Municipal Police Training Committee, we often develop in-house programs and will contract with State approved vendors for maximum training impact.

In 2014 the Manchester-by-the-Sea Police Department logged 13,130 calls for service. This represents an increase of 8% over 2013. Included in this number are 136 arrests, 1,443 calls for follow up/investigation, 168 motor vehicle crashes, and issuance of 587 traffic citations. The ever increasing instances of cyber-crime, victimization on social media and identity theft, continue to be the largest area of growth in criminal activity we are experiencing. The complexity of our investigations is increasing as well. Please take all steps possible to protect your personal information and identity and I again urge our citizens to destroy/shred personal papers and documents before discarding. We continue to remind citizens to lock their homes and cars, and to report all suspicious persons and vehicles immediately. It is never an inconvenience to respond to a call of a suspicious person or vehicle; you may be preventing a crime.

We remain committed to our partnership with the community, Town Officials, and all Town Departments. We will continue to function with a strong commitment to service and safety and in a fiscally responsible manner. I again thank you for allowing me the opportunity to continue to serve Manchester-by-the-Sea.

Glenn F. McKiel, Chief of Police

Animal Control

In 2014 Animal Control responded to a total of 430 calls for service. This included: 161 dog calls and 269 calls classified as other animals. Calls for service are handled 24 hours a day, 7 days per week and officers of the Police Department assist in this function when the Animal Control Officer is unavailable. Animal Control Officer Steach resigned his position in late fall to take a similar position with another community. We are currently exploring several service models including regionalization and the position is currently vacant. Many of the calls in 2014 dealt with missing or injured pets. We urge you to help maintain your pet's safety by keeping it on a leash and keeping it secure in your home, on your property, or while traveling in your vehicle. Many lost pets came to us without identification or without being properly licensed. Additionally, having a pet I.D. tag and microchip will help us to return your pet quickly and safely to you. We again remind pet owners that we have a hand-held microchip scanner available to check lost pets for implanted identification. We are pleased to offer service to the many responsible pet owners in our community, and we remind you that in addition to licensing, all dogs must be under control via voice control or on a leash.

Chief Glenn F. McKiel on behalf of Animal Control

PUBLIC WORKS

Highway Division

Highway staff maintained the town's infrastructure including:

- Cleaning and repairing drainage, street sweeping, pavement markings, Central Street dam, signs and snow and ice removal.
- 6 beaches, 5 parks/sports fields and other recreational facilities.
- 5 cemeteries: Pleasant Grove, Rosedale (location of Crowell Chapel), and Rosedale exten-

sion are active; historic locations include the 1661 and Union Cemeteries.

The curbside single stream recycling and compost programs continue to help reduce overall trash tonnage.

Highway staff worked with the Tree Warden responding to problems with the 2,300 trees in the town's right-of-ways. One mechanic, with part time assistance, maintains approximately 30 pieces of DPW, Police, and Council on Aging rolling stock, plus other important Town equipment.

Water Division

This division insures that safe and reliable drinking water is supplied to over 2,000 customers. In addition, they conducted ongoing maintenance and repairs to hydrants, valves and pipes. Annual flushing of the system occurred in the spring and the fall of 2014. Increased focus was on leak detection.

- Three employees split their time between these water distribution responsibilities, as well as sewer collection.
- The contract continued with Woodard and Curran to operate the town's water treatment and storage facilities.
- Seven thousand (7,000) laboratory tests on drinking water samples were undertaken.

Wastewater Division

The Wastewater Treatment Plant sees extremely variable flows due to rainwater, groundwater and even tidal flow entering the collection system. A consultant was hired to work on a Comprehensive Wastewater Management Plan, including identification of infiltration and inflow removal. There are 15 miles of sewer pipes serving about 1,350 customers.

- In 2013, flows ranged from a 290,000 gallons average daily flow in one month to over 2.2 million gallons averaged each day in the highest month. Overall annual flow increased from 128 million gallons per year (.351 million gallons per day) to 153 million gallons per year (.419 million gallons per day) reflecting a wetter year in terms of rainfall and groundwater depth.
- Staff continued an aggressive plan of facility maintenance at the plant.
- The DEP Consent Order continued a complete sewer moratorium and required the Town to

complete inflow/infiltration removal as well as a comprehensive wastewater master plan, which as noted above has been initiated.

Capital Planning

A pavement management plan was started to maximize the effectiveness of the town's investment in pavement rehabilitation. This includes optimization of timing and type of treatments.

The design of improvements at the DPW garage continued and is nearly complete. The yard at this facility was paved to improve safety and a yard hydrant was installed so salt can be washed off equipment to increase service life.

A consultant was engaged to look at the water distribution system needs, short and long term. That scope of work was expanded to include a leak detection report and water audit.

BOARD OF REGISTRARS

Voter registration totals as of December 31, 2014:

Democrat	854
Republican	797
Unenrolled	2,295
Green Party USA	0
Green Rainbow	2
Libertarian	7
Socialist	1
Inter 3rd Party	1
TOTAL	3,957

The total population figure, gathered from the town census is 5,808.

The required registration sessions were held before the April Town Meeting and the May Town Election. 234 new voters registered in 2014.

Eileen Buckley, Chairman

C. Denise Samolchuk, Town Clerk

MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

The Manchester Essex Regional School District is a high achieving community committed to educating all students, inspiring passion, instilling a love of learning, and developing local and global citizenship.

Throughout 2014 MERSD made significant progress in fulfilling its goals as outlined in the Strategic and District Improvement Plans. Academic highlights include establishing the District as a

leader in innovative and inclusive instructional practices that meet the needs of all learners, developing programs and systems to support the belief system of whole child education, institutionalizing a philosophy of inclusion, tolerance and cultural awareness both locally and globally, and expanding course offerings for middle level learners.

MERSD spent significant time and effort analyzing and addressing three significant financial challenges: (1) declining school choice revenue, and (2) dependency on reserve funds, and (3) long-term liabilities/OPEB (Other Post-Employment Benefits) funding. Through a collaborative effort with Manchester Essex Teachers Association, the MERSD School Committee successfully renegotiated its health care agreement in a manner that generated annual revenue to support the establishment of an OPEB Trust Fund and put MERSD on a path to full funding.

The MERSD FY16 budget seeks to correct the structural issues of declining school choice revenue and dependency on reserve funds. The Manchester Essex resident student population has grown 24% since 2007. This multi-year shift in resident enrollment has reduced our capacity to accept School Choice students. As a result, funding from the School Choice program has declined by \$475K per year since its high point in 2006. While other State Aid that reimburses regular enrollment ("Chapter 70 Aid") did increase to account for enrollment growth, Chapter 70 typically covers only a small percentage of MERSD's total spending. Similar to other non-urban districts, the large majority of MERSD's funding traditionally comes from local property taxation. However, due to Massachusetts' Proposition 2 ½%, which limits the rate at which taxation can grow, school revenues have not kept pace with enrollment growth. The result is property tax funding that has grown an average of only 0.6% per year on a per pupil basis in Essex since 2008, and per pupil funding that actually declined 0.1% per year in Manchester in that same time. Simply stated, funding per pupil has not kept pace with inflation.

MERSD continues its process of facility planning. The Manchester Essex Regional School District (MERSD) includes two Pre-Kindergarten through Grade 5 Elementary Schools. Following the completion of a preliminary internal assess-

ment of the existing conditions of the two schools in 2012, the District recognized both buildings would require improvements and in early 2013 commissioned a professional study conducted by Habeeb & Associates Architects. The study determined that each of our elementary school buildings has exceeded its useful life and requires a plan of action to address the structural and programmatic needs of the District. Furthermore, The Habeeb study explored three solutions, which were determined by MERSD to be the most logical possibilities moving forward:

- Option A: Renovations and additions (if needed) to each of the two schools while maintaining the current grade configuration and serving the residents of each respective town.
- Option B: Combine the students of each town and provide renovations and additions (if needed) to each of the two schools while creating an early education center housing Pre-K, K, 1 and 2 at one of the schools, and grades 3 through 5 at the other.
- Option C: Combine the students of each town in a new facility appropriately located on a new site.

The projected cost of the options range from \$40MM to \$47MM, and the Habeeb report included information about existing educational spaces, required educational spaces, operating capacities, size of additions and projected costs for upgrades, additions, and new structures. Considering the significant investment that will be required by Essex and Manchester taxpayers to improve the District's aging elementary schools, MERSD fielded a Facilities Expansion Survey in both communities and formed an Elementary Configuration Task Force in the of Fall 2013. The goal of these two initiatives was to gauge community awareness of critical facilities issues and to learn stakeholder priorities and preferences. In February of 2014, the Task Force reported its finding to the MERSD School Committee. It concluded the following:

Based on the learning from our discovery, the task force recommends maintaining the neighborhood school model for the two elementary schools in MERSD. While there is some traction and interest in the unified elementary model, the collective consensus from a variety of community groups clearly points to the neighborhood model.

In the fall of 2014, MERSD began preparations on its Statement of Interest for Massachusetts Building Authority. It will be submitted in April 2015. This statement of interest is essentially an application for grant funding to support an elementary building project in either or both Essex and Manchester. Applications will be made on behalf of both schools, however, it has been determined by MSBA standards that the Memorial School would be designated the priority project. MERSD will receive notice of its application status by November 2015.

The MERSD team of administrators and faculty works to educate each child from his/her own readiness level in order to facilitate the intellectual, social and emotional growth process. We look at the whole child when determining student academic, social and emotional needs. There are many measures of success, and we are committed to helping each individual child achieve his/her potential. The success of the Manchester Essex Regional School District is a community effort! On behalf of the faculty and staff of MERSD, I extend my sincere appreciation to the residents of the communities of Manchester and Essex for their unwavering support of our students and of our schools.

Pamela Beaudoin, Superintendent of Schools

DISTRICT CURRICULUM AND TECHNOLOGY OFFICE

The District Curriculum and Technology Office works collaboratively with each individual school and each district office to provide leadership and support in the following major areas: curriculum, technology, professional development, training, licensing, federal and state mandates, grants, homeschooling, civil rights, re-accreditation, new teacher induction, mentoring, and as the liaison to myriad state and local agencies.

Since the beginning of this school year, a committee of teachers, students, parents and administrators has been working on finalizing a technology plan for our School District. Our vision is for all students to utilize technology to become critical thinkers, effective problem solvers and life-long learners. In a world of rapid innovation and change, technology use can help transform our students from information consumers to knowledge creators. Therefore, an overarching goal of the

plan is to utilize technology to develop a set of core student competencies (such as: critical thinking, reasoning, innovation, communication, collaboration). Consequently, technology integration must be an ongoing, seamless and inherent part of everything we do as educators. The plan that has been developed looks forward to the next three years to forecast the necessary steps to reach our goals since the success of our plan will rest on the allocated resources. Funding for the budgetary requirements of the plan will be from the School District's budget, capital expenses, and federal, local and state grants. The Technology Committee is confident that the plan will result in an enhancement of student learning and the enrichment of programming made available to the students of MERSD.

Staying with the theme of innovation and 21st century learning, our School District will soon be reviewing the Next Generation Science Standards that have been developed by a consortium of 26 states (MA was a lead partner) along with the National Science Teachers Association, the American Association for the Advancement of Science, and the National Research Council (NRC). What helps to set these standards apart from previous iterations of science standards is a focus on the practices of science/engineering. According to the NRC, the practices describe behaviors that "scientists engage in as they investigate and build models and that engineers use as they design and build models and systems." Using effective practices to connect science/engineering skills with the content of science/engineering will support the notion of the core competencies described above and ultimately allow for transfer skills to be developed between and among all subject areas. The programming that we are looking to develop over the next several years is best captured in this quote, "Students' long-term success is tied to their preparation as lifelong learners, world-class communicators, competitive and creative knowledge workers, and contributing members of a global society" (Shapley, et al., 2011).

ESSEX ELEMENTARY SCHOOL

Essex Elementary School enrolled 270 students in kindergarten through grade 5. The K-5 classrooms average nearly 21 students per class. EES maintains a wide range of support services

including reading, math, guidance, special education and health services. Beyond the academics, elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library and integrates technology into instruction throughout the building each and every day. The computer lab is used on a daily basis and there are two wireless mobile computer labs (PCs and Ipad) along with classroom based projectors. Every classroom is equipped with interactive white boards. Funding for this technology came from District funds, the Spaulding Foundation, and the Enrichment Fund. The Activboards™ are located in each classroom and are used throughout the entire school day. These Activboards™ are also equipped with an Activate™ system. Students use a remote to give instant feedback to the classroom teacher, and this assessment system provides immediate information for the teacher to adjust the lesson as needed. The Essex Elementary School Council developed and presented a school improvement plan that follows a format consistent with Manchester Memorial Elementary School. The two schools have been working to arrive at a consistent academic and social experience to prepare their students for a common middle school experience. The School Councils and administration have been working toward goals that align with the overall District Plan, while reflecting the different personalities and needs of each school community. Some of the recent goals of the Essex Elementary School Improvement Plan focus on using student performance data to make educational decisions, continuing to implement the Response to Intervention model to support students, coordinating opportunities for parent volunteerism, investigating options for meeting the needs of all learners including high-achieving students throughout all academic domains, and identifying necessary changes to improve the effectiveness of home-school communication.

Student safety is a top priority for the District. Essex Elementary School has developed a lockdown procedure to ensure safety for students and staff should a dangerous situation arise during the school day. All staff has been trained in this procedure and practice drills are held annually. The District has also purchased a security system for the front door. This provides a secure access so

that school personnel can monitor who is in the building at all times. Cameras were installed outside the building and throughout the hallways to provide additional security. The Safety Team will continue to review safety protocols and revise our practices as needed. We thank Police Chief Silva and Fire Chief Doucette for working closely with the school administration on maintaining a safe school.

The 2014 MCAS results show that the percentage of students scoring proficient or above in all subjects/grades was greater than the state average. Student Growth was also higher than the state average in all areas. I am happy to report that our daily interventions through Response to Intervention (RTI) are having a positive effect on MCAS scores. In looking at specific students who participated in small group instruction through RTI, we noticed that their scores on MCAS showed improvement. As a school, we look at MCAS data as one aspect of a larger picture. Students participate in daily classroom assessments, AIMSweb tests (skill-based tests that are compared to state norms), and Fountas and Pinnell Benchmark Assessments (reading comprehension and fluency). These assessments, as well as daily teacher observations help us to better know each child as a learner.

In closing, the sense of community that exists at Essex Elementary School is second to none. The PTO does an outstanding job in raising monies for our school. The Spaulding Education Fund has contributed as well by providing awards for our Guided Reading Books and a grant for visiting authors. This year, with support from PTO and Spaulding Education Fund, the book *The Dot* was purchased for every family at Manchester Memorial School and Essex Elementary School. The book was read throughout the school and students participated in a variety of activities. *The Dot* has a great message that encourages us to be brave about expressing ourselves. It is also a tribute to great teachers who know how to use humor, diverse approaches, and who have the vision to see the possibilities in every student. This was an excellent collaboration between Memorial School and Essex Elementary that involved families in a shared book experience. The school meetings we hold reinforce the school's core values of caring, respect, responsibility, honesty, and achievement

that carry beyond school walls into the community. Each meeting focuses on one core value, with students participating in performances to demonstrate their understanding of the meaning of this attribute. Students are recognized for exhibiting these core values and their names go up on the wall in the cafeteria. These school meetings are excellent community building activities. Special important experiences for our fifth grade students, including Project Adventure, ballroom dancing, and a trip to Merrowvista, NH help to make their final year at EES one to be remembered. In closing, EES provides an excellent quality of education for our students in a warm, nurturing environment where every staff member is invested in teaching the whole child.

Jennifer M. Roberts, Principal Essex Elementary School

MEMORIAL ELEMENTARY SCHOOL

Manchester Memorial Elementary School (MMES) has 425 students enrolled in pre-school through grade 5 this school year. The K-5 classrooms average roughly 20 students per class. MMES offers all of its students a wide range of activities and academics in our effort to educate the “whole” child. MMES consistently performs among the top schools in the state on the Massachusetts Comprehensive Assessment System (MCAS). All students participate in weekly classes in wellness (PE/Health), music, art, library/research, technology, and foreign language (grades 2-5). Students in the upper grades are able to take instrumental music lessons, and/or join our school chorus. Our students enjoy a number of enrichment programs that are sponsored by our PTO, including musical/dance performances and academic enrichment presentations.

The 2014-2015 school year is one that has been marked by the expansion of our student support programs. MMES has been implementing a Response to Intervention (RtI) model for the past few years to support students in reading. This year, we expanded our data collection, analysis, and intervention to include mathematics. In this model, data is collected on all students three times a year to gauge their reading growth and progress. The data that is collected is analyzed to identify students who are “at-risk” so that short-term interventions can be implemented. Students who

receive interventions are closely monitored to ensure they make accelerated growth to close the gap between their own performance and that of their peers.

Student safety continues to be a top priority for our District. Some years ago, MMES implemented a “Shelter in Place” (lockdown) procedure to ensure safety for students and staff should a situation arise during the school day where we need to keep all students and staff safely where they are. All staff has been trained in this procedure and practice drills are held at least twice per year. In addition, the Manchester Police Department has been an active partner in our desire to have the safest school buildings possible as part of our collaborative partnership with MERSD. We are currently researching and piloting ways to enhance the security protocols and practices at the school.

Finally, Memorial School is very fortunate to have a high level of supportive parent involvement in our school. As a result of PTO support and efforts, we have maintained many Memorial School traditions and have raised money to enrich the educational experience for our students.

John Willis, Principal Memorial Elementary School

MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL

Manchester-Essex Regional Middle School enrolled 378 students in grades 6-8 during the 2014-2015 school year. A cornerstone of MERMS is a commitment to the middle school model. Middle level educators at MERMS believe that middle school students are unique learners and require unique approaches and supports to be successful. As a result, teachers at MERMS are flexible, rigorous, nurturing and challenging. We believe in educating the whole child and in supporting students in all aspects of their education. As such, teacher teams meet several times per week, focusing on students’ progress and planning interdisciplinary experiences for students. There is one team per grade, consisting of teachers of Math, English, Social Studies, Science, Literacy/Information Skills (6th Grade) or Foreign Language (7th and 8th Grades). One characteristic of middle school philosophy is providing opportunities for students to explore their interests and to discover their passions, and as such, we offer exploratory

classes to students in all three grades: Foreign Language (6th Grade), Art, Health, PE, Music and Engineering (7th and 8th Grades). New additions to support MERMS as a true middle school include the addition of homeroom for all students, as well as recess during lunch, a new advisory program, school dances and newly articulated core values.

MERMS affirmed our core values as a school community taking student and parent/guardian input into account. The five core values are: perseverance, exploration, responsibility, community and kindness. We are working to integrate our core values into our daily work at the middle school. We have started this process by posting our core values throughout our school, instituting a PBIS (positive behavioral intervention system) tied to our core values, instituting an all-school summer read, *The Girl Who Threw Butterflies*, and we tie our advisory system, H Block, to our core values. H Block was instituted after creating an Advisory Task Force, which helped provide direction to our advisory program. This year's advisory program has included activities that include academic reflection, anti-bullying programming, community building, Veterans Day reflections and thank-yous, and "unpacking" our core values. We look forward to continuing to develop our H Block program.

As part of our School Improvement Plan, staff has been engaging in professional development centered on differentiating instruction to support the needs of all learners, as well as utilizing technology in a way that makes learning and teaching more efficient and effective. Specifically, staff has worked hard to make headway in using Google Apps for Education, seeking our professional development both in and outside of the school and school day. Google Apps for Education encourages students and staff to collaborate in "real time" with one another, and utilize technology to help build 21st century skills such as communication, collaboration and critical thinking. As we work to expand our use of technology, ensuring access to technology will continue to be critical to this work.

Transition is a critical component of the middle school experience. We have worked hard to strengthen the elementary-middle school transition. This has occurred through additional fifth grade parent information sessions, instituting a

Fly-Up Day for all 5th, 6th and 7th graders, and an Orientation Day for incoming 6th Graders and their parents/guardians in August before the start of their middle school experience. The middle school has worked closely with the high school as well, ensuring that 8th graders are provided with information about the high school experience at MERHS so they are able to make informed decisions about freshman courses in conjunction with their parents/guardians at home.

Each grade at Manchester-Essex Regional Middle School provides a unique experience for students, always under the umbrella of the middle school model and our core values. In 6th Grade, students transition to middle school, focus on learning study skills, and explore learning styles and self-awareness. Students are encouraged to start developing self-advocacy and independence skills in a supportive, nurturing environment. Students are required to begin using their planner to monitor their schedules and homework, which serves as an organizational tool that will be used throughout middle school. The sixth grade focuses on developing a positive culture, encouraging students to become more independent while still being supported and monitored for success. This year, students in sixth grade take Math, Science, Social Studies, English and a half year each of Literacy Lab and Information/Library Skills. The 6th Grade Team offers a structured, warm and nurturing transition to middle school. The 7th grade has developed several grade-wide activities such as Quiz Bowl, a Mock Greek Olympics, a study of *The Ender's Game* as part of their unit on dystopias, and continued use of the student planner. The 7th Grade has actively embraced the use of Google Apps for Education as part of their curriculum, encouraging students to collaborate with one another. The 8th Grade continues the focus on growing independence, self-awareness and self-advocacy. Students are provided with several opportunities to see learning come alive by attending an annual trip to the North Shore Music Theater to view a musical production of Charles Dickens' *A Christmas Carol*; a trip to Boston University to experience *Cooking Up Culture*, to better understand cultural diversity; and attending the class trip to Washington, DC. On this trip students experience both social and emotional growth, as well as independence; students experience learning come

alive by exploring both the city itself and various museums.

At MERMS, we understand that the social and emotional health of our students is crucial to their academic success. Our Guidance and Counseling Department works closely with classroom teachers and parents/guardians to ensure that students are supported as needed during times of struggle, crisis and stability alike. Our guidance counselor, Kevin O'Maley, works closely with all teams to embed study skills and planner use in all three grades. He works to support students in and out of the classroom, and helps to provide structure and support to all students. Our School Psychologist, Dr. Kate McGravey and our School Adjustment Counselor, Holly Brabson, both work closely to ensure that students are supported properly in the classroom and that social/emotional needs are met.

We are committed to offering opportunities for students to explore interests and passions, holding the Hour of Code; the National Geography Bee; sending 8th Grade representatives from both Essex and Manchester to a statewide community service and leadership institute, Project 351; and offering opportunities to shine in and out of the classroom: we have collaborated with the YMCA Theatre Company to offer The Wizard of Oz and Legally Blonde, Jr.; have a robust band and chorus program; offer Homework Club; STEM Club; Engineering Club; Journalism Club; Student Council; and Middle School Green Team. Students are able to participate in middle school sports and some high school sports, providing many opportunities for students to participate in our community outside the school day.

Manchester-Essex Regional Middle School is an outstanding place for middle school students to learn, grow and explore; we are thankful for fantastic teachers and a supportive parent/guardian community. We look forward to an excellent and productive 2015!

Steve Guditus, MERMS Principal

MANCHESTER ESSEX HIGH SCHOOL

Manchester Essex Regional High School continues to progress in an effort to provide all students with a broad based curricular experience. The curriculum aims to assist students to gain valuable skills focused on creating, evaluating and analyzing that will support later successes.

The students at Manchester Essex Regional High School continue to achieve at high levels. Ninety five percent of the Class of 2014 moved onto to post-secondary academic options. One hundred forty four students took Advanced Placement courses during the 2013-2014 school year. Those students took 307 AP course ending exams with 84% of the students scoring 3-5 (levels that are deemed acceptable for college credit). As a result of opening the door to AP courses to more students while maintaining a high level of achievement, MERHS was named to the College Board's AP Honor Roll. Two MERHS students were named as National Merit Scholarship Semi-Finalists as a result of their performance on the PSAT. Eleven more students were named as a Commended Students by the National Merit Scholarship Board for their academic promise. MERHS students also did very well on the Commonwealth's competency exam, MCAS. Ninety-nine percent of students achieved proficient or advanced scores on the English Language Arts exam. Ninety-eight percent of students achieved proficient or advanced in Mathematics. Ninety-two percent achieved advanced or proficient in Science. US News and World Report named MERHS as one of the country's top high schools and was ranked 118 in the Nation in Science, Technology, Engineering and Mathematics.

During the 2014-2015 school year Manchester Essex Regional High School adopted two school-wide goals. The faculty is continuing to focus on instructional practices that will expand strategies to meet the needs of all learners. Faculty members are collaborating regularly to implement new methods for differentiating instruction within the classroom. The faculty members are also engaging in conversations concerning curriculum review in all disciplines. The results are newly implemented curricular pathways, new courses and a broader curricular experience for students. New courses such as Anthropology, Facing History, Sociology and STEM design were added to the Program of Studies. Other elective courses such as robotics and CADD were made available to students. MERHS created its own online course in AP Computer Science.

In an effort to provide a trusted, adult contact for every student in the high school, the high school faculty continued its advisory program, Advisory 2.0. The program matches groups of twelve students to one faculty or staff member. These groups

meet approximately two times per month to discuss topics not readily part of the high school curriculum such as stress management, communication skills, and drug/alcohol awareness. Workshop Wednesday provided an opportunity for students to pick from one of forty-five different three hour seminars. The seminars were led by faculty and community members. Seminars included things such as car maintenance, knitting, cooking, Mandarin Chinese, financial management, wreath making, and more.

Students continue to enroll in rigorous course loads at the high school level. The core curriculum is enhanced by engaging electives. Students in the Global Issues course are working on raising money to support Malaria No More as part of an authentic learning opportunity. As part of the Green Scholars program, students are working on a variety of programs to promote environmental sustainability projects that will benefit not only the high school, but also the entire Cape Ann community. Hydroponics has been a focus on the group. New Hydroponic towers can be found on the third floor of the high school. This program provides real-world learning opportunities for students. MERHS DECA continues to find success in regional, state and international competitions. MERHS scored the highest exam averages of all six competing schools, achieved nine of the top 20 written exam scores, nine of the top 12 role place scores with 3 perfect scores, two at 99%, two at 97%, 95% and 93% and 20 of the top 30 combined total scores, the highest percentage of 1st and 2nd place finishes of all schools.

The School Council at the high school level is having a productive year. The Council is reviewing the high school's Academic Integrity Policy. The Council administered surveys to faculty and staff, as well as held focus groups to discuss the topic. Currently, the Council is reviewing other schools' policies and is in the process of revising the MERHS policy. The focus on the group is on ethical decision making.

Students continue to participate in a large variety of co-curricular, extra-curricular and athletic programs. Last spring the sailing team won the state championship. During the fall of 2014, both the boys' and girls' cross country teams won the state championship. The boys' soccer team won the Division 4 North title.

For the sixth consecutive year, MERHS invited the senior citizens of Essex and Manchester to the high school for a holiday luncheon provided by the students. The residents enjoyed a turkey dinner and listened to holiday music provided by the high school band and chorus. Student Council members served as waiters and waitresses during the afternoon festivities. Approximately 80 people were in attendance.

MERHS/MERMS held their annual toy drive to benefit Pathways for Children in Gloucester. The student body as well as the faculty donated more than \$5,000 worth of toys. We were the largest donor to participate in this year's toy drive. Additionally, the student body/faculty conducted a food drive of nonperishable food to benefit the Open Door Food Pantry, also located in Gloucester. Both drives were extremely successful and meaningful.

Patricia Puglisi, MERHS Principal

ESSEX TECHNICAL HIGH SCHOOL

In September of 2014 our Town and sixteen other participating communities were introduced to the new Essex Technical High School.

When Essex County government was dissolved, Essex County Funds were no longer available for the Essex Agricultural School. Senator Bruce Tarr suggested merging the North Shore Technical High School and the Essex Agricultural School to bring forth their educational offerings to the participating communities. The State offered 166 acres of land where the new school now sits.

The school offers the emerging sciences of botany, natural resources management, veterinary technology, and equine science in their newly created Animal and Plant Science Academy. Newly offered courses include Arboriculture and Landscape/Turf Management. In continuing the tradition of past programming, automotive repair and auto body repair are still offered using state-of-the-art tools and equipment.

Recently, via the ACES Nationwide Program, some of the major automobile companies offered current model year vehicles for students to work on. We also have a Machine Tool Technology Academy and Hyundai Corporation has supplied state-of-the-art milling machines. The academy also offers a robotics course and a plumbing program has been started with the help of Cranney

Associates and Scott Milne of Milne Plumbing and Heating.

This school has been the dream of many for the past twelve years and it has come a long way from 1971 to the present - where cosmetologists were once known as beauticians and automobile technicians were known as mechanics.

The school continues to harness one's mind through the use of one's hands.

Joe Sabella, Essex Technical High School Representative

SEASIDE ONE COMMITTEE

We had another successful summer at Seaside No. 1 with docent Charlie Davis, a junior at MERHS, guiding many visitors from far and wide. The two front doors on the building have been replaced in an improved design, as always at no expense to the Town, and under the supervision of Stan Magnuson. A special thank you goes to Jill Benke, our neighbor across the street, for tending the plants and garden and to Carl Anderson for all of his help in maintaining this historic structure.

TOWN CLERK

The following monies were collected by this office in 2014.

Marriage Licenses	\$ 795.00
Vital certificates	2,250.00
By-Laws	40.00
Map/Copies	136.65
Street Lists	765.00
Dog Licenses	19,845.00
Dog Fines	2,800.00
Business Certificates	2,300.00
Miscellaneous	115.11
Court Fines	0.00
Harbor Fines	150.00
Smoking Fines	0.00
Marijuana Fines	700.00
TOTAL	\$29,896.76

There were 973 dog licenses issued in 2014.

VITAL CERTIFICATES RECORDED IN 2014

Births	30 (16 male, 14 female)
Deaths	29
Marriages	22

C. Denise Samolchuk, Town Clerk

VETERANS' SERVICE OFFICER

Paul O'Brien, Veterans' Service Officer, works part-time each weekday from 9:00 to 11:00 a.m., and is available for office visits at Room 7 in Town Hall or home visits by appointment. His telephone number is (978) 526-2014. Paul assists in providing a variety of state and federal government benefits and services for veterans and their spouses. Some services are: pension and disability claims, a very attractive prescription drug plan, military records, medal replacement, Veteran's Hospital Services, and financial assistance.

WELCOMING COMMITTEE

The Manchester-by-the-Sea Welcoming Committee is comprised of volunteers who welcome new property owners to Town by hosting "Welcome Receptions" where they can meet other new homeowners and town officials.

Our 2015 goal is to become more involved with the new residents of Manchester and offer a welcome phone call, reception and introduction to town services (electronically).

For more information, please visit the Town's website at www.manchester.ma.us. The Welcome Committee can be found under the "Boards & Committees" link.

Stacey Lai, Chair

WINTHROP FIELD COMMITTEE

The Winthrop Field Committee is an advisory committee to the Selectmen in the preservation and management of Winthrop Field in accordance with the restrictions applicable to it. The Committee met each month and with the assistance of its advisors, completed several projects in 2014.

The Committee successfully applied to the CPC for funding to restore the stone wall along Bridge Street. An additional donation was received from the Clara Winthrop Charitable Trust to help defray the cost of the wall restoration. Wall restoration is expected to be completed during the summer of 2015.

In September, the field was mowed and the hay was baled by Bill Perkins but the second rotary mowing of the field was not done due to weather conditions. In October, the Committee cleared brush around trees, removed brush from around the pond, and made plans to clear brush along the

northern boundary of the field. Also in October, Ben Rossi completed repair on the drainage man-hole in the center of the field.

Based on Committee observation, Winthrop Field was used by Town residents for activities such as dog walking, kite flying, remote controlled airplane flying, model rocket launching, bird watching, snow shoeing, and cross country skiing in 2014.

All projects and expenditures in 2014 were funded by donations from the Clara Winthrop Charitable Trust, members of the Winthrop Field Committee, and friends of Winthrop Field.

ZONING BOARD OF APPEALS

During the past year, the Zoning Board of Appeals held twelve (12) public hearings, one (1) of which was a special/emergency hearing; conducted thirty-eight (38) site visits; considered thirty-four (34) new Special Permit applications; considered four (4) new Variance applications; considered two (2) Appeals of Administrative Decision applications; reconsidered sixteen (16) continued applications; and rendered thirty-four (34) decisions. Three (3) applications and one (1)

partial application were withdrawn without prejudice. The Board visited each site prior to the first hearing in regard to that site, and occasionally visited that site again prior to a continued hearing. All applications were filed according to accepted procedures, and the Board properly notified applicants and abutters by timely advertising the dates of the hearings in the Manchester Cricket and to all applicants and abutters via certified mail. The Board has endeavored to better coordinate its activities with those of the other town boards and to improve its own procedures and forms.

On all applications granted, the Board filed its decisions with the Town Clerk and notified abutters of the appeal periods. Following the appeal periods, the Board timely filed its decisions with the Registry of Deeds.

Filing fees have remained the same as 2013, and are as follows: Special Permit \$240; Variance \$265; Special Permit & Variance \$290; Appeal of Administrative Decision (same fee as category being appealed); and Comprehensive Housing Permit (MGL 40B) \$500.

Michael T. Sullivan, Chairman



The Friends of the Council on Aging present a check for \$5,000 towards the purchase of a Lucas Chest Compress Device to the Manchester Fire Department. Pictured right to left: Friends Treasurer Pat Ambrose, MFD Chief Glen Rogers, Norma Kelly, Joan Brennan, Barbara Watson, Georgia Pepper, Friends President Martha Elder, MFD Lieutenant Tim Crosbie and Friends Vice President Adele Ervin.



Members of the Manchester Curbside Compost Committee welcome the arrival of the green Curbside Compost Collection bins and kitchen countertop bins at the Lincoln Street DPW. In photo, standing, left to right; Chris Dumont of Troop 3 Boy Scouts, Tory Morton, head of the Compost Committee with members Sharon Kishida, Bruce Warren, Linda Kaplan, Lauren Holliman Seated: Eric Magers, Betsy Brown, Faith Emerson, Sam Koufman, and DPW employee, Dave Doucette.



Town employee and MFD Lt. Clinton Hatch, center, is joined by Senator Bruce Tarr and Selectmen Paul Barclay during ceremonies honoring the 2013 Employee/Volunteer of the Year recipients. Hatch has been a member of the Manchester Fire Department for 29 years and a town employee for 33 years.

ANNUAL TOWN MEETING

The Annual Town Meeting of the Town of Manchester-by-the-Sea was held on Monday, April 7, 2014 and continued to April 8, 2014 in the Manchester Memorial School on Lincoln Street, pursuant to the warrant being duly posted and the return of the Constable being received. Registrars Eileen Buckley, Gary Guisto and Joanne Hoff were in charge of the check-in tables. They were assisted at the front and on the floor in the Auditorium by Cyndie Manos, Linda Wheelock, Lee Simonds, Nancy Hammond, Pamela Thorne, Kathy Ryan, Beth Heisey, Becky Jaques and Carolyn Kelly.. Seven hundred and three voters checked in for the meeting. A quorum was reached at 6:40 PM, and the meeting was called to order at 7:00 PM. Moderator Alan Wilson asked that the meeting rise for the invocation given by Rev. John G. Hughes II from the First Parish Church Congregational, followed by the Pledge of Allegiance to the flag. Moderator Wilson then proceeded to the usual preliminaries consisting of the Memorial Resolution honoring deceased town officials and employees, and the election of traditional honorary officers. The annual report recorded the loss of twelve former town employees and officials in 2013. The following Memorial Resolution is submitted:

RESOLUTION

Whereas the citizens of the Town of Manchester-by-the-Sea note with profound regret the deaths of several of their friends and neighbors during the past year, and seek to recognize and acknowledge their varied contributions to the town's commonwealth and welfare and our mutual sense of community,

Said citizens hereby salute the departed, acknowledge our common indebtedness to them, extend the sympathy of the town to their intimates and survivors, and declare that this resolution be entered in the town archives, and a true copy sent the appropriate survivor.

The persons so memorialized and their achievements are hereby proclaimed.

IN MEMORIAM

ANNETTE G. OLNEY

School Committee
Memorial School Library
Volunteer
2005 Volunteer of the Year

— * —

RICHARD W. CROSS

1994 Volunteer of the Year

— * —

BARBARA LANE

Secretary in the Police Dept
Secretary in the
Harbormaster's Office
Secretary in the Conservation
Commission
Secretary at the School

DORIS R. MILNER

School Cafeteria

— * —

RICHARD J. MACDONALD

Memorial School Teacher

— * —

VIRGINIA S. HUGHES

Council on Aging Board
Friends of the COA
Friends of the Library

— * —

GORDON ABBOTT, JR.

Planning Board, Chairman
Harbor Advisory Committee
2003 Volunteer of the Year

— * —

ANNE E. WILLIS

Memorial School Teacher
Friends of the Library

FRANK J. SMITH

Personnel Board
Harbor Committee
Cable Advisory Committee
Finance Committee

— * —

PETER J. FEUERBACH

Zoning Board of Appeals,
Chairman

— * —

MARILYN J. WHEELOCK

Assistant Town Clerk

— * —

DOROTHEA O. DELANEY

Volunteer in Selectmen's Office

Selectman Barclay moved the Memorial Resolution as read, Selectmen Driscoll seconded the motion and it was unanimously adopted. The meeting rose for a moment of silence in memory of our former town citizens.

Moderator Wilson then opened the nominations for the Town’s traditional and honorary offices. The following were elected by unanimous vote:

Traditional and Honorary Offices			
Pound Keeper	Adele Q. Ervin	Measurers of	
Fence Viewers	John Croft	Lumber	Thomas Conlon
	David Webster		David Kale
	Sam Martin		Susan Henderson Conlon
	Jack Bishop		
	Caroline Weld	Measurers of	
		Wood and Bark	Charles Kellogg
Field Drivers	Bruce Warren		George Smith
	Michael Kulick		Sally Huss
	Llewellyn Smith		

The Moderator read the usual list of procedural points and announced that yellow voting cards would be used for this meeting. He thanked the volunteers who were assisting in conduct of the meeting. Chairman of the Board of Selectmen Paul Barclay presented opening remarks. Chairman of the Finance Committee George Putnam, III presented comments on the Town’s finances.



Members of the Manchester Energy Efficiency Programs Advisory Board (MEEP) were honored as the Town's 2013 Outstanding Volunteers of the Year during a ceremony held at the Trask House. The group has been credited with qualifying the Town as a "Green Community." The Green Community designation allows the Town to receive grants that finance additional energy efficiency and renewable energy projects at the local level. Members of the board (left to right) are: MERHS teacher Eric Magers, Bill Vachon, Dave Walls, former Committee Chair Marnie Hoyle and Sean Stallings. Missing from the picture are; MEEP Advisory Board Chairman Dennis Dixon, Ben Dodge, Max Nesbit, Davis Keniston and Robert Jermain, who received the award posthumously.



Recent attendees to the Manchester High School class of 1968 reunion were (left to right): Kathy Bradford (class of '69), Brian Heath, Marianne Dennis Shrewsberry, Debbie Ericson Willwerth, Sandra Lynch Swart, Kathy Pearson Baldasare, Lenny Capello, and Carol Hoysradt Hill.



An evening full of memories and laughter was enjoyed by the members of Manchester High School's Class of 1969. Class members in attendance included (front row, left to right) Valerie Wrobel McAskill, Christina Nahatis Barrett, Johanna Nahatis Kadra, Page Green Ring, Beth Willwerth Heisey, Roberta Marshall. Middle Row: Holly Bell Gavin, Wendy Glass, Maryellen Lance Cook, Claire Larkin, Laurel Kehoe Jackson, Janessa Elso Palm, Jackie Cool McDiarmid, David Slade, Bill Scott. Back Row: Paul Nickerson, Paul Cullinane, Jack McCarthy, Ed Burke, Tim Mahoney and Mike Willwerth.

COMMONWEALTH OF MASSACHUSETTS TOWN OF MANCHESTER-BY-THE-SEA



ANNUAL TOWN MEETING WARRANT

Essex, ss.

To any of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the seventh day of April, two thousand and fourteen AD, at seven o'clock in the evening, for the purpose, to wit:

ARTICLE 1. To see if the Town will vote to receive and place on file the reports of the Town boards and committees appearing in the Annual Report, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Paul Barclay moved the article as printed. Selectman Margaret Driscoll seconded the motion. The Finance Committee and the Board of Selectmen recommended approval.

THE MOTION UNDER ARTICLE 1 WAS APPROVED WITH A UNANIMOUS VOTE

ARTICLE 2. To see if the Town will vote to fix the 12-month fiscal year salary and compensation of all elective officers of the Town as provided in Section 108 of Chapter 41, as amended, as follows:

Moderator	\$0.00
Chairman, Selectmen	\$0.00
Other four Selectmen	\$0.00

or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Tom Kehoe moved the article as written. Selectman Robert Hoff, Jr. seconded the motion. The Finance Committee and the Board of Selectmen recommended approval.

THE MOTION UNDER ARTICLE 2 WAS APPROVED WITH A UNANIMOUS VOTE.

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as the Town's share of the North Shore Regional Vocational School District, or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee and the Board of Selectmen recommended approval.

Selectman Eli Boling moved that the town raise and appropriate \$117,406 and that it be

funded by taxation, for the purpose stated in the article. Selectman Tom Kehoe seconded the motion.
THE MOTION UNDER ARTICLE 3 WAS APPROVED WITH A UNANIMOUS VOTE.

ARTICLE 4. To see what sums of money the Town will raise by taxation or otherwise to pay Town debts and charges for the ensuing 12 months, effective July 1, 2014, and appropriate the same.

Per petition of the Board of Selectmen

**DEPARTMENTAL REQUESTS AND
FINANCE COMMITTEE RECOMMENDATIONS**

Item No.	Appropriations FY '14	Requests FY '15	Recommendations FY '15	Funding Sources
GENERAL GOVERNMENT 31.23% OF ARTICLE 4				
SELECTMEN'S DEPARTMENT				
1 Salaries	198,965	203,794	203,794	TAXATION
2 Expenses	15,000	14,400	14,400	TAXATION
3 Audit	42,000	42,000	42,000	TAXATION
4 Information Technology	92,050	96,000	96,000	TAXATION
MODERATOR				
5 Expenses	50	50	50	TAXATION
FINANCE COMMITTEE				
6 Salaries	1,550	1,589	1,589	TAXATION
7 Expenses	405	405	405	TAXATION
8 Reserve Fund	175,000	175,000	175,000	TAXATION
OVERLAY SURPLUS				60,000.00
				115,000.00
ELECTION & REGISTRATION				
9 Salaries	2,500	3,800	3,800	TAXATION
10 Expenses	9,500	10,800	10,800	TAXATION
11 Town Reports	11,500	11,500	11,500	TAXATION
ACCOUNTING				
12 Salaries	120,273	123,325	123,325	TAXATION
13 Expenses	4,400	4,370	4,370	TAXATION
ASSESSORS				
14 Salaries	127,836	132,505	132,505	TAXATION
15 Expenses	54,200	40,070	40,070	TAXATION
TREASURER/COLLECTOR				
16 Salaries	150,992	152,984	152,984	TAXATION
17 Expenses	25,818	25,818	25,818	TAXATION
TOWN CLERK				
18 Salaries	79,922	85,001	85,001	TAXATION
19 Expenses	2,900	5,900	5,900	TAXATION
LEGAL				
20 Expenses	100,000	100,000	100,000	TAXATION
APPEALS BOARD				
21 Salaries	8,000	17,800	17,800	TAXATION
22 Expenses	10,800	12,900	12,900	TAXATION

PLANNING BOARD

23	Salaries	16,625	34,641	34,641	TAXATION
24	Expenses	2,820	2,820	2,820	TAXATION
25	Professional Services	8,000	15,000	15,000	TAXATION

TOWN HALL & COMMON

26	Expenses	56,200	57,600	57,600	TAXATION
27	Seaside One	2,000	1,750	1,750	TAXATION

PENSIONS

28	Contributory	787,478	821,748	821,748	TAXATION	733,748
					SEWER RATES	44,000
					WATER RATES	44,000
29	Non-Contributory	3,100	2,400	2,400	TAXATION	

INSURANCE

30	Group Health Insurance	1,540,000	1,595,000	1,595,000	TAXATION	1,455,000
					SEWER RATES	60,000
					WATER RATES	80,000
31	Workers' Compensation	65,000	65,000	65,000	TAXATION	45,000
					SEWER RATES	10,000
					WATER RATES	10,000
32	Fire/Auto/Liability	133,000	125,000	125,000	TAXATION	97,000
					MOORING FEES	6,000
					SEWER RATES	11,000
					WATER RATES	11,000
33	Unemployment Compensation	15,000	20,000	20,000	TAXATION	
34	FICA-Medicare	75,000	79,438	79,438	TAXATION	73,438
					SEWER RATES	3,000
					WATER RATES	3,000
Total General Government		3,937,884	4,080,408	4,080,408	TAXATION	3,683,408
					MOORING FEES	6,000
					OVERLAY	
					SURPLUS	115,000
					SEWER RATES	128,000
					WATER RATES	148,000
						4,080,408.00

PUBLIC SAFETY
22.65% OF ARTICLE 4

POLICE

35	Salaries	1,467,239	1,498,282	1,498,282	TAXATION
36	Expenses	74,550	112,300	112,300	TAXATION

PARKING CLERK/RESIDENT PARKING

37	Salaries	8,124	8,739	8,739	TAXATION
38	Expenses	8,660	8,760	8,760	TAXATION

FIRE

39	Salaries	1,070,336	1,098,369	1,098,369	TAXATION
40	Expenses	83,430	95,000	95,000	TAXATION
41	Ambulance Billing Expenses	20,000	20,000	20,000	TAXATION

HARBOR MASTER

42	Salaries	82,000	84,050	84,050	MOORING FEES
43	Expenses	11,850	11,850	11,850	MOORING FEES
44	Care of Floats	6,500	6,500	6,500	MOORING FEES

BUILDING DEPARTMENT

45	BUILDING INSPECTOR	19,423	19,909	19,909	TAXATION
46	GAS/PLUMBING INSPECTOR	11,468	11,755	11,755	TAXATION
47	SEALER OF WEIGHTS & MEASURES	3,231	3,312	3,312	TAXATION
48	ELECTRICAL INSPECTOR	11,468	11,755	11,755	TAXATION
49	INSPECTORS' EXPENSES	4,900	4,800	4,800	TAXATION

EMERGENCY MANAGEMENT

50	Salaries	8,500	8,713	8,713	TAXATION
51	Expenses	1,250	1,000	1,000	TAXATION
52	Emergency Notification	5,500	5,500	5,500	TAXATION

ANIMAL CONTROL

53	Salaries	13,311	13,644	13,644	TAXATION
54	Expenses	4,600	5,500	5,500	TAXATION
	Total Public Safety	2,916,340	3,029,738	3,029,738	TAXATION
					MOORING FEES
					102,400
					3,029,738.00

**DEPARTMENT OF PUBLIC WORKS
.1339% OF ARTICLE 4**

DEPARTMENT OF PUBLIC WORKS

55	Salaries	690,153	713,214	713,214	TAXATION
56	Expenses	208,500	162,600	162,600	TAXATION
57	Park/Beach Maintenance	30,000	30,000	30,000	TAXATION
					BEACH FEES
					20,000
58	Maintenance	60,000	60,000	60,000	TAXATION
59	Trees	15,000	15,000	15,000	TAXATION

SNOW REMOVAL

60	Salaries	30,000	31,000	31,000	TAXATION
61	Expenses	121,000	145,000	145,000	TAXATION
62	STREET LIGHTING	95,000	95,000	95,000	TAXATION

SANITATION/COMPOSTING/RECYCLING

63	Salaries	22,000	22,550	22,550	TAXATION
64	Expenses	65,000	65,000	65,000	TAXATION
65	Rubbish Collection/Recycling	278,837	287,202	287,202	TAXATION
					TRASH FEES
					237,202
66	Disposal	125,000	120,000	120,000	TAXATION
					TRASH FEES
					50,000
	Total Dept. of Public Works	1,740,490	1,746,566	1,746,566	TAXATION
					BEACH FEES
					10,000
					TRASH FEES
					170,000
					1,746,566.00

**OTHER ENVIRONMENTAL
.52% OF ARTICLE 4**

HISTORIC DISTRICT COMMISSION

67	Salaries	2,100	5,353	5,353	TAXATION
68	Expenses	1,200	1,200	1,200	TAXATION

CONSERVATION COMMISSION

69	Salaries	56,815	58,411	58,411	TAXATION	43,411
					WETLANDS FD.	15,000
70	Expenses	4,650	2,650	2,650	TAXATION	
71	CHEBACCO WOODS	800	1,250	1,250	TAXATION	
	Total Other Environmental	65,565	68,864	68,864	TAXATION	53,864.00
					WETLANDS FD.	15,000.00
						68,864.00

**HUMAN SERVICES
2.06% OF ARTICLE 4**

HEALTH

72	Salaries	57,700	59,316	59,316	TAXATION	
73	Expenses	56,830	56,095	56,095	TAXATION	
74	HAZARDOUS WASTE DEPOSAL	4,500	4,500	4,500	TAXATION	

VETERANS' SERVICES

75	Veterans' Agent	11,930	12,228	12,228	TAXATION	
76	Expenses	750	550	550	TAXATION	
77	Veterans' Benefits	2,000	2,000	2,000	TAXATION	

COUNCIL ON AGING

78	Salaries	124,721	121,954	121,954	TAXATION	
79	Expenses	7,800	14,700	14,700	TAXATION	
	Total Human Services	266,231	271,343	271,343	TAXATION	271,343.00

**LIBRARY
3.26% OF ARTICLE 4**

LIBRARY

80	Salaries	275,845	282,670	282,670	TAXATION	
81	Expenses	143,162	147,062	147,062	TAXATION	
	Total Culture and Informational Services	419,007	429,732	429,732	TAXATION	429,732.00

**RECREATION
2.55% OF ARTICLE 4**

PARKS & RECREATION

82	Salaries	119,429	122,414	122,414	TAXATION	20,414
					PROGRAM FEES	40,000
					BEACH FEES	62,000
83	Expenses	8,350	8,550	8,550	PROGRAM FEES	8,550

SINGING BEACH OPERATIONS

84	Salaries	60,805	62,325	62,325	BEACH FEES	
85	Expenses	15,525	14,325	14,325	BEACH FEES	

LIFEGUARDS

86	Salaries	46,554	50,160	50,160	BEACH FEES	
87	Expenses	3,400	3,400	3,400	BEACH FEES	

TUCK'S POINT

88	Salaries	2,000	2,000	2,000	TAXATION	
89	Expenses	33,300	35,300	35,300	TAXATION	

OTHER RECREATION

90	ATHLETIC FIELD				
	MAINTENANCE	25,000	25,000	25,000	TAXATION
91	MEMORIAL DAY	1,500	1,500	1,500	TAXATION
92	FOURTH OF JULY	10,000	10,000	10,000	TAXATION
Total Recreation		325,863	334,974	334,974	PROGRAM 94,214.00
					FEEES 48,550.00
					BEACH FEES 192,210.00
					334,974.00

**DEBT SERVICE
13.97% OF ARTICLE 4**

DEBT SERVICE

	PRINCIPAL ON BONDS	1,293,719	1,556,779	1,556,779	
	INTEREST ON BONDS	228,301	251,587	251,587	
	TEMPORARY				
	LOANS/INTEREST	43,000	30,000	30,000	
	WPAT ADMINISTRATION				
	FEES	3,228	2,517	2,517	
93	Total Debt Service	1,568,248	1,840,883	1,840,883	TAXATION 1,519,241
					SEWER RATES 321,642
					1,840,883.00

**ENTERPRISE FUNDS
10.55% OF ARTICLE 4**

SEWER FUND

94	Salaries	245,805	263,039	263,039	SEWER RATES
95	Expenses	249,800	235,300	235,300	SEWER RATES
96	Maintenance	30,000	30,000	30,000	SEWER RATES

WATER FUND

97	Salaries	241,307	243,097	243,097	WATER RATES
98	Distribution Expenses	66,900	57,500	57,500	WATER RATES
99	Treatment Expenses	500,000	524,046	524,046	WATER RATES
100	Maintenance	35,000	37,500	37,500	WATER RATES
Total Enterprise Funds		1,368,812	1,390,482	1,390,482	SEWER
					RATES 528,339.00
					WATER
					RATES 862,143.00
					1,390,482.00

TOTAL ARTICLE	412,608,440	13,192,990	13,192,990
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EXPENSES BUDGET SUMMARY

GENERAL					
GOVERNMENT	31%	3,937,884	4,080,408	4,080,408	TAXATION 3,683,408.00
					MOORING FEES 6,000.00
					OVERLAY
					SURPLUS 115,000.00
					SEWER
					RATES 128,000.00
					WATER
					RATES 148,000.00
					4,080,408.00
PUBLIC SAFETY	23%	2,916,340	3,029,738	3,029,738	TAXATION 2,927,338.00
					MOORING
					FEES 102,400.00
					3,029,738.00

DEPARTMENT OF PUBLIC WORKS	13%	1,740,490	1,746,566	1,746,566	TAXATION	1,566,566.00
					BEACH FEES	10,000.00
					TRASH FEES	170,000.00
						1,746,566.00
OTHER ENVIRONMENTAL	1%	65,565	68,864	68,864	TAXATION	53,864.00
					WETLANDS FUND	15,000.00
						68,864.00
HUMAN SERVICES	2%	266,231	271,343	271,343	TAXATION	271,343.00
LIBRARY	3%	419,007	429,732	429,732	TAXATION	429,732.00
PARKS & RECREATION	3%	325,863	334,974	334,974	TAXATION	94,214.00
					PROGRAM FEES	48,550.00
					BEACH FEES	192,210.00
						334,974.00
DEBT SERVICE	14%	1,568,248	1,840,883	1,840,883	TAXATION	1,519,241.00
					SEWER RATES	321,642.00
						1,840,883.00
ENTERPRISE FUNDS	11%	1,368,812	1,390,482	1,390,482	SEWER RATES	528,339.00
					WATER RATES	862,143.00
						1,390,482.00
TOTALS	100%	12,608,440	13,192,990	13,192,990		13,192,990.00

Per petition of the Board of Selectmen

The Finance Committee recommended approval as indicated in the “Recommendations” column and funding as indicated in the “Funding Source” column. The Board of Selectmen recommended approval.

Motion #1: Selectman Paul Barclay moved that the Town raise by taxation or otherwise to pay Town debts and charges for the ensuing 12 months, effective July 1, 2014, and appropriate the same as presented in the “Expenses Budget Summary” section under the “recommended” and “funding sources” columns of the Finance Committee Report, page 22 and 23 under Article 4, provided however that, with prior approval of the Board of Selectmen and the Finance

Committee, the Town Administrator is authorized to transfer unexpended funds within a summary category (for example, within General Government)

There were holds placed on Items 21, 22, 35, 36, 65, 74, 79, 90, and 94. After discussion of these hold items, the meeting voted the Main Motion.

MOTION #1 WAS APPROVED, THE MOTION PREVAILED.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sums of money called for under the following items, or any other sums, for the purposes indicated, and to determine whether the money shall be provided by taxation, by appropriation from available funds in the Treasury, or by borrowing, or take any other action relative thereto.

	Dept.	Item	Requested	Recommended
1	DPW	Road Resurfacing	\$ 127,000	\$ 127,000
2	DPW	Small Dump Truck Body	\$ 8,000	\$ 8,000
3	DPW	Pickup Truck	\$ 35,000	\$ 35,000
4	DPW	Mower & 2 Snow Blowers	\$ 13,000	\$ 13,000
5	DPW	Sidewalk Tractor	\$ 95,000	\$ 95,000
6	DPW	Mechanical Equipment	\$ 7,700	\$ 7,700
7	DPW	Garage Bay & Office Additions	\$ 250,000	\$ 250,000
8	Conservation	Trail Work & Land Improvements	\$ 10,000	\$ 5,000
9	Town Hall	Computer Network Replacement	\$ 65,000	\$ 65,000
10	Library	Paint Exterior Trim	\$ 7,000	\$ 7,000
11	Parks & Rec.	Sweeney Parking Lot	\$ 40,000	\$ 40,000
12	Public Safety	Radio Enhancements	\$ 50,000	\$ 50,000
13	Public Safety	Fire Engine Fund	\$ 50,000	\$ 50,000
14	Public Safety	Fire Station Renovations	\$ 65,000	\$ 65,000
15	Public Safety	Police Cruiser	\$ 36,300	\$ 36,300
16	Harbormaster	Replace Dockage	\$ 55,000	\$ 55,000
17	Water	General Plant/Pumps Upgrades	\$ 150,000	\$ 150,000
18	Sewer	Plant Improvements	\$ 100,000	\$ 100,000
19	Sewer	Infiltration and Inflow Improvements	\$ 275,000	\$ 275,000
Total			\$1,434,000	\$1,434,000

REVENUES	FY15
General Fund (taxes)	\$ 825,000
Fund Balance	\$ 359,000
Water Funds	\$ 120,000
Sewer Funds	\$ 75,000
Harbor Funds	\$ 55,000
Other Funds	\$ -
Grand Total	\$ 1,434,000

Per petition of the Board of Selectmen

The Finance Committee recommended approval as indicated in the “Recommended” column. The Board of Selectmen recommended approval.

Paul Barclay moved and George Putnam seconded to appropriate the following amounts in order to pay the costs of various capital items as set forth in Article 5 including payment of all costs incidental and related thereto.

\$817,700 from FY15 taxation for items 1-14;

\$29,000 from FY15 taxation and \$7,300 from the Town’s Undesignated Fund Balance for Item 15;

\$55,000 from the Waterways Fund for Item 16;

\$120,000 from the anticipated FY15 Water receipts and \$30,000 from the Town's Undesignated Fund Balance for Item 17;

\$75,000 from the anticipated FY15 Sewer receipts and \$25,000 from the Town's Undesignated Fund Balance for Item 18; and

\$275,000 from the Town's Undesignated Fund Balance for Item 19.

There were holds placed on Items 7, 8, 12, 15, 18, and 19. The hold items were discussed.

Camilla Blair moved to amend the main motion by deleting Item 15 Police Cruiser. The motion was seconded from the Floor.

MOTION TO AMEND, DID NOT PREVAIL.

MAIN MOTION UNDER ARTICLE 5 WAS APPROVED, THE MOTION PREVAILED.

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow \$2,440,000 to pay costs of capital improvements to the Town's water and wastewater systems; and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Per petition of the Board of Selectmen

Paul Barclay moved and Eli Boling seconded that the Town appropriate \$2,190,000 to pay costs of capital improvements to the Town's water and wastewater systems as follows:

i) \$1,440,000 to pay costs of new water mains and the installation of a new interconnection, for the Town's water system, including the payment of all costs incidental and related thereto,

ii) \$500,000 to pay the costs of a Comprehensive Wastewater Management Plan, including the payment of all costs incidental and related thereto,

and iii) \$250,000 to pay costs of replacing or repairing sewer pipes, including the payment of all costs incidental and related thereto, and to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amounts under and pursuant to Chapter 44 Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, to issue bonds or notes of the Town therefore; and further that the incurrance of such indebtedness shall be submitted to the voters as a ballot question at a Town election in accordance with the provisions of Chapter 270 of the Acts of 1991 and Article II, Section 18 of the Town's General By-Law. No amount shall be borrowed or expended hereunder unless and until voters approve excluding the amounts required to repay and borrowing pursuant to the vote from the limitation on total property taxes contained in Chapter 59, section 21C of the General Laws (also known as Proposition 2 ½.) All or any portion of the amounts authorized to be borrowed pursuant to this vote may be borrowed through the Massachusetts Water Pollution Abatement Trust.

THE MOTION UNDER ARTICLE 6 WAS APPROVED, THE MOTION PREVAILED BY A MAJORITY VOTE.

AT THE MAY 20, 2014 ELECTION, THE AUTHORIZATION TO BORROW \$2,190,000 WAS QUESTION 3, WHICH PASSED 1137 YES VOTES TO 183 NO VOTES. MORE THAN TWO-THIRDS.

AT THE MAY 20, 2014 ELECTION, THE PROPOSTION 2 ½ DEBT EXCLUSION FOR \$2,190,000.00 WAS QUESTION 4, WHICH PASSED 1031 YES VOTES TO 269 NO VOTES.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Town's assessment from the District for the Gross Operating and Maintenance Budget of the Manchester-Essex Regional School District including debt service - said sum to be calculated solely in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", as most recently amended, by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the District in accordance with the regional agreement", for the fiscal year beginning July first, two thousand fourteen, or take any other action relating thereto.

Per petition of the Manchester-Essex Regional School Committee

Motion #1

Linda Crosby of the Manchester Essex Regional School Committee moved that the town approve the assessment calculation in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the district in accordance with the regional agreement", for the fiscal year beginning July first, two thousand fourteen. School Committee member Shannon Erdmann seconded the motion. The Finance Committee and the Board of Selectmen recommended approval.

MOTION #1 WAS APPROVED WITH A UNANIMOUS VOTE

Motion #2

Linda Crosby of the School Committee moved that the Town raise and appropriate \$11,756,951 to fund the Town's assessment from the Manchester Essex Regional School District for the fiscal year beginning July first, two thousand fourteen. School Committee member Shannon Erdmann seconded the motion. The Finance Committee and the Board of Selectmen recommended approval.

MOTION #2 WAS APPROVED WITH A UNANIMOUS VOTE.

Motion #3

Linda Crosby of the School Committee moved that the Town raise and appropriate \$1,598,794 to fund the Town's assessment from the Manchester Essex Regional School District to cover the long-term debt for the fiscal year beginning July first, two thousand fourteen. School Committee member Shannon Erdmann seconded the motion.

The Finance Committee and Board of Selectmen recommended approval.

MOTION #3 WAS APPROVED WITH A UNANIMOUS VOTE.

ARTICLE 8. To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2015 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of money to meet the administrative expenses and all other necessary and

proper expenses of the Community Preservation Committee for Fiscal Year 2015; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, including land for recreational space, historic resources, and community housing purposes, as well as a sum of money to be placed in the 2015 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes as recommended by the Community Preservation Committee as follows, or take any other action relative thereto.

Community Preservation Committee		
Administrative Expenses		\$ 20,000
Winthrop Field Stonewall Restoration	(undesignated reserve)	\$ 18,800
Cedar Swamp Entranceway Project	(recreation/open space)	\$ 30,000
Tuck's Point Chowder House Restoration	(historic preservation)	\$ 40,000
Town Hall Boat Ramp Engineering & Design	(open space/recreation)	\$ 40,000
Town Hall Records Management Project	(historic preservation)	\$ 15,000
The Plains/Newport Park Generators	(affordable housing)	\$ 15,000
Trask House/Manchester Historical		
Museum Windows	(undesignated reserve)	\$ 13,945
First Parish Church Steeple and		
Bell tower Restoration	(undesignated reserve)	\$ 35,000
Community Preservation Act Affordable		
Housing Reserve	(affordable housing)	\$ 45,850

Per petition of the Community Preservation Committee

Christopher Kelly of the community Preservation Committee moved that the Town appropriate the following sums of money pursuant to the provisions of the Community Preservation Act for the following purposes:

- 1) To appropriate \$20,000 from the Community Preservation Fund FY-2015 estimated annual revenues for Community Preservation Committee administrative costs including but not limited to: secretary, historical surveys, historical consultant, grant writing and administration and payment of CPA Coalition annual dues.
- 2) To appropriate \$18,800 from the Community Preservation Fund FY-2014 Undesignated Fund Balance; for Winthrop Field.
- 3) To appropriate \$30,000 from the Community Preservation Fund FY-2015 estimated annual revenues for open space/recreation; for the protection, restoration and improvement to the Cedar Swamp Wetlands.
- 4) To appropriate \$40,000 from the Community Preservation Fund FY-2015 estimated annual revenues for historic preservation; for the Tucks Point Chowder House.
- 5) To appropriate \$40,000 from the Community Preservation Fund FY-2015 estimated annual revenues for open space/recreation; for the Town Hall Boat Ramp engineering and permits.
- 6) To appropriate \$15,000 from the Community Preservation Fund FY-2015 estimated annual revenues for historic preservation of the Town Records physically located within Town Hall.
- 7) To appropriate \$15,000 from the Community Preservation Fund FY-2014 Affordable Housing Undesignated Fund Balance; two generators at the Plains and Newport Park.

- 8) To appropriate \$13,945 from the Community Preservation Fund FY-2014 Undesignated Fund Balance; for the Trask House-Manchester Historical Museum.
- 9) To appropriate \$35,000 from the Community Preservation Fund FY-2014 Undesignated Fund Balance; for the First Parish Church Steeple and Bell Tower.
- 10) To appropriate \$45,850 from Community Preservation Fund FY 2015 estimated annual revenues to be deposited into Community Preservation Act Affordable Housing Reserve Fund.

Useful Information:

Estimated Revenue FY-2015

FY-2015 Total estimated Annual Revenues= \$ 307,500.00 (1.5 % surcharge) + \$151,000.00 (estimated Mass. State matching revenue) = \$ 458,500.00

Undesignated Fund Balances as of March 31, 2014

Reserved for Open Space Fund balance= \$ 455.00

Reserved for Community Housing balance= \$ 84,028.00

CPC Undesignated Fund balance= \$ 360,331.11

Jack Burke seconded the motion.

Per petition of the Community Preservation Committee

The Finance Committee and the Board of Selectmen recommended approval.

MOTION UNDER ARTICLE 8, MADE BY CHRISTOPHER KELLY, SECONDED BY JACK BURKE PASSED WITH A UNANIMOUS VOTE.

ARTICLE 9.

To see if the Town will vote to authorize the Board of Selectmen to acquire the fee to and or accept a lesser interest (including, without limitation, an option to purchase and/or a lease for a term of ninety-nine (99) years or more) in a portion of the Atwater Nominee Trust land holdings (the so called Donovan property), shown on Map 37 as Lot 8, for recreational and conservation purposes, including, without limitation, for the purpose of constructing and maintaining athletic fields thereon, said acquisitions to be on such terms and conditions as the Selectmen deem appropriate, or take any other action related thereto.

Per petition of the Community Preservation Committee

The Finance Committee and the Board of Selectmen recommended approval.

Christopher Kelly moved that the Town authorize the Board of Selectmen to enter into a lease agreement for a term of ninety-nine years or more with the option to acquire the fee to a total of 51 acres more or less of land currently a portion of the Atwater Nominee Trust land holdings (the so called Donovan property)), shown on Map 37 as Lot 8, for recreational and conservation purposes, including, without limitation, for the purpose of constructing and maintaining athletic fields thereon, said acquisitions to be on such terms and conditions as the Selectmen deem appropriate. Approximately 18 acres of the 51 acres will be dedicated to new athletic facilities and ancillary uses and approximately 33 acres will be dedicated to conservation purposes with public access for passive recreational uses.

Jack Burke seconded the motion.

MOTION UNDER ARTICLE 9 WAS APPROVED, THE MOTION PREVAILED.

ARTICLE 10. To see if the Town will vote to appropriate a sum of money from the Community Preservation Act Fund to pay for the acquisition and creation of recreational and conservation land, including, without limitation for the construction of athletic fields on and other improvements to the so-called “Donovan property”, shown on Map 37 as Lot 8, and, as funding therefore, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes therefore, the expenditure of such funds to be contingent on the Town increasing the surcharge on real property under General Laws Chapter 44B from 1.5% to 3.0% and the approval thereof by the voters at the May 20, 2014 Town Election, or to take any other action in relation thereto.

Per Petition of the Community Preservation Committee
The Finance Committee and the Board of Selectmen recommended approval.

Christopher Kelly moved that the Town appropriate \$4,500,000 to pay costs of improving the so-called “Donovan property”, shown on Map 37 as Lot 8 and creating recreational and conservation land, including, without limitation, the construction of athletic fields thereon and making other improvements thereto, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amounts under and pursuant to Chapter 44, Section 7 and/or Chapter 44B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; provided however, that the authorization for such indebtedness shall be subject to approval of the voters at a Town election of a ballot question in accordance with the provisions of Chapter 270 of the Acts of 1991 and Article II, Section 18 of the Town’s General By-law; and further provided that the expenditure of this appropriation shall be contingent upon the Town increasing the surcharge on real property under General Laws Chapter 44B from 1.5% to 3% and the approval thereof by the voters at the May 20, 2014 Town Election.

Jack Burke seconded the motion.

MOTION UNDER ARTICLE 10 WAS APPROVED, THE MOTION PREVAILED BY A MAJORITY VOTE DECLARED BY THE MODERATOR.

AT THE MAY 20, 2014 ELECTION, THE AUTHORIZATION TO BORROW \$4,500,000 AND TO ISSUE BONDS OR NOTES OF THE TOWN PROVIDED THAT THE EXPENDITURE OF THE APPROPRIATION SHALL BE CONTINGENT UPON THE TOWN INCREASING THE SURCHARGE ON REAL PROPERTY UNDER G.L. c. 44B (THE COMMUNITY PRESERVATION ACT) FROM 1.5% TO 3%. WAS QUESTION 1, WHICH FAILED TO RECEIVE THE REQUIRED 2/3rd VOTE WITH 695 YES VOTES TO 656 NO VOTES.

ARTICLE 11. To see if the Town will vote to amend its acceptance of the Community Preservation Act, General Laws Chapter 44B, Sections 3 through 7, inclusive, originally approved under Article 15 and 16 of the 2005 Town Meeting and accepted at the May 2005 Town Election, and subsequently modified at the 2010 Annual Town Meeting and Election to increase the surcharge on real property from the present level of 1.5% to 3.0% beginning in Fiscal Year 2015, such amendment to become effective upon the

approval of the voters at the May 20, 2014 Town Election, or to take any other action in relation thereto.

Per Petition of the Community Preservation Committee
The Finance Committee and the Board of Selectmen recommended approval.

Christopher Kelly moved the article as printed in the warrant. Jack Burke seconded the motion.

MOTION UNDER ARTICLE 11 WAS APPROVED, THE MOTION PREVAILED BY A MAJORITY VOTE DECLARED BY THE MODERATOR.

AT THE MAY 20, 2014 ELECTION, THE INCREASE OF THE SURCHARGE IMPOSED UNDER CHAPTER 44B OF THE GENERAL LAWS, FROM 1 ½% TO 3.0% WAS QUIESTION 2, WHICH PASSED WITH 676 YES VOTES TO 662 NO VOTES.

At 10:46 P.M. Selectman Paul Barclay moved that the meeting be adjourned until 7:00 P.M. the following evening, Tuesday, April 8, 2014. Selectman Margaret Driscoll seconded the motion. The vote to adjourn was unanimous.

A quorum was reached at 6:51 P.M on April 8, 2014. The Moderator called the meeting to order at 7:00 P.M.

ARTICLE 12. To see if the Town will vote to amend the Zoning By-Law of the Town of Manchester-by-the-Sea by replacing Section 4.8.2 with a new Section 4.8.2 to reflect new flood maps as issued by FEMA as follows (deletions are shown as strikethrough, and additions as underlined):

4.8.2 Flood Plain District Boundaries and Base Flood Elevation and Floodway Data

4.8.2.1 The Flood Plain District is herein established as an overlay district. Any use otherwise permitted in the underlying district is permitted as a matter of right in the Flood Plain District, provided the use meets the following additional requirements and those of the Massachusetts State Building Code dealing with construction in flood plains and coastal high hazard areas as applicable. The Flood Plain District includes all special flood hazard areas within the Town of Manchester-by-the-Sea designated as Zone A, AE, AO, or VE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Essex County FIRM that are wholly or partially within the Town of Manchester-by-the-Sea are panel number 25009C0429F dated July 3, 2012; and panel numbers 25009C0431G, 25009C0432G, 25009C0433G, 25009C0434G, 25009C0441G, 25009C0442G, 25009C0451G, 25009C0453G, 25009C0454G, and 25009C0475G, dated July 16, 2014. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS booklet are both incorporated herein by reference and are on file with the Town Clerk, Planning Board, and Director of Public Works.

and by deleting in Section 4.8.4.4. the following

4.8.4.4 Other Use Regulations (a) Within Zones ~~AE and~~ AO on the FIRM, adequate

drainage paths are required around structures on slopes to guide flood waters around and away from proposed structures.

or take any other action relative thereto.

Per petition of the Planning Board

The Finance Committee and the Board of Selectmen recommended approval.

Kurt Melden from the Planning Board moved the article as printed in the warrant. Rebecca Jaques, also from the Planning Board, seconded the motion.

MOTION UNDER ARTICLE 12 PASSED WITH A UNANIMOUS VOTE.
(Approved by the Attorney General on May 16, 2014.)

ARTICLE 13. To see if the Town will vote to amend Article XVII (General Wetlands By-Law) of the General By-Laws, as follows (deletions are shown as strikethrough, and additions as underlined):

Amending Section 4.4.3 as follows:

4.4.3 30 feet of the top of any coastal bank, ~~or the top of the bank of any stream~~ or inland bank.

Amending Section 5.1 as follows:

5.1 A Notice of Intent ("NOI") or permit ~~not is~~ is not required to be issued prior to commencing an emergency project necessary for the protection of the health and safety of the public, provided that:

Removing the requirement to notify abutters when filing a Request for Determination of Applicability (RDA) and clarifying those permits that require notification by amending Section 7.1 as follows:

7.1 Any person filing a NOI, ~~RDA~~, ANOI (Abbreviated Notice of Intent), ANRAD or ~~other request~~ an Amendment to an OOC with the Conservation Commission shall, at the same time, give written notice thereof, by certified mail (return receipt requested), certificate of mailing, certification of delivery, or by hand delivery to:

Amending the last sentence of Section 9.11 as follows:

Any formal evaluation should be performed by an individual who at least meets the qualifications under ~~the wildlife habitat section~~ Section 10.60(1)(b) of the Regulations.

or take any other action relative thereto.

Per petition of the Conservation Commission

The Finance Committee and the Board of Selectmen recommended the advice of the Conservation Commission. The Conservation Commission recommended approval.

Olga Hayes moved the article as printed in the warrant. David Lumsden seconded the motion.

MOTION UNDER ARTICLE 13 PASSED WITH A UNANIMOUS VOTE.
(Approved by the Attorney General on May 16, 2014.)

ARTICLE 14. To see if the Town will vote to transfer the care, custody and control of the parcel of land described below from the board or officer having custody thereof for the purposes for which it is held to said board for such purposes and also to the Board of Selectmen for the purpose of entering into telecommunications leases, and authorize the Board of Selectmen to enter into telecommunications leases from time to time for

terms of up to twenty years each and on such other terms and conditions as the Selectmen deem appropriate, pursuant to which the Town will lease portion(s) of the Town-owned parcel of land known as the Powder House Hill and shown on Map 42 as Lot 4 and 31, the portion(s) to be leased being the site of the existing Police Radio Tower, and to grant such access, utility and related easements on the parcel as may be necessary or convenient to serve the telecommunications equipment thereon, and, further, to recommend that Town Meeting annually appropriate a minimum of 2 month's rent received from said leases for land management projects undertaken on Town conservation land by the Town's Conservation Commission, and, further, to authorize the Board of Selectmen to petition the General Court for approval of such leases and/or easements under Article 97 of the Amendments to the Massachusetts Constitution, if the Board of Selectmen deems that such approval is needed, or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee recommended the advice of the Board of Selectmen. The Board of Selectmen recommended passing over the Article.

Paul Barclay moved to pass over, take no action, on Article 14. Robert Hoff seconded the motion.

MOTION UNDER ARTICLE 14 TO PASS OVER, TAKE NO ACTION, PASSED WITH A UNANIMOUS VOTE.

ARTICLE 15. To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and on such terms and conditions as the Board of Selectmen shall determine to be appropriate, permanent and/or temporary easements on the parcels of land referenced below for public way purposes, including, without limitation, the construction, alteration, maintenance, improvement, repair and/or replacement of rights of way, driveways, sidewalks, ramps, parking areas, utilities and/or traffic control devices, to be undertaken in connection with the Safe Routes to School project, and for all uses and purposes incidental thereto, said easements to be in, on and under the parcels of land in and around the Manchester Memorial Elementary School and the intersections of Summer and Lincoln Streets, all as shown more particularly on a plan entitled "Preliminary Right of Way, Safe Routes to School, Memorial Elementary School, Lincoln Street – Summer Street in the Town of Manchester by the Sea," dated 12/20/2013, prepared by TEC Inc for MassDOT, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to grant such easements in the Manchester Memorial Elementary School property and other Town property shown on said plan as may be required under said project, and, further, to see if the Town will vote to raise, appropriate, transfer from available funds, accept gifts or borrow a sum of money for this purpose and any expenses related thereto and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out these acquisitions, or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee recommended the advice of the Board of Selectmen. The Board of Selectmen recommended approval.

Tom Kehoe moved the article as printed in the warrant but with the deletion of the words beginning in the fifth line from the bottom of the article "and further, to see if the

Town will vote to raise, appropriate, transfer from available funds, accept gifts or borrow a sum of money for this purpose and any expenses related thereto.” Eli Boling seconded the motion.

MOTION UNDER ARTICLE 15 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 16. To see if the Town will vote to authorize the Selectmen to acquire a drainage easement off of Vine Street on a parcel of land as shown on Map 47, Lot 19 and further depicted on a plan entitled “Drain Easement Plan” drawn by Griffin Engineering Group and dated January 30, 2014, a copy of which is on file with the Town Clerk, or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee recommended the advice of the Board of Selectmen. The Board of Selectmen recommended approval.

Margaret Driscoll moved the article as printed in the warrant. Robert Hoff seconded the motion.

MOTION UNDER ARTICLE 16 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds \$225,000 to be deposited into the Town’s Other Post Employment Benefits Trust Fund, subject to said appropriation being expended from the Trust Fund only for the purposes authorized by section 20 of Chapter 32B of the General Laws of the Commonwealth of Massachusetts; or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee and the Board of Selectmen recommended approval of \$225,000 to be appropriated from the Undesignated Fund Balance.

Paul Barclay moved that the Town transfer from the Undesignated Fund Balance \$225,000 to be deposited into the Town’s Other Post Employment Benefits Trust Fund, subject to said appropriation being expended from the Trust Fund only for the purposes authorized by section 20 of Chapter 32B of the General Laws of the Commonwealth of Massachusetts. Tom Kehoe seconded the motion.

MOTION UNDER ARTICLE 17 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 18. To see if the Town will vote to reauthorize the revolving fund established pursuant to the provisions of Chapter 44, section 53E1/2 of the Massachusetts General Laws, for the fiscal year beginning July 1, 2014, said fund to be expended by the Recreation Director for costs associated with Town of Manchester recreation programs, with registration fees, or other funds intended to support the programs offered by the Recreation Department deposited into the fund, and total annual expenditures from the fund not exceeding 1% of the FY 2014 tax levy, or \$226,000; or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee and the Board of Selectmen recommended approval.

Robert Hoff moved Article 18 as printed in the warrant. Eli Boling seconded the motion.

MOTION UNDER ARTICLE 18 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 19. To see if the Town will vote to accept MGL Chapter 59, Section 5K authorizing the Board of Selectmen to establish guidelines and regulations for a senior citizen property tax work off program to begin in FY2015; or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee recommended the advice of the Board of Selectmen. The Board of Selectmen recommended approval.

Tom Kehoe moved Article 19 as printed in the warrant. Margaret Driscoll seconded the motion.

MOTION UNDER ARTICLE 19 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee and the Board of Selectmen recommended approval of \$100,000 to be appropriated from the Undesignated Fund Balance.

Eli Boling moved that the Town transfer from the Undesignated Fund Balance \$100,000 to the Stabilization Fund. Paul Barclay seconded the motion.

MOTION UNDER ARTICLE 20 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 21. To see if the Town will vote to amend the authorization pursuant to Article 4 of the Special Town Meeting Warrant dated April 7, 2004 to change “authorize the Board of Selectmen to enter into long term leases of up to twenty years at the Town owned parcel on Pine Street, Map 58, Lot 56, commonly known as the “water tank site” for the placement of telecommunications antennas and related equipment to “authorize the Board of Selectmen to enter into a single long-term lease for up to twenty years at the town-owned parcel on Pine Street, Map 58, Lot 56 known as the water tank site”, or take any other action relative thereto.

Per petition of 10 or more citizens

The Finance Committee and the Board of Selectmen did not recommend approval.

Richard Rogers moved the article as written in the warrant. Anne Schennum seconded the motion.

MOTION UNDER ARTICLE 21 DID NOT PREVAIL.

ARTICLE 22. To see if Town Meeting will declare that public necessity and convenience require the repairing, resurfacing and installations and construction of drainage on Loading Place Road, a private way open to the public, and to appropriate the sum of money for such repairs; provided that prior to the commencement of the work, an equal sum be deposited with the Town by the abutters and a majority of abutters petition for such repairs, all pursuant to Article X, Section 29 of the Town By-Laws, or take any other action relative thereto.

Per petition of 10 or more citizens

The Finance Committee and the Board of Selectmen did not recommend approval.

Joey Gustafson moved that the Town Vote that the public necessity and convenience require the repairing, resurfacing and installation and construction of drainage on Loading Place Road, a private way open to the public, and to appropriate \$20,000 for such repairs; provided that prior to the commencement of the work, an equal sum be deposited with the Town by the abutters and a majority of abutters petition for such repairs, all pursuant to Article X, Section 29 of the Town By-Laws. Susan Beckmann seconded the motion.

MOTION UNDER ARTICLE 22 WAS APPROVED, THE MOTION PREVAILED WITH 151 YES VOTES TO 66 NO VOTES.

ARTICLE 23. To see if the Town will vote to amend Article X, Section 39 (Snow Emergency Parking Ban) of the General By-Laws, as follows (deletions are shown as strikethrough, and additions as bold underlined):

Amending Article X, Section 39A as follows:

A. The Chief of Police, in consultation with the Director of Public Works, is authorized to declare a Snow Emergency Parking Ban when he or she determines, in his or her discretion, that the likelihood of snow, ice or other forms of precipitation will cause ~~overnight~~, on street parking to threaten or impair public safety.

Amending Article X, Section 39 C as follows:

C. While a Snow Emergency Parking Ban is in effect (**the Blue Light system is on**), it shall be a violation of this Bylaw to park any vehicle on any Town street ~~between the hours of 12:00 a.m. and 6:00 a.m.~~, punishable by a non-criminal disposition with a fine of \$25, payable by the registered owner of the vehicle. ~~Each night during which a vehicle remains so parked shall constitute a separate violation~~Each day during which the vehicle remains so parked shall constitute a separate violation.

or take any other action relative thereto.

Per petition of the Board of Selectmen

The Finance Committee took no position on this article. The Board of Selectmen recommended approval.

Eli Boling moved Article 23 as printed in the warrant. Margaret Driscoll seconded the motion.

MOTION UNDER ARTICLE 23 PASSED WITH A UNANIMOUS VOTE.
(Approved by the Attorney General on May 16, 2014.)

ARTICLE 24. To see what sum of money the Town will vote to appropriate or transfer from available funds for the purpose of reducing the tax rate, or take any other action relative thereto.

Per petition of the Board of Selectmen
The Finance Committee and the Board of Selectmen did not recommend approval.

Tom Kehoe moved to pass over, take no action, on Article 24. Robert Hoff seconded the motion.

MOTION UNDER ARTICLE 24 TO PASS OVER, TAKE NO ACTION, WAS APPROVED WITH A UNANIMOUS VOTE.

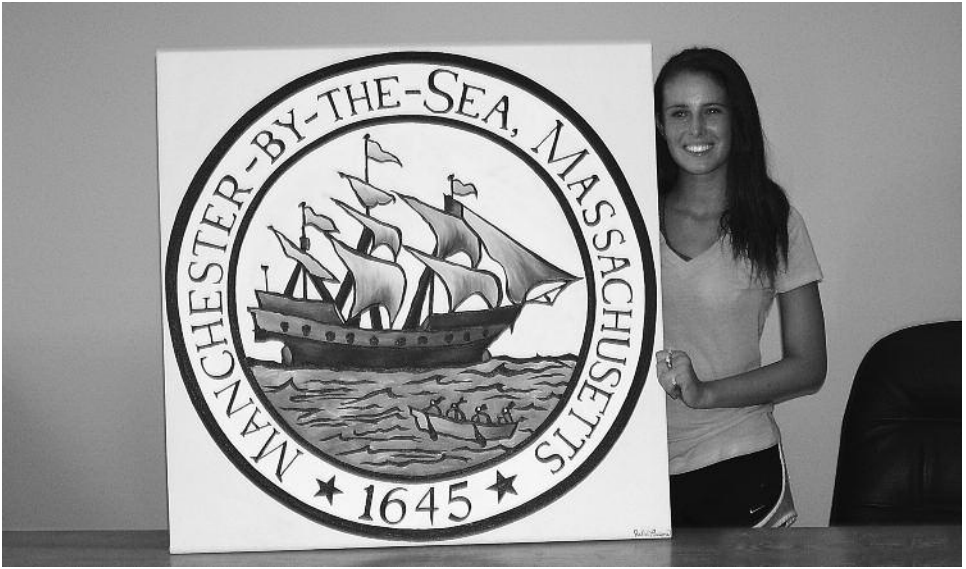
At 8:34 PM, Selectman Paul Barclay moved to dissolve the meeting. Town Clerk Denise Samolchuk seconded the motion and it was a unanimous vote to do so.

Respectfully submitted,

Denise Samolchuk
Town Clerk



Cast and crew members from Manchester Summerstage’s production of Joseph and the Amazing Technicolor Dreamcoat pose for a photo after their successful four-show run at the MERHS theatre.



The Town of Manchester-by-the-Sea recognized Julia Paccone, a recent graduate of MERHS, for the generous donation of a rendering she painted of the Town's seal. The painting hangs on the wall in the Selectmen's meeting room at Town Hall.



A group of MERHS students recently traveled to White Sulphur Springs, West Virginia to volunteer for Habitat for Humanity. Posing here (top row) are the family they helped: Walter, Aiden, and Nadine Hambrick. Bottom row (left to right): Devon Musgrave-Johnson, Hannah Thorne, Alex Rice, Katie Furber, Julia Gilmore, and Meaghan Conway.



Friends of the COA volunteers enjoy a get together at member Adele Ervin's home while preparing the mailing for the group's annual fund drive.



Manchester citizens who took to the skies in honor of Larry Kirby's 90th birthday. Pictured left to right: George Nickless, Sheila Carrassi, Larry Kirby and Sally Curry.

STATE PRIMARY ELECTION AND SPECIAL TOWN ELECTION MANCHESTER-BY-THE-SEA SEPTEMBER 9, 2014

The ballot box was checked and found to be empty by Town Clerk Denise Samolchuk, Warden Lee Simonds, and Officer Kevin Clary. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Gretchen Wood, Clerks-Adele Q. Ervin and Susan Thorne, Tellers- Jayne Pomeroy, Michelle Baer, Rebecca Jaques, Susan Mirak, Carolyn Kelly, Alison Anholt-White, Linda Feuerbach, Sara Mussachia, Pat Plummer, Sally Curry, Carole O'Neil, Mary Jane Brown, Bruce Warren, Carol Powers and Eva Palmer, Ballot Box Attendants-Tim Logue, Fred Mansfield, Shepard Brown and John Kenney.

The Town Clerk opened the polls at 7:00 AM and The Town Moderator, Alan Wilson, closed them at 8:00 PM. The absentee ballots were cast into the computer during the afternoon. The results of the voting were announced at 8:23 and the workers were dismissed at 9:20. There were 2945 votes cast; Special State Election, 526 Republican, 917 Democrat; The Special Town Election had 1502 votes cast.

	Democrat		Republican
Senator in Congress Statewide			
Edward Markey	646	Brian J. Herr	343
Governor			
Donald M. Berwick	175	Charles D. Baker	462
Martha Coakley	433	Mark R. Fisher	43
Steven Grossman	274		
Lieutenant Governor			
Leland Cheung	246	Karyn E. Polito	382
Stephen J. Kerrigan	252		
Michael E. Lake	82		
Attorney General			
Maura Healey	570	John B. Miller	370
Warren E. Tolman	259		
Secretary of State			
William Francis Galvin	637	David D'Arcangelo	348
Treasurer			
Thomas P. Conroy	168	Michael James Heffernan	358
Barry R. Finegold	245		
Deborah B. Goldberg	284		
Auditor			
Suzanne M. Bump	557	Patricia S. Saint Aubin	344
Representative in Congress Sixth District			
John F. Tierney	383	Richard R. Tisei	433
Marisa A. DeFranco	46		
John Patrick Devine	4		
John J. Gutta	5		
Seth W. Moulton	432		

Councillor Fifth District

Eileen R. Duff	561	Maura L. Ryan-Ciardiello	333
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Senator in General Court First Essex & Middlesex District

No Nomination		Bruce E. Tarr	457
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Representative in General Court Fourth Essex District

No Nomination		Bradford R. Hill	438
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District Attorney

Jonathan W. Blodgett	564	No Nomination	
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Register of Probate

Pamela Casey O'Brien	542	Michael E. Morales	339
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Selectman

Susan M. Beckmann	801
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Ronald C. Gendron	681
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A True Copy, Attest:

C. Denise Samolchuk
Town Clerk



Members of Summer Playground program pose with K9 Unit of the Essex County Sheriff's Department. Members of the unit put on a demonstration with the dogs as part of the Playground's celebration of Safety Day.

ANNUAL TOWN ELECTION

MANCHESTER-BY-THE-SEA, MASSACHUSETTS

MAY 20, 2014

The ballot box was checked and found to be empty by Town Clerk Denise Samolchuk, Warden Lee Simonds, Clerk Adele Q. Ervin and Officer Kevin Clary. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Gretchen Wood, Clerks- Adele Q. Ervin and Mary Jane Brown, Tellers- Michelle Baer, Carolyn Kelly, Rebecca Jaques, Sara Mussachia, Pat Plummer, Sally Scott, Martha Gubbins, Sally Curry, Ballot Box Attendants-Tim Logue, Fred Mansfield, Alison Anholt-White, Frank Wood and John Kenney.

Moderator Alan Wilson declared the polls open at 7:00 AM and closed at 8:00 PM. He announced the result of the voting at 8:14, and the workers were dismissed at 8:30. 1357 votes were cast, which represented 35% of the 3874 registered voters at the close of registration.

***Elected**

Library Trustee for three years	
*Alida L. Bryant	1093
Blanks	263
Write-ins	1
Moderator for one year	
*Alan Wilson	1168
Blanks	184
Write-ins	5
Planning Board for three years	
*Loren G. Coons	1007
*Andrea D. Fish	880
Blanks	820
Write-ins (others)	7
School Committee for three years	
*Caroline C. Weld	1041
Blanks	313
Write-ins	3
School Committee for two years	
*Shannon O. Erdmann	739
Blanks	414
Write-ins	1
Selectman for three years	
*Paul M. Barclay	965
*Margaret F. Driscoll	1021
Blanks	719
Write-ins	9

Question 1.

Do you approve the measure summarized below?

That the Town appropriate \$4,500,000 to pay costs of improving the so-called “Donovan property”, shown on Map 37 as Lot 8 and creating recreational and conservation land, including, without limitation, the construction of athletic fields thereon and making other improvements thereto, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amounts under and pursuant to G.L. c.44, §7 and/or G.L. C. 44B, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided that the expenditure of this appropriation shall be contingent upon the Town increasing the surcharge on real property

under G.L. c. 44B (the Community Preservation Act) from 1.5% to 3% and the approval thereof by the voters at the May 20, 2014 Town Election?

Yes	695
No	656
Blanks	6

Question 2.

Shall the Town of Manchester-by-the-Sea increase the surcharge imposed under Chapter 44B of the General Laws, from 1 ½ % to 3.0%, as approved by the April 7, 2014 Annual Town Meeting, a summary of which appears below?

Explanation: In 2005, the Town accepted sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act (“Act”), which established a dedicated funding source for Community Preservation purposes as set forth in the Act. The Act allows for a maximum of a 3.0% surcharge on real estate taxes. Increasing the surcharge to 3% provides additional funds for community preservation purposes, including the Donovan Park project if Question 1 is approved.

Yes	676
No	662
Blanks	19

Question 3

Do you approve the measure summarized below?

That the Town appropriate \$2,190,000 to pay costs of capital improvements to the Town’s water and wastewater systems as follows: i) \$1,440,000 to pay costs of new water mains and the installation of a new interconnection, for the Town’s water system, including the payment of all costs incidental and related thereto, ii) \$500,000 to pay the costs of a Comprehensive Wastewater Management Plan, including the payment of all costs incidental and related thereto, and iii) \$250,000 to pay costs of replacing or repairing sewer pipes, including the payment of all costs incidental and related thereto, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amounts under and pursuant to G.L. c. 44, §§7 and 8, or pursuant to any other enabling authority, to issue bonds or notes of the Town therefore; provided that no amount shall be borrowed or expended hereunder unless voters approve excluding the amounts required to repay any borrowing pursuant to the vote from the limitation on total property taxes contained in G.L. c. 59, §21C (also known as Proposition 2 ½).

Yes	1137
No	183
Blanks	37

Question 4.

Shall the Town of Manchester-by-the-Sea be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued if Question 3 is approved in order to pay costs of i) new water mains and the installation of a new interconnection, for the Town’s water system, including the payment of all costs incidental and related thereto, II) a Comprehensive Wastewater Management Plan, including the payment of all costs incidental and related thereto, and iii) replacing or repairing sewer pipes, including the payment of all costs incidental and related thereto?

Yes	1031
No	269
Blanks	57

A True Copy, Attest:

C. Denise Samolchuk
Town Clerk

STATE ELECTION MANCHESTER-BY-THE-SEA NOVEMBER 4, 2014

The ballot box was checked and found to be empty by Town Clerk Denise Samolchuk, Warden Lee Simonds, and Lt. Todd Fitzgerald. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Michelle Baer, Clerks-Caroline Johnson and Mary Jane Brown, Tellers- Carolyn Kelly, Jayne Pomeroy, Alison Anholt-White, Becky Jaques, Dorothy Jodice, Bruce Warren, Sally Curry, Pat Plummer, Sally Scott, Martha Gubbins, Carole O'Neil and Carol Powers, Ballot Box Attendants-Tim Logue, Jack Buckley and John Kenney.

The Town Clerk declared the polls open at 7:00 AM. During the day three provisional ballots were cast and the absentee ballots were put through the computer whenever there was a lull in the voting. Ballots were removed from the ballot box to a secure storage case three times during the day as the box became too full. The Town Clerk declared the polls closed at 8:00 PM. The ballot box read 2652 and there were eleven hand counted ballots to make the total 2663. The results of the voting were announced at 8:08 and the workers were dismissed at 8:50. 2663 votes were cast which represented 67% of the 3965 registered voters at the close of registration.

SENATOR IN CONGRESS

Edward J. Markey	Democrat	1398
Brian J. Herr	Republican	1156

ELECTORS OF GOVERNOR AND LIEUTENANT GOVERNOR

Coakley and Kerrigan	Democrat	1042
Baker and Polito	Republican	1494
Falchuk and Jennings	United Independent Party	79
Lively and Saunders	Unenrolled	13
McCormick and Post	Unenrolled	7

ATTORNEY GENERAL

Maura Healey	Democrat	1441
John B. Miller	Republican	1115

SECRETARY OF STATE

William Francis Galvin	Democrat	1553
David D'Arcangelo	Republican	880
Daniel L. Factor	Green-Rainbow	82

TREASURER

Deborah Goldberg	Democrat	1128
Michael James Heffernan	Republican	1258
Ian T. Jackson	Green-Rainbow	81

AUDITOR

Suzanne M. Bump	Democrat	1181
Patricia S. Saint Aubin	Republican	1145
MK Merelice	Green-Rainbow	80

REPRESENTATIVE IN CONGRESS

Seth W. Moulton	Democrat	1414
Richard R. Tisei	Republican	1127
Christopher J. Stockwell	Unenrolled	79

COUNCILLOR

Eileen R. Duff	Democrat	1373
Maura L. Ryan-Ciardello	Republican	1002

SENATOR IN GENERAL COURT

Bruce E. Tarr Republican 2177

DISTRICT ATTORNEY

Jonathan W. Blodgett Democrat 1757

REGISTER OF PROBATE

Pamela Casey O'Brien Democrat 1234

Michael E. Morales Republican 1127

REPRESENTATIVE IN GENERAL COURT

Bradford R. Hill Republican 2081

A True Copy, Attest:

C. Denise Samolchuk

Town Clerk



Manchester Men's Bowling League.

**TAX COLLECTOR'S REPORT
FISCAL YEAR 2014**

**REAL ESTATE
OUTSTANDING AS OF 6/30/2014**

FISCAL YEAR 2013	-
FISCAL YEAR 2014	168,173.45

**PERSONAL PROPERTY
OUTSTANDING AS OF 6/30/2014**

FISCAL YEAR 2008	213.74
FISCAL YEAR 2009	426.02
FISCAL YEAR 2010	778.68
FISCAL YEAR 2011	252.98
FISCAL YEAR 2012	636.49
FISCAL YEAR 2013	1,289.39
FISCAL YEAR 2014	1,516.31

**MOTOR VEHICLE EXCISE
OUTSTANDING AS OF 6/30/2014**

CALENDAR YEAR 2004	43.96
CALENDAR YEAR 2009	2,520.52
CALENDAR YEAR 2010	2,641.36
CALENDAR YEAR 2011	2,370.52
CALENDAR YEAR 2012	1,782.62
CALENDAR YEAR 2013	6,308.03
CALENDAR YEAR 2014	31,251.45

**BOAT EXCISE
OUTSTANDING AS OF 6/30/2013**

FISCAL YEAR 2005	15.00
FISCAL YEAR 2006	105.00
FISCAL YEAR 2007	128.00
FISCAL YEAR 2008	196.00
FISCAL YEAR 2009	426.00
FISCAL YEAR 2010	360.00
FISCAL YEAR 2011	693.02
FISCAL YEAR 2012	789.15
FISCAL YEAR 2013	78.00
FISCAL YEAR 2014	1001.03



Mrs. Decker's kindergarten class, with the help of several parents, held a mini version of the Olympics. Here they give an enthusiastic cheer for the 2014 Winter Olympics.

**TREASURER'S TRUST FUND REPORT
FISCAL YEAR 2013
6/30/14**

CEMETERY PERPETUAL CARE FUND

	General Ledger	Bank Balance	Due to (Due from)
Balance June 30, 2013	\$315,503.87		
Income from perpetual care	\$16,250.00		
Interest Earned	\$643.07		
Withdrawals	\$(10,000.00)		
Balance June 30, 2014	\$322,396.94	\$326,396.94	\$4,000.00

CEMETERY SALE OF LOTS FUND

Balance June 30, 2013	\$55,478.60		
Income from sale of lots	\$16,250.00		
Interest Earned	\$121.81		
Withdrawals			
Balance June 30, 2014	\$71,850.41	\$65,850.41	\$(6,000.00)

MISCELLANEOUS FUNDS

6/30/13				6/30/14	6/30/14	
<u>General Ledger</u>	<u>INCOME</u>	<u>DEPOSITS</u>	<u>EXPENDITURES</u>	<u>General Ledger</u>	<u>Bank Balance</u>	<u>Due to (Due from)</u>
B.L. ALLEN FUND						
\$1,305.76	\$1.35			\$1,307.11	\$1,307.11	\$-
TUCK'S POINT INVEST						
\$8,808.28	\$9.09			\$8,817.37	\$8,817.37	\$-
POST WAR REHAB						
\$4,648.26	\$4.80			\$4,653.06	\$4,653.06	\$-
ESSEX WOODS PARK						
\$14,927.10	\$15.41			\$14,942.51	\$14,942.51	\$-
CLARA WINTHROP						
\$24,162.14	\$54.00	\$15,000.00	\$(6,820.90)	\$32,395.24	\$28,707.64	\$(3,687.60)
ELIZABETH PUTNAM						
\$-				\$-	\$-	\$-
HARRIOT CURTIS						
\$19.61	\$2.84		\$(22.45)	\$-	\$-	\$-
RUTH A HOARE						
\$-				\$-	\$-	\$-
K. WOOD MEM BOOK FD						
\$-				\$-	\$-	\$-
AARON SIERADZKI						
\$-				\$-	\$-	\$-
SUSAN CROWELL						
\$11,069.44	\$11.42			\$11,080.86	\$11,080.86	\$-
KNIGHT CEMETERY						
\$7,227.12	\$7.45			\$7,234.57	\$7,234.57	\$-
JULIA WARE FUND						
\$2,594.89	\$2.68			\$2,597.57	\$2,597.57	\$-
ODD FELLOWS						
\$3,829.29	\$3.96			\$3,833.25	\$3,833.25	\$-
STABILIZATION FUND						
\$853,715.16	\$854.10			\$1,154,569.26	\$1,154,569.26	\$-
OPEB						
\$100,320.20	\$8,893.97	\$440,112.00		\$549,328.08	\$549,328.08	\$-

**DEBT SERVICE
FISCAL YEAR 2014**

Water Pollution Abatement Trust (96-49)

	Principal	Interest
Date of Issue 4/1/1997		
FY 2013 Ending Balances	\$1,754,193.00	\$239,365.48
FY 2014 Payments	\$(418,922.00)	\$(95,886.00)
Total Balances Outstanding	\$1,335,271.00	\$143,479.48

Water Pollution Abatement Trust (96-49-A)

	Principal	Interest
Date of Issue 10/1/1999		
FY 2013 Ending Balances	\$425,000.00	\$79,782.23
FY 2014 Payments	\$(55,000.00)	\$(21,651.00)
Total Balances Outstanding	\$370,000.00	\$58,131.23

Municipal Purpose Loan

	Principal	Interest
Date of Issue 2/15/03		
FY 2013 Ending Balances	\$2,095,000.00	\$199,250.00
FY 2014 Payments	\$(300,000.00)	\$(41,338.00)
Total Balances Outstanding	\$1,795,000.00	\$157,912.00

Municipal Purpose Loan of 2005 (G.O.)

	Principal	Interest
Date of Issue 7/1/2005		
FY 2013 Ending Balances	\$1,960,000.00	\$167,675.00
FY 2014 Payments	\$(520,000.00)	\$(75,200.00)
Total Balances Outstanding	\$1,440,000.00	\$92,475.00

Article 5 TM 4/05/10 & Land Acquisition

	Principal	Interest
Date of Issue 5/26/2011		
FY 2013 Ending Balances	\$2,670,000.00	\$847,550.00
FY 2014 Payments	\$(135,000.00)	\$(85,569.00)
Total Balances Outstanding	\$2,535,000.00	\$761,981.00

Municipal Purpose Loan of 2014 (G.O.)

	Principal	Interest
Date of Issue 2/13/14		
FY 2014 Ending Balances	\$2,651,000.00	\$551,369.00

**ACCOUNTANT'S REPORT
FISCAL YEAR ENDING JUNE 30, 2014
RECEIPTS GENERAL FUND**

TAXES

REAL ESTATE TAXES	21,972,048.04
PERSONAL PROPERTY TAXES	487,678.61
TAX LIENS REDEEMED	80,856.26
SEWER BETTERMENT	2,668.29

MOTOR VEHICLE EXCISE	900,937.92
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BOAT TAX	18,284.85
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AMBULANCE CHARGES	233,355.06
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INTEREST/CHARGES RE & PP TAXES	43,024.92
INTEREST ON TAX LIENS	25,713.80
INT. CHGS. REL. MV TAXES	20,990.50
INTEREST/CHARGES ON BOAT TAXES	2,766.31
INTEREST/SEWER BETERMENTS	2,534.87
INTEREST/P. P. TAX	76.26

FEES AND CHARGES

FEES- CLERK-PARKING STICKERS	64,252.00
FEES-RECREATION PROGAMS	48,350.00
FEES-SPECIAL DUTY-ADMIN.	22,466.56
FEES-BOARD OF APPEALS	8,320.00
FEES-CONSERVATION COMMISSION	6,760.00
FEES-COMM-FLU CLINIC REIMB.	6,482.03
FEES-MUNICIPAL LIENS	5,775.00
FEES-MOORING WAITING LIST FEES	4,950.00
FEES-PLANNING BOARD	4,675.00
FEES-PLAN REVIEW	3,770.00
FEES-VITAL CERTIFICATES	2,480.00
FEES-MISCELLANEOUS-FIRE DEPT.	1,961.00
FEES-FILM/PHOTO	1,750.00
FEES-STREET LISTS	1,560.00
FEES-MISCELLANEOUS-TOWN CLERK	1,004.05
FEES-CABLE	918.50
FEES-HISTORIC DISTRICT	650.00
FEES-OIL BURNER INSPECTIONS	475.00
FEES-INSURANCE REPORTS	456.94
FEES-LAND COURT REFUNDS	327.05
FEES-COPYING	312.65
FEES-UNDERGROUND STORAGE	260.00
FEES-SALE OF MAPS	188.30
FEES-COPIES-ZONING BY-LAWS	30.00
FEES-MISCELLANEOUS-DPW	26.00

STATE AID

COMM.-CSI-STATE AID UNRESTRICTED	192,545.00
COMM.-CSI-LOSS OF TAXES ELDERLY	8,267.00
COMM.-CSI-VETERANS' BENEFITS	225.00

LICENSES AND PERMITS

PPERMITS-BUILDING	128,570.51
PERMITS-ELECTRICAL	70,294.50
LICENSES-DOG	19,205.00
LICENSES-LIQUOR	12,300.00
PERMITS-PERC TESTING	11,165.00
PERMITS-PLUMBING	10,561.00
PERMITS-FOOD SERVICE PERMITS	8,340.00
PERMITS-DIS. WORK CONSTRUCTION	7,655.00
PERMITS-GAS	6,705.00
PERMITS-SMOKE ALARM INSPECTION	6,550.00
LICENSES-SEPTIC PUMP	6,195.00
PERMITS-TITLE V INSPECTION REV	5,575.00
PERMITS-ROAD OPENING	5,250.00
LICENSES-BUSINESS CERTIFICATES	2,660.00
PERMITS-BUSINES/BOATER PLACARD	2,580.00
LICENSES-SEPTIC SYSTEMS	2,530.00
PERMITS-LPG	2,000.00
PERMITS-OPEN BURNING	1,610.00
LICENSES-MARRIAGE INTENTIONS	980.00
PERMITS-TANK REMOVAL	750.00
PERMITS-WELL	530.00
LICENSES-COMMON VICTUALERS	525.00
LICENSES-SUNDAY ENTERTAINMENT	300.00
LICENSES-CAMP	270.00
LICENSES-ONE(1)-DAY LIQUOR	225.00
LICENSES-SWIMMING POOL	200.00
LICENSES-USED CAR DEALER	200.00
PERMITS-BLASTING	200.00
LICENSES-FIREARMS	175.00
PERMITS-DEMOLITION	130.00
PERMITS-LODGING HOUSE	100.00
LICENSES-FISH TRAP	25.00
LICENSES-INN HOLDERS	25.00
LICENSES-TAXI AND LIVERY	25.00
PERMITS-OTHER INSPECTIONS	(150.00)

RECREATION-BEACH PASSES (Net of Expenses)	698.79
RECREATION NON-RESIDENT PARKING	26,775.00

INVESTMENT INCOME	14,223.23
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NON-RECURRING-MISCELLANEOUS	134,823.68
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RENTALS

RENTALS-SPRINT-SCHOOL ANTENNA	69,984.55
RENTALS- STATION CELL TOWER	55,080.33
RENTALS-TUCK'S POINT	32,715.00
RENTALS-SINGING BEACH CANTEEN	18,000.00
RENTALS-WATER TOWER ANTENNA	12,000.00
RETAILS - ATHLETIC FIELD	11,292.96
RENTALS-LANDFILL	10,400.00
RENTALS-CROWELL CHAPEL RENTAL	3,350.00
RENTALS-KAYAK RACK	2,185.00

CEMETERIES

CEMETERIES-BURIALS/CREMATIONS	14,250.00
CEMETERIES-FOUNDATIONS	2,690.00

FINES & FORFEITURES

FFINE-COURT	25,109.02
FINES-PARKING	17,405.00
FINES-DOGS	2,685.00
FINES-LIBRARY	1,715.34
FINES-MARIJUANA	800.00
FINES-BUILDING PERMITS	36.00
FINES-HARBOR VIOLATIONS	25.00
FINES-RETURNED CHECK CHARGES	25.00

TRANSFERS INTO GENERAL FUND

TRANSFERS FROM SEWER	422,439.00
TRANSFERS FROM WATER	133,000.00
TRANSFER HARBOR IMPROVEMENT	90,000.00
TRANSFER FROM SPECIAL REVENUES	12,000.00
TRANSFER FROM PERPETUAL CARE	10,000.00

MEALS TAX COLLECTIONS	59,760.07
PAYMENTS IN LIEU OF TAXES	12,053.13

TRASH-RUBBISH STICKERS	196,527.05
TRASH-TRANSFER STATION STICKER	13,960.00

TOTAL RECEIPTS GENERAL FUND 25,900,436.93

RECEIPTS AND OTHER FUNDS**HARBOR MASTER FUND**

MOORING FEES	198,479.00
TRANSFER FROM HARBOR IMPROV.	103,987.76
BOAT EXCISE TAX	18,284.00

COMMUNITY PRESERVATION ACT

R.E. TAXES-COMMUNITY PRESERV.	297,540.38
COMM.-COMMUNITY PRESERVATION	151,015.00
TAX LIENS REDEEMED	32,408.31
INTEREST ON TAX LIENS	2,904.99
EARNINGS ON INVESTMENTS	1,058.57
INTEREST/R.E. TAXES	407.33

RECREATION REVOLVING

RECREATION RECEIPTS	203,772.40
PLAYGROUND RECEIPTS	56,399.76
CONCERTS RECEIPTS	6,700.00

CAPITAL IMPROVEMENTS ATM 04/14

BORROWING	340,000.00
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CAPITAL STORM DAMAGE FY-2013

BORROWING	510,000.00
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CAPITAL MULTI-PURPOSE ATM 04/2013

BORROWING	240,000.00
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PINE ST. ACQUISITIONS/CLEANUP

BORROWING	1,731,000.00
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SINGING BEACH OPERATIONS

BEACH PASSES	110,439.71
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SEWER FUND

UTILITY USAGE RECEIVABLES	1,020,239.33
SEWER HOOKUP	700.00

WATER FUND

UTILITY USAGE RECEIVABLES	523,930.32
WATER HOOKUP	1,600.00
SALE OF WATER METERS	15,327.50

WATER TREATMENT

UTILITY USAGE RECEIVABLES	511,788.38
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STABILIZATION FUND

EARNINGS ON INVESTMENTS	854.10
TRANSFERS IN	300,000.00

OTHER POST EMPLOYEE BENEFITS

EARNINGS ON INVESTMENTS	8,895.88
TRANSFERS IN	440,112.00

TOTAL RECEIPTS ALL OTHER FUNDS 6,827,844.72

GRAND TOTAL ALL RECEIPTS 32,728,281.65

**SPECIAL REVENUE FUNDS
FISCAL YEAR ENDING JUNE 30, 2013**

SPECIAL REVENUE FUNDS	BALANCE 06/30/13	EXPENDITURES	RECEIPTS	ADJUSTMENTS & TRANSFERS (-)/+	RESERVED FOR JULY1, 2013
<u>Gift's Accounts Fund 020</u>					
Young Adult Library Position	458.68	708.68	500.00	(250.00)	0.00
Library Gifts	4,635.74	5,590.84	10,169.25	250.00	9,464.15
Library Children's Room Gifts	251.45	487.45	236.00	0.00	0.00
Winthrop Field	24,821.87	7,728.15	13,850.00	0.00	30,943.72
Selectmen Veterans Honor	0.00	0.00	1,046.12	0.00	1,046.12
Tuck's Point Gift Account	4,567.15	0.00	0.00	0.00	4,567.15
Library 120th Anniversary Gifts	18,033.51	12,858.71	0.00	0.00	5,174.80
Police Gifts Account	19,260.51	2,418.86	1,025.00	0.00	17,866.65
Cultural Council Gifts	84.23	84.31	0.08	0.00	0.00
Selectmen's Gifts	14,680.92	8,114.24	13,231.14	0.00	19,797.82
Fire Gifts	2,011.48	0.00	1,099.58	0.00	3,111.06
Fire CPR Gifts	4,325.92	14,384.17	10,417.90	0.00	359.65
Recreation 4TH OF JULY GIFTS	234.96	42,443.50	47,607.04	0.00	5,398.50
Friends of COA	2,617.24	6,309.83	4,818.87	487.75	1,614.03
Total's	95,983.66	101,128.74	104,000.98	487.75	99,343.65

Continued . . .

**SPECIAL REVENUE FUNDS
FISCAL YEAR ENDING JUNE 30, 2013**

SPECIAL REVENUE FUNDS	BALANCE 06/30/13	EXPENDITURES	RECEIPTS	ADJUSTMENTS & TRANSFERS (-)/+	RESERVED FOR JULY1, 2013
<u>Performance Bonds & Deposit's Fund 026</u>					
Planning Landmark School	0.00	1,960.00	2,800.00	0.00	840.00
Zoning 40 Masconomo Street Bond	800.00	0.00	0.00	0.00	800.00
Zoning Board - 601 Summer Street Bond	1,299.75	0.00	0.00	0.00	1,299.75
Zoning Masconomo Park Performance Bond	1,940.00	0.00	0.00	0.00	1,940.00
Conservation Tennis Court Escrow	1,138.15	717.38	0.00	0.00	420.77
Conservation Beaver Dam Bond	1,260.00	0.00	0.00	0.00	1,260.00
Conservation 6 Putnam Court - Bond	2.45	2.45	0.00	0.00	0.00
Conservation Brookwood School Bond	21,650.00	4,150.00	0.00	0.00	17,500.00
Conservation 10 Boardman	0.00	0.00	7,500.00	0.00	7,500.00
Conservation Commission-10 Boardman Ave.	182.52	1,960.00	1,960.00	0.00	182.52
Conservation Commission-Kings Way	0.00	4,403.00	12,950.00	0.00	8,547.00
Conservation Windover Bond	25,000.00	0.00	0.00	0.00	25,000.00
Zoning Athletic Club Bond	10,000.00	0.00	0.00	0.00	10,000.00
Planning Marina Antenna-Terrasearch	5,362.83	0.00	10.77	0.00	5,373.60
Zoning First Parish Church Antenna-T Mobile	3,186.55	0.00	8.83	0.00	3,195.38
Appeals Board-Omni point	964.20	0.00	0.00	0.00	964.20
Planning Board Athletic Club	6,359.72	500.00	21.23	0.00	5,880.95
Appeals Board-Eisgrau	750.00	0.00	0.00	0.00	750.00
Conservation Windover Bond	5,106.74	3,179.63	0.00	0.00	1,927.11
Conservation Commission-Kings Way	0.00	0.00	50,000.00	0.00	50,000.00
Planning Board Bond One Beaver Dam Road	600.00	3,577.50	3,000.00	0.00	22.50
Appeals Board-Kimball	1,500.00	0.00	0.00	0.00	1,500.00
Appeals Board-Crooked Lane	100.00	0.00	0.00	0.00	100.00
Planning 601 Summer Street Bond	616.16	7,926.13	16,577.50	0.00	9,267.53
Total's	87,819.07	28,376.09	94,828.33	0.00	154,271.31

**SPECIAL REVENUE FUNDS
FISCAL YEAR ENDING JUNE 30, 2013**

SPECIAL REVENUE FUNDS	BALANCE 06/30/13	EXPENDITURES	RECEIPTS	ADJUSTMENTS & TRANSFERS (-)/+	RESERVED FOR JULY1, 2013
<u>State and Federal Grants Fund 029</u>					
MassPort Mooring Replacements	0.00	11,717.00	190,000.00	0.00	178,283.00
Bulletproof Vests Grant	2,837.50	0.00	0.00	0.00	2,837.50
Law Enforcement Grant	18,134.13	25,943.53	23,617.02	0.00	15,807.62
Law Enforcement Canine Grant	0.00	14,059.62	25,400.00	0.00	11,340.38
Mass. Technology Grant	33,921.75	32,121.00	0.00	0.00	1,800.75
DPW Compost Bins Grant	0.00	45,925.00	45,925.00	0.00	0.00
Police Community Policing Grant	4,387.87	20.06	0.00	0.00	4,367.81
MAPC Fire Training Grant	4,009.99	12,174.85	11,972.89	0.00	3,808.03
Fire Emergency Plan Grant	2.70	4,477.57	4,474.87	0.00	0.00
Fire Local Prepared Grant	3,207.04	5,575.76	7,978.80	0.00	5,610.08
Library Children's Room Grant	2,583.91	1,845.00	2,100.00	0.00	2,838.91
State Aid for Libraries	2,553.35	6,729.68	4,176.33	0.00	0.00
Cultural Council-State Grant	2,375.57	3,902.22	4,254.38	0.00	2,727.73
Senior Home Care Grant	147.39	0.00	0.00	0.00	147.39
Council on Ageing State Formula Grant	157.84	10,992.25	11,322.16	(487.75)	0.00
Total's	74,319.04	175,483.54	331,221.45	(487.75)	229,569.20

Continued . . .

**SPECIAL REVENUE FUNDS
FISCAL YEAR ENDING JUNE 30, 2013**

SPECIAL REVENUE FUNDS	BALANCE 06/30/13	EXPENDITURES	RECEIPTS	ADJUSTMENTS & TRANSFERS (-)/+	RESERVED FOR JULY1, 2013
<u>Other Special Revenue Fund 032</u>					
Special Detail Police	647.75	265,438.00	276,294.30	0.00	11,504.05
Special Detail Fire	2,138.00	13,720.00	17,670.00	0.00	6,088.00
Town Technology Fund	26,292.08	2,891.12	26,697.24	0.00	50,098.20
Tuck's Point Deposits	7,086.39	0.00	0.00	0.00	7,086.39
Conservation Fund	19,551.77	975.00	20,005.70	0.00	38,582.47
Wetlands Protection Fund	91,166.11	6,022.46	4,925.00	(12,000.00)	78,068.65
Comcast Technology Gift	20,000.00	20,000.00		0.00	0.00
Police Cell Block Fees	8,586.85	2,121.71	6,651.50	0.00	13,116.64
Police Narcotic Fund	5,489.56	0.00	5.66	0.00	5,495.22
Tax Collector Agency Account	0.00	5,568.00	5,922.00	0.00	354.00
Fire Hazmat	3,041.53	4,576.17	9,196.91	0.00	7,662.27
Total's	184,000.04	321,312.46	367,368.31	(12,000.00)	218,055.89
<u>Recreation Revolving Account Fund 022</u>					
Recreation Programs	97,727.37	191,985.80	203,772.40	0.00	109,513.97
Playground	13,098.68	74,614.67	56,399.76	0.00	(5,116.23)
Concert Gifts	955.96	5,862.96	6,700.00	0.00	1,793.00
Total's	111,782.01	272,463.43	266,872.16	0.00	106,190.74

**RECAPITULATION
FISCAL YEAR ENDING JUNE 30, 2013**

RECAPITULATION	BALANCES FROM ENCUMBRANCES FY-2013	APPROPRIATIONS ANNUAL FY-2013 TOWN MEETING	TRANSFERS RECEIPTS In + Out (-)	REVISED BUDGET FY-2014	EXPENDITURES FY-2014	RESERVED FOR ENCUMBRANCES FY-2015	TRANSFERRED TO UNRESERVED FUND BALANCE
<u>GENERAL GOVERNMENT</u>							
<u>EXECUTIVE/LEGISLATIVE</u>							
Selectmen's Department	-	198,965.00	-	198,965.00	197,386.55	-	1,578.45
Salaries	-	15,000.00	-	15,000.00	9,404.73	-	5,595.27
Expenses	-	42,000.00	-	42,000.00	32,522.40	6,000.00	3,477.60
Audit	-	92,050.00	16,761.00	109,633.33	84,266.00	25,367.00	0.33
Information Technology	822.33						
Moderator	-	50.00	-	50.00	47.00	-	-
Expenses	-		-			-	3.00
Finance Committee	-	1,550.00	500.00	2,050.00	2,048.48	-	-
Salaries	-	405.00	-	405.00	288.90	-	1.52
Expenses	-	175,000.00	(139,101.48)	35,898.52	-	-	116.10
Reserve Fund	-					-	35,898.52
Election & Registration	-	2,500.00	-	2,500.00	1,829.64	-	-
Salaries	-	9,500.00	-	9,500.00	8,556.13	-	670.36
Expenses	-	11,500.00	-	11,500.00	11,500.00	-	943.87
Town Reports	-		-			-	-
<u>FINANCIAL ADMINISTRATION</u>							
Accounting Department	-	120,273.00	-	120,273.00	120,273.00	-	-
Salaries	-	4,400.00	-	4,400.00	4,049.80	-	350.20
Expenses	-		-			-	-
Assessors Department	-	127,836.00	-	127,836.00	122,447.64	-	-
Salaries	-	54,200.00	-	54,200.00	54,200.00	-	5,388.36
Expenses	-		-			-	-
Treasurer and Collector's Department	-	150,992.00	-	150,992.00	141,194.46	-	9,797.54
Salaries	-	25,818.00	-	25,818.00	21,021.35	-	4,796.65
Expenses	-		-			-	-

Continued . . .



Council On Aging (COA) Senior Clerk Frank Wood, State Representative Brad Hill, MBTS Police Chief Glenn McKiel, Reserve Officer Andrea Richardson, COA Administrative Assistant Eva Palmer, and COA Director Nancy Hammond graciously served all in attendance at the COA Luncheon at Tuck's Point on Tuesday, July 22nd, 2014.



Troop #3 Scouts happily loaded up the Open Door Food Pantry with over 5,100 pounds of donated food last April.

Town Clerk's Department									
Salaries	-	79,922.00	-	-	79,922.00	-	-	-	-
Expenses	-	2,900.00	-	-	2,900.00	-	-	-	295.25
Legal Services									
Expenses	-	100,000.00	-	-	100,000.00	20,000.00			26,490.19
Zoning Board of Appeals									
Salaries	-	8,000.00	-	-	8,000.00	-	-	-	1,313.24
Expenses	-	10,800.00	-	-	10,800.00	-	-	-	28.54
Planning Board									
Salaries	-	16,625.00	-	-	16,625.00	-	-	-	-
Expenses	-	2,820.00	-	-	2,820.00	-	-	-	1,291.47
Professional Services	-	8,000.00	-	-	8,000.00	-	-	3,660.00	-
Town Hall & Common									
Expenses	-	56,200.00	-	-	56,200.00	47,347.52	6,595.52		2,256.96
Seaside One									
Expenses	-	2,000.00	-	-	2,000.00	1,724.03	-	-	275.97
Pensions									
Contributory Pensions	-	787,478.00	-	-	787,478.00	-	-	-	-
Non-Contributory Pensions	-	3,100.00	-	-	3,100.00	2,110.78	-	-	989.22
Insurance									
Workers' Compensation	-	65,000.00	-	-	65,000.00	48,360.37	-	-	16,639.63
Unemployment Compensation	1,195.92	15,000.00	-	-	16,195.92	3,412.94	-	-	12,782.98
FICA	3,448.29	75,000.00	-	-	78,448.29	72,124.52	-	-	6,323.77
Group Insurance-Town's Share	-	1,540,000.00	-	-	1,540,000.00	1,454,510.62	-	-	85,489.38
Insurance-Liability, Fire, Auto	-	133,000.00	-	-	133,000.00	107,440.55	-	-	25,559.45
TOTAL GENERAL GOVERNMENT	5,466.54	3,937,884.00	(121,840.48)	3,821,510.06	3,511,533.72	61,622.52	248,353.82		

PUBLIC SAFETY

[illegible]

Department of Public Works						
Salaries	-	690,153.00	-	690,153.00	640,013.11	-
Expenses	-	208,500.00	-	208,500.00	208,369.74	-
Park/Beach Maintenance	-	30,000.00	-	30,000.00	21,484.56	8,515.00
Maintenance/Repairs	19,283.45	60,000.00	-	79,283.45	73,852.66	5,430.00
Tree Maintenance	2,320.00	15,000.00	-	17,320.00	14,492.50	2,827.00
Snow Removal	-	-	-	-	-	0.50
Snow Removal Salaries	-	30,000.00	26,855.36	56,855.36	56,855.36	-
Snow Removal Expenses	-	121,000.00	91,100.12	212,100.12	212,100.12	-
Street Lighting	-	-	-	-	-	-
Expenses	-	95,000.00	-	95,000.00	92,319.52	2,680.48
Sanitation/Composting/Recycling	-	-	-	-	-	-
Sanitation Salaries	-	22,000.00	-	22,000.00	21,983.06	16.94
Sanitation Expenses	10,743.09	65,000.00	-	75,743.09	47,425.39	24,817.70
Rubbish and Garbage Collection	20,163.77	278,837.00	-	299,000.77	292,024.66	6,976.11
Rubbish and Garbage Disposal	24,118.00	125,000.00	-	149,118.00	114,545.68	28,317.00
TOTAL PUBLIC WORKS	76,628.31	1,740,490.00	117,955.48	1,935,073.79	1,795,466.36	48,589.00
						91,018.43

Historic District Commission					
Salaries	-	2,100.00	-	2,100.00	2,099.91
Expenses	-	1,200.00	-	1,200.00	26.98
Conservation Commission					
Salaries	-	56,815.00	-	56,815.00	55,421.91
Expenses	-	4,650.00	-	4,650.00	3,584.84
Expenses (Chebacco Woods)	-	800.00	-	800.00	-
TOTAL OTHER ENVIRONMENTAL					61,133.64
					4,431.36

79

HUMAN SERVICES

Health Department						
Salaries	-	57,700.00	-	57,700.00	52,743.70	- 4,956.30
Expenses	-	56,830.00	-	56,830.00	55,633.96	- 1,196.04
Hazardous Waste Collection Day	-	4,500.00	-	4,500.00	3,334.00	- 1,166.00
Veterans' Services						
Veterans' Agent	-	11,930.00	-	11,930.00	11,930.00	-
Expenses	-	750.00	-	750.00	439.17	- 310.83
Benefits	-	2,000.00	-	2,000.00	(50.00)	- 2,050.00
Council on Aging						
Salaries	-	124,721.00	-	124,721.00	112,341.67	- 12,379.33
Expenses	-	7,800.00	-	7,800.00	7,081.78	- 718.22
TOTAL HUMAN SERVICES	-	266,231.00	-	266,231.00	243,454.28	- 22,776.72

CULTURE AND INFORMATIONAL SERVICES

Public Library						
Salaries	-	275,845.00	-	275,845.00	272,778.84	- 3,066.16
Expenses	-	143,162.00	-	143,162.00	143,156.41	- 5.59
TOTAL CULTURE SERVICES	-	419,007.00	-	419,007.00	415,935.25	- 3,071.75

RECREATION

Recreation						
Salaries	-	119,429.00	-	119,429.00	116,160.77	- 3,268.23
Expenses	-	8,350.00	-	8,350.00	8,350.00	-
Singing Beach Operations						
Salaries	-	60,805.00	-	60,805.00	50,737.38	- 10,067.62
Expenses	-	15,525.00	-	15,525.00	15,525.00	-
Lifeguards						
Salaries	-	46,554.00	-	46,554.00	40,777.33	- 5,776.67
Expenses	-	3,400.00	-	3,400.00	3,400.00	-

Tuck's Point									
Salaries	-	2,000.00							2.58
Expenses	2,659.31	33,300.00							108.82
Other									
Athletic Field Maintenance	1,960.72	25,000.00							1,137.52
Memorial Day	-	1,500.00							-
Fourth of July	-	10,000.00							-
TOTAL RECREATION	4,620.03	325,863.00	-	330,483.03	275,548.59	34,573.00			20,361.44

DEBT SERVICE

INTEREST AND MATURING DEBT

Principal on Bonds	-	1,293,719.00	-	1,293,719.00	-
Interest on Bonds	-	228,301.00	-	228,301.00	-
Temporary Interest and Cost on Issuing Bonds	-	-	43,000.00	43,000.00	43,000.00
WPAT Administration Fees	-	3,228.00	-	3,228.00	-
TOTAL DEBT SERVICE	-	1,568,248.00	-	1,568,247.70	0.30

ENTERPRISE FUNDS

[illegible]

TOTAL ARTICLE 4 OPERATING	155,056.50	12,608,440.00	(0.00)	12,763,496.50	12,190,170.53	153,917.52	419,408.45
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Continued . . .

Treasures Tax Liens (tax title)					
Tax Title	Purposes	-	10,000.00	-	10,000.00
					5,624.50
					4,375.50

ARTICLE 6 - EDUCATION

North Shore. Reg. Voc. School Dist.	-	80,335.00	-	80,335.00	75,064.93	-	5,270.07
Manchester Essex Reg. School	-	11,317,664.00	-	11,317,664.00	11,317,664.00	-	-
Manchester Essex Reg. School Debt	-	1,630,860.00	-	1,630,860.00	1,630,860.00	-	-
TOTAL EDUCATION	-	13,028,859.00	-	13,028,859.00	13,023,588.93	-	5,270.07

CAPITAL PROJECTS GENERAL FUNDS

Selectmen							
Town Hall Roof Replacement & Repair	31,678.00	15,000.00	46,678.00	41,019.66	5,658.00	0.34	
Pine Street Land Closer	23,900.00	-	23,900.00	-	23,900.00	-	
Police							
Police Car	-	35,461.00	35,461.00	35,461.00	-	-	
Fire							
Vehicle Rehab	-	100,000.00	100,000.00	30,128.52	69,871.48	-	
Portable Radios & Pagers	-	32,000.00	32,000.00	32,000.00	-	-	
Repeater Radio Station	-	6,500.00	6,500.00	6,498.55	-	1.45	
Station Study	20,000.00	-	20,000.00	20,000.00	-	-	
Public Works							
Road Maintenance & Construction	51,128.78	100,000.00	151,128.78	140,764.95	10,363.00	0.83	
DPW Office & Garage Replacement							
& Repairs	80,603.89	-	80,603.89	-	80,603.00	0.89	
Cat Walkway	2,109.49	-	2,109.49	1,080.00	1,029.00	0.49	
Electrical Upgrades	20,000.00	-	20,000.00	-	20,000.00	-	
Small Dump Truck	-	42,000.00	42,000.00	42,000.00	42,000.00	-	
Pine Street Engineering and Legal	27,131.20		27,131.20	27,131.20	27,131.20	-	
Central Street Culvert Article 19 -							

ATM 04/2013	-	47,000.00	47,000.00	-	47,000.00
Council on Aging					
COA VANS (2) MATCHING					
GRANT	20,000.00	-	20,000.00	20,000.00	
Harbor Master					
Boat Ramp	-	6,000.00	6,000.00	2,879.90	3,120.10
					-
TOTAL CAPITAL GENERAL FUND	276,551.36	383,961.00	660,512.36	398,963.78	261,544.58
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<u>NON-APPROPRIATED EXPENSES</u>					
MV PARK SURCHARGE	-	4,920.00	4,920.00	4,540.00	380.00
MOSQUITO CONTROL	-	38,012.00	38,012.00	34,895.00	3,117.00
AIR POLLUTION CONTROL	-	3,209.00	3,209.00	3,209.00	-
MET. AREA PLANNING COUNCEL	-	1,658.00	1,658.00	1,658.00	-
MBTA	-	109,674.00	109,674.00	109,674.00	-
TOTAL NON-APPROPRIATED EXPENSES	-	157,473.00	157,473.00	153,976.00	3,497.00
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GENERAL FUND TRANSFERS OUT					
Police Detail Account		5,000.00	5,000.00	5,000.00	-
Fire Detail Account		5,000.00	5,000.00	5,000.00	-
OPEB Trust Fund		215,112.00	225,000.00	440,112.00	-
Stabilization Fund		200,000.00	100,000.00	300,000.00	-
TOTAL GENERAL FUND TRANSFERS OUT	-	425,112.00	325,000.00	750,112.00	-
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COMMUNITY PRESERVATION FUND

ARTICLES					
Winthrop Fields	-	18,800.00	18,800.00	-	18,800.00
Historic Museum Repairs	-	13,945.00	13,945.00	-	13,945.00
First Parish Church Steeple	-	35,000.00	35,000.00	15,000.00	20,000.00
CPC Administrative Costs	-	18,500.00	18,500.00	8,699.07	9,800.93
Historic Preservation of Town Records 8,100.76	-	20,000.00	28,100.76	28,100.76	-
Crowell Chapel Phase (5)	33,101.01		33,101.01	17,387.81	15,713.20
Historic Property Survey	3,000.00		3,000.00	-	3,000.00
MORSS Pier Repairs	4,101.73		4,101.73	134.70	3,967.03
MHA - Two Generators	-	15,000.00	15,000.00	-	15,000.00
Cemetery Restoration Phase (1)	58,475.00		58,475.00	28,169.25	30,305.75
Restore Doughboy Statue	3,475.00	5,000.00	8,475.00	5,860.00	2,615.00
Cedar Swamp Wetlands	50,000.00		50,000.00	15,045.00	34,955.00
Library Walkway	5,000.00		5,000.00	4,980.00	20.00
Masonomo Park Walkway	22,950.00		22,950.00	7,044.07	15,905.93
Crowell Chapel Windows	9,800.00		9,800.00	6,300.00	3,500.00
Historic Museum Dehumidification Unit	-	4,400.00	4,400.00	4,163.11	236.89
Brook Street Tennis Courts	-	12,000.00	12,000.00	11,672.08	327.92
Singing Beach Bath House Floors	-	40,000.00	40,000.00	5,388.54	34,611.46
Library Retaining Wall	-	73,000.00	73,000.00	69,690.00	3,310.00
Donovan Properties Legal and Survey	-	40,000.00	40,000.00	33,787.50	6,212.50

TOTAL COMMUNITY PRESERVATION FUND	198,003.50	212,900.00	82,745.00	493,648.50	261,421.89	231,641.80	584.81
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HARBOR IMPROVEMENT FUND							
Harbor Dredging Account	131,848.02	90,000.00		221,848.02	1,235.00	220,613.02	-
Transfer to General Fund (dredging)	-	-	90,000.00	90,000.00	90,000.00		-
Transfer to Harbor Master (budget fund 019)	-	-	106,350.00	106,350.00	103,987.76		2,362.24

HARBOR IMPROVEMENT FUND	131,848.02	90,000.00	196,350.00	418,198.02	195,222.76	220,613.02	2,362.24
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STORM DAMAGE REPAIRS					
ATM 04/2014	510,000.00	510,000.00	173,249.02	336,750.98	-
MULTI PURPOSE ATM 04/2013					
DPW Truck	110,000.00	110,000.00	110,000.00	-	-
Sewer Repairs & Maintenance	20,000.00	20,000.00	16,500.00	3,500.00	-
Water Main Upgrades	90,000.00	90,000.00	17,794.39	72,205.61	-
Electrical Control Update	20,000.00	20,000.00	-	20,000.00	-
MULTI PURPOSE 2013	-	240,000.00	144,294.39	95,705.61	-
PINE STREET CLEANUP					
AND CLOSER	1,731,000.00	1,731,000.00	27,064.87	1,703,935.13	-
DOWNTOWN IMPROVEMENTS					
PROJECT	40,504.68	-	40,504.68	41,589.64	(1,084.96)
CAPITAL PROJECTS ENTERPRISE FUNDS					
Sewer Fund					
Sewer Plant Computer Upgrade	5,079.21	10,000.00	15,079.21	-	-
VARI Drive Upgrades	-	12,000.00	-	12,000.00	-
Treatment Plant Modifications	660.03	660.03	660.03	-	-
Mason Easement	4,000.00	4,000.00	-	-	4,000.00
Sewer Plant Fencing	3,400.00	3,400.00	-	3,400.00	-
Sewer Plant Inflow Meter	4,144.00	4,144.00	4,144.00	-	-
Sewer Plant Effluent Pumps	4,779.00	4,779.00	4,779.00	-	-
Rockwood Heights Lift Station	16,459.94	16,459.94	-	16,459.94	-
Portable Gensets	3,270.80	3,270.80	-	3,270.80	-
Vacuum Aeration Tank Grit	-	25,000.00	13,921.70	11,078.30	-

Continued . . .

Grinder	21,000.00		21,000.00	21,000.00	-
Sewer Plant Grit Pump	3,500.00		3,500.00	3,500.00	-
Biofilter Media Replacement	-	3,500.00	3,500.00	-	3,500.00
Sewer Main Maintenance	4,000.00		4,000.00	4,000.00	-
Sewerage Facilities Study	1,413.59		1,413.59	1,413.59	-
Sewer Lift Station Wash System	6,253.81		6,253.81	6,253.81	-
UPGRADE PLC ELECT.					
CONTROLS	1,120.65		1,120.65	1,120.65	-
SEWER WASTE SLUDGE THICKENER	4,635.77		4,635.77	4,635.77	-
Infiltration/Inflow Improvements	113,840.30		113,840.30	113,840.30	-
Sewer Main Repair & Maintenance	-	8,000.00	8,000.00	8,000.00	-
TOTAL SEWER	197,557.10	58,500.00	256,057.10	186,837.83	4,000.00
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Water Fund					
General Water Updates	-	55,000.00	55,000.00	20,739.72	34,260.28
Water Treatment Plant					
Filter Media	17,365.15	-	17,365.15	17,365.15	-
Valve / Hydrant replacement	-	15,000.00	15,000.00	-	15,000.00
Lincoln Street Well Compliance	-	25,000.00	25,000.00	-	25,000.00
Truck	9,834.00	-	9,834.00	-	9,834.00
Water Office & Garage	7,967.67	-	7,967.67	-	7,967.67
Lincoln St. Well equip upgrades	-	12,000.00	12,000.00	1,800.00	-
Standpipe Replacement Design	1,342.24		1,342.24	1,342.24	-
Round/Gravelly Pond Dredging	14,250.00	-	14,250.00	-	-
Rebuild Round Pond					
Pumping Station	42,964.52	-	42,964.52	-	42,964.52
Water Treatment Plant	15,782.20	-	15,782.20	14,754.85	1,027.35
Lincoln Street Well					
Equipment Upgrade	22,200.30	-	22,200.30	-	22,200.30
Meter Reader Replacement	263.64	-	263.64	263.64	-
WATER SECURITY SYSTEMS	5,000.00	-	5,000.00	4,999.94	0.06
TOTAL WATER	136,969.72	107,000.00	243,969.72	61,265.54	182,704.12
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TOTAL WATER					0.06

<u>Sewer</u>									
Transfers to the General fund	480,939.00	(58,500.00)	422,439.00	422,439.00	-	-	-	-	-
<u>Water</u>									
Transfers to the General fund	240,000.00	(107,000.00)	133,000.00	133,000.00	-	-	-	-	-
Capital Improvements 04/13									
Sewer Pipe Repairs			-	490.85				(490.85)	
Temporary Loan			-	170,000.00				(170,000.00)	
Capital Improvements 04/13	-	-	-	170,490.85	-	-	-	(170,490.85)	
RECREATION REVOLVING									
RECREATION	-	-	-	191,985.80				(191,985.80)	
PLAYGROUND	-	-	-	74,614.67				(74,614.67)	
CONCERTS	-	-	-	5,862.96				(5,862.96)	
TRECREATION REVOLVING	-	-	-	272,463.43	-	-	-	(272,463.43)	
Grand Totals	1,136,490.88	30,284,184.00	438,595.00	31,859,269.88	28,611,774.96	3,252,032.03		(4,537.11)	

**RESERVE FUND
FISCAL YEAR 2014**

	Account Number	Date	Amount
RESERVE FUND	01113-57810	FY-2014	
<u>APPROPRIATIONS</u>			
ORIGINAL BUDGET FY-2014		04/01/13	175,000.00
<u>TRANSFERS</u>			
<u>Account Descriptions</u>			
Information Technology	01104-58500	06/04/14	(16,761.00)
Finance Committee Salaries	01111-51000	07/09/14	(500.00)
Fire Salaries	01203-51000	07/09/14	(2,355.00)
Parking Clerk	01235-53100	07/09/14	(1,028.00)
Parking Clerk	01235-53480	07/09/14	(502.00)
Snow & Ice	01405-51000	07/09/14	(26,855.36)
Snow & Ice	01405-5MISC	07/09/14	(91,100.12)
Total			(139,101.48)
Balance 06/30/2014			35,898.52



Evanthia Boling was the recipient of the 2014 Selectmen's Citizenship Award, an award that is given each year to a graduating senior of MERHS.

TRUST FUNDS
FISCAL YEAR ENDING JUNE 30, 2013

	BALANCE 06/30/14	ADJUSTMENTS & TRANSFERS (-)/+	RECEIPTS	EXPENDITURES	RESERVED FOR JULY 1, 2014
<u>Non-Expendable Trust Funds</u>					
B.L. Allen Fund	1,300.00	0.00	0.00	0.00	1,300.00
Tuck's Point Fund	6,000.00	0.00	0.00	0.00	6,000.00
Post War Rehabilitation Fund	3,920.59	0.00	0.00	0.00	3,920.59
Perpetual Care Fund	295,530.98	0.00	15,519.53	0.00	311,050.51
Perpetual Care Fund-Odd Fellows	3,000.00	0.00	0.00	0.00	3,000.00
Knight Cemetery Fund	1,798.75	0.00	7.45	0.00	1,806.20
Crowell Cemetery Fund	3,000.00	0.00	0.00	0.00	3,000.00
Total Non-Expendable Trust Funds	314,550.32	0.00	15,526.98	0.00	330,077.30
<u>Expendable Trust Funds</u>					
B.L. Allen Interest Fund	5.76	0.00	101.35	(100.00)	7.11
Tuck's Point Interest Fund	2,808.28	0.00	9.09	0.00	2,817.37
Post War Rehabilitation Fund	727.67	0.00	4.80	0.00	732.47
Essex Woods Park Fund	14,927.10	0.00	15.41	0.00	14,942.51
Perpetual Care Interest Fund	19,972.89	(10,000.00)	1,373.54	0.00	11,346.43
Cemetery Sale of Lots Fund	55,478.60	0.00	16,371.81	0.00	71,850.41
Winthrop Library Fund	24,162.14	0.00	15,954.00	(7,720.90)	32,395.24
Curtis Library Fund	19.61	0.00	2.84	(22.45)	0.00
Crowell Cemetery Interest Fund	8,069.44	0.00	11.42	0.00	8,080.86
Knight Cemetery Fund	5,428.37	0.00	0.00	0.00	5,428.37
Julie Ware Library Fund	2,594.89	0.00	2.68	0.00	2,597.57
Cemetery Odd Fellows Fund	829.29	0.00	3.96	0.00	833.25
Beaumont Beautification Fund	50,000.00	0.00	0.00	0.00	50,000.00
Expendable Trust Funds	185,024.04	(10,000.00)	33,850.90	(7,843.35)	201,031.59
<u>Other Trust Funds</u>					
Stabilization Fund	853,715.16	300,000.00	854.10	0.00	1,154,569.26
Other Post Employee Benefits (OPEB)	100,320.20	440,112.00	8,895.88	0.00	549,328.08
TOTAL TRUST FUNDS	1,453,609.72	730,112.00	59,127.86	(7,843.35)	2,235,006.23

TOWN OF MANCHESTER

COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 2013

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES		PROPRIETARY FUND TYPES		ACCOUNT GROUP	TOTALS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST AND AGENCY	ENTERPRISE FUND	LONG-TERM OBLIGATIONS			
ASSETS									
Cash	3,934,449.17	2,064,459.41	2,298,188.47	2,235,006.23	737,172.54				11,269,275.82
Petty Cash	585.00								585.00
Property Tax Receivable:									-
Real Estate	168,173.45	2,035.46							170,208.91
P/P Tax	5,113.61								5,113.61
Other Accounts Receivable:									-
Motor Vehicle Excise	46,918.46								46,918.46
Boat Excise	3,791.20								3,791.20
Tax Liens	197,454.79	519.36							197,974.15
Water & Sewer User Charges									
Departmental	191,180.08				94,472.13				94,472.13
Due from the Commonwealth		-							191,180.08
Tax Foreclosure	10,727.36								-
CPA									10,727.36
Other Assets									-
Amount Provided Bond Payments							10,126,271.00		10,126,271.00
Total Assets	4,558,393.12	2,067,014.23	2,298,188.47	2,235,006.23	831,644.67		10,126,271.00		22,116,517.72

TOWN OF MANCHESTER
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2013
continued

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	PROPRIETARY FUND TYPES	ACCOUNT GROUP	TOTALS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST AND AGENCY	ENTERPRISE FUND	LONG-TERM OBLIGATIONS	
LIABILITIES							
Accounts Payable	129,197.72	58,502.00	161,796.75		90,135.18		439,631.65
Accrued Payroll	167,933.72						167,933.72
Payroll Withholdings	55,834.77						55,834.77
Other Liabilities	18,813.56						18,813.56
Due to General Fund		-					-
Deferred Compensation Pay							-
Deferred Revenue	217,524.31	2,554.82					220,079.13
Reserve for Abatements	404,866.32						404,866.32
Bonds and Notes Payable						10,126,271.00	10,126,271.00
Total Liabilities	994,170.40	61,056.82	161,796.75	-	90,135.18	10,126,271.00	11,433,430.15
FUND EQUITY							
Fund Balances:							
Retained Earnings					484,453.10		484,453.10
Reserved for Encumbrances	403,209.00	1,156,614.97	2,136,391.72		257,056.39		3,953,272.08
Reserved for Expenditures	337,300.00						337,300.00
Reserved for Petty Cash	585.00						585.00
Reserved for Open Space		455.00					455.00
Reserved for Community Housing		69,028.00					69,028.00
Designated Overlay Surplus	115,000.00						115,000.00
Undesignated	2,708,128.72	779,859.44	-	2,235,006.23	-		5,722,994.39
Fund Equity (Deficit)	3,564,222.72	2,005,957.41	2,136,391.72	2,235,006.23	741,509.49	-	10,683,087.57
Total Liabilities & Fund Equity	4,558,393.12	2,067,014.23	2,298,188.47	2,235,006.23	831,644.67	10,126,271.00	22,116,517.72

KEY TELEPHONE NUMBERS

Police 911 (526-1212 for regular business)

Fire 911 (526-4040 for regular business)

Ambulance 911 (526-4040 for billing information)

Board of Selectmen.....	526-2000
Accountant	526-2020
Assessors.....	526-2010
Building Department.....	526-2000
Clerk/Voter Registration	526-2040
Conservation	526-4397
Council On Aging	526-7500
Harbormaster.....	526-7832
Health	526-7385
Library.....	526-7711
Parks and Recreation	526-2019
Public Works	526-1242
School Superintendent	526-4919
Memorial School.....	526-1908
Jr.-Sr. High School	526-4412
Treasurer/Collector	526-2030
Veterans' Agent	526-2014
Water/Sewer	526-4450