

Manchester-by-the-Sea

TOWN REPORT 2010



TABLE OF CONTENTS

Accountant	77
Almanac	Inside Back Cover
Assessors, Board of	7
Bicycle and Pedestrian Committee	7
Cable Access Corporation Representative	9
Chebacco Woods Land Management Committee	10
Coastal StreamTeam	10
Community Preservation Committee	10
Conservation Commission	12
Council On Aging	13
Cultural Council	13
Departmental Costs	94
Downtown Improvements Project Committee	14
Elected and Appointed Officials	2
Elections	34, 64, 66, 67 and 68
Fire Department	15
Fourth of July Committee	16
Harbor Advisory Committee	16
Health, Board of	17
Historic District Commission & Historical Commission	17
Housing Authority	17
In Memoriam	1
Inspectors' Report	18
Library Trustees	18
Manchester Essex Playing Fields Committee	19
Parking Clerk	19
Parks and Recreation Commission	20
Parks and Recreation Department	20
Planning Board	20
Police Department	22
Public Works Department	25
Recapitulation	80
Registrars, Board of	26
School Department	27
Seaside No. 1 Committee	31
Selectmen, Board of	5
Tax Collector	70
Town Clerk	31
Town Meeting Minutes	35
Treasurer	73
Veterans' Services	31
Welcoming Committee	32
Winthrop Field Committee	32
Zoning Board of Appeals	32

ANNUAL REPORT For The Year 2010

In Memoriam

Geoffrey M. Wooding
David Marion Notman
Francis P. Lehar
Marion Burgess
Gloria N. Madruga
Robert M. Finlay
Florence M. Crocker
Mary M. “Mae” Saco
Ralph H. Hall

Joseph P. O’Malley, Jr.
Charles B. Everitt
Madeline Crane
Barbara O’Brien
Zoe Nahatis
Bertha E. Curran
David A. Ryan
Lois Nagle

Town Report edited by Beth Heisey and Town Hall Staff

Front Cover: Fireworks at Singing Beach. Photo Courtesy of John Pries

Back Cover: Manchester Public Library. Photo Courtesy of Alison Anholt-White

The editors are grateful to those citizens who contributed photographs to the 2010 Town Report.

The Cricket Press, Inc.
Manchester, Massachusetts

2010

COMMITTEE MEMBERSHIPS 2010-2011

Position/Board Members...Term Expires

(Chairs shown in **boldface**)

1. ELECTED OFFICIALS

Assessors, Board

Louis R. Logue	2011
Jude Flynn	2012
Jeremiah J. Noonan	2013

Constables

Joseph P. Aiello	2013
G. David MacDougall	2013
Stephen T. Driscoll	2013

Housing Authority

Marc A. Bliss	2011
John F. Kenney	2012
Bruce A. MacDonald	2013
Jane H. Metrano	2015
Vacant (Governor's Appointment)	

Library Trustees

Richard L. Rogers	2011
Timothy Browne	2012
Alison Anholt-White	2013

Moderator

Alan Wilson	2011
-------------	------

Planning Board

Loren G. Coons	2011
Andrea Fish	2011
Rebecca S.C. Jaques	2011
Kurt Melden (Co-Chair)	2012
Richard N. Blau	2013
Ronald Mastrogiacomio	2013
Carroll Cabot (Co-Chair)	2013

School Committee

Susan M. Beckmann	2011 (M)
Alva Ingaharro	2011 (E)
Anton Giedt	2012 (M)
Gregory Carroll	2012 (E)
Linda Crosby	2013(M)
Susan Coviello	2013 (E)
Ann Harrison	2013 (M)

Selectmen, Board of

Bryan S. Gubbins	2011
Lee B. Spence	2011
Thomas P. Kehoe	2012
Susan W. Thorne	2013
Mary M. Hardwick	2013

2. APPOINTED OFFICIALS

Action, Inc. Representative

Gretchen Wood	2013
---------------	------

ADA Committee

Laurie Werle	2011
Lisa Bonneville	2012
Gretchen Wood	2012
Marion Hall	2013
Elizabeth Heisey, Coordinator	2013
Town Administrator (<i>ex officio</i>)	

Animal Inspector

Robert Steach (Board of Health Appointment)	
---	--

Appeals, Board of

Victor Koufman	2011
Timothy Walsh	2011
James O'Neill	2012
Joe Demeo	2013
Tilly Pick	2013
Bridget Murray (1st Alternate)	2013
Michael Sullivan (2nd Alternate)	2013

Bike/Pedestrian Committee

Todd Clark	2011
Terry Cowman	2012
Morgan Evans	2012
John Carlson	2013
Kurt Svetaka	2013

Building Inspector

Paul Orlando	2013
--------------	------

Cable Access Corp. Rep.

Paul Jermain	October 1, 2011
--------------	-----------------

Cape Ann Regional Planning Committee

Emergency Response Coordinator	
Thomas P. Kehoe	2011

Chebacco Woods Land

Management Committee

(H) Hamilton (M) Manchester	
(M) Steve Kenney (<i>ex officio</i>)	
(H) Virginia Cookson	2011
(M) Charles W. Kellogg, II	2011
(H/M) Susanna McLaughlin	2012
(M) Ralph Smith	2013
(H) Rick Vancisin	2013

Community Preservation

Ronald Mastrogiacomio (Planning Board)	2011
Christopher Wood Kelly (Parks & Rec.)	2011
Jens Kure-Jensen (Con Com)	2011
Laura Dwyer (at large)	2012
Lars Swanson (Finance Committee)	2012
John F. Burke, Jr. (at large)	2012
Rebecca G. Campbell (at large)	2012
Don Halgren (historic resources)	2013
Jane Metrano (Housing Authority)	2013

Conservation Commission

Jens Kure-Jensen	2011
Olga Hayes	2011
Leslie Hammond	2012
Frank Marangell	2012
G. Hamilton Mehلمان	2012
Steve Demeter, Co-Chairman	2013
Steven Jaworski Co-Chairman	2013

Council on Aging

Su Kwedor	2011
Marie Lopresti	2011
Susana Thompson	2011
Steven Gillespie, MD	2012
Kerrienne Walsh Leonard	2012
Robert Howard, DMD	2013
Linda C. Kiley	2013
Mary Ann McGovern	2013

Cultural Council			
Sondra Bialy	2012	Carolyn Kelly	2011
Winifred Diedrich	2012	Jessica Lamothe	2011
Katerina Gates	2012	Joan Nesbit	2011
Anne Cowman	2013	Katharine (Kate) Newhall	2011
Karen Hatch	2013	Francie Caudill	2012
Anna Kasabian	2013	Susan Purser	2012
		Katharine Culhane	2013
		Michele Kulick	2013
		Patricia Mitchell	2013
Downtown Improvements			
Project Committee		Memorial Day Observance	
Carroll Cabot	2011	American Legion	2011
Andrew Harris	2011	Legion Auxiliary	2011
Ben Rossi	2011		
Emergency Mgmt. Dir.		North Shore HOME Consortium Representative	
Andrew Paskalis	2012	Joanne Graves	2011
Essex North Shore Agricultural & Technical			
School District Committee		N.S. Reg. Voc. School Rep.	
Joseph Sabella	2013	Joseph Sabella (Appt. by Town Moderator)	2012
Finance Committee		Parking Clerk	
Sue Pick	2011	Denise Samolchuk	2013
Adele Q. Ervin (appt. by Town Moderator)	2011		
John Kenney	2011	Parks and Recreation Commission	
Paul Sullivan	2011	Olga Hayes	2011
Albert M. Creighton, III	2012	Nancy Garvey	2012
John Croft	2012	Christopher Thomas	2012
George Putnam, III (appt. by Town Moderator)	2012	Robert Coyne	2013
Jay E. Bothwick, Chair		Sara Levensohn	2013
(appt. by Town Moderator)	2013		
Sam Martin	2013	Playing Fields Committee	
Fire Chief		Manchester Appointees	
Andrew Paskalis	2012	Tom Arntsen (M/E Little League)	
Gas/Plumbing Inspector		Greg Blagden (M/E Soccer)	
Joseph Guzzo	2013	Sandy Bodmer-Turner (At Large)	
Harbor Advisory Committee		Matt Casparius (Recreation Staff)	
Karen Smith Crawley	2011	James Doucette (M/E Jr. Hornets)	
Douglas Heath	2011	Tony Giedt – (School Committee)	
Ronald Morin	2011	Tom Kehoe – (Manchester Selectman)	
Gordon Abbott, Jr.	2012	Kelly Porcaro - (MERSD Athletic Director)	
Thomas Kiely	2013		
John Lopresti	2013	Essex Appointees	
Richard Salter	2013	Vacant (Essex)	
Harbormaster		Jeff Jones (Essex Selectman)	
Police Chief McKiel	2013	Tim O'Leary (School Bldg Com.– Jessica Lamothe, Alternate)	
Health, Board of		Richard Trembowicz (At Large – Essex)	
Peter B. Germond, M.D.	2011	Sue Taylor (M/E Softball)	
David Przesiek	2011		
John Adams, MD	2012	Police Chief	
Beverly Melvin	2013	Glenn F. McKiel	2013
Leslie Nitkiewicz	2013		
Historic District and Historical Commission		Registrars, Board of	
Robert MacNeille (architect)	2011	Gary P. Giusto	2011
Robert Hofeldt (resident)	2011	Joanne Hoff	2012
Meredith Tufts (realtor)	2011	Eileen Buckley	2013
Martin Hahn (resident)	2012	Gretchen Wood (<i>ex officio</i>)	
Donald Halgren (resident)	2012		
Donna Dussault (Historical Society)	2013	Safety Committee	
Michael Storella (resident) Chair	2013	Allan Kirker	2011
		Jonathan Happel	2011
		Ron Matthews	2011
		Town Administrator	2011
		DPW Director	2011
		Sealer of Weights/Measures	
		Richard Malaquias	2011
		Seaside One Committee	
		James Doucette	2011
		Merritt Miller	2012
		Thomas Durkin	2013
July 4th Committee			
James Diedrich	2011 (July 31st)		
Audrey Polito	2011 (July 31st)		
Michael Ray	2011 (July 31st)		
Joe Sabella	2011 (July 31st)		
Parks and Recreation Director (<i>ex officio</i>)			
Manchester Coastal Stream			

Shade Tree Management & Pest Control	
Mark Hammond	2011
Shellfish Constable	
Thomas Henderson	2011
Surf Park Representative	
Parks and Recreation Director	
Town Accountant	
Charles Lane	2013
Town Administrator	
Wayne C. Melville	6/30/12
Town Clerk	
Denise Samolchuk	2013
Treasurer/Collector	
Charles "Fred" Mansfield	2013
Tree Warden	
Thomas Henderson	2011

Welcome to Manchester	
Jenny Bernard	2011
Margaret Maher	2011
Alyson O'Regan O'Hara	2011
Monika Congdon	2012
Ginny Germond	2012
Anna Kasabian	2012
Judy Shipman	2012
Helen Eaton	2013
Stacey Lai	2013
Jen Migonis	2013

Winthrop Field Committee	
Gar Morse	2011
Richard Puchniak	2011
William Bonaccorso	2012
Michael Chapman	2013
James E. Moroney	2013

Wiring Inspector	
Joseph Novello	2013



The Manchester HEART group members

ANNUAL REPORTS



Members of the Board of Selectmen (left to right): Mary Hardwick, Lee Spence, Tom Kehoe, Sue Thorne and Bryan Gubbins

BOARD OF SELECTMEN

The Annual Town Meeting was held in the new Manchester Essex Regional High School Auditorium for the first time. Residents completed twenty-four articles and approved a total Town and School Budget of \$25.8 million.

At the Annual Town Election, incumbents Susan Thorne and Mary Hardwick were re-elected to the Board. Voters approved a debt exclusion override totaling \$531,000 for capital items for the Town. At the Board meeting following the election Tom Kehoe was elected chairman and Bryan Gubbins was elected vice-chair of the Board.

Throughout the year, members of the Board have worked with Superintendent Beaudoin, the administration of the MERSD and members of the School Building Committee to improve the flow of traffic on and off the School site. Many meetings were held to decrease the impact of the student parking on the streets around the school site.

The exchange of easements between the Town and the Essex County Club was com-

pleted. These easements, covering a portion of Mill Street and a portion of the Essex County Club, were recorded with the Registry of Deeds in September 2010.

In response to a large number of power outages in Town, the Board held a meeting in August with officials from National Grid. This meeting focused on the areas of Town that had experienced numerous outages and the plans that are in place for improved/more reliable service by National Grid.

The Board has been working with the Harbormaster and Harbor Advisory Committee (HAC) to improve the management of the Harbor. Following a lengthy public meeting in August, the newly organized HAC developed a draft set of mooring and waterway regulations. Those regulations continue to be worked on and will be presented to the Board in 2011. The Board has also increased mooring fees for recreational boats in the harbor. Gabe Mongiello has been hired as the Assistant Harbormaster. The Harbormaster, Assistant Harbormaster and the Harbor Advisory Committee

continue to be involved in planning for future dredging in the Harbor.

The Board has continued to work with Woodard and Curran to investigate contamination at the site of the former burn dump on Pine Street. In 2010, additional surface contamination was found on land contiguous with the Town-owned properties at 156, 158 and 160 Pine Street. Development of the final plans for use of the land will be worked on after the contamination is eliminated.

The Board did a thorough review of its policies: rewording some to reflect current conditions, eliminating those that were no longer relevant, rewriting the Equal Opportunity and Sexual Harassment Policies and creating a new Discriminatory Harassment Policy. The Board also adopted a new set of Personnel Regulations.

A newly created Parks and Recreation Commission was established to assist the Board and the Parks and Recreation Director with policy making, budgetary concerns and general oversight. The five-member Commission includes representatives from the former Singing Beach, Tuck's Point and Masconomo Park Committees as well as from the general public.

In response to a high level of interest among residents, a kayak rack was built and placed at the back of Town Hall. A lottery system was used for awarding the twelve slots to Manchester residents.

After a published report identified the Essex Regional Retirement Board (E.R.R.B.) as having the worst return on investment of the 106 retirement boards in Massachusetts, the Board of Selectmen joined with other area Boards by writing a letter urging the E.R.R.B. to turn over its portfolio to the Massachusetts Public Retirement Investment Trust (PRIT). Subsequently a litany of open meeting law violations and ethical abuses of the public trust by the Essex Regional Retirement Board and its Executive Director was disclosed and the Board supported legislation sponsored by Sen. Bruce Tarr which was enacted that restructured the Retirement Board and their procedures to make them more transparent, and authorized the State to appoint a receiver to oversee any retirement board if necessary.

The Board accepted the recommendation of Town Administrator Melville to hire Fred (Charles) Mansfield as our new Town Treasurer. A Town Hall team interviewed several candidates from an extensive field of applicants.

Alicia Volpe, a Manchester Essex Regional High School Senior student, was selected as the Selectmen's Citizenship Award recipient.

The Employee of the Year award went to Public Health Nurse, Betty Benn and the School Building Committee were the Volunteers of the Year. A ceremony was held at the Manchester Historical Society honoring both award recipients for their dedication, commitment, and professionalism.

Phil Gulbrandson retired from the Fire Department and Tom Egan retired from the Police Department. Manchester has been fortunate to have had these fine men providing public safety and services to our local residents. We wish them well in their retirement.

Town Clerk Gretchen Wood retired in January and Assistant Town Clerk Denise Samolchuk was appointed to fill the position. The Board also wishes Gretchen well in her retirement.

The Board, acting jointly with the Planning Board, appointed Rebecca Jaques and Andrea Fish to fill two vacancies on the Planning Board. Acting with the Board of Assessors, the Board also appointed Louis Logue to fill a vacancy on the Board of Assessors.

As 2010 came to a close, the budget process for FY12 was well underway. Early public meetings were held with the Manchester and Essex Boards of Selectmen and Finance Committees and the Manchester Essex Regional School Committee. These meetings allowed all an opportunity to understand the relationship between the budgets and to look for possible budget reductions. These meetings take on additional significance with the continuing reduction in State aid to cities and towns and the increasing costs of health insurance and pensions.

Many thanks go to Beth Heisey and Carole Shepard in the Selectmen's Office for their efforts throughout the year.

BOARD OF ASSESSORS

The Board of Assessors has established as of January 1, 2010, for Fiscal Year 2011, which begins on July 1, 2010 and ends on June 30, 2011 the following assessed values for the town, as required by law.

FY2011 - Real Estate & Personal Property

Residential Property -	
2140 parcels -	\$2,016,626,930
Commercial Property -	
106 parcels -	85,892,569
Industrial Property - 14 parcels -	6,528,400
Personal Property - 148 accounts -	52,259,680
Total Taxable - 2408 par/acc. -	2,161,307,579
Exempt Property - 347 parcels -	174,035,200
Tax Rate per \$1,000 of value -	\$9.04
Total Taxes Raised -	\$19,538,220.52

FY2010

Real Estate & Personal Property

Exemptions approved	
(elderly,veterans,blind,etc.) -	38
Abatement applications filed -	64
Personal Property apps. approved -	0
Personal Property apps. Denied -	0
Real Estate apps. approved -	30

Real Estate applications denied -	27
Withdrawn -	0
Deemed Denied -	9
Late Filing -	2

Motor Vehicle & Boat Excise

2010 Motor Vehicle Excise abatements -	263
FY10 Boat Excise abatements -	79

We would like to remind taxpayers, if they have any questions about Motor Vehicle Excise, Boat Excise, Real Estate or Personal Property assessments to call our office at 978-526-2010 or visit our web site at www.manchester.ma.us. We have our maps and assessment records online. They can be accessed through the web site. Thank you for your assistance and cooperation throughout the year.

Jeremiah J. Noonan, Jr., Chairman

BICYCLE AND PEDESTRIAN COMMITTEE

This Committee promotes walking and bicycling within Manchester. The physical and financial well-being of our citizens is directly related to the per capita miles we are self-propelled. Given our special location and unique



Retired Town Clerk Gretchen Wood and present Town Clerk Denise Samolchuk pose for a photo at Gretchen's retirement party.

attributes, Manchester is an inviting destination and rest-stop for people to explore on foot or bicycle year-round. The activities of our Committee fall mainly into three broad and intertwined areas: Promotion, Safety, and Access. We actively solicit input from our fellow townspeople and we rely upon our public officials at the municipal and state levels for their expertise in issues related to these three areas. In addition, we work in a variety of ways with local and state groups whose agendas overlap ours.

For the sixth year, this Committee organized and ran a *Bike/Walk to School Week*. This program has achieved state-wide recognition for its success in encouraging healthy activities and safety. Despite some challenging weather, 72% of the Manchester Memorial students participated in the program, a level slightly above the previous year, with some individual classrooms achieving rates above 90%. Ice cream from Captain Dusty's and the awarding of two bicycles from Trek provided encouragement! The success of this week relies on parents, classroom teachers, school administration, the Manchester Police, and, especially, the volunteer crossing guards who command key intersec-

tions throughout town during the mornings and afternoons. Not only do we seek to increase the number of foot and bike trips to school during this targeted week, we want to springboard off the success of this program. We are working with the Town and the School District to set the conditions and to provide the incentives to increase the numbers the rest of the year.

As part of our safety initiative, this Committee, in conjunction with the Memorial School PE staff, replaced or refitted the bicycle helmets of 62 children at no charge. New helmets were provided by the Manchester Police Department and vouchers for new helmets were also provided by Seaside Cycles of Manchester. Thanks to parental support and safety presentations held at Memorial, this program has helped get the "Ride a Bike/Wear a Helmet" adoption to virtually 100% of the grade school riders!

This year, with the encouragement of Middle School Principal Beth Raucci, High School Assistant Principal Paul Murphy and the Manchester Police Department, this Committee sought to increase helmet wearing amongst riders in Middle and Senior High School. Despite State law requiring helmets to age 17, 40% of



Members of The Manchester Club 2010 executive board are (front row, L to R): John Filias, VP; Jeff Gilson, President; A. Craig McCoy, Secretary; and Bill Scott, Treasurer. Executive board members standing in the back row (L to R) are: Past President John Marletta, Don Lombardi, Tim Brown, Chuck Filias, Stan Koch, and Past President Bob Ryan, Past President and Chairman of the E-Board, Doc Herrick, Ron Athanas, and Past President Dave Towle.

the riders arriving at school on two separate mornings were bareheaded. Those that wore helmets were rewarded with the choice of ice cream certificates courtesy of Captain Dusty's or cycle computers donated by CatEye. Helmetless riders were offered free helmets provided by Seaside Cycles with funds donated by Manchester Hardware along with safety information. In order to increase ridership and pedestrian trips to the Middle and High Schools, this Committee has allied with the Manchester Essex Regional School Green Team and its advisor, Eric Magers, to support the annual *Bike/Walk to School Week* and other programs in the upper grades.

With the timely cessation of downpours and the cooperation of the DPW lawn-mowing, the annual *Bike Rodeo and Races* were a huge success in front of Memorial School. The Rodeo included a safety instruction course run by the Manchester Police Department, bike inspections provided by Seaside Cycles, and the famous Sherry Proctor Bicycle Handling/Skills Challenge. Adjunct to the Rodeo, the Essex County Velo Cycling Club conducted and awarded prizes to the winners of an afternoon of age-group bike races.

Advancing from an assessment in 2009, the state and national *Safe Routes to School Program* has selected Manchester as a proposed site for development. Following a survey of access in a mile radius of Memorial School, several critical safety issues have been identified and put forward for engineering design proposal. Principal amongst the areas designated for engineering is the Lincoln/Summer Street intersection. This is part of a federally funded and state directed infrastructure safety program that works in conjunction with our Town departments and the support of this Committee; there is no cost to the Town.

This Committee also provided input and support to the Essex National Heritage Commission and the Massachusetts Department of Transportation in their development of the Essex Heritage Byway, a portion of which will flow through Manchester. We will continue to solicit and provide input to the Commission to enhance our Town's portion of this designated route.

Responding to community input, the Man-

chester Bicycle Pedestrian Committee is actively supporting a project aimed at widening the shoulders on School Street/Southern Avenue from Rt. 128 to the start of sidewalks in Essex. Called Link M-E, the project on this main artery between Manchester and Essex is at the proposal stage. We seek community input as we assist in identifying funding sources and forming grant proposals at the state and federal level.

During the course of the year, the Committee raised donations from Essex County Velo, Beverly National Bank, Cape Ann Savings, Manchester Hardware, Cat Eye Bicycle and the Manchester PTO to finance its programs. The Manchester Bike and Pedestrian Committee would also like to thank Seaside Cycle and Captain Dusty's Ice Cream for their continued support whenever the Committee has asked for it!

After many years of contribution to this Committee, Morgan Evans and Dave Schuh stepped down and Kurt Svetaka came onboard. One seat currently remains for any interested Town resident to serve.

Manchester Bicycle Pedestrian Committee

CABLE ACCESS CORPORATION REPRESENTATIVE

Cape Ann TV is a non-profit, membership-based organization dedicated to producing community and institutional programming and to providing public access for the free exchange of information and ideas which reflect the talents, skills, interests, concerns and diversity of the Cape Ann community.

Cape Ann TV serves the City of Gloucester as well as the Town of Essex, Rockport and Manchester-by-the-Sea on Comcast Cable Channels 12, 20 & 67.

The organization offers a three-camera studio, portable field equipment, and editing suites with a choice of systems: Final Cut Express, Final Cut Pro, iMovie, Prestige, and Avid. Membership and training are pre-requisites for equipment and facility use, which is available on a first-come, first-served basis.

Significant events during the 2010 calendar year: completion of Phase II of the studio upgrade which included three new JVC/SD SDI Studio Camera packages and lighting improvements; a retirement party/fundraiser for long-

standing Executive Director, Sinikka Nogelo; the installment of new Executive Director, Donna Gacek; and a measurable increase in CATV volunteers and members. CATV covered many important Manchester events and continued to produce an average of over twenty new original hours of programming each week.

Paul Jermain, CATV Board Vice President - Manchester Representative

CHEBACCO WOODS LAND MANAGEMENT COMMITTEE

This Committee completed another fruitful year. Charlie Kellogg created a new and improved trail map. It is a multi-colored map of all major trails based on GPS tracking. Stendahl Tree removed a number of dead trees and limbs overhanging various trails and R.B. Strong completed trail improvements including rebuilding the two swales on the White Dot Trail and placing wood chips on a very rocky section of the Red Dot Trail. The Committee organized a clean-up day in October in which eleven volunteers participated including six students from MERHS. The Committee continues to address the dog problem. Many who use the Woods to walk their dog or dogs do not comply with Hamilton's Leash Law. Some dogs often frighten other walkers in the Woods. So far, as far as the Committee is aware, there has not been a major incident involving an uncontrolled dog. Although Sue McLaughlin has discontinued monthly guided tours, she continues to re-supply the trail map box, provide clean-up bags for dog owners and empty the garbage can at the main entrance. The Committee continues to work to close the two land swap transactions to solve the land encroachments which were discovered five or six years ago. It has been a slow process, but resolution is near.

Ralph C. Smith, Chair.

MANCHESTER COASTAL STREAM TEAM

The Manchester Coastal Stream Team is a Town Committee which serves as the local task force for Salem Sound Coastwatch. We focus our efforts on maintaining and improving the water quality and habitats of Manchester's coastal waterways.

In 2010 we focused on the action plan that was developed in response to the fall 2009 re-survey of the Sawmill Brook, Cat Brook, Causeway Brook, and Millets Brook. While that survey showed that overall the streams are in great shape, there were issues that required clean up and resolution, some in conjunction with the Conservation Commission. In addition, there are some long-term projects that are being considered as a result of that survey. We also revised and reprinted our brochure titled "The Importance of Streamside Buffers" and delivered it to homes along the brooks as well as placing them in the Library and Town Hall.

Over the summer our group worked in collaboration with Salem Sound Coastwatch to continue monitoring the intertidal areas of Black and White Beaches for marine invasive species. We also conducted water collections biweekly in three locations that flow into Kettle Cove in order to gather information regarding possible sources of bacterial contamination. Several members of our group participated in Salem Sound Coastwatch's new Adopt-A-Beach program at various beaches in Town.

We continued to work on issues of mutual interest with the Board of Health including bacterial counts in the marshes and mosquito control.

For ongoing efforts, we continued our 12 year cooperation with the DPW to open the tide gate in the spring to encourage smelt runs in Sawmill Brook; joined the Community Center on their town-wide clean-up effort with a focus at Black and White Beaches; and cleared the invasive purple loosestrife at Dexter Pond to allow native species to flourish.

We always welcome new members. Our meeting dates can be found on the Town's website calendar.

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) had another busy year. Warrant Article 12, requesting a 1% increase in the CPA surcharge to assist us in conducting our work (primarily, at present, of preserving our historical assets, such as Tuck's Point Rotunda, and Crowell Chapel) was approved at the 2010 Town Meeting. This increase was approved at the

Town election by a significant number, some 200 votes, and the CPC feels that we accomplished a significant victory. We are now dealing with the benefits, in that this year we have much more money to use to address our three areas of commitment; community housing, historical preservation and open space (such as playing fields and water shed protection). This new 1 1/2% surcharge enables the CPC to better handle our needy tasks, but it still does not supply the CPC with enough capital to substantially support activities and planning in community housing and open space purchasing. It does allow the CPC to more easily handle our historical preservation projects.

The CPC has been focusing on two iconic Town symbols over the last few years, both in need of serious and immediate restoration: Crowell Chapel and the Tuck's Point Rotunda. At Crowell Chapel, the 2010 Phase 3 approval to restore and paint the outside wooden window frames was delayed and is now awaiting the

spring when it will be put to bid by the Town to complete the work. This year we are hoping to proceed with Phase 4 of the Crowell Chapel restoration, the main project being plastering of the inside walls. At the same time, the CPC recommends electrical and lighting upgrades, and, in consultation with the Fire Chief, putting in appropriate fire code services (smoke detectors, fire alarm, exit sign, safety lights, inspected fire extinguishers and crash hardware on the main double doors). Additionally, we recommend having a carpenter open the basement door and stairway to make it a useful and safe egress. The CPC hopes that Phase 4, if approved at Town Meeting, can be completed promptly so this meeting chapel can be used and we encourage all creative artists, musicians and weddings (even poetry readings) to sign up to make use of this beautiful and acoustically excellent chapel.

For the Tucks Point Rotunda which, by all public opinion, is the most iconic symbol of our Town, the CPC recommends a robust Phase 2 to



Manchester-by-the-Sea 2009 Annual Volunteer of the Year Award was presented to the Manchester Essex School Building Committee. The committee, pictured above after receiving their plaque from the Town and a citation from the State Senate, front row: Al Dente, Tim O'Leary, Rich Trembowicz, Sarah Hammond Creighton, Jessica Lamothe. Back row: Peter Townsend, Joe Ahearn, Annie Cameron, George Scharfe, Lee Dellicker and Gordon Brewster.

include complete restoration of both roofs, repair of all columns and benches, hurricane ties and joist hardware, restore the dome mast with a lightning rod and a complete paint job. The previous Phase 1, to rebuild and restore the left and right guardrails on the pier, has been a slow process, but the public bid has now been awarded, the guardrails are being milled at this moment and are expected to be installed by Memorial Day. Also in this phase we are having the dingy ramp fitted with a cantilever support and new handrails to support access to the public rowboats and sailing program. This Phase 1 is being operated by the Town Administrator, with assistance by an historical architect consultant, to make sure that appropriate materials are used for a marine restoration and that an accurate historical preservation is accomplished.

The CPC believes that this next Phase 2 would substantially bring the Rotunda back to its original glory. It is a large one-time outlay for the Town but one that can be accomplished at considerable cost savings by doing all at once rather than over several phases/years. Because of the Rotunda's serious condition, the CPC feels strongly that this is the best way to proceed. Once completed, the next and last, Phase 3, would be to replace the decking and cover the tops of the pilings (to better protect them from deterioration). Because the pilings, on the whole, are very sound, this last phase is not urgent and can be done once the decking needs replacement.

The CPC also recommends monies be voted to restore the roof and ladders at Morse Pier, a structure we believe to be culturally important to the Town of Manchester. This relatively small project would be supervised by the Town Administrator and DPW Director.

For Community Housing, the CPC recommends to purchase a replacement boiler and hot water heater for The Plains common room.

On Open Space we have set aside allocated monies which are slowly building up. In order for the CPC to recommend an open space project for the future, it is advantageous for the Town to have an Open Space Plan in place, which the Town currently does not have. The CPA has recently modified some of its rules

regarding recreation/fields, etc. making it easier for the CPA to fund projects, so we are hoping to move forward on open space commitments and projects in the future.

We have made progress with the Historical Commission on having them review past and current historical preservation projects, especially Rotunda and Crowell Chapel. We have finished our first historical survey of Tuck's Point Park (Parkland, Chowder House and Rotunda) which will be submitted to the Massachusetts Historical Commission to establish it as an historic asset. We are planning to commence a historical survey of Rosedale Cemetery and Crowell Chapel and to expand these surveys of other Town assets during the next year. The State of Massachusetts requires surveys to be completed prior to approving any preservation funding grants.

We have begun to organize project records in the Town Hall of all aspects of CPC work, including our historical preservation projects, so that in the future all the information, drawings and data will be available to assist in taking care of our historical assets.

CONSERVATION COMMISSION

The Conservation Commission conducted 20 meetings and continued its regulatory and non-regulatory activities in the year 2010. The Commission reviewed various projects under the Massachusetts Wetlands Protection Act, the Rivers Protection Act, the Stormwater Management Regulations and the Town Wetland Bylaw. The Commission issued 32 Determinations of Applicability, 29 Order of Conditions & Permits, 15 Certificates of Compliance, 5 Enforcement Orders and 5 Emergency Certifications, including two oil spills.

2010 was a year of many changes for the Commission. At the April Town meeting the Town approved a new Wetlands By-law. The new by-law offers increased performance standards to the resource areas that Manchester citizens value, streams, coastal banks, freshwater and saltwater wetlands.

The Conservation office acquired a new database which will assist the office greatly in future tracking of filings. It will also assist the office in its continued effort to eliminate the

unnecessary reproduction of paper documents.

In 2010, the Commission retired four members and gained three new members. The Commission thanks former Commissioners David Kahle, Amy Burbott, Rob Hoyle and John Mus-sachia for their many contributions and years service devoted to the Town of Manchester. The Commission would like to express special thanks to Jens Kure-Jensen for twelve years continued service. The Commission welcomed new members Steve Demeter, Olga Hayes, and G. Hamilton Melhman. The Commission elected Commissioner Steve Demeter and Steve Jaworski to serve as Co-Chairs. The Commission members and the Administrator participate on other committees, work cooperatively with other boards, and regularly attend informational workshops and conferences to keep up with current regulations, procedures, and strategies for effective resource and conservation area management.

Steve Demeter and Steve Jaworski, Co-Chairs

COUNCIL ON AGING

Manchester has a senior population of approximately 1,375; this breaks down to one out of every four people in the community being over 60 years. The focus of this department is to continue our mission of developing more far-reaching programs to meet and serve the ever-increasing needs of our senior citizens.

The following are some of the highlights of the services provided in 2010:

- Held monthly catered “Lunch of the Month” for 35-40 senior citizens.
- Provided 1,196 units (unduplicated) of transportation to senior and disabled citizens.
- Provided 256 units of outreach service to senior and disabled citizens.
- Delivered (by volunteers) approximately 2,400 “Meals on Wheels” to homebound seniors.
- Sponsored several health and wellness seminars at The Community Center and The Plains.
- Held weekly yoga programs funded by the Friends of the Council on Aging.
- Continued the StrongWoman exercise

program twice weekly with 55 to 60 participants for each 12 week session.

- Held the Annual Chicken & Rib BBQ at Tuck’s Point with more than 50 senior citizens attending.
- Held the Summer Cookout at Tuck’s Point funded in part by The Friend’s of the COA with more than 60 seniors attending.
- Held the Annual Holiday Luncheon at the American Legion Post 113, with more than 50 attending.
- Distributed the COA newsletter to more than 900 senior citizens each month. The Friends of the Council on Aging fund the mailing and volunteers fold and label the newsletters.
- Provided Tax-Aide in a partnership with AARP and SeniorCare to approximately 60 senior and disabled citizens.
- Provided SHINE (Serving Health Information Needs of Elders) counseling to over 175 seniors.
- Collected and delivered approximately 1200 pounds of food to local food pantries.
- Collected and shipped approximately 12 boxes of food and other miscellaneous items to our overseas Military.
- Developed several TRIAD programs for senior citizens

A very big part of the COA growth and success goes to approximately 75 active volunteers who donated thousands of hours in 2010. It is because of their many acts of kindness and their caring attitude that the COA is able to reach a greater than ever number of senior citizens in need.

Nancy A. Hammond

Director of Senior Services/C.O.A.

CULTURAL COUNCIL

The Manchester Cultural Council is part of a network of 329 local cultural councils that award grants and provide programming to support the arts, humanities and interpretive sciences in communities throughout Massachusetts. Each year, the local councils receive money from the State to grant to individuals, non-profit community groups, schools

and cultural institutions to fund innovative cultural programs. Councils are free to make funding decisions that best meet the needs and priorities of their community within the parameters of broad State guidelines.

For Fiscal 2011, the Manchester Cultural Council received a State allocation of approximately \$4,000. With 30 applications for grants, almost twice that of previous years, it was a challenge to disseminate this modest amount with the utmost consideration. In the end, 14 proposals were approved, nine of which were from Manchester organizations or residents. Those receiving full or partial funding include the Manchester-Essex Regional School District for its Humanities Weeks, Sage Cole for a chamber music concert, the Manchester Historical Society for a presentation of the Beauport Anthology, the Manchester Public Library for a workshop on pastel painting, and Larry Young for his presentation of Benjamin Franklin's Musical Birthday. The Cultural Council also provided funding for a field trip for students at the Magic Years Cooperative Nursery School

through the PASS program which subsidizes the cost of admission to performances and exhibits.

On the local programming level, the Cultural Council continues to support artists who are residents of Manchester through its sponsorship of exhibits at Town Hall. Artists displaying their work in recent months were Matthew Benincasa, Sondra Bialy, Marion Hall and Holly Young.

The Cultural Council welcomed new members Anne Cowman, Karen Hatch and Anna Kasabian who joined Sondra Bialy and Kate-rina Gates.

Winifred Diedrich, Chair

**DOWNTOWN IMPROVEMENTS
PROJECT COMMITTEE**

Area in front of the Post Office

The area in front of the sidewalk in front of the Post Office is the site of two maintenance issues: ice in the covered drain and heaving of two concrete panels. The drain was reset by DPW personnel during the summer and is



Manchester-by-the-Sea 2009 Annual Employee of the Year Award was presented to Public Health Nurse Betty Benn. Benn, above center, surrounded by her family following the award ceremony.

working as designed. DPW personnel have ground the areas where the concrete panels have been heaved up by ice or tree roots, so as to prevent accidents or damage to the sidewalk plow. The concrete panels will be removed early in the spring and the causes of the heaving will be investigated and eliminated.

The Future of the Project

The Project was originally funded from a State grant, private donations and the sale of DIP-related items. A small balance remaining after construction has been used to maintain and fund repairs in the project area, in lieu of Town funds. As the Project passes its five-year mark it has received many favorable reviews, especially for the smooth functioning intersections, safe pedestrian areas and attractive materials. In recent months there have been requests from many, including individuals and the Manchester Branch of the Cape Ann Chamber of Commerce, that the DIP Committee explore continuation of the Project to its original limits.

The Committee is thankful for the participation of residents and friends. We thank DPW Director Steve Kenney and Rick Gibson for their wholehearted support.

Downtown Improvements Project Committee

FIRE DEPARTMENT

The 27 members of the Manchester Fire and Rescue Service include 13 Career and 14 Call Firefighters. Seven are Paramedics, thirteen are EMT B's and six are First Responders. Twenty-five members are Massachusetts certified Firefighters I/II. FF/EMT Phil Gulbrandsen retired after 28 years of service to the Town. Michael Soucy was hired as a full time Firefighter/EMT. Dan Lucas and Nate Campbell were hired as Call Firefighters.

Fire and Rescue Service: The Manchester Fire Department responded to 955 calls for emergency service in 2010. These included 43 fire incidents, 95 hazardous condition and 410 emergency medical service calls. MFD responded to the communities of Beverly, Gloucester, Essex, Hamilton, Wenham, Ipswich and Rockport for mutual aid. In addition, the Department conducted 394 fire safety inspections, issued 417 permits and performed 83

child safety seat inspections. The Fire Department collected \$182,729 in fees during 2010. The Department received \$11,709 in Federal and State grants.

The Department continues to actively pursue and provide training opportunities to maintain the highest level of service and safety to our citizens. Training drills were conducted in the Town's building on Pine Street before demolition, practicing fire suppression and rescue techniques. Cpt. Biggar, Lt. Hatch, FF/P Pyburn and FF/P Butler are members of the Essex County Technical Rescue Team. FF/P Happel is one of three firefighter paramedics on the Cape Ann Rapid Response Team. FF/P Cavender completed the twelve week MA Fire Academy Recruit School. FF/P Crosbie coordinates the Department's EMS program.

The Department continues aggressive efforts in fire prevention and improving life safety. MFD worked closely with the school district and contractors on fire protection in the new school. Town residents were invited to the Department's seventh annual Open House during Fire Prevention Week. In addition to participating in the Essex County Fire Safety Trailer activity, attendees watched a demonstration of the dismantling of a vehicle using the JAWS extrication tools. Capt. Biggar, Lt. Grant, Lt. Doucette, FFs Driscoll and Butler held school assemblies for approximately 400 students at the Memorial School on home evacuation and fire safety. Firefighters also presented Fire Safety Day at the Summer Playground Program. Firefighters instructed classes for residents to receive American Heart Association CPR certification. The Department continues to work with business and homeowners in the upgrade of fire detection equipment and the installation of carbon monoxide detectors. The Department participated in many community events including: the Memorial Day Parade, the July 4th Celebration, the Playground's "Water Safety Day", the Manchester Arts Festival, Vehicle Day, the Halloween Program, PTO's "Hit the Streets", the Landmark School's Health Fair, the Library's "Read a Book to Children" program, the Youth Triathlon and the Easter Bunny and Santa Claus rides. The Department held its annual Memorial Service to commem-

orate the anniversary of the September 11th terrorist attacks. The Department lost one of its own with the passing of former Chief Joseph O'Malley.

Emergency Management: The Fire Department is an active participant in the Cape Ann Emergency Planning Team (CAEPT) and meets regularly with the other communities to plan and train in preparation for local and regional response to disasters. In collaboration with the Team, cooling shelters were opened during the summer heat wave. A warming shelter was opened at the High School during the power outage in the December blizzard and CAEPT continued to share resources for influenza clinics. All the Cape Ann communities participated in a simulated ice storm drill at the Gloucester Fuller School in September. The drill was funded with grant monies from Homeland Security. The cooperation and commitment between the communities has resulted in many successes and is critical for effective response during disasters. FF Kehoe and Town Administrator Wayne Melville are board members of the Cape Ann Emergency Planning Team.

I would like to express my appreciation to the firefighters for their hard work, dedication and commitment to excellence and professionalism in making Manchester a safer place. Special thanks to our citizen volunteers for their commitment to their neighbors in times of crisis. For myself and on behalf of the Department I would like to thank the Town for its continued support and remind residents to practice emergency preparedness, make their homes safe from all hazards, have working smoke and carbon monoxide detectors and an emergency evacuation plan. If you have any questions regarding this report or any safety concerns please call or stop by the fire station.

Andy Paskalis, Fire Chief

FOURTH OF JULY COMMITTEE

The Fourth of July Committee is committed each year to offering the best parade possible. A majority of our funds are donated by residents from our community. We are also thankful for the funds received from our Town budget.

We will continue to present new forms of

entertainment and we will never forget those who served, both past and present.

Joe Sabella, Chairman

HARBOR ADVISORY COMMITTEE

I became Chair during the summer of 2010, and initially, we held three weekly meetings to jumpstart our understanding of the dredging process. We conducted a harbor depths analysis including silting projections five and ten years out. We met with Carlos Pena from CLE Engineering who provided us with information regarding Manchester's dredging history and what needs to be done to move forward. Carlos made an interesting point regarding Hingham's recent dredging stating that about 200 extra moorings were added to Hingham's harbor through a reorganization of the mooring field. After digesting this information and much discussion, we made a recommendation to the Board of Selectmen to dredge Areas B (the commercial area) and C (Crocker's Cove area). We established the 3rd Thursday at 6:30pm of every month as our regular meeting date. After receiving a lot of input from many people and numerous lively discussions, we presented a proposed draft mooring regulations document to the Board of Selectmen in January 2011. I established four research teams: (1) Mooring Regulations – headed by Ron Morin; (2) DPW & Safety – headed by Tom Kiely; (3) Dredging – headed by John Lopresti and Doug Heath; (4) Mooring Status / Administration / Revenue Generation – headed by me. We've identified numerous abandoned moorings, and we are currently working with the Harbor Department on researching them and reassigning them as soon as possible. I initiated the practice of placing monthly updates of our progress in *The Cricket*. We have gone to great lengths to keep the Harbormaster/Chief of Police Glenn McKiel, Gabe Mongiello (Assistant Harbormaster), Town Administrator Wayne Melville, and the Board of Selectmen informed as well as offering assistance anyway we can. Many citizens and stakeholders have been attending our meetings and all are providing a considerable amount of input and help. I and other members of the Committee have been on the water or talking with stakeholders gathering input to help us focus our

efforts and make informed recommendations to the Board of Selectmen.

Karen Smith Crawley, Chair

BOARD OF HEALTH

The mission of the Manchester-by-the-Sea Board of Health is to protect the public health of the citizens of Manchester through enforcement of health codes and regulations while promoting a healthy community through the use of innovative programs. The Board continued this focus in 2010.

In 2010, the Board of Health arranged for assistance from a Masters in Public Health Intern from Boston University. Emily Johnson (our intern) designed and kicked off the Board's Community Health Assessment Survey, which is now being compiled by Public Health Nurse Betty Benn and Board of Health volunteer Lynn Warnock, MPH. The purpose of the assessment is to gauge the health needs of our residents and begin the implementation of various public health programs with the goal of keeping our residents healthy.

The Board has populated our electronic database to monitor the septic systems throughout the Town. Our goal is to inform and educate homeowners on the proper maintenance of their systems based on the age and type of system they have. Review is beginning with the Raymond Street, Summer Street and Ocean Street on site septic system locations.

Fall of 2010 began with the current year's flu clinics. Over 700 residents were vaccinated with the new single dose combined vaccine by the end of the year. Our flu clinics are made possible with the assistance of many local residents who provide volunteer nursing and clerical services to the Board and we thank all of you for the vital role you play in providing this service to our residents.

In concert with the DPW, we continued our commitment to the Town to provide a safe environment for disposal of hazardous waste with our annual collection event.

The Board welcomes attendees to our meetings and wishes you all the best of health.

Dave Przesiek, Chairperson

HISTORIC DISTRICT COMMISSION AND HISTORICAL COMMISSION

Town Meeting 1975 gave the Historic District Commission ("HDC") all the powers and duties of an Historical Commission ("HC"). The HC continues to work toward surveying the Town to see what properties should be on the National Register and to put the list of historic properties in Town in order and catalog them. In January 2010 we hosted a presentation by the Massachusetts Historical Commission on the role of local historical commissions.

Work continues on the repair and restoration of Tuck's Point Rotunda and Crowell Chapel in Rosedale Cemetery, funded by money from the Community Preservation Commission and through matching grants.

Certificates of Appropriateness were granted in 2010 to:

7 Ashland Avenue; 10-12 Ashland Avenue; 24 Bridge Street; 12 Central Street; 26 Central Street; 1 Smith's Lane; 6 Union Street; 33 Union Street; 43 Union Street; 49 Union Street; 51 Union Street; 5 Washington Street; 7 Washington Street; and 12 Washington Street

Signs were granted to:

15 Central Street; 19 Central Street
Mike Storella, Chairman

HOUSING AUTHORITY

The Manchester Housing Authority consists of 80 units of elderly/handicapped housing (constructed in 1963 and 1974 respectively) and 4 units of family housing (scattered site family housing built in 1989). As a result of increases in utility rates and decreasing rents and increased health care costs to our residents, we required an Operating Subsidy from the Commonwealth of Massachusetts for the fifth time in thirty years. We do not receive funds from the Town budget (funds raised through local taxation). We operate on our rents and in 2010 with a contribution from the Commonwealth. The Authority had a turnover of 10% of its elderly/handicapped housing units and no turnover in its family housing units during 2010. We continue to manage and provide maintenance at the 21-unit rental building at Twelve Summer Street for Twelve Summer Street Ltd. Partnership.

During 2010 we were granted funding from the Commonwealth for the replacement of all fire alarm devices in our fire alarm system at our elderly/disabled buildings at Newport Park Road. Our grant application for Federal Stimulus Funding (AARA/WAP) for boiler replacement at our elderly/disabled development at The Plains was successful and C. A. Crowley Engineering was hired as the Architect/Engineer for this work at the end of 2010. It is anticipated that all boilers will be replaced in the spring of 2011. Our local legislators, Representative Brad Hill and Senator Bruce Tarr, continue to support legislation to modernization and upgrade existing public housing whenever possible.

Mr. Marc Bliss serves as Chairman. We will await an appointment to our Board by the Governor.

Mr. Craig McCoy was recognized in 2010 for his many years of service as President of the statewide maintenance professional association, Massachusetts Association of Housing Authority Maintenance Supervisors (MAHAMS). We would like to commend our staff – Executive Director, Joanne Graves; Maintenance Mechanics, Craig McCoy and Christopher Rodier; and Secretary, Carol Powers for their diligence and professionalism. Laura Carreiro, Asset Management Specialist; Bill Miller, Office of Construction Services Field Representative and Avalon McLaren, Project Manager have provided management oversight and technical assistance from DHCD during 2010. We thank other Town boards for their cooperation and assistance.

Manchester Housing Authority Board of Commissioners

INSPECTORS

Information below is for the calendar year 1/1/10-12/31/10

Building Inspector

Permits Issued	228
Fees Collected	\$132,120

Plumbing/Gas Inspector

Plumbing Permits Issued	200
Fees Collected	\$ 11,504
Gas Permits Issued	175
Fees Collected	\$ 7,124

Wiring Inspector

Permits Issued	192
Fees Collected	\$ 38,833

LIBRARY TRUSTEES

The Board of Library Trustees oversees operations, sets policy, secures funding, and manages the assets of the Town’s library. The Trustees oversaw two major projects in 2010. The Children’s Room roof has been plagued with leaks over the last few years. With trustee funds and Town general funds the flat roof was replaced. The Library’s website, a homegrown site since its inception in the 1990’s, was redesigned by a professional firm. The Board said good-bye to Dorothy Jodice (2004-2010) and welcomed Alison Anholt-White.

In 2010, 45,855 people visited the Library. 72,500 items were checked out locally. Librarians processed 27,000 interlibrary loan items. Thirty-five hundred reference questions were answered. There are 4,512 registered borrowers and the Library owns 54,363 items or 10.3 items per capita. According to the FY2008 Municipal Pie Report, the Library represents 1.82% of the budget, or \$64.70 per capita.

In 2010, “Manchester Reads”, a community book group, focused on the environment by reading *The Path* by Chet Raymo and *The Outermost House* by Henry Beston. The Library joined with neighboring libraries to present an evening with Paul Harding, Wenham author of *The Tinkers*, and winner of the Pulitzer Prize. Other adult programming highlights were authors David Brody, Michael Tougas, Dr. Thomas Graboys, John Morris, and Eric Dolin, and local artists Terry Walker and David Flood. Library grounds were used for a wedding ceremony in the summer.

Head of Youth Services, Sara Collins and Young Adult Librarian, Anne Cowman presented a total of 196 programs for children and teens with 4,674 children and teens in attendance. There were 243 children participating in the Summer Reading Program. The year focused on creating stories with January’s *A Trunkful of Tales*, a family story-telling workshop with Elisa Pearmain, and continued with a spring fantasy writing workshop with author Julie Hahnke, and graphic arts workshop with

author/illustrator, Gareth Hinds. Summer brought young adults tackling writing fiction in a workshop series by author Yetti Frankel. The Boston Bruins visited the Children's Room and presented the Library with a bookcase, rug, and rocking chair. In addition to three book groups for children, the Library offered chess and cribbage programs, games programs, cooking, crafts, hands-on science experiments, and seasonal poetry nights. The Library also provides an after school homework center. The Library sponsored teen author Marcella Pixley at the middle school and provided multiple copies of the school's summer reading books. All programs are offered freely to the public.

The Friends of the Library raise funds through membership and book sales. Supplemental income from the Friends allows the Library to offer extras such as museum memberships, programs such as the summer reading program, refreshments, decorations, and digital content. This year the Friends sponsored *Freegal*, a downloadable music service, as a promotion to the Library's new website.

Volunteers continue to help the Library provide service to the community. Over sixty volunteers helped by processing books, inputting data, weeding the collection, and most importantly, shelving returned books. Volunteer hours totaled over 1,300 hours, an average of 30 hours per week.

Board of Library Trustees

**MANCHESTER ESSEX PLAYING
FIELDS COMMITTEE**

During 2010, the Manchester-Essex Playing Fields Committee (MEPFC) held three regular meetings and several subcommittee meetings regarding possible field space at the Manchester Athletic Club (MAC) grounds and possible field improvements at Sweeney Park.

Besides ensuring equitable access to Town and School field space across the many athletic programs sponsored by our communities, the committee has been searching for new field space and/or field renovation opportunities in both communities.

While the Stantec Designs report from 2009 identified potential sites, the development costs would be excessive given the current financial cli-

mate. The MEPFC report to the Boards of Selectmen in Dec 2009 suggested the need for one new multi-purpose (soccer/lacrosse) field, one large-diamond baseball field, and one regulation girls softball field. These needs were in addition to field space made available by the new artificial-turf Hyland Field at the new Regional High School (completed during summer of 2010).

In the fall of 2009 the MEPFC was invited by John Donovan to visit his property at the MAC on upper School St. Various parcels were promising, including a relatively flat site along Beaver Dam Road for a multi-purpose field and potentially an upper plateau area for a full-sized baseball field. In November 2010 Town Manager Wayne Melville reported that funding for field installation or land acquisition would be extremely difficult at this time.

A subcommittee was established to investigate improvements to Sweeney Park including re-configuring the back field into a regulation-style skinned infield for varsity softball, improving drainage, and building a canteen structure at the front field.

Despite the new artificial fields at Brook Street and at the Regional High School, which offer dramatically improved field-availability hours even after inclement weather, the diverse and growing needs from the various Town and School athletic programs still outpace the current field resources.

Tom Kehoe and Anton Giedt resigned as Co-Chairs of the MEPFC. The committee and the Towns thank them for their faithful service over the past few years. Greg Blagden and Tom Arntsen were elected as the new Co-Chairs.

Tom Arntsen
Greg Blagden
Co-Chairs MEPFC

PARKING CLERK

Fees collected in 2010:

Beach Stickers	\$58,975.00
Parking Fines	38,628.75
Walk-on Passes	575.00
Business/Boater Placards	1,562.50
TOTAL	\$99,741.25

3617 beach and resident stickers were issued during the year.

C. Denise Samolchuk, Parking Clerk

PARKS AND RECREATION DEPARTMENT

Bringing families and the community together!

It has been another busy year for the Parks & Recreation Department. Despite the tough economic conditions over the past two years, participation in Parks & Recreation Department programs has continued to increase every year.

The Parks & Recreation Department brochure is mailed out to all Manchester households three times a year; in April, August and December. We offer over 250 different activities geared towards all ages and abilities so look for our brochures in your mailboxes to see what recreational opportunities we can provide for you. In addition, the Parks & Recreation Department has a page on *Facebook* and is also on the web at www.manchester.ma.us/recreation.

If you were one of the participants who made leisure and recreation a part of your life in Manchester-by-the-Sea by playing a sport, swimming at the beach, attending summer playground, playing tennis, practicing dance, getting fit, having a cookout at Tuck's Point, or simply attending a concert, we thank you for your participation and we hope to see you again in 2011!

However, that is not all we do. The Parks & Recreation Department manages some of the Town's greatest natural resources including Singing Beach, Tuck's Point, Masconomo Park, Sweeney Park and Coach Field.

We hope you have also enjoyed the Music in *Masconomo Summer Concert Series* which takes place on Tuesday nights at Masconomo Park from 6:00 – 8:00 p.m. during July and August. This annual concert series will be entering into its 9th year in 2011 so join us this coming summer with your dinner, blankets or chairs, and your family and friends! These concerts are free and are made possible through generous donations by individuals and local organizations and businesses. Many thanks go out to them for their support!

The Parks & Recreation Department will continue to create new recreational opportunities for Manchester residents in the coming year. If you have any suggestions for activities, special events, or programs that you would like

to see offered, please feel free to contact us at 978-526-2019 or by visiting us in room #7 at Town Hall.

Participate in what we do best: provide spaces and places, activities and events for you and your family to grow, laugh, play, and relax. Parks and Recreation...it is where the benefits are endless...

MANCHESTER PARKS & RECREATION COMMISSION

On November 1, 2010, the Board of Selectmen appointed 5 residents to serve on a new Parks & Recreation Commission. This new Commission will take the place of the previous Singing Beach, Masconomo Park, and Tuck's Point Committees and will serve as the sole advisory group to the Board of Selectmen on matters related to Parks & Recreation programs, services, and facilities. They will also be responsible for soliciting input from the Community on ways to improve Parks & Recreation Services; review all facility policies and procedures; fees and signage and make a recommendation of any changes to the Board of Selectmen as needed.

The Parks & Recreation Commission meets on the first Wednesday of every month. If you have an item that you would like the Commission to discuss, please contact the Parks & Recreation Department at 978-526-2019.

PLANNING BOARD

This elected Board of seven members is charged with making decisions on divisions of land, granting special permits, developing planning policies and amending the Zoning By-Law. It meets twice monthly and makes occasional site visits in connection with applications. In the past year, the Board endorsed five *Approvals Not Required* (ANR) for transfers of land between abutters or for new lots. It approved four *Driveway/Curb Cuts* and granted three *Special Permits*; two under Chapter 91 Licensing (inter-tidal structure or use) and one under "Topographical Changes/Earth Removal". An *Earth Removal Permit* was granted under the General By-Law and two existing *Special Permits* were extended under the Massachusetts Legislature's Permit Exten-



Girl Scout Troop 60604 of Manchester bridged from Brownie to Junior Girl Scouts on September 28th. Shown here, from left: Tori, Sarah, Libby G., Jia, Elizabeth, Meghan, MeiLan, Libby L., Molly, Anna, Maeve, Natalie, Sofia, and Lizzy. Most of the girls in this troop have been together since kindergarten starting as Daisy Girl Scouts. The girls wish to thank Mrs. Silag, from Memorial School, for the use of her room for our meetings!



Manchester Cub Scouts Pack 30 trip to the Whale Center of New England in Gloucester.

sion Act. A Board sub-committee has been formed to research a local wind energy policy.

This year the Board was sorry to lose Bob Atwater, a member for more than a decade, and Maria Menendez, a former Co-Chairman, but welcomed their replacements, Becky Jaques and Andrea Fish who were appointed to fill the seats until the May election. We thank members Richard Blau, Loren Coon and Ron Mastrogia-como for their continuing service and are ever appreciative of the wise and able assistance of Administrative Assistant, Helene Shaw-Kwasie.

Carroll Cabot and Kurt Melden, Co-Chairmen

POLICE DEPARTMENT

I am pleased to offer the citizens of Manchester-by-the-Sea this annual report on the activities and accomplishments of your Police Department for 2010. Our goal and mandate remains consistent – to protect and serve our citizens and all those who visit in the most efficient and effective manner. This is a mission that guides us and we are pleased that, as a result of embracing this mandate, we are one of the safest communities in the Commonwealth. The challenges facing all aspects of government are significant and we will continue to do all we can to deliver service in a manner that is fair, compassionate, and cost effective. I am proud to lead a group of motivated and dedicated officers and civilians who are committed to excellence and the ideals of service and fairness.

In the area of personnel, the face of our agency continues to evolve. Retiring after 27 years of faithful and committed service was Sergeant Tom Egan. Tom served in a variety of roles in the Police Department and leaves a legacy of service and commitment to the citizens of Manchester-by-the-Sea. In recent years, Tom suffered a serious off-duty injury that should have ended his career. Despite long odds, Tom worked diligently to rehabilitate himself and returned to duty poised to serve for the remainder of his career.

Tom was there for all who needed his assistance and, on behalf of a grateful community; I want to wish him well in his much deserved and

earned retirement.

As a result of this opening, Officer David Lynn was promoted to the rank of Sergeant. Sergeant Lynn has effectively served the Town since 1988 and now commands the late night shift. Officer Zakary Johnson was promoted from full-time dispatcher/part-time police officer to the rank of full-time Patrolman. Reserve Officer Howard Lewis was also promoted to the rank of full-time Patrolman and both men attended and completed the 22-week State Municipal Police Academy (S.P.A.M. – 3) held at the State training facility in New Braintree, Massachusetts. Both of these fine officers came from our successful volunteer Auxiliary Officer Program prior to being both part-time and full-time. Joining us as a full-time dispatcher was Reserve Officer Steven Fiore. Kevin Gordon and Katie LaChance were appointed as per-diem dispatchers. Joining us as Reserve Officers were Michael Richard and Kevin McDonnell. These dedicated individuals also served in our Auxiliary Officer Program.

Patrol, traffic, and investigations remain the back bone of our core police functions. Community policing initiatives, also important, keep us working collaboratively with our citizens. We are pleased to continue our affiliation with the elder service TRIAD program. This is a productive and collaborative partnership between our senior citizens, representatives of the Essex County Sheriffs Department, Essex County District Attorney's Office, the Manchester Council on Aging, and the public safety agencies of our community. We are working on programs that will keep seniors safe in their homes, on the roads, and on the information superhighway. 2010 was a productive year for TRIAD and we have some exciting and interesting new programs in development, including our house numbering project. In 2010 we continued our partnership in education by continuing with our Community Collaborative Initiative, the District Attorney's Juvenile Diversion programs, and safety presentations at the Elementary and Middle/High School. In 2010, we continued with our highly successful and visible motorcycle patrol, bicycle patrol program, and A.T.V. Beach patrol. The A.T.V. continues to be proven a valuable tool in safely

removing injured individuals from the beach and has been used in different search and rescue capacities. We continue to be an active member and participant in the Cape Ann Regional Response Team. This team works not only on tactical situations in the region, but also on search and rescue missions and ensures public safety at many different events. Members of this team from our Department include Sergeant Todd Fitzgerald and Officers McCoy and Lewis. An important program that helps ensure our adequate training ground for new police officers is our highly successful Auxiliary Officer Program. Under the direction of Officer Christopher Locke, individuals who have an interest in the police profession, many of whom are working toward a degree in Criminal Justice, get valuable training and experience. These volunteers attend training, which is the first step in advancing to a part-time police position. These dedicated individuals work many of the events, including the Fourth of July parade, and, in the years that we have them, the fireworks. In 2010 these dedicated volunteers contributed 1,168 hours of service to our community.

Like all communities in the Commonwealth, our municipal fiscal challenges are apparent. As a result of these limitations it is important that we actively seek grant funding where and when available. I am pleased that we were able to receive funding grants that allowed us to obtain equipment outside of the Town's budget. I am pleased to report that the Department applied for, and was awarded, a Commonwealth of Massachusetts Executive Office of Public Safety and Security E-911 Grant that allowed for an update to our dispatching operation. This grant allows for the purchase and installation of a new dispatch console. This state of the art console replaced one that was over 30 years old. This equipment will serve us well and for a long time to come. The Department also was awarded a funding grant from the Massachusetts Highways Safety Bureau for enforcement of speeding laws, aggressive driving, and for the detection and reduction of impaired drivers. This grant allowed for targeted patrols to increase safety with enforcement as well as education. As our fiscal challenges continue, I

renew my pledge to be pro-active in seeking out all outside grant-funding opportunities that are available.

Continued training of our police officers remains central to the effective delivery of quality service to our citizens. As such, officers completed annual in-service and emergency medical training as well as firearms re-qualifications. There were many specialized training classes officers attended including classes on anti-bullying, school safety, and advanced investigative techniques and technologies. We continue to expand and develop our expertise in the areas of fingerprint recovery, homeland security, identity theft, and cyber-related crimes as well as state-wide information sharing.

In 2010 the Manchester-by-the-Sea Police Department logged 7,902 calls for service. Some of these included 129 arrests, 1,088 calls for follow up/investigation, 67 motor vehicle crashes, and issuance of 673 traffic citations. As with previous years, the trend toward cyber-crime and identity theft continues to be the largest area in growth of criminal activity we are experiencing. We have investigated several of these crimes and we anticipate this trend will continue. The best advice we can offer is to take all steps possible to protect your personal information and identity. I again urge our citizens to destroy/shred personal papers and documents before discarding. We also ask that citizens lock their homes and cars, and to report all suspicious persons and vehicles immediately.

We remain committed to partnership with our community and Town Officials. Together, we will work through the challenging times that currently face us and I am confident in our ability to emerge stronger and wiser. I again thank you for allowing me the opportunity to serve Manchester-by-the-Sea.

Animal Control

In 2010 Animal Control Officer Steach responded to a total of 323 calls for service. This included: 138 dog calls and 185 calls classified as other animals. These responses reflected a consistent call volume as compared to calendar year 2009. Calls for service are handled 24 hours a day, 7 days per week and officers of the Police Department assist in this

function when A.C.O. Steach is unavailable. Messages can be left via voice mail for A.C.O. Steach at the Police Department. Unfortunately, many of the calls in 2010 dealt with missing or injured pets. We urge you to help maintain your pet's safety by keeping it on a leash and keeping it secure in your home, on your property, or while traveling, in your vehicle. Many lost pets came to us without identification or without being properly licensed. We remind you that it is a requirement that dogs be licensed. Additionally, having a pet I.D. tag will help us to return your pet quickly and safely to you. We again remind pet owners that the Animal Control Officer has a hand-held microchip scanner available to check lost pets for implanted identification. We are pleased to offer service to the many responsible pet owners in our community, and we remind you that in addition to licensing, all dogs must be under control via voice control or on a leash.

Harbor Division

As Harbormaster I am pleased to report that we continue with our Harbor Improvement Plan and our momentum to move forward continues. Calendar year 2010 was one of change in both personnel and technology that will help the Harbor Division improve. Our goals continue to be a harbor that is safe, efficient, and welcoming to all.

In the area of personnel, 2010 saw the retirement of Associate Harbormaster Peter Mains. Peter was a fixture in our Harbor for over 26 years beginning in the Harbor Division in 1984. Peter was dedicated to the safety of all who used the harbor and had countless positive interactions and rescues throughout his years of service. We thank him for his service and dedication and we wish him well in his much deserved retirement. Joining us in 2010 was Assistant Harbormaster Gabriel Mongiello. Gabriel comes to us with an extensive maritime background and numerous relevant safety and investigative certifications. Gabriel was initially hired to work on the water in a part-time patrol capacity. His role expanded late in the season as a result of the pending retirement of Associate Harbormaster Mains. In the latter part of the boating season Gabriel took on the project of converting our harbor records to our new

technology-based provider and became the point person for this project. With the retirement of Peter Mains we began a process to evaluate the needs and effectiveness of the office. As a result of this analysis it was decided that the 8 hour clerical position would be combined with the Assistant Harbormaster's position resulting in year-round coverage to serve the needs of our boating community. We began a hiring process that yielded several well-qualified candidates. We were pleased that Assistant Harbormaster Mongiello applied for the open position, and, after a series of interviews, I am pleased to report that Gabriel was selected for the position. Gabriel brings both on-water experience and a level of computer experience that will improve our operation and our ability to serve the harbor users. I would also like to recognize and thank Michelle Gavin for the work she did in the office until her resignation in July.

As noted earlier, we have changed the process by which moorings are renewed by contracting with our new vendor – On-line Mooring. With this service you will now be able to renew your permits on-line and the overall goal of this program is better harbor record management. For those who have not done so yet, I would encourage you to visit their web-site at - <http://permits.onlinemooring.com/ManchesterMA/>. There is also a link from the Harbormaster's web page found at - www.manchester.ma.us and by locating the Harbormaster's office under the departments listing. The Harbor Office is now open year round with office hours Thursdays from 6 – 8 P.M. and Saturdays from 10 A.M. – 2 P.M.

In 2010 our patrol boat was refinished and painted by the students at the North Shore Regional Vocational Technical High School in Middleton. The work was of the highest quality and the finished product speaks volumes of the dedication the students have to their trade. By maintaining the boat, it is my goal to have it remain in service for years to come.

I want to thank our Harbor Advisory Committee for the work they do and for the dedication they have to our Harbor Improvement Plan. I also want to thank our harbor users, our stakeholders – those who earn their living on the har-

bor, for their input and assistance.

In 2010 we continued with our service and safety-oriented patrols and, as a result, responded to 18 instances of disabled boats, 5 serious harbor emergencies, and 244 calls for service. We will continue as in years past with the annual boating safety class and will do all that we can to keep the harbor, the vessels, and all those who use it safe. As I have often said, we are not perfect, but we are committed to being better each and every year.

I thank you for the privilege of serving as your Harbormaster.

Glenn F. McKiel

Chief of Police/Harbormaster

PUBLIC WORKS

Public Works Division

Snow season was not as busy as past ones but there were several small to medium storms that kept us active treating the roads and plowing. Though the total accumulation was not great it was a constant cycle of sanding, plowing and snow clearing. We used more in-house labor and equipment than hired equipment to help keep the costs down. The clearing of sidewalks; when we clear them, should we clear them, and how we clear them, seems to be the most challenging part of the snow season. Hopefully, with the help of the Selectmen, School, and Townsfolk we can arrive at a workable sidewalk/snow policy.

Through the use of Town funds and Chapter 90 funding, we were able to reclaim and pave a base coat of asphalt on part of Ashland Ave., Beach Street and a top coat on Highwood Rd. The remaining part of Ashland Ave. was paved by a generous donation from Steven Brox of Harbor St., which was greatly appreciated by this Department. We also contracted out drainage work around Town on School St., Ledgewood Rd., Old Essex Rd. and Bennett Street.

Along with road maintenance tasks the highway personnel are also busy maintaining some of the Town's beaches and beach infrastructure, collecting Town generated refuse, repairing catch basins, maintaining parks, the Transfer Station and compost facilities.

Public Works employees continue to do a

fine job in maintaining our various cemeteries throughout Town. They also are in charge of Town trees and some beaches. These additional tasks keep them busy throughout the year. As our Town tree population matures we are in need of more and more contractual work in maintaining them. We appreciate the continued support we receive from Town Meeting in approving our Tree budget line item.

The handling of our refuse and recycling items is paying off. Efforts to get a handle on the escalating costs and to more fairly distribute them across the taxpaying population seem to be working. We have increased revenues to \$250,000 to help offset the \$460,000 in collection and disposal costs. The Town has increased its recycling tonnage by 10 tons and reduced its refuse tonnage by 380 tons which translate to a savings of \$25,840.

Water Division

The contracted services for operations of the Water Treatment Facility continue to move forward in a favorable motion. Though some bumps in the road have occurred with the change over in personnel we find our working relationship with Woodard & Curran to be a very positive and productive one. We have worked with them to introduce several new and innovative ideas to decrease the rise in chemical and utility costs and to make operations more efficient.

Our pumpage was 303,000,000 gallons last year; that is an increase of 78 million more than last year. This is due to the dry summer. This will increase water bills dramatically and is not a good step toward keeping our per capita pumpage below the State's DEP threshold of 65 gallons per day per person. Given the new regulations being handed down from the Mass. Department of Environmental Protection we will have to start addressing more efficient ways we use our water resources.

Converting our old style of reading meters with a new radio read system is continuing this year. The process has been slow due to manpower constraints but we hope to have it completed by the end of next year. To keep costs down we are using in-house labor to install new readers on all our customer's homes, replacing the old ones. We have installed approximately

350 thus far.

Along with meter reading, the Water Employees continue their maintenance and repairs of the water distribution system's hydrants, valves and pipes.

Wastewater Division

The Wastewater Plant saw a lot of maintenance last year that has been deferred for several years. We repaired another section of the "harbor loop" collection system and continue to search out the worse areas for inflow of ground water into the collection system. The plant processed and cleaned 171,000,000 gallons of water last year. Though our population has little change throughout the year, the flow into the plant ranged from a low of about 250,000 per day to a high of over 3.7 million gallons per day. This is due mainly to groundwater and surface water making its way into the collection system through breaks in the system. This problem has been, and remains, one of the biggest issues in running the plant efficiently and allowing us to tie more customers into the system.

BOARD OF REGISTRARS

Voter registration totals as of December 31, 2010:

Democrat	835
Republican	794
Unenrolled	2,201
Green Party USA	2
Green Rainbow	4
Libertarian	9
Socialist	<u>1</u>
TOTAL	3,846

The total population figure, gathered from the Town census, is 5,571.

The required registration sessions were held before the January Special State Election,

The April Town Meeting, the May Town Election, the September State Primary, and the November State Election. 263 new voters registered in 2010.

Eileen Buckley, Chairman
C. Denise Samolchuk, Town Clerk



Members of the Manchester-by-the-Sea Fire Department following ceremonies held at the station to commemorate September 11.
Photo submitted by Connie Brown

MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

The Manchester Essex Regional School District is celebrating its tenth year as a regional school district this year. With an enrollment of 1518 students, the District has seen a 12 percent increase in the student population over the past three years. At the same time the District has continued its reputation of high academic achievement as measured by state and national assessments.

MCAS Results Spring 2010

Grade and Subject	Advanced/ Above Proficient		Needs Improvement		Warning/ Failing		Proficient	
	DIST	ST	DIST	ST	DIST	ST	DIST	ST
GRADE 03 - READING	31	14	60	49	8	30	2	8
GRADE 03 - MATHEMATICS	47	25	39	40	11	24	3	11
GRADE 04 - ENGLISH								
LANGUAGE ARTS	21	11	60	43	18	35	1	12
GRADE 04 - MATHEMATICS	31	16	47	32	22	41	0	11
GRADE 05 - ENGLISH								
LANGUAGE ARTS	19	16	57	47	19	28	6	10
GRADE 05 - MATHEMATICS	39	25	26	30	27	28	8	17
GRADE 05 - SCIENCE AND TECHNOLOGY	14	15	38	38	36	36	12	11
GRADE 06 - ENGLISH								
LANGUAGE ARTS	43	15	51	54	5	21	2	9
GRADE 06 - MATHEMATICS	45	27	40	32	11	25	3	16
GRADE 07 - ENGLISH								
LANGUAGE ARTS	14	11	79	61	5	21	2	7
GRADE 07 - MATHEMATICS	31	14	54	39	8	27	8	19
GRADE 08 - ENGLISH								
LANGUAGE ARTS	32	17	62	61	5	16	2	7
GRADE 08 - MATHEMATICS	38	22	36	29	17	28	8	21
GRADE 08 - SCIENCE AND TECHNOLOGY	7	4	57	36	30	41	6	19
GRADE 10 - ENGLISH								
LANGUAGE ARTS	52	26	44	52	3	18	2	4
GRADE 10 - MATHEMATICS	74	50	18	25	6	17	2	7
GRADE 10 - SCIENCE AND TECHNOLOGY	46	18	44	47	8	28	2	8
ALL GRADES - ENGLISH								
LANGUAGE ARTS	30	16	59	52	9	24	2	8
ALL GRADES - MATHEMATICS	44	26	37	33	14	27	5	15

The District continues to receive accolades for student performance in academics and athletics. A sampling of these achievements follow. Manchester Essex Regional High School was ranked 13th on *Boston Magazine's* list of top fifty public high schools in Massachusetts. Manchester Essex Middle School received the SAMSHA Award for "Science and Service

Award for Substance Abuse Prevention." This fall the MERHS Girls' Varsity Field Hockey team won the Cape Ann League Small title and finished as second in the North Sectionals. Manchester Essex Green Team has been selected to receive MassRecycle's 2010 School Recycling Award and Eric Magers has been selected for MassRecycle's 2010 Leadership

Award. MassRecycle's Annual Recycling Awards were created to recognize individuals, businesses, municipalities and organizations for their outstanding contributions towards increasing recycling and reducing waste in the Commonwealth of Massachusetts.

This school year has also been a year of transition for the District's leadership team. Pamela Beaudoin was selected as Superintendent of Schools, replacing Dr. Marcia O'Neil in July 2010. Avi Urbas was hired as the new Director of Finance, replacing Judy Mulligan, who retired as Business Manager in June 2010. Middle School Principal Beth Raucci has taken on a dual leadership role, serving as Principal of both the middle school and as interim Principal of Manchester Memorial Elementary School for the current academic year. Due to retirement, former Student Services Director Joan Endicott is job-sharing this position with Christine D'Anjou for the 2010-2011 academic year as the District transitions to the new position of a full-time Director of Student Services beginning in July 2011. The latter two positions of the shared principalship and the shared part-time special education directorship were the result of creative financing solutions during the transition of District leadership.

In order to learn and to develop one needs the knowledge and inspiration of people who are thinking beyond daily demands and who have the potential to influence the lives of our students. On behalf of the faculty and staff of MERSD, I extend my sincere appreciation to the residents of the communities of Manchester and Essex for their unwavering support of our student and our schools.

Pamela Beaudoin, Superintendent of Schools

DISTRICT CURRICULUM & TECHNOLOGY OFFICE

Between the starting of new initiatives and the continuation of others, it has been a productive year in the Curriculum and Technology Office. One of the first orders of business was for the Elementary Report Card Team to make year two revisions to the new elementary report card. The feedback from parents and staff about the revisions has been positive and the

Report Card Team has begun to discuss the possibility of transitioning the report cards to an electronic format in order for teachers to enter the data. Speaking of data, our annual MCAS scores have continued to show steady improvement and we have begun to incorporate the newer DESE Growth Model Data into our data collection. As you have probably been reading in the newspaper or following online, all school districts have been developing Anti-Bully Intervention Plans and we recently submitted our plan to the State for approval. We are now beginning the work of identifying K-12 curriculum programs that we can begin to implement at each grade level. On the technology front we are very appreciative of the recent grant award from The Enrichment Fund which has allowed us to purchase ten Promethean Interactive Whiteboards for the district. The incorporation of this technology will enable our teachers to create, customize and integrate text, images, quizzes and tests, web, video and audio content in order to accommodate all of the different learning styles present in today's classroom. Lastly, our School District has been recognized on a State level for all of the sustainability initiatives that have been developed in our School District. From composting, to recycling, to the development of a Green Scholars program, we are honored to be recognized for our work and to also be a leader in the State with our many green initiatives.

Scott Morrison, Director of Curriculum and Technology

ESSEX ELEMENTARY SCHOOL

Essex Elementary School (EES) enrolled 280 students in pre-school through grade 5. The K-5 classrooms average nearly 21 students per class. EES maintains a wide range of support services including reading, guidance, special education and health services. Beyond the academics, all elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library and integrates technology into instruction throughout the building each and every day. The computer lab is used on a daily basis and there are two wireless mobile computer labs and

classroom based projectors. This year a total of six classrooms are utilizing Activboard™ technology. Funding came from both the Spaulding Foundation and the Enrichment Fund. The Activboards™ are located in a first, fourth and fifth grade classrooms and are used throughout the entire school day. These Activboards™ are also equipped with an Activote™ system. Students use a remote to give instant feedback to the classroom teacher, and this assessment system provides immediate information for the teacher to adjust the lesson as needed. Grades two and three are slated to receive Activboards™ technology pending funding from grants.

The School Council develops an annual School Improvement Plan that serves as the connection to the District Improvement Plan and as a blueprint for planning at the building level. School and District goals help determine individual teacher and administrator goals so that the faculty addresses the same priorities. This year one of the goals was to pilot a model of instruction called “Response to Intervention” (RTI). The staff at EES spent all of last year learning about Response to Intervention which includes three “tiers” of instruction; with more intensive help provided if a child does not respond at each tier. If a child is significantly below the grade level benchmarks or is not meeting his/her goals for achievement with the first tier of instruction, the grade level team determines if another tier of instruction is needed. In tiers two and three, the number of students in a group decreases and additional instructional time is used to accelerate a student’s learning. The staff at E.E.S. should be commended for their work with this new initiative as the results are showing a great deal of positive growth.

A new “Bill of Rights” for the student handbook is in place. The District School Climate Task Force developed this document as a way of clarifying District expectations in regard to parents, students and staff rights and corresponding responsibilities. In keeping with these rights, the District has held many workshops on the new bullying law which took place this year. Staff, parents and students were given instruction on the new law through a program known

as MARC (Massachusetts Aggression Reduction Center). This has provided the schools with the tools needed to define gateway behaviors, aggressive behaviors and the ability to educate students about behaviors that are not acceptable in or out of school. The new law enables teachers to better define bullying and the ability to depend on the law to provide guidelines for investigations and/or consequences for the aggressor. The goal is to provide a safe place for all students to learn.

In 2010, EES scored above the State average in proficiency in every academic area. Currently 90% of third grade students are proficient or above in ELA and 83% in math. In 2010, 84% of fourth grade students scored proficient or above in ELA and 75% in math, and in fifth grade 64% scored proficient or above in ELA with 64% proficient or above in math.

The sense of community that exists at EES is second to none. The traditions and events that take place help to make everyone feel like they belong. Project Adventure and ballroom dancing are culminating fifth grade experiences that bring a sense of importance to our eldest students. The PTO plans events that bring families together while raising money for the School. School meetings bring a sense of community and reinforce the School core values of caring, respect, responsibility, honesty, and achievement. I encourage the Town residents to visit our school and experience the excellent quality of education that the district provides.

Jennifer M. Roberts, Principal Essex Elementary School

MEMORIAL ELEMENTARY SCHOOL

Memorial Elementary School has experienced some growth and is now enrolling 458 students in pre-school through grade 5. Memorial offers all of its students a wide range of activities and academics in our effort to educate the “whole” child. These activities include a student congress, ballroom dancing, a chess club and a new school newspaper.

If you step inside Memorial you will also notice many physical changes as we update the facility and create a safer environment for all of our children to learn in. The School Council this year is also working together with the com-

munity to complete the connector to the library section of the building, a long standing goal in our school improvement plan.

It has been exciting to see how well our students and teachers are using technology to support instruction. I am sure that most parents and community members would be amazed to see what our students can do using technology to reinforce what they have learned. Many of our classrooms are now outfitted with *Promethean Boards* that bring technology into the classroom and help our staff provide students with enhanced instruction through the use of the smart board.

Memorial School is also proud to let you know that we have gone “green”. Our fifth grade students participate as members of the “Green Team” and have taught our younger students to recycle classroom paper and products. We also have added a “Lucidomatic”, a device designed in-house that has taught all of our students to recycle and compost all of the food and materials that are used daily in our cafeteria.

Lastly, we are thankful and appreciative of the parent involvement in our School. As a result of PTO support and efforts, we have maintained many Memorial School traditions and have raised money that contributes to the enrichment of our school.

Elizabeth Raucci, Principal Manchester Essex Middle School

MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL

The Manchester Essex Middle School flourished in the new building and officially welcomed grade 6 to the School. While experiencing some growth the Middle School now houses 350 students in grades 6, 7 and 8.

The middle school years are complicated years of social, emotional and physical growth. To best serve our students a number of support services are in place to facilitate this development. Social groups meet regularly with guidance staff to talk about issues that challenge our students. A part time guidance counselor was added to our staff to accommodate the increase in students and to address their needs. Middle School after school programs have blossomed and include an array of activities and athletics

that all students can enjoy.

The Middle School now enjoys a Student Council. This past year, student volunteers participated in a Leadership Training and became engaged in a variety of activities throughout the School. Most notably, the Middle School students started a food drive and became one of the largest donors in the history of Beverly Bootstraps!

The academic focus this past year has been our science curriculum and activities. Students had the opportunity to enjoy many parent sponsored field trips, robotics competitions and grade 6 had a fantastic “Invention Convention”. This year we will host our first science fair that will be open to all Middle School students. The Middle School also enjoyed a huge improvement in our MCAS scores with 98% of the Middle School population in the proficient and advanced categories in English Language Arts and our seventh grade scored 7th in the State in math.

The eighth grade is working hard to organize a class trip to our Nation’s Capital again this April. Both parents and students are actively engaged in fundraising activities to support all of our students’ participation. Students are also eagerly anticipating the wreath laying ceremony at the Tomb of the Unknown Soldier, where four eighth graders will have the opportunity to lay a memorial wreath with the help of soldiers on guard at Arlington National Cemetery.

The Middle School benefits greatly from the involvement and support of parents. We look forward to growing as a middle school in our beautiful new school.

Elizabeth Raucci, Principal Manchester Essex Middle School

MANCHESTER ESSEX REGIONAL HIGH SCHOOL

The 2010 school year represented the first full year within the new building. During the spring, Hyland Field was completed and was ready for use in the fall of 2010. Graduation was held outdoors on Ed Field Field, as 103 seniors received their high school diplomas. In the fall, the School grew in population from approximately 430 to 465. With the new edifice completed, the School’s popularity appears to have grown with both communities and the

School's enrollment reflects this belief.

MERHS students continued to perform well academically and the School was recognized by such national publications as *US News & World Report*. In the spring of 2010, 101 MERHS students took 211 AP exams with 89% scoring above the passing score of 3. MERHS students continued to score well above the national averages on the SAT and the ACT exams. The School remained rightfully proud of the performances of the Debate Team, DECA members, and the school newspaper, *The Independent*. The new school year also saw the addition of the online video magazine, *The MEMO*, which informs the greater community of events and accomplishments at the School.

The beginning of 2010 also saw the initiation of an Advisory Program at the High School where individual students were assigned to adult staff members to form a mentoring type of relationship, and to insure that all students had at least one adult with whom they were comfortable at the School. MERHS remains a positive educational environment with caring staff, motivated students, and engaged parents.

James Lee, Principal Manchester Essex High School

NORTH SHORE REGIONAL VOCATIONAL SCHOOL

I am happy to report that the District is currently involved in discussions on the Design Phase of our new school. The new school will be a state-of-the-art, career-focused, vocational technical high school offering twenty-three occupational career paths. The programs offered will prepare students with knowledge and skills they can utilize in a world economy that is characterized by continual changes and advances in technology.

The District has appropriated the amount of \$133,770,000 for the costs of designing, constructing, equipping and furnishing the new facility at Maple Street in Hathorne, MA. We expect a 62% reimbursement from the Massachusetts School Building Authority's grant program.

The new school will be completed and ready to accept students in September 2014.

Joe Sabella, N.S. Regional Vocational School Rep.

SEASIDE ONE COMMITTEE

The Seaside 1 Committee, comprised of Merritt Miller, James Doucette and Thomas Durkin, is pleased to report that significant repairs have been made to the front doors, the palladian window and the cupola of Seaside 1, all at no cost to the Town, thanks to the generosity of two anonymous donors. We would like to thank all those who have helped with these projects.

Thomas Durkin, Chairman

TOWN CLERK

The following monies were collected by this office in 2010.

Marriage Licenses	\$ 1,085.00
Vital certificates	2,650.00
By-Laws	66.00
Map/Copies	183.80
Street Lists	925.00
Dog Licenses	18,510.00
Dog Fines	1,905.00
Business Certificates	2,040.00
Miscellaneous	266.04
Harbor Fines	1,225.00
Smoking Fines	150.00
Marijuana Fines	<u>1,400.00</u>
TOTAL	\$30,405.84

There were 913 dog licenses issued in 2010.

Hunting and Fishing Licenses	\$925.10
Town Share	<u>25.25</u>
TOTAL	\$950.35

VITAL CERTIFICATES RECORDED IN 2010

Births	27 (14 male, 13 female)
Deaths	30
Marriages	28

C. Denise Samolchuk, Town Clerk

VETERANS' SERVICE OFFICER

Paul O'Brien, Veterans' Service Officer, works part-time each weekday from 9:00 to 11:00 a.m., and is available for office visits at Room 7 in Town Hall or home visits by appointment. His telephone number is (978) 526-2014. Paul assists in providing a variety of state and federal government benefits and services for veterans and their spouses. Some services are: pension and disability claims, a very attractive

prescription drug plan, military records, medal replacement, and financial assistance.

WELCOMING COMMITTEE

The Manchester-by-the-Sea Welcoming Committee is comprised of volunteers who welcome new property owners to Town by hosting "Welcome Receptions" where they can meet other new homeowners and Town officials. New residents are also given a Welcome Package that includes information about the Town, schools, churches, and organizations as well as retail coupons offering discounts and gifts from local merchants.

In 2010, the Committee hosted two receptions greeting over 30 new residents. For more information, please visit us at www.manchester.ma.us under "Boards & Committees/Welcoming Committee."

Helen Eaton, Chairman

WINTHROP FIELD COMMITTEE

The Winthrop Field Committee is an advisory committee to the Selectmen and Parks & Recreation Director in the preservation and management of Winthrop Field in accordance with the restrictions applicable to it.

The Committee met each month and, with the assistance of its Advisors, completed several projects in 2010. In June the Bridge Street gate was replaced and is now wide enough to allow the mowing and baling equipment to pass through. The design enables the cross-pieces to be removed easily for service equipment but allows pedestrians access with the cross-pieces in place.

In August the field was mowed and the hay was baled in accordance with the Audubon Society's guidelines for the conservation of the habitats of grassland birds. Rotary mowing of the field was done in November this year to return mulch to the soil. Also in November, the Committee trimmed the trees in the middle of the field and cleared brush around the bushes planted near the pond.

Based on Committee observation, Winthrop Field was used by Town residents for activities such as dog walking, kite flying, cross-country skiing, snow shoeing and bird watching in 2010. Wildlife sighted includes deer, fox, coy-

ote, rabbits, red-winged blackbirds, barn swallows, Canada geese, red-tailed hawks and sparrow-hawks.

All projects completed in 2010 were funded by donations from the Clara Winthrop Charitable Trust and the members of the Winthrop Field Committee.

ZONING BOARD OF APPEALS

During the past year, the Zoning Board of Appeals ("*Board*") held fourteen (14) public hearings; conducted eleven (11) site visits; considered thirty-three (33) new applications; reconsidered nine (9) continued applications; and rendered twenty-nine (29) decisions. The Board visited each site prior to the first hearing in regard to that site and when necessary, visited that site again prior to the date of a continued hearing. All applications were filed according to accepted procedures. The Board properly notified applicants and abutters by timely advertising the dates of the hearings and by notifying abutters by certified mail. Further, the Board posted notice of each meeting and when necessary, continued the date of a hearing, so the Board posted notice of all hearings properly per the recently amended Open Meeting Law.

On all applications granted the Board filed its decisions with the Town Clerk and notified abutters of the appeal periods. Following the appeal periods, the Board timely filed its decisions with the Registry of Deeds.

The Board considered requests in regard to the application for a G.L. c. 40B comprehensive permit at 601 Summer Street, which on November 5, 2009, the Board allowed when it issued its decision ("*Decision*"). Windover Summer Street, LLC ("*Windover*") purchased the subject property from the original applicant for this comprehensive permit. During the June 23, 2010 public hearing, the Board received an application from Windover to allow it to change a term of the Decision. Because the Board found the request was one for an insubstantial change, it granted this request. During the July 21, 2010 public hearing, Windover requested (pursuant to the Decision) the Board to: (1) approve and/or endorse the final record plans and other project documents; (2) approve the

revised storm water management plan; and (3) consider MassHousing's Final Approval Letter regarding Conditions 24 and 25 of the Decision. The Board granted these requests. During the August 25, 2010 public hearing, Windover requested the Board to approve the final record plans and other project documents pursuant to the Decision. The Board also approved these plans.

The Board has not changed the filing fees since 2009 and they are as follows: Special Permit \$240; Variance \$265; Special Permit & Variance \$290; Appeal of Administrative Decision (same fee as category being appealed); and Comprehensive Permit \$500.

Victor Koufman, Chairman



Alicia Volpe, recent MERHS graduate, pictured below with BOS members, front l-r; Sue Thorne, Lee Spence, back l-r; Bryan Gubbins, Tom Kehoe and Mary Hardwick, was the recipient of the 2010 Selectmen's Citizenship Award.

SPECIAL STATE ELECTION MANCHESTER-BY-THE-SEA, MASSACHUSETTS JANUARY 19, 2010

The ballot box was checked and found to be empty by Town Clerk Denise Samolchuk, Warden Lee Simonds, Clerk Adele Q. Ervin, and Officer Derek Colella. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens Lee Simonds and Kathy Ryan; Clerks Sue Mirak and Adele Ervin; Tellers Jane Pomeroy, Mary Jane Brown, Pamela Thorne, Sheila McCarthy, Carolyn Kelly, Wendy Clark, Carole O'Neil and Pat Plummer; Ballot Box Attendants Paul Clark and Frank Wood.

Town Clerk Samolchuk declared the polls open at 7:00 AM and closed at 8:00 PM. She announced the result of the voting at 8:10 PM, and the workers were dismissed at 8:45 PM. 2,702 were cast, which represented 72% of the 3,752 registered voters at the close of registration.

SENATOR IN CONGRESS

Scott P. Brown	1497	Republican
Martha Coakley	1193	Democrat
Joseph L. Kennedy	12	Liberty
All others	0	
Blanks	0	

A True Copy, Attest:

C. Denise Samolchuk
Town Clerk



Manchester Summerstage — The Music Man Marches through Memorial School.

ANNUAL TOWN MEETING AND ELECTIONS

The Annual Town Meeting of the Town of Manchester-by-the-Sea was held on Monday, April 5, 2010 in the Manchester-Essex Regional Middle/High School on Lincoln Street, pursuant to the warrant being duly posted and the return of the Constable being received. Registrars Eileen Buckley, Gary Guisto and Joanne Hoff were in charge of the check-in tables. They were assisted at the front and on the floor by Lee Simonds, Adele Ervin, Paul Clark, Cynthia Manos, and Nancy Hammond. Three hundred and forty-four voters checked in for the meeting. A quorum was reached at 6:52 PM, and the meeting was called to order at 7:00 PM. Moderator Alan Wilson asked that the meeting rise for the invocation given by Rabbi Judith Epstein, followed by the Pledge of Allegiance to the flag. Moderator Wilson then proceeded to the usual preliminaries consisting of the Memorial Resolution honoring deceased Town officials and employees, and the election of traditional honorary officers.

The annual report recorded the loss of fifteen former Town employees and officials in 2009. The following Memorial Resolution is submitted:

RESOLUTION

Whereas the citizens of the Town of Manchester-by-the-Sea note with profound regret the deaths of several of their friends and neighbors during the past year, and seek to recognize and acknowledge their varied contributions to the Town's commonwealth and welfare and our mutual sense of community,

Said citizens hereby salute the departed, acknowledge our common indebtedness to them, extend the sympathy of the Town to their intimates and survivors, and declare that this resolution be entered in the Town archives, and a true copy sent the appropriate survivor.

The person so memorialized and their achievements are hereby proclaimed.

IN MEMORIAM

— * —

FOSTER BALL

School Superintendent

— * —

WILLIAM SALTONSTALL

State Senator

Consolidation Study Committee

— * —

D. AUDREY WALKER

School Nurse's Volunteer

— * —

JOSEPH HYLAND

Teacher, Coach

— * —

IAN MORRIS

Library Volunteer

— * —

DAVID SHANKMAN

ADA Advisory Committee

— * —

OTILIE FLOYD

Librarian

— * —

EMORY PERRY

Executive Director, Housing
Authority

— * —

MABEL JONES

High School Cafeteria

— * —

HARRY THOMPSON

Selectmen, Town Clerk

— * —

REGINALD FOSTER

Planning Board
Seaside One Committee
350th Anniversary Committee

— * —

FLORENCE DOUCETTE

Library Volunteer

— * —

SUZANNE NOBLE TEARE

Selectman

— * —

ANTHONY BROWN

Call Firefighter

— * —

ARTHUR ST. ONGE

Chairman, Board of Assessors

— * —

Selectman Thorne moved the Memorial Resolution as read, Selectmen Kehoe seconded the motion and it was unanimously adopted. The meeting rose for a moment of silence in memory of our former Town citizens.

Moderator Wilson then opened the nominations for the Town’s traditional and honorary offices. The following were elected by unanimous vote:

Traditional and Honorary Offices			
Pound Keeper Fence Viewers	Cornelia Adams	Measurers of Lumber	Frank Wood
	James Starkey		Jane Scully
	George Nickless		Thomas Walker
	Nancy Wrobel	Measurers of Wood and Bark	Garlan Morse, Jr
	Gretchen Wood		Diane Neal Emmons
Field Drivers	Martha Gubbins		Philip Comenos
	Timothy Gates		
	Anne Walker		
	Gerard Townsend		

The Moderator read the usual list of procedural points and announced that red voting cards would be used for this meeting. Chairman of the Board of Selectmen Sue Thorne presented opening remarks.



MERHS Team 2084 Robotics by the C “In the Pit” with the robot after a winning match. Pictured in front: Chris Williams, Julien Gilbert, Greg Neff, the robot, and Chris Wright. In the back row: Bob Meltz, Peter Goulakos, Adam Baily, Dan Scarafoni, Sean Halloran, Eddie Waldsmith (behind Sean), Matt Hoyle, Dustin Ferzacca, Sam Carlburg, Eliot Duff, Gary Gilbert, and Dennis Carlburg. Not in the photo: Ben Scarafoni (Mentor), Nick Ferzacca, Eric Wright, and Loyd Waites.

COMMONWEALTH OF MASSACHUSETTS TOWN OF MANCHESTER-BY-THE-SEA



ANNUAL TOWN MEETING WARRANT

Essex, ss.

To any of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Manchester Essex Regional Middle/High School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the fifth day of April, two thousand and ten AD, at seven o'clock in the evening, for the purpose, to wit:

ARTICLE 1. To see if the Town will vote to receive and place on file the reports of the Town boards and committees appearing in the Annual Report, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Tom Kehoe moved the article as printed. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 1 PASSED WITH A UNANIMOUS VOTE.**

ARTICLE 2. To see if the Town will vote to fix the 12-month fiscal year salary and compensation of all elective officers of the Town as provided in Section 108 of Chapter 41, as amended, as follows:

Moderator	\$0.00
Chairman, Selectmen	\$0.00
Other four Selectmen	\$0.00
Chairman, Assessors	\$0.00
Other two Assessors (each)	\$0.00

Per petition of the Board of Selectmen

Selectman Bryan Gubbins moved the article as written. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 2 PASSED WITH A UNANIMOUS VOTE.**

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as the Town's share of the North Shore Regional Vocational School District, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Lee Spence moved that the Town raise and appropriate \$38,147 for the purpose stated in the article. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 3 PASSED WITH A UNANIMOUS VOTE.**

Sam Adams, 30 Overledge Road, asked to be recognized and reminded the meeting that Senator William Saltonstall had always risen at this point in the meeting to ask that we recognize the many members of boards and committees who volunteer countless hours of service to the Town every year. The meeting rose and gave a standing ovation for these volunteers.

ARTICLE 4. To see what sums of money the Town will raise by taxation or otherwise to pay Town debts and charges for the ensuing 12 months, effective July 1, 2010 and appropriate the same.
Per petition of the Board of Selectmen

The Board of Selectmen and Finance Committee recommended approval, and that they be funded as indicated in the funding column.

DEPARTMENTAL REQUESTS AND FINANCE COMMITTEE RECOMMENDATIONS

Item No.		Appropriations FY '10	Requests FY '11	Recommendations FY '11	Funding Sources
GENERAL GOVERNMENT					
30.23% OF ARTICLE 4					
SELECTMEN'S DEPARTMENT					
1	Salaries	175,931.00	179,229.00	179,229.00	TAXATION
2	Expenses	16,600.00	15,600.00	15,600.00	TAXATION
3	Audit	25,000.00	25,000.00	25,000.00	TAXATION
4	Information Technology	75,000.00	75,000.00	75,000.00	TAXATION
MODERATOR					
5	Expenses	50.00	50.00	50.00	TAXATION
FINANCE COMMITTEE					
6	Salaries	1,381.00	1,422.00	1,422.00	TAXATION
7	Expenses	480.00	480.00	480.00	TAXATION
8	Reserve Fund	150,000.00	150,000.00	150,000.00	TAXATION
				OVERLAY SURPLUS	125,000.00
ELECTION & REGISTRATION					
9	Salaries	2,300.00	3,800.00	3,800.00	TAXATION
10	Expenses	9,250.00	10,855.00	10,855.00	TAXATION
11	Town Reports	11,500.00	11,500.00	11,500.00	TAXATION
ACCOUNTING					
12	Salaries	106,299.00	108,933.00	108,933.00	TAXATION
13	Expenses	2,050.00	2,000.00	2,000.00	TAXATION
ASSESSORS					
14	Salaries	118,008.00	121,869.00	121,869.00	TAXATION
15	Expenses	54,650.00	26,350.00	26,350.00	TAXATION
TREASURER/COLLECTOR					
16	Salaries	147,323.00	151,266.00	151,266.00	TAXATION
17	Expenses	27,720.00	30,670.00	30,670.00	TAXATION
TOWN CLERK					
18	Salaries	87,373.00	68,132.00	68,132.00	TAXATION
19	Expenses	2,800.00	3,500.00	3,500.00	TAXATION
LAW					
20	Expenses	83,500.00	90,000.00	90,000.00	TAXATION
APPEALS BOARD					
21	Salaries	10,984.00	11,259.00	11,259.00	TAXATION
22	Expenses	13,860.00	11,600.00	11,600.00	TAXATION
PLANNING BOARD					
23	Salaries	15,438.00	15,824.00	15,824.00	TAXATION
24	Expenses	2,065.00	2,815.00	2,815.00	TAXATION
25	Professional Services	10,000.00	10,000.00	10,000.00	TAXATION

TOWN HALL & COMMON

26	Expenses	62,480.00	62,070.00	62,070.00	TAXATION
27	Seaside One	2,300.00	2,300.00	2,300.00	TAXATION

PENSIONS

28	Contributory	592,695.00	643,184.00	643,184.00	TAXATION	570,184.00
					SEWER RATES	41,000.00
					WATER RATES	32,000.00
29	Non-Contributory	4,800.00	4,800.00	4,800.00	TAXATION	

INSURANCE

30	Group Health Ins.	1,455,000.00	1,645,000.00	1,645,000.00	TAXATION	1,501,000.00
					SEWER RATES	95,000.00
					WATER RATES	49,000.00
31	Workers' Compensation	40,000.00	46,000.00	46,000.00	TAXATION	33,000.00
					SEWER RATES	6,000.00
					WATER RATES	7,000.00
32	Fire/Auto/Liability	95,000.00	93,000.00	93,000.00	TAXATION	73,000.00
					SEWER RATES	9,000.00
					WATER RATES	11,000.00
33	Unemployment Comp.	5,000.00	5,000.00	5,000.00	TAXATION	
34	FICA-Medicare	56,000.00	60,000.00	60,000.00	TAXATION	54,100.00
					SEWER RATES	3,600.00
					WATER RATES	2,300.00

Total General Government	3,462,837.00	3,688,508.00	3,688,508.00		
--------------------------	--------------	--------------	--------------	--	--

PUBLIC SAFETY
22.26% OF ARTICLE 4

POLICE

35	Salaries	1,354,202.00	1,395,312.00	1,395,312.00	TAXATION
36	Expenses	97,535.00	97,535.00	97,535.00	TAXATION

PARKING CLERK/RESIDENT PARKING

37	Salaries	7,600.00	7,009.00	7,009.00	TAXATION
38	Expenses	10,200.00	8,700.00	8,700.00	TAXATION

FIRE

39	Salaries	927,931.00	945,342.00	945,342.00	TAXATION
40	Expenses	70,910.00	67,515.00	67,515.00	TAXATION
41	Ambulance Billing Exp.	18,000.00	18,000.00	18,000.00	TAXATION

HARBOR MASTER

42	Salaries	46,150.00	47,593.00	47,593.00	MOORING/FLOAT FEES
43	Expenses	10,350.00	10,350.00	10,350.00	MOORING/FLOAT FEES
44	Care of Floats	6,000.00	6,000.00	6,000.00	MOORING/FLOAT FEES

BUILDING DEPARTMENT

45	BUILDING INSPECTOR	18,035.00	18,486.00	18,486.00	TAXATION
46	GAS/PLUMBING				
	INSPECTOR	10,648.00	10,915.00	10,915.00	TAXATION
47	SEALER OF WGHTS				
	& MEASURES	3,075.00	3,152.00	3,152.00	TAXATION
48	ELECTRICAL				
	INSPECTOR	10,648.00	10,915.00	10,915.00	TAXATION
49	INSPECTORS'				
	EXPENSES	4,900.00	4,900.00	4,900.00	TAXATION

EMERGENCY MANAGEMENT

50	Salaries	8,500.00	8,500.00	8,500.00	TAXATION
51	Expenses	500.00	500.00	500.00	TAXATION
52	EMERGENCY				
	NOTIFICATION	5,420.00	4,500.00	4,500.00	TAXATION

ANIMAL CONTROL

53	Salaries	12,669.00	12,986.00	12,986.00	TAXATION
54	Expenses	4,400.00	4,400.00	4,400.00	TAXATION

Total Public Safety	2,627,673.00	2,682,610.00	2,682,610.00	
---------------------	--------------	--------------	--------------	--

DEPARTMENT OF PUBLIC WORKS**13.05% OF ARTICLE 4****DEPARTMENT OF PUBLIC WORKS**

55	Salaries	634,835.00	694,224.00	694,224.00	TAXATION	
56	Expenses	121,450.00	121,300.00	121,300.00	TAXATION	
57	Park/Beach Maintenance	25,000.00	25,000.00	25,000.00	TAXATION	19,000.00
					PARKING/ BEACH FEES	6,000.00
58	Maintenance	60,000.00	60,000.00	60,000.00	TAXATION	
59	Trees	10,000.00	10,000.00	10,000.00	TAXATION	

SNOW REMOVAL

60	Salaries	25,000.00	30,000.00	30,000.00	TAXATION
61	Expenses	90,000.00	97,000.00	97,000.00	TAXATION

62	STREET LIGHTING	93,600.00	80,000.00	80,000.00	TAXATION
----	-----------------	-----------	-----------	-----------	----------

SANITATION/COMPOSTING/RECYCLING

63	Salaries	15,000.00	20,000.00	20,000.00	TAXATION	
64	Expenses	30,000.00	65,000.00	65,000.00	TAXATION	
65	Rubbish Collection/ Recycling	248,000.00	250,000.00	250,000.00	TAXATION	105,000.00
					TRASH FEES	145,000.00
66	Disposal	150,000.00	120,000.00	120,000.00	TAXATION	

Total Dept. of Public Works	1,502,885.00	1,572,524.00	1,572,524.00	
-----------------------------	--------------	--------------	--------------	--

OTHER ENVIRONMENTAL**.55% OF ARTICLE 4****HISTORIC DISTRICT COMMISSION**

67	Salaries	0.00	2,000.00	2,000.00	TAXATION
68	Expenses	1,200.00	1,200.00	1,200.00	TAXATION

CONSERVATION COMMISSION

69	Salaries	57,076.00	58,503.00	58,503.00	TAXATION
70	Expenses	3,648.00	3,808.00	3,808.00	TAXATION

71	CHEBACCO WOODS	800.00	800.00	800.00	TAXATION
----	----------------	--------	--------	--------	----------

Total Other Environmental	62,724.00	66,311.00	66,311.00	
---------------------------	-----------	-----------	-----------	--

HUMAN SERVICES**2.12% OF ARTICLE 4****HEALTH**

72	Salaries	48,520.00	49,773.00	49,773.00	TAXATION
73	Expenses	57,530.00	57,530.00	57,530.00	TAXATION
74	Household Hazardous Waste Collection/Disposal	5,000.00	5,000.00	5,000.00	TAXATION

VETERANS' SERVICES

75	Veternas' Agent	11,078.00	11,355.00	11,355.00	TAXATION
76	Expenses	750.00	750.00	750.00	TAXATION
77	Veterans' Benefits	500.00	1,000.00	1,000.00	TAXATION

COUNCIL ON AGING

78	Salaries	110,522.00	116,007.00	116,007.00	TAXATION
79	Expenses	13,400.00	13,600.00	13,600.00	TAXATION
80	Senior Care	2,000.00	0.00	0.00	TAXATION

Total Human Services	249,300.00	255,015.00	255,015.00	
----------------------	------------	------------	------------	--

CULTURE AND INFORMATIONAL SERVICES
3.18% OF ARTICLE 4

LIBRARY

81	Salaries	241,184.00	242,762.00	242,762.00	TAXATION	
82	Expenses	132,000.00	140,572.00	140,572.00	TAXATION	
Total Culture/Informational Services		373,184.00	383,334.00	383,334.00		

RECREATION
2.41% OF ARTICLE 4

PARKS & RECREATION

83	Salaries	94,311.00	98,419.00	98,419.00	TAXATION	35,419.00
					PARKING/	
					BEACH FEES	30,000.00
					PROGRAM FEES	33,000.00
84	Expenses	10,135.00	10,135.00	10,135.00	TAXATION	8,135.00
					PARKING/	
					BEACH FEES	2,000.00

SINGING BEACH OPERATIONS

85	Salaries	65,744.00	63,287.00	63,287.00	PARKING/BEACH FEES	
86	Expenses	15,280.00	13,265.00	13,265.00	PARKING/BEACH FEES	

LIFEGUARDS

87	Salaries	47,585.00	46,147.00	46,147.00	PARKING/BEACH FEES	
88	Expenses	3,200.00	3,400.00	3,400.00	PARKING/BEACH FEES	

TUCK'S POINT

89	Salaries	8,000.00	8,000.00	8,000.00	TAXATION	
90	Expenses	8,830.00	8,875.00	8,875.00	TAXATION	
91	ATHLETIC FIELD MAINTENANCE	30,000.00	30,000.00	30,000.00	TAXATION	20,000.00
					FIELD USER FEES	10,000.00
92	MEMORIAL DAY	1,500.00	1,500.00	1,500.00	TAXATION	
93	FOURTH OF JULY	7,000.00	8,000.00	8,000.00	TAXATION	
Total Recreation		291,585.00	291,028.00	291,028.00		

DEBT SERVICE
15.18% OF ARTICLE 4

PRINCIPAL ON BONDS		1,333,126.00	1,339,331.00	1,339,331.00		
INTEREST ON BONDS		498,485.00	442,279.00	442,279.00		
TEMPORARY LOANS/						
INTEREST		0.00	42,750.00	42,750.00		
WPAT ADMINISTRATION						
FEES		6,136.00	5,700.00	5,700.00		
94	Total Debt Service	1,837,747.00	1,830,060.00	1,830,060.00	TAXATION	1,277,622.00
					SEWER RATES	352,438.00
					STABILIZATION FUND	200,000.00

ENTERPRISE FUNDS
11.02% OF ARTICLE 4

SEWER FUND

95	Salaries	302,744.00	277,850.00	277,850.00	SEWER RATES	
96	Expenses	254,400.00	254,400.00	254,400.00	SEWER RATES	
97	Maintenance	30,000.00	30,000.00	30,000.00	SEWER RATES	

WATER FUND

98	Salaries	251,468.00	207,574.00	207,574.00	WATER RATES	
99	Distribution Expenses	67,850.00	67,500.00	67,500.00	WATER RATES	

100	Treatment Expenses	457,500.00	456,380.00	456,380.00	WATER RATES
101	Maintenance	35,000.00	35,000.00	35,000.00	WATER RATES
Total Enterprise Funds		1,398,962.00	1,328,704.00	1,328,704.00	
TOTAL ARTICLE 4		11,806,897.00	12,098,094.00	12,098,094.00	

ARTICLE 4 SUMMARY

GENERAL GOVERNMENT	3,462,837.00	3,688,508.00	3,688,508.00
PUBLIC SAFETY	2,627,673.00	2,682,610.00	2,682,610.00
DEPARTMENT OF PUBLIC WORKS	1,502,885.00	1,572,524.00	1,572,524.00
OTHER ENVIRONMENTAL	62,724.00	66,311.00	66,311.00
HUMAN SERVICES	249,300.00	255,015.00	255,015.00
CULTURE AND INFORMATIONAL SERVICES	373,184.00	383,334.00	383,334.00
PARKS & RECREATION	291,585.00	291,028.00	291,028.00
DEBT SERVICE	1,837,747.00	1,830,060.00	1,830,060.00
ENTERPRISE FUNDS	1,398,962.00	1,328,704.00	1,328,704.00
TOTAL	11,806,897.00	12,098,094.00	12,098,094.00

Selectman Sue Thorne moved Article 4 as printed in the Finance Committee report, to be funded as indicated in the funding column. The Selectmen and Finance Committee recommended approval.

ARTICLE 4, WITH THE EXCEPTION OF HOLD ITEM 94, PASSED WITH A UNANIMOUS VOTE. ITEM 94 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sums of money called for under the following items, or any other sums, for the purposes indicated, and to determine whether the money shall be provided by taxation, by appropriation from available funds in the Treasury, or by borrowing, or take any other action relative thereto.

Per petition of the Board of Selectmen

	<u>Dept.</u>	<u>Item</u>	<u>Requested</u>	<u>Recommended</u>
1	DPW	Lincoln Well Equipment Upgrade	\$10,000	\$ 10,000
2	DPW	Replace Water Treatment Plant Filter Media	\$50,000	\$ 50,000
3	DPW	Dredge Round/Gravelly Pond & Plant Lagoons	\$19,000	\$ 19,000
4	DPW	Water Main Upgrades	\$20,000	\$ 20,000
5	DPW	Replace Wastewater Plant Perimeter Fencing	\$3,400	\$ 3,400
6	DPW	Wastewater Inflow Meter	\$5,500	\$ 5,500
7	DPW	Rebuild Wastewater Effluent Pumps	\$12,000	\$ 12,000
8	DPW	Rockwood Hts. Lift Station Upgrades	\$5,000	\$ 5,000
9	DPW	Portable Gensets	\$10,000	\$ 10,000
10	DPW	Harbor Dredging	\$20,000	\$ 20,000
11	Harbor	Replace Twin Outboards on Harbormaster Boat	\$25,162	
12	Harbor	Boat Electronics Upgrade	\$14,000	
13	DPW	Chapter 90	TBD	
14	DPW	Replace Truck Sander Sled	\$14,000	\$ 14,000

15	DPW	Replace Sidewalk Plow Snow Blower Attachment	\$9,000	\$ 9,000
16	DPW	Water Treatment SCADA / Telemetry Upgrade	\$250,000	\$250,000
17	Fire	Replace Rescue / Ambulance	\$185,000	\$185,000
18	Police	Purchase & Equip New Police Cruiser	\$33,246	\$ 33,246
19	DPW	Replace VBM Auto Lift	\$20,000	\$ 20,000
20	DPW	New Water Office / Garage	\$100,000	\$100,000
21	DPW	Inflow & Infiltration Mitigation	\$50,000	
22	DPW	Road Repair	\$50,000	
23	DPW	Replace Utility Truck	\$29,000	\$ 0
24	DPW	Replace Pickup Truck	\$27,000	\$ 0
25	DPW	Mill St. Utility Work	\$40,000	\$ 0
26	DPW	Replace Dump Truck	\$69,000	\$ 0
27	DPW	Repair Central St. Dam & Headwall	\$75,250	\$ 0
28	Recreation	Resurface Brook St. Tennis Court	\$7,000	\$ 0
29	Recreation	Rebuild Skateboard Park	\$25,000	\$ 0
30	Recreation	Singing Beach Bathhouse Improvements	\$15,000	\$ 0
31	Fire	Replace Self-Contained Breathing Apparatus	\$130,000	\$ 0
32	Fire	Insulated Garage Doors	\$30,000	\$ 0
33	DPW	Comprehensive Wastewater Management Plan	<u>\$150,000</u>	<u>\$ 0</u>
			\$1,502,558	\$766,146

Motion #1

Selectmen Sue Thorne moved to approve the following items in the amount shown in the recommended column:

Items 1-4 to be funded by Water Rates

Items 5-9 to be funded by Sewer Rates

Item 10 to be funded with Harbor Improvement Funds

The Finance Committee and the Selectmen recommended approval.

MOTION #1 PASSED WITH A UNANIMOUS VOTE

Motion #2

Selectmen Sue Thorne moved to approve Item 11 in the amount of \$25,162 and Item 12 in the amount of \$8,800, both items to be funded from Harbor Improvement Funds.

The Finance Committee and the Selectmen recommended approval.

MOTION #2 PASSED WITH A UNANIMOUS VOTE

Motion #3

Selectmen Sue Thorne moved to approve Item 13 in the amount of \$111,650 to be funded from available funds.

The Finance Committee and the Selectmen recommended approval.

MOTION #3 PASSED WITH A UNANIMOUS VOTE

Motion #4

Selectmen Sue Thorne moved to approve the following amounts for the following items with the exception of Hold Item 20, to be funded by borrowing, contingent on debt exclusion pursuant to M.G.L. c.59, § 21C(k):

Item 14	Truck Sander Sled	\$ 14,000
Item 15	Sidewalk Plow Snow Blower	\$ 9,000
Item 16	Water Treatment Scada/Telemetry	\$ 50,000
Item 17	Ambulance	\$185,000

Item 18	Police Cruiser	\$ 33,246
Item 19	VBM Auto Lift	\$ 20,000
Item 20	DPW Water Office /Garage	\$100,000
Item 21	Inflow / Infiltration Mitigation	\$ 70,000
Item 22	Road Repair	\$ 50,000

The Finance Committee and the Selectmen recommended approval.

MOTION #4 WITH THE EXCEPTION OF HOLD ITEM 20, PASSED WITH A UNANIMOUS VOTE.

ITEM 20, THE MOTION PREVAILED.

Finance Committee Chairman Jay Bothwick moved to take Article 19 out of order. The Motion was seconded by Selectmen Kehoe. The motion prevailed.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Town's assessment from the District for the Gross Operating and Maintenance Budget of the Manchester-Essex Regional School District including debt service - said sum to be calculated solely in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", as most recently amended, by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the District in accordance with the regional agreement", for the fiscal year beginning July first, two thousand ten; or take any other action relating thereto.

Per petition of the Manchester-Essex Regional School Committee

Motion #1

Anton Giedt of the School Committee moved that the Town approve the assessment calculation in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the district in accordance with the regional agreement", for the fiscal year beginning July first, two thousand ten. The Finance Committee and Board of Selectmen recommended approval.

MOTION #1 PASSED WITH A UNANIMOUS VOTE.

Motion #2

Anton Giedt of the School Committee moved that the Town raise and appropriate \$10,638,906 to fund the Town's assessment from the Manchester Essex Regional School District for the fiscal year beginning July first, two thousand ten. The Finance Committee and Board of Selectmen recommended approval.

MOTION #2 PASSED WITH A UNANIMOUS VOTE.

Motion #3

Anton Giedt of the School Committee moved that the Town raise and appropriate \$1,610,561 to fund the Town's assessment from the Manchester Essex Regional School District to cover the long and short term debt for the fiscal year beginning July first, two thousand ten. The Finance Committee and Board of Selectmen recommended approval.

MOTION #3 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 7. To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2011 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2011; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and

community housing purposes, as well as a sum of money to be placed in the 2011 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes as recommended by the Community Preservation Committee; or take any other action in relation thereto.

Per petition of the Community Preservation Committee

Christopher Kelly of the Community Preservation Committee moved that the Town appropriate the following sums of money pursuant to the provisions of the Community Preservation Act for the following purposes and the Selectmen and Finance Committees recommended approval:

- 1) \$75,000 from the Community Preservation Fund FY 2011 estimated annual revenues for Tuck's Point Rotunda design, specification and construction of railing, decking and other restoration work for historic preservation purposes.
- 2) \$30,000 of which \$11,040 shall come from the historic preservation reserve and \$18,960 from the Community Preservation Fund FY2011 estimated annual revenues for the striation of woodwork including windows and louvers at Crowell Chapel, including design, specifications, and construction supervision for historic preservation purposes.
- 3) \$3,000 from the historic preservation reserve for Manchester Historical Commission property survey work.
- 4) \$14,040 from the Community Preservation Fund FY 2011 estimated annual revenues to be deposited into the Community Preservation Act Open Space Reserve Fund.
- 5) \$14,040 from the Community Preservation Fund FY 2011 estimated annual revenues to be deposited into the Community Preservation Act Affordable Housing Reserve Fund.
- 6) \$3,500 from the Community preservation Fund FY 2011 estimated annual revenues for administrative costs of the Community Preservation Committee.

The Board of Selectmen and the Finance Committee recommended approval.

ARTICLE 7 PASSED WITH A UNANIMOUS VOTE.

ARTICLE 8. To see if the Town will vote to authorize the Board of Selectmen to enter into an intergovernmental agreement with other Municipalities in Essex County and the Essex County Sheriff's Department, for a period of up to ten years, for the purpose of providing a regional public safety communication operations center to expedite timely and efficient response by police, fire resources and emergency medical dispatch services of the participating governmental units, or take any other action relating thereto.

Per petition of the Board of Selectmen

Selectmen Bryan Gubbins moved to pass over, take no action.

ARTICLE 8 MOTION TO PASS OVER, TAKE NO ACTION, PASSED WITH A UNANIMOUS VOTE.

ARTICLE 9. To see if the Town will vote to authorize the Town of Manchester to become a member of the Essex North Shore Agricultural and Technical School District (the "District") in accordance with Chapter 463 of the Acts of 2004 (as amended); and to further authorize the Town to appropriate, borrow, or transfer from available funds, its proportional share of \$133,000,000, based on the Town's projected percentage of enrollment for the proposed Essex North Shore Agricultural and Technical High School, to be expended under the direction of the District for construction of the Essex North Shore Agricultural and Technical High School, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement discretionary program based on need, as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District. Any grant that the District may receive from the MSBA for the Project shall be based on a total project budget of \$125,000,000 and shall not exceed the lesser of (1) sixty-two percent (62.00%) of eligible,

approved project costs, as determined by the MSBA, or (2) the total maximum grant amount as determined by the MSBA. The MSBA's grant is conditioned upon the election by cities and towns representing at least 75 percent of the October 1, 2004 foundation enrollment of the North Shore Vocational Regional School District to become a member municipality of the District.

Per petition of the Board of Selectmen

Selectmen Bryan Gubbins moved the article as written.

The Finance Committee and the Board of Selectmen both recommend approval.

ARTICLE 9 PASSED, THE MOTION PREVAILED

ARTICLE 10. To see if the Town raise and appropriate the sum of \$1,500 to be expended under the direction of the Board of Selectmen to fund a grant to Action, Inc., 180 Main Street, Gloucester, MA to maximize available resources to meet human services programming needs identified by the community by providing services to local residents particularly those of low and moderate income or take any other action relating thereto.

Per petition of Gretchen A. Wood, et al

The Finance Committee and the Board of Selectmen did not recommend approval.

ARTICLE 10 FAILED, THE MOTION DID NOT PREVAIL WITH 138 YES VOTES TO 148 NO VOTES.

ARTICLE 11. To see if the Town will vote to raise the sum of \$1,500 for HAWC, Healing Abuse Working for Change, (formerly Help for Abused Women and their Children) or to seek any other action pertaining thereto.

Per petition of Charlotte Bendsdorp Wilson, et al

Mrs. Wilson moved that the Town raise and appropriate \$1,500 for the purposes stated in the warrant. The Board of Selectmen and Finance Committee did not recommend approval. **ARTICLE 11 FAILED, THE MOTION DID NOT PREVAIL WITH 119 YES VOTES AND 163 NO VOTES.**

At this point Selectmen Lee Spence moved to take article 22 out of order. The motion to take article 22 out of order prevailed.

ARTICLE 12. To see if the Town will vote to amend its acceptance of sections 3 to 7, inclusive, of Chapter 44B of the General laws, the Community Preservation Act, as approved by the 2005 Town Meeting and by the voters at the 2005 Annual Town Election, by increasing the surcharge from .5% to 1.5%, with such increased surcharge to be implemented beginning July 1, 2010; provided however, that before such increase in the surcharge may take effect, the change must also be approved by the voters of the Town at the 2010 Annual Town Election, or take any other action relative thereto.

Per petition of the Community Preservation Committee

Christopher Kelly moved the article as written.

The Finance Committee and the Board of Selectmen did not recommend approval.

ARTICLE 12 PASSED, THE MOTION PREVAILED WITH 135 YES VOTES AND 116 NO VOTES.

David Martz, 44 Walker Road, moved to take article 18 before article 13. The motion prevailed.

ARTICLE 13. To see if the Town will vote to amend Article XIV, Section A1 of the General By-law, by adding the following:

“However, vehicles without stickers may park in legal parking spaces on Allen Avenue, Arbella Street, Brook Street, Lincoln Street, Norwood Avenue, Pleasant Street Extension, Rosedale Avenue and Vine Street from within one hour before to one hour after all scheduled events at both the Schools and the Brook street playground and athletic field.” as a second paragraph in that Section, or take any other action relating thereto.

Per petition of the Board of Selectmen

Selectmen Lee Spence moved the article as written.

The Finance Committee did not take a position. The Board of Selectmen recommended approval.

ARTICLE 13 PASSED, THE MOTION PREVAILED

At this point Planning Board Chairman Blau moved to take the next articles in the order of Article 16, 15 and 14. The motion did not prevail and the Meeting proceeded.

ARTICLE 14. To see if the Town will vote to amend the Zoning Bylaw by DELETING Section 4.2 (Residence District D) as currently written and substituting as follows:

4.2 Residence District D

4.2.1 The uses and accessory uses permitted in Residence District D shall be the same as those specified and defined in Section 4.1 for Single Residence Districts. In addition, a dwelling having not more than two dwelling units is permitted, or take any other action relating thereto.

Per petition of the Planning Board

Planning Board Chairman Richard Blau moved the article as written.

The Finance Committee and the Board of Selectmen recommend the advice of the Planning Board.

ARTICLE 14, THE MOTION DID NOT PREVAIL

ARTICLE 15. To see if the Town will vote to amend the Zoning Bylaw by DELETING Sections 4.9.5.1(p) and 4.9.5.2 (d) as currently written and substituting as follows:

4.9.5.1(p)

Unless granted a special permit by the Planning Board, land uses that result in the rendering impervious of more than 15% or 2500 square feet of any lot, whichever is greater, shall be prohibited. By special permit only, a system for artificial recharge of precipitation may be provided allowing for an increase in impervious coverage of greater than 15% or 2500 square feet, whichever is greater, if said system will prevent degradation of ground water quality.

A Professional Engineer licensed in the Commonwealth of Massachusetts shall stamp all plans and supporting materials submitted to the Planning Board under this Section.

The Planning Board shall apply the special permit criteria contained within Section 7.5 of the Zoning Bylaw only to the degree said criteria relate to the protection of ground water quality.

4.9.5.2 (d)

Unless granted a special permit by the Planning Board, land uses that result in the rendering impervious of more than 15% or 2500 square feet of any lot, whichever is greater, shall be prohibited. By special permit only, a system for artificial recharge of precipitation may be provided allowing for an increase in impervious coverage of greater than 15% or 2500 square feet, whichever is greater, if said system will prevent degradation of ground water quality.

A Professional Engineer licensed in the Commonwealth of Massachusetts shall stamp all plans and supporting materials submitted to the Planning Board under this Section.

The Planning Board shall apply the special permit criteria contained within Section 7.5 of the Zoning Bylaw only to the degree said criteria relate to the protection of ground water quality, or take any other action relating thereto.

Per petition of the Planning Board

Planning Board Chairman Richard Blau moved the article as written.

The Finance Committee and the Board of Selectmen recommend the advice of the Planning Board.

ARTICLE 15, THE MOTION DID NOT PREVAIL

ARTICLE 16. To see if the Town will vote to DELETE Section 6.16 of the Zoning Bylaw as currently written and REPLACE with NEW Section 6.16 as follows:

6.16 Topographical Changes and Land Clearing Special Permit within Residential Districts

6.16.1 Purpose:

The purpose of this Bylaw is to provide oversight to the disturbance of real property within the setback areas of a residential lot as defined by the Zoning Bylaw, for each of the Town's residential districts. With few exceptions, the setback areas of residential lots are not regulated with regard to site disturbances or topographical alterations. By requiring a special permit for certain large scale disturbances within these specific areas, the special permit granting authority will be empowered to ensure that site development issues such as stormwater runoff, erosion, sedimentation and subsidence are adequately addressed, abutting properties safeguarded and public ways and utilities protected.

6.16.2 Definitions (for purposes of this Section 6.16):

1. Each lot within the Single Residence Districts A, B, C, and E, and Residence District D, consists of two parts. One part, the “Setback Area”, is that portion of the lot from its exterior boundaries to the lines delimiting its minimum front, side and rear building setbacks as prescribed by Section 5.4. The other part, the “Interior Area”, is the rest of the lot. That portion of the Setback Area of a lot between the lines delimiting its minimum side building setbacks from its front exterior boundaries to the line delimiting its minimum front building setback, all as so prescribed, is the “Center Front Setback Area”; and the remaining portion of the Setback Area is the “Side/Rear Setback Area”. This Bylaw (Section 6.16) shall apply solely to that portion of the lot defined herein as the “Setback Area”.

2. “Green Activities” means planting, trimming, harvesting, additions, subtractions or other changes of, in or to the trees, shrubs, grass, plants, vegetation or other non-nuisance agricultural, horticultural, floricultural or silvicultural products. Without limitation of the generality of the foregoing, “Green Activities” include the annual addition of up to twelve (12) inches of soil or other material to any area.

3. “Ledge” means a boulder or rock formation, whether or not cracked or broken into contiguous pieces, (1) which has a volume of three (3) or more cubic yards, or (2) the removal of all or any part of which, in the opinion of the Building Inspector or as proposed by the lot owner, normally would involve blasting. Such Ledge is an exposed ledge if its uncovered surface area is fifty (50) or more square feet.

4. “Authorized Structures/Drives Activities” means construction, maintenance or other changes, authorized by a special permit pursuant to G.L. c.40A, s.9, including under the provisions of this Bylaw, a variance authorized by G.L. c.40A, s.10 or definitive subdivision approval pursuant to G.L. c.41, s.81-U within the Setback Area, including providing access to and from the Interior Area of a lot and (A) within the layout of any street, or sidelines of any easement for any common driveway on which the lot has frontage, or (B) under the Subdivision Rules and Regulations or this Zoning Bylaw within the footprint of buildings and other structures, and sidelines of driveways and turnarounds, authorized by either the Planning Board or the Board of Appeals or (C) within the footprint of a pre-existing residential structure, provided that any excavation does not exceed a depth of fifteen (15) feet from the pre-construction grade and is authorized pursuant to a valid building permit.

5. “Wastewater Disposal Activities” means construction, maintenance or other changes in a septic or wastewater disposal system authorized by the Board of Health or the Commonwealth’s Department of Environmental Protection.

6. “Utilities Activities” means construction, maintenance or other changes in water, gas, sewer, electric, telephone, cable and other utilities installed underground within one or more trenches each not exceeding (four) 4 feet in width in or through the Setback Area.

6.16.3 Exclusions:

No special permit under this Section 6.16 is required for any or all of the following (collectively, the “Excluded Activities”):

- (1) Green Activities; and/or
- (2) Authorized Structures/Drives Activities; and/or
- (3) Wastewater Disposal Activities; and/or
- (4) Utilities Activities; and/or
- (5) Authorized construction or activities within the Interior Area.

6.16.4 Setback Area Special Permits:

Notwithstanding the issuance of a building permit for construction within the Interior Area, topographical changes (other than Excluded Activities) within the Setback Area for any lot in Single Residence Districts A, B, C, and E, and in Residence District D, may not be made without a special permit from the Planning Board, if such changes:

- (1) Involve within the Setback Area removal of either any portion of any pre-construction exposed ledges or more than five (5) feet vertically or horizontally of other ledges; and/or

- (2) Result in a change in elevation (from the pre-construction elevation) of more than five (5) feet at any point (otherwise than within the footprint of any structure) within the Setback Area whether or not any such materials involved in the grade change are relocated elsewhere either within the Setback Area or the lot, or proposed to be brought off the lot; and/or
- (3) Result in the excavation of earth, clay, sand, gravel or rock within the Setback Area to a depth of greater than fifteen (15) feet at any point, including but not limited to, within that portion of the footprint of an existing or proposed structure located within the Setback Area, whether or not any such material so excavated, deposited or removed, is replaced or relocated elsewhere either within the Setback Area or the lot, or proposed to be brought off the lot.

6.16.5 Application Requirements:

Plans subject to Special Permit approval under this Section 6.16 shall be prepared by a

Registered Architect, Landscape Architect, or Professional Engineer. The lot identification shall include its Assessors Map and Lot numbers.

The site plan for the lot shall be prepared at a scale no greater than 1"=40', and shall contain the following details, except as otherwise prescribed or waived by the Planning Board: all existing and proposed contour elevations (at two (2) foot contour line intervals), structures, parking spaces, driveway openings, service areas, facilities for sewage, refuse and other waste disposal and for surface water drainage, wetlands, vernal pools, streams, ponds and other surface water, areas subject to the 100-year flood, and landscape features such as exposed ledges, fences, walls, trees (having a diameter, 4 1/2 feet from the ground, exceeding 6 inches), planting areas, walks and lighting, both existing and proposed. The site plan also shall show the relation of locus map at a scale no greater than 1"=2,000'.

The site plan also shall show all contiguous land owned by the applicant or by the owner of the property, and shall identify all abutters, by name and Assessors Map and Lot numbers. The applicant shall submit such material as may be required by the Planning Board regarding measures proposed to prevent pollution of surface or ground water, soil erosion, increased runoff, changes in groundwater level, and flooding.

To ensure that the site plan not contain information or details not relevant to the proposed site work, the applicant is encouraged to identify which of the above noted elements are not considered relevant to the application and notify the Planning Board of the intention to omit these elements from the site plan, in writing, in advance of the public hearing held on the application.

To further ensure that information not relevant to the proposed site work is omitted from the site plan, the applicant is encouraged to meet with the Planning Board at a duly noticed public meeting to discuss the proposed project, sufficiently in advance of a formal application for a special permit as required by this Bylaw.

6.16.6 Expenses Incurred:

Pursuant to G.L. c.44, s.53G, the reasonable fees and expenses of any consultants retained by the Planning Board shall be paid by the applicant for such Special Permit, or take any other action relating thereto.

Per petition of the Planning Board

Planning Board Chairman Richard Blau moved the question as written with the following change: In Subsection 6.16.2 (Definitions), paragraph 1, delete the fourth sentence in its entirety.

The Finance Committee and Board of Selectmen recommend the advice of the Planning Board.

ARTICLE 16, THE MOTION DID NOT PREVAIL

ARTICLE 17. To see if the Town will vote to amend Article XVII the General Wetlands By-Law by deleting the current text of the by-law in its entirety and replacing it with the following:

Article XVII

General Wetlands By-Law

Section I. Purpose

1.1 The purpose of this By-Law is to protect the wetlands, water resources, flood prone areas, and adjoining upland areas in the Town of Manchester-by-the-Sea ("Town") by controlling initiatives and activities deemed by the Town Conservation Commission ("ConCom") likely to have a significant effect, immediate or cumulative, on the: protection of public or private water supply; protection of groundwater supply; flood control; erosion and sedimentation control; storm damage prevention, including coastal storm flowage; water quality; avoidance of water pollution; protection of fisheries; protection of land containing shellfish; protection of wildlife habitat and rare species habitat; agriculture; aquaculture; and other resource area values deemed important to the Town.

1.2 Subject to the rights and benefits accorded to agricultural uses and agricultural structures of all kinds under the laws of the Commonwealth of Massachusetts ("Commonwealth") and other relevant By-Laws of the Town, this By-Law is intended to utilize the Home Rule authority of the Town to:

- 1.2.1 protect salt marshes, freshwater wetlands, streams, and coastal banks to a greater degree than under the Wetlands Protection Act, M.G.L. Ch.131 §40, et. seq. ("Act");
- 1.2.2 protect vernal pools as an additional resource area recognized by the Town as significant, but not included in the Act;
- 1.2.3 protect all resource areas for their additional values beyond those recognized in the Act; and
- 1.2.4 impose, through local regulations and permits, additional standards and procedures stricter than those of the Act and its implementing regulations, 310 C.M.R. 10.00, et.seq. ("Regulations").

Section 2. Definitions

2.1 Except as otherwise provided in this By-Law or in the regulations promulgated hereunder, the definitions of terms and the procedures in this By-Law shall be as set forth in the Act and Regulations. The following definitions shall apply in the interpretation and implementation of this By-Law.

2.1 "Agriculture" shall include the activities defined and described in 310 C.M.R. 10.04.

2.2 "Alter" shall mean, without limitation, the following activities when undertaken in, to, upon, within or affecting resource areas protected by this By-Law:

- 2.2.1 Grading, removal, excavation, filling or dredging of soil, sand, gravel, or aggregate materials of any kind;
- 2.2.2 Changing of preexisting drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics;
- 2.2.3 Drainage, to or from, or other disturbance of, water level or water table;
- 2.2.4 Dumping, depositing or discharging of, or filling with, any solid or liquid;
- 2.2.5 Placing of fill, or removal of material, which would change elevation;
- 2.2.6 Construction, erection, demolition, expansion or repair of buildings or structures of any kind;
- 2.2.7 Fabrication, pouring or installation of building or structural foundations;
- 2.2.8 Driving or removal of piles;
- 2.2.9 Placing of obstructions or objects in water;
- 2.2.10 Destruction of plant life including cutting or trimming of trees and shrubs;
- 2.2.11 Changing temperature, biochemical oxygen demand, or other physical, biological, or chemical characteristics of any waters;
- 2.2.12 Any activities, changes or work which may cause or tend to contribute to pollution of any body of water or groundwater; and
- 2.2.13 Any incremental activities, changes or work which have, or may have, a cumulative

adverse impact on the Resource Areas protected by this By-Law.

2.3 “Bank” shall include the land area which normally abuts and confines a water body, the lower boundary being the mean annual low flow level, and the upper boundary being the first observable break in the slope or the mean annual flood level, whichever is higher.

2.4 “By-Law” shall mean the General Wetlands By-Law of the Town.

2.5 “Person” shall mean any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town bylaws, administrative agency, public or quasi-public corporation or body, the Town, and any other legal entity, its legal representatives, agents, or assigns.

2.6 “Pond” shall mean the definition as provided by 310 CMR 10.04, except that the size threshold shall be 5,000 square feet.

2.7 “Practicable Alternative” shall mean that which is reasonably available and capable of being done after taking into consideration the proposed property use, overall project purpose (e.g., residential, institutional, commercial, or industrial), logistics, existing technology, costs of the alternatives, and overall project costs.

2.8 “Stream” means a body of running water, including brooks and creeks, whether naturally occurring, artificially created or artificially modified, which moves in a definite channel in the ground due to a hydraulic gradient, and which flows within, into, or out of, a Resource Area. A portion of a stream may flow through a culvert or beneath a bridge. Such a body of running water which does not flow throughout the year (i.e. which is intermittent) is a stream except for that portion upgradient of all bogs, swamps, wet meadows and marshes.

2.9 “Vernal Pool” shall mean, in addition to scientific definitions found in the Regulations, any confined basin or depression not occurring in existing lawns, gardens, landscaped areas or driveways which:

- 2.9.1 in most years holds water for a minimum of two continuous months during the spring and/or summer;
- 2.9.2 contains at least 200 cubic feet of water at some time during most years;
- 2.9.3 is free of adult predatory fish populations; and
- 2.9.4 provides essential breeding and rearing habitat functions for amphibian, reptile or other vernal pool community species, regardless of whether the site has been certified by the Massachusetts Division of Fisheries and Wildlife.
- 2.9.5 The boundary of the Resource Area for vernal pools shall be the 100 feet perpendicular to the mean annual high-water line defining the depression.

3. Regulations

3.1 After public notice and public hearing, the ConCom may promulgate rules and regulations to effectuate the purposes of this By-Law, effective when voted and filed with the Town Clerk.

3.2 The ConCom may establish in its rules and regulations design specifications, performance standards, and other measures and safeguards, including setbacks, no-disturb areas, no-build areas, maintenance of strips of continuous undisturbed vegetative cover, landscaping and other features, and other work limits for protection of Resource Area Buffer Zones [as hereinafter defined].

3.3 Failure by the ConCom to promulgate rules or regulations, or a legal declaration by a court of law of the invalidity of such rules or regulations, shall not act to suspend or invalidate the effect of this By-Law.

4. Jurisdiction and Presumption

4.1 Except as permitted by the ConCom pursuant to this By-Law or as otherwise allowed by this By-Law, no person shall commence to alter the following areas (“Resource Areas”):

- 4.1.1 any freshwater or coastal wetland; salt marsh; wet meadow; bog; swamp; vernal pool; spring; bank; reservoir; lake; pond; river or stream; beach; dune; estuary; coastal bank; lands under any water body; land subject to flooding or inundation by groundwater or surface water; land subject to tidal action; coastal storm flowage or flooding; and

4.1.2 lands within 200 feet of any river or perennial stream, brook or creek (“Riverfront Area”).

4.2 Except as permitted by the ConCom pursuant to this By-Law or as otherwise allowed by this By-Law, no person shall commence to alter lands within 100 feet of any: freshwater or coastal wetland; salt marsh; wet meadow; bog; swamp; vernal pool; spring; bank; reservoir; lake; pond; stream; beach; dune; estuary; coastal bank; lands under any water body; or land subject to tidal action (“Resource Area Buffer Zone(s)”).

4.3 A Resource Area, where isolated and of a size of 5,000 square feet or greater, shall be protected whether or not it borders surface waters.

4.4 Unless the applicant demonstrates by clear and convincing evidence that a significant adverse effect will not occur, it shall be presumed that significant adverse effects will result from any alteration within:

4.4.1 a Resource Area, other than land subject to flooding or inundation by groundwater, or surface water or coastal storm flowage or flooding;

4.4.2 30 feet of the edge of any salt marsh, freshwater wetland or vernal pool; or

4.4.3 30 feet of the top of coastal bank, or the top of the bank of any stream.

4.5 The jurisdiction of this By-Law shall not extend to uses and structures of agriculture, including work performed for normal maintenance or improvement of land in agricultural or aquacultural uses.

5. Exemptions and Exceptions

5.1 A Notice of Intent (“NOI”) or permit not is required to be issued prior to commencing an emergency project necessary for the protection of the health and safety of the public, provided that:

5.1.1 the work is to be performed by, or has been ordered to be performed by, an agency of the Commonwealth, a political subdivision thereof, or the Town;

5.1.2 advance notice, oral or written, has been given to the ConCom prior to commencement of work or within 24 hours after commencement;

5.1.3 the ConCom or its agent certifies the work as an emergency project;

5.1.4 the work is performed only for the time and place certified by the ConCom for the limited purposes necessary to abate the emergency; and

5.1.5 within twenty one (21) calendar days of commencement of an emergency project, a NOI shall be filed with the ConCom for review as provided by this By-Law.

5.1.6 Upon failure to meet these and other requirements of the ConCom, the ConCom may, after notice and a public hearing, revoke or modify an emergency project approval and order restoration and mitigation measures.

5.2 A NOI or permit is not required for maintaining, repairing, or replacing, but not significantly changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, or other telecommunication services, provided that:

5.2.1 written notice has been given to the ConCom prior to commencement of work; and

5.2.2 the work conforms to any performance standards and design specifications in regulations adopted by the ConCom.

5.3 A NOI or permit shall not be required for work performed for normal maintenance or improvement of land in agricultural and aquacultural use as defined by this By-Law or the rules and regulations promulgated hereunder.

5.4 Other than as stated in this Section 5, all work that is exempted from regulation under the Act or the Regulations is subject to this By-Law. A NOI and a permit may be required by this By-Law whether or not an Order of Conditions (“OOC”) is also required under the Act.

6. Applications and Fees

6.1 Except as provided in Section 5 hereof, a written NOI application shall be filed with the ConCom to prior to performing any activity affecting a Resource Area. The NOI shall include such information and plans as are deemed necessary by the ConCom to describe proposed activities and their

effects on the Resource Area or Resource Area Buffer Zone. No activities shall commence without receiving and complying with a permit issued pursuant to this By-Law.

6.2 The ConCom may, in its discretion, accept as the application and plans under this By-Law, the application and plans filed under the Act or Regulations, but the Commission is not obliged to do so.

6.3 Any person desiring to know whether or not a proposed activity or an area is subject to this By-Law may request, in writing, a determination from the ConCom through a Request for Determination of Applicability (“RDA”) or Abbreviated Notice of Resource Area Delineation (“ANRAD”) as authorized under the Regulations, and shall include information and plans as are deemed necessary by the ConCom.

6.4 At the time of a NOI, the applicant shall pay a filing fee specified in the rules and regulations of the ConCom. The fee is in addition to that required by the Act and Regulations. The Fee is not refundable.

6.5 Pursuant to M.G.L. Ch. 44 §53G, and any rules and regulations promulgated by the ConCom hereunder, the ConCom may impose reasonable fees upon applicants for the purpose of securing outside consultants including engineers, wetlands scientists, wildlife biologists or other experts in order to aid in the review of proposed projects (“Consultant Fee(s)”). Any consultant hired under this provision shall be selected by, and report exclusively to, the ConCom.

6.6 The Consultant Fee shall be deposited with the Town Treasurer, who shall create an account specifically for this purpose. Additional Consultant Fees may be requested where the requisite review is more expensive than originally anticipated, or where new information requires additional consultant services.

6.7 Only costs relating to consultant work done in connection with a project for which a consultant fee has been collected shall be paid from this account, and expenditures may be made at the sole discretion of the ConCom.

6.8 The ConCom shall provide applicants with written notice of the selection of a consultant, identifying the consultant, the amount of the fee to be charged to the applicant, and a request for payment of that fee. Notice shall be deemed to have been given on the date it is mailed or delivered and the applicant may withdraw the application or request within five (5) business days of the date notice is given without incurring any costs or expenses.

6.9 The entire Consultant Fee must be received before the initiation of consulting services. Failure by the applicant to pay the requested Consultant Fee within five (5) business days of the request for payment shall be cause for the ConCom to declare the NOI administratively incomplete and deny the permit without prejudice, except in the case of an appeal. The ConCom shall inform the applicant and Department of Environmental Protection (DEP) of such a decision in writing.

6.10 The applicant may appeal the selection of an outside consultant to the Town Board of Selectmen, who may disqualify the consultant only on the grounds that the consultant has a conflict of interest or is not properly qualified. The minimum qualifications shall consist of either an educational degree or three or more years of practice in the field at issue, or a related field. The applicant shall make such an appeal in writing, and must be received within five (5) business days of the date that request for Consultant Fees was made by the ConCom. Such appeal shall extend the applicable time limits for action upon the NOI.

7. Notice and Hearings

7.1 Any person filing a NOI, RDA, ANRAD or other request with the ConCom shall, at the same time, give written notice thereof, by certified mail (return receipt requested), certificate of mailing, certification of delivery, or by hand delivery to:

- 7.1.1 all abutters at their mailing addresses as shown on the most recent applicable tax list of the assessors;
- 7.1.2 owners of land directly opposite the applicant’s property on any public or private street or way; and

7.1.3 abutters to the abutters within 300 feet of the property line of the applicant, including any in another municipality or across a body of water.

7.2 The notice required in Section 7.1 shall:

7.2.1 state a brief description of the project or other proposal;

7.2.2 the date of any ConCom hearing or meeting date, if known;

7.2.3 include a copy of the NOI or request, with plans, or shall state that a copy of the NOI or request, with plans, may be examined at the ConCom offices during regularly scheduled business hours.

7.3 An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the ConCom. When the person requesting a determination is not the owner, the request, the notice of the hearing and the determination itself shall be sent by the applicant to the owner.

7.4 The ConCom shall conduct a public hearing on any NOI, RDA, or ANRAD, with written notice given at the expense of the applicant, at least five (5) business days prior to the hearing, in a newspaper of general circulation in the Town.

7.5 The ConCom shall commence the public hearing within twenty one (21) calendar days from receipt of a completed NOI, RDA, or ANRAD, unless an extension is authorized in writing by the applicant. The ConCom shall have authority to continue the hearing to a specific date announced at the hearing, for reasons stated at the hearing, including, but not limited to:

7.5.1 the need for additional information from the applicant, or others, as deemed necessary by the ConCom in its discretion;

7.5.2 failure of the applicant to timely supply information deemed necessary by the ConCom;

7.5.3 based on comments and recommendations of the boards and officials listed in Section 8 hereof; or

7.5.4 at the request of the applicant.

7.6 The ConCom, in its discretion, may combine its hearing under this By-Law with the hearing conducted under the Act and Regulations.

7.7 The ConCom shall issue a permit, other order or determination in writing, within twenty one (21) calendar days of the close of the public hearing thereon, unless an extension is authorized in writing by the applicant.

8. Coordination with Other Boards

8.1 Any person filing a NOI, RDA, or ANRAD with the ConCom, or any amendment thereto, shall provide a copy thereof, together with any accompanying plans, within five (5) calendar days after filing with the ConCom, by certified mail (return receipt requested), certificate of mailing, certification of delivery, or hand delivery, to the Town Planning Board, Board of Health and Building Inspector and such other Town Boards and officials as the ConCom or its Administrator may request.

8.2 If the NOI, RDA or ANRAD pertains to property within three hundred (300) feet of an adjoining city or town, a copy shall be provided in the same manner to the Conservation Commission of the adjoining municipality or town.

8.3 An affidavit of the person providing notice, with a copy of the notice mailed or delivered, shall be filed with the ConCom. The ConCom shall not take final action until the boards and officials of Section 8.1 have had fourteen (14) calendar days from receipt of notice to file written comments and recommendations with the ConCom, which the ConCom shall consider, but which shall not be binding on the ConCom. The applicant shall have the right to receive any comments and recommendations, and to respond to them at a hearing of the ConCom, prior to final action.

9. Permits and Conditions

9.1 If the ConCom, after a public hearing, determines that the activities which are the subject(s) of a NOI, or the land and water uses which will result therefrom, are likely to have an adverse effect, immediate or cumulative, upon a Resource Area, the ConCom shall, within twenty one (21) calendar

days of the close of the hearing, issue or deny a permit for the activities requested.

9.2 When making its decision as to the issuance or denial of a permit, the ConCom shall consider the:

- 9.2.1 extent to which the applicant has avoided, minimized and mitigated any such immediate or cumulative effect; and
- 9.2.2 cumulative adverse effects of loss, degradation, isolation, replacement or replication of Resource Areas in the Town and the watershed, resulting from past activities, permitted and exempt, the proposed activities, and foreseeable future activities.

9.3 Where the ConCom determines that the activities which are the subject of a NOI may have an adverse effect, immediate or cumulative, within fifty (50) feet of a Resource Area, the ConCom shall not permit such activity unless the applicant demonstrates, by a preponderance of credible evidence, that there is no practicable alternative to the proposed activity which would have a materially less adverse effect on the Resource Area.

9.4 If the ConCom issues a permit, it may impose conditions which it deems necessary or appropriate to protect the Resource Area(s), and all activities authorized by a permit issued by the ConCom shall be conducted in accordance with the conditions of such permit.

9.5 Where no conditions are adequate to protect said Resource Area(s), the ConCom is empowered to deny a permit for failure to meet the requirements of this By-Law. The ConCom may also deny a permit for failure to:

- 9.5.1 submit necessary information and plans requested by the ConCom;
- 9.5.2 comply with the procedures, design specifications, performance standards, and other requirements in the rules and regulations promulgated hereunder; or
- 9.5.3 avoid, minimize or mitigate unacceptable significant or cumulative effects upon the Resource Areas.

9.6 Due consideration shall be given to any demonstrated hardship on the applicant by reason of denial, as presented at the public hearing. The ConCom may waive specifically identified and requested procedures, design specifications, performance standards, or other requirements set forth in this By-Law or the rules and regulations promulgated hereunder, provided that:

- 9.6.1 the ConCom finds in writing after said public hearing that there are no reasonable conditions or alternatives that would allow the proposed activity to proceed in compliance with said regulations;
- 9.6.2 avoidance, minimization and mitigation have been employed to the maximum extent feasible; or
- 9.6.3 the waiver is necessary to accommodate the public interest, or to avoid a decision that so restricts the use of the property as to constitute an unconstitutional taking without compensation.

9.7 In reviewing activities within a Resource Area Buffer Zone, the ConCom shall presume a Resource Area Buffer Zone is important to the protection of the Resource Area(s) because activities undertaken in the Resource Area Buffer Zone have a high likelihood of adverse impact upon the Resource Area(s), either immediately, as a consequence of the activities, or over time, as a consequence of daily operation or existence of the activities. Adverse impacts from such activities and use can include, without limitation, erosion, accretion, siltation, loss of groundwater recharge, degradation of water quality, excess nitrogen and phosphorous loading and loss of wildlife habitat.

9.8 In reviewing activities within the Riverfront Area, the ConCom shall presume the Riverfront Area is important to all the Resource Areas unless demonstrated otherwise, and no permit issued hereunder shall permit any activities unless the applicant, in addition to meeting the otherwise applicable requirements of this By-Law, has proved by a preponderance of credible evidence that:

- 9.8.1 there is no practicable alternative to the proposed project with less adverse effects; and
- 9.8.2 such activities, including proposed mitigation measures, will have no significant adverse impact on the areas or values protected by this By-Law.

9.9 The ConCom may authorize or require replication of wetlands as a form of mitigation, but only with specific plans, professional design, proper safeguards, adequate security, and professional monitoring and reporting to assure success, because of the high likelihood of failure of replication.

9.10 The ConCom may require a wildlife habitat study of a project area, to be paid for by the applicant, whenever it deems appropriate, regardless the type of Resource Area or the amount or type of alteration proposed. The decision shall be based upon the ConCom's estimation of the importance of the habitat area considering (but not limited to) such factors as proximity to other areas suitable for wildlife, importance of wildlife corridors in the area, or actual or possible presence of rare plant or animal species in the area. The work shall be performed by an individual who at least meets the qualifications set out in the wildlife habitat section of the Regulations.

9.11 The ConCom shall presume that vernal pools, including the adjacent area, perform essential habitat functions. This presumption may be overcome by the applicant only by a demonstration to the ConCom, by a preponderance of credible evidence, that the basin or depression does not provide essential habitat functions. Any formal evaluation should be performed by an individual who at least meets the qualifications under the wildlife habitat section of the Regulations.

9.12 A permit, Determination of Applicability ("DOA"), or Order of Resource Area Delineation ("ORAD") shall expire three (3) years from the date of issuance. The ConCom may, however, in its discretion:

- 9.12.1 issue a permit expiring five (5) years from the date of issuance for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the ConCom;
- 9.12.2 allow the renewal of a permit once, for an additional one (1) year period, provided that a request for a renewal is received in writing by the ConCom not less than thirty (30) calendar days prior to expiration;
- 9.12.3 identify permit requirements which shall be enforceable for a stated number of years, indefinitely, or until permanent protection is in place, and shall apply to all present and future owners of the land.

9.13 The ConCom may, for good cause, revoke any permit, DOA, or ORAD or any other order, determination or other decision issued under this By-Law after notice to the holder, the public, abutters and town boards, pursuant to Sections 7 and 8 hereof, and after a public hearing.

9.14 Amendments to permits, DOAs, or ORADs shall be handled in the manner set out in the Regulations and policies thereunder.

9.15 The ConCom in an appropriate case may combine the decision issued under this By-Law with the permit, DOA, ORAD, or COC issued under the Act and Regulations.

9.16 No work proposed in any NOI shall be undertaken until the permit, or ORAD issued by the ConCom with respect to such work, has been recorded in the Southern Essex District Registry of Deeds or, if the land affected is registered land, in the registry section of the land court for the district wherein the land lies, and until the holder of the permit certifies in writing to the ConCom that the document has been recorded. If the applicant fails to perform such recording, the ConCom may record the documents and require the Applicant to pay or reimburse the recording fee therefore, either at the time of recording or as a condition precedent to the issuance of a COC.

10. Security

10.1 As part of a permit issued under this By-Law, and in addition to any security required by any other municipal or state board, agency or official, the ConCom may require that the performance and observance of the conditions imposed thereunder (including conditions requiring mitigation work) be secured in whole, or in part, by one or both of, the:

- 10.1.1 posting of a proper bond, deposit of money or negotiable securities under a written third-party escrow arrangement, or other undertaking of financial responsibility sufficient in the opinion of the ConCom, to be released in whole or in part upon issuance of a COC for work performed pursuant to the permit; and/or

10.1.2 imposition and acceptance of a conservation restriction, easement, or other covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of the Town, whereby the permit conditions shall be performed and observed before any parcel may be conveyed, other than by mortgage deed.

10.2 The use of a conservation restriction, easement or other covenant described in Subsection 10.1.2 above shall only be used with the consent of the applicant.

11. Enforcement

11.1 No person shall alter a Resource Area, or cause, suffer, or allow such activity, or leave in place unauthorized fill, or otherwise fail to restore illegally altered land to its original condition, or fail to comply with a permit or an enforcement order issued pursuant to this By-Law.

11.2 The ConCom, its agents, officers, and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this By-Law and may make or cause to be made such examinations, surveys, or sampling as the ConCom deems necessary, subject to the constitutions and laws of the United States of America and the Commonwealth .

11.3 The ConCom shall have authority to enforce this By-Law, its rules and regulations, and permits issued thereunder by letters, phone calls, electronic communication and other informal methods, violation notices, non-criminal citations under M.G.L. Ch. 40 §21D, and civil and criminal court actions. Any person who violates provisions of this By-Law may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both.

11.4 Upon request of the ConCom, the Board of Selectmen and Town counsel may take legal action for enforcement under civil law. Upon request of the ConCom, the Chief of Police may take legal action for enforcement under criminal law.

11.5 Town boards and officers, including any police officer or other officer having police powers, shall have authority to assist the ConCom in enforcement.

11.6 Any person who violates any provision of this By-law or any rules and regulations promulgated hereunder, permits, or administrative orders issued thereunder, shall be punished by a fine of not more than three hundred dollars (\$300). Each day or portion thereof during which a violation continues, or unauthorized activity or other alteration remains in place, shall constitute a separate offense, and each provision of the bylaw, regulations, permits, or administrative orders violated shall constitute a separate offense.

11.7 As an alternative to criminal prosecution in a specific case, the ConCom may request the issuance of citations with specific penalties pursuant to the non-criminal disposition procedure set forth in M.G.L. Ch. 40 §21D, which has been adopted by the Town in Article I, Section 4 of the General By-Laws.

12. Burden of Proof

12.1 Except where a higher burden of proof is specified in this By-Law or any rules and regulations promulgated hereunder, the applicant shall have the burden of proving by a preponderance of credible evidence that the work proposed in the NOI will not have adverse effects, immediate or cumulative, upon the Resource Area.

12.2 Failure by the applicant to meet and satisfy the applicable burden of proof shall be sufficient cause for the ConCom to deny a NOI, permit or to impose conditions sufficient to prevent any adverse effects on the Resource Area.

13. Appeals

A decision of the ConCom shall be reviewable in a court of competent jurisdiction in accordance with M.G.L. Ch. 249 §4.

14. Relation to the Wetlands Protection Act

This By-Law is adopted under the Home Rule Amendment of the Constitution of the Commonwealth and the Home Rule statutes, independent of the Act and Regulations. It is the intention of this By-Law that the purposes, jurisdiction, authority, exemptions, regulations, specifications, standards,

and other requirements shall be interpreted and administered as stricter than those under the Act and Regulations.

15. Severability

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or determination which previously has been issued.

or take any other action relating thereto.

Per petition of the Conservation Commission

Conservation Commission Chairman Amy Burbott moved the article as written. The Finance Committee and the Board of Selectmen both recommend the advice of the Conservation Commission.

ARTICLE 17, THE MOTION PREVAILED.

David Martz moved to take article 18 out of order, the motion prevailed. Article 18 preceded article 13

ARTICLE 18. To see if the Town will vote a motion of appreciation and thanks to Dr. Jack Mara-retiring Principal of Memorial School for his dedication to the town children and his success in making Manchester Memorial School one of the top 10 elementary schools in the State.

Per petition of James Bothwell

Anthony Bullock moved the article as written and then introduced Jacob Martz who spoke on the dedication of Dr. Mara. The Finance Committee and Board of Selectmen took no position.

ARTICLE 18, PASSED WITH A UNANIMOUS VOTE.

Article 19 preceded article 6.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money to provide for repairs and capital improvements at the Memorial School and to authorize the Board of Selectmen to approve a grant to the Manchester-Essex Regional School District and to authorize the Board of Selectmen to enter into a grant agreement with the Manchester- Essex Regional School District Committee to effectuate the purposes of this article.

Per petition of Bernadette Carr

Bernadette Carr moved for the Town to raise and appropriate the sum of \$95,000 for the building of an enclosed library connector for Manchester Memorial School and to authorize the Board of Selectmen to approve a grant to Manchester Essex Regional School District and to authorize the Board of Selectmen to enter into a grant agreement with the Regional School Committee for this purpose. The Finance Committee, Board of Selectmen and the Manchester Essex Regional School District Committee do not recommend approval.

Adele Ervin moved to amend the original motion to \$25,000 for repairs.

THE MOTION TO AMEND DID NOT PREVAIL.

Finance Committee Chairman Jay Bothwick moved to amend the motion to change the source of funding to borrowing, contingent on debt exclusion pursuant to M.G.L. c.59, § 21C(k):

THE MOTION TO AMEND PASSED WITH A HAND COUNT OF 158 YES VOTES TO 120 NO VOTES.

The original motion as amended by Mr. Bothwick was then voted on.

ARTICLE 19, THE MOTION AS AMENDED BY MR. BOTHWICK DID NOT PREVAIL.

ARTICLE 20. To see if the Town will vote to amend the General By-law, Article X, Police and Other Regulations, by inserting after Subsection (b) in Section 8 the following new Subsection (c):

(c) Any person 16 years of age or younger operating a bicycle or being carried as a passenger on a bicycle on a public way, bicycle path or any other public right-of-way shall wear a helmet. Said helmet shall fit the person's head, shall be secured to the person's head by straps while the bicycle is being operated, and shall meet the standards for helmets established by the American National Standards Institute (ANSI 90.4) or the Snell Memorial Foundation's nineteen hundred and eighty-four standard for use in bicycling or subsequent standards. These requirements shall not apply to a passenger if the passenger is in an enclosed trailer or other device which adequately holds the passenger in place and

protects the passenger's head from impact in an accident.

Violation of this by-law shall be punishable by a fine of \$25 for each offense by issuance of a non-criminal citation to the parent or guardian of the violator pursuant to M.G.L Chapter 40, Section 21D.

Enforcement Authority: Police Officers

Per petition of Caroline Carlson

John Carlson moved to pass over, take no action on Article 20. The Finance Committee took no position. The Board of Selectmen did not recommend approval.

ARTICLE 20, MOTION TO PASS OVER, TAKE NO ACTION, PASSED WITH A UNANIMOUS VOTE.

ARTICLE 21. To see if the Town will prohibit any person from typing, texting, or reading from a wireless communication device while operating a motor vehicle. Any person operating a motor vehicle while typing, texting or reading from a wireless communication device is subject to a \$100.00 fine.

Per petition of Caroline Carlson

John Carlson moved to Pass Over Article 21. The Finance Committee did not take a position. The Board of Selectmen did not recommend approval.

ARTICLE 21, MOTION TO PASS OVER, TAKE NO ACTION, PASSED WITH A UNANIMOUS VOTE.

Article 22 preceded article 12.

ARTICLE 22. To see if the Town will adopt the following resolution or take any other action relative thereto:

Whereas, it has become apparent that the Board of Selectmen have not negotiated with the Essex County Club in the best interests of the Town in regard to fair recompense for Club use of Town Waterworks Land since 1895 to the current day and into the future, as part of their golf course and have neglected to act responsibly as the fiduciary for the Town's residents, have not observed their obligation to act in accordance with all laws and regulations, and should have the common sense to act as prudent businessmen in all their actions, they have significantly failed to achieve this goal in the proposed exchange of easements in regard to the Essex County Club's continuing use of a large portion of the Town's Waterworks land.

And whereas our Board of Selectmen has failed to take any actions to cure the following egregious errors of omission, the Board should forthwith:

Obtain appraisals for the parcels of land concerned;

Obtain fair recompense for past use, dating back to 1895 [115 years of "free" use under various privileges granted by the Board of Water Commissioners from 1894 to at least 1911];

Actively draft the various legal documents [done 100% by Club's lawyers, paid for 100% by the Club; only reviewed by Town Counsel whose opinion, the Town Administrator states, is not a "public record"];

Obtain comprehensive surveys of the parcels [actual surveys done 100% by Club's surveyors, paid for 100% by the Club; only reviewed by Town representatives], said comprehensive surveys to include delineation of: A) Zone 1, Wetland and Riverfront areas, B) Club property in Zone 1, C) accurate acreage to be calculated for the Mill Street area and the Town and Club Zone 1 areas;

Obtain a permanent easement from the Club for its land in Zone 1, in accordance with 310 CMR 22.2(3)(b);

Incorporate full water quality protection complying with 310 CMR 22.21 and related state "Drinking Water Program" "Guidelines and Policies....", etc., Manchester's Zoning By-Law Sub-section 4.9, plus other Federal, State and local laws and regulations concerning Wetlands, Rivers, Clean Water and Storm Water Management protections;

Obtain fair recompense for all current and future use;

Recognize and take note of the November 1909 action jointly taken by the then Boards of Selectmen and Water Commissioners to post and then register at the So. Essex District Registry of Deeds prohibiting any right of easement on this Waterworks Land in Book 1899, Page 179 under the then

current law, still in effect as Amendment to the Constitution, Article XCVII, section 3; and

Recognize that the Club does not have the best interests of the Town in this matter.

Now, therefore, this Town resolves as follows: to rescind its approval of Article 16 in the Warrant of April 2009 and recommends that the Board of Selectmen [also acting as the Board of Water Commissioners] re-open negotiations with the Essex County Club to cure all the above listed failures to comply with this Board's mandate to negotiate in the best interests of the Town for fair recompense for all past "free" usage, current and proposed future usage and for the inclusion of full water quality protection as set forth above in the cited errors of omission and prepare new documents to implement the previously omitted concerns in granting any on-going privileges without granting any easement on the Town's Waterworks Land.

Per petition of Timothy Gates

Mr. Timothy Gates moved that this Town resolves as follows: to rescind its approval of Article 16 in the Warrant of April 2009 and to recommend to the Board of Selectmen [also acting as the Board of Water Commissioners] that this Board re-open negotiations with the Essex County Club to cure all the failures of omission and commission listed in the printed article so as to comply with this Board's mandate to negotiate in the best interests of the Town for fair recompense for all past "free" usage, current and proposed future usage and for the inclusion of full water quality protection as also set forth in the cited errors of omission and prepare new documents to implement the previously omitted concerns in granting any ongoing privileges without granting any easement on any portion of the Town's Waterworks Land.

The Finance Committee recommended the advice of the Board of Selectmen. The Board of Selectmen did not recommend approval.

Mr. Gates requested a secret ballot but did not have the supporting 20 votes.

ARTICLE 22, THE MOTION DID NOT PREVAIL

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or take any other action relative thereto.

Per petition of the Board of Selectmen

Finance Committee Chairman Bothwick moved to pass over, take no action on Article 23.

The Board of Selectmen and the Finance Committee both recommended passing over the article.

ARTICLE 23, MOTION TO PASS OVER, TAKE NO ACTION, PASSED WITH A UNANIMOUS VOTE.

ARTICLE 24. To see what sum of money the Town will vote to appropriate or transfer from Free Cash for the purpose of reducing the tax rate, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectmen Sue Thorne moved to vote to appropriate or transfer from Free Cash the sum of \$615,867 for the purpose of reducing the tax rate, or take any other action relative thereto.

The Board of Selectmen and the Finance Committee both recommended approval

ARTICLE 24 PASSED WITH A UNANIMOUS VOTE.

At 11:23 PM, Selectman Sue Thorne moved to dissolve the meeting and it was a unanimous vote to do so.

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House, one at the Memorial School, and one at the Post Office, twenty-one (21) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this 8th day of March 2010.

BOARD OF SELECTMEN

/s/Susan W. Thorne, Chairman
/s/Thomas P. Kehoe, Vice Chairman
/s/Lee B. Spence

/s/Bryan S. Gubbins
/s/Mary M. Hardwick

To the Town Clerk:
I have served the foregoing Warrant by posting attested copies thereof as directed by the By-Law of the Town and the Commonwealth.

s/s Joseph Aiello	03/09/10	s/s C. Denise Samolchuk	03/09/10
Constable	Date of Posting	Received by Town Clerk	

A True Copy, Attest:

C. Denise Samolchuk
Town Clerk



Division IV North Champions! Members of the MERHS Varsity Girls' Basketball coaches and team pose for a photo following their 53-36 victory over the Panthers of Fenway High School on March 6th in Boston at the Jean Yawkey Center, at Emmanuel College.



Parks & Rec 3rd & 4th Grade Girls' Basketball Team - First Place Red Team members: Chanel Bullock, Emery Coggeshall, Molly Field, Holly Fossa, Ava Glass, Haley New, Sophia Larson. Second Place Green Team members: Drew Charlton, Katie Donnelly, Eve Feuerbach, Margaret McFadden, Olivia Rodier, Clara Tuttle, Kayley Wright. Missing from photo: Peter Feuerbach, Bill Donnolly, Anthony Bullock, Allyson Conway.



Parks & Rec 3rd & 4th Grade Boys' Basketball Team - First Place Green Team members: Kevin Albertazzi, Jacob Heath, Will Janowicz, Liam Kelley, Lucas Leavitt, Andrew Milne, Robert Parker, Nico Rerisi-Patota, Robert Sarmanian. Second Place Blue Team members: Joseph Cirone, John Crehan, Zach Edwards, Kendall Hersey, Thor Messer, Matthew Newton, Cosmo Pallazola, Bradley Rautio, James Riordan. Missing from photo Coaches: Wayne Hersey, Charlie Messer, Dave Parker, Keith Leavitt.



Parks & Rec 5th & 6th Grade Boys' Basketball Teams - First Place Orange Team members: Liam Crossen, Hunter Flood, Antonio Gillespie, Kyle Martin, Louis Masella, Andrew McNamee, Henry Rohner, Travis Sweet, Drew Thomas, Tommy Tofuri, McKenzie Woodman. Second Place Yellow Team members: Bryan Bahlmann, Jack Colpoys, Bradley Graves, Jack Hennigan, William Heslop, Marco Kaper, Dewey Komishane, Patrick McTiernan, Evan Pennoyer, James Phelan, Jack Carlson. Missing from photo are coaches: Bob Masella, Miles McNamee, Mike Phelan, Tim Colpoys.



Parks & Rec 5th & 6th Grade Girls' Basketball Teams - First Place Orange Team members: Jenna Allen, Sarah Burnham, Melanie Carter, Sarah Janowicz, Paige Lafferty, Maura McCormick, Aiesley McLaughlin, Lilly Moore, Isabella Repucci, Isabella Schmidt. Second Place Red Team members: Anna Arntsen, Zoe Brown, Hannah Cheshire, Maddie Conway, Allie Guerin, Courtney Holley, Evelyn Lantz, Catherine Nicholas, Sarah Robinson, Melissa Schuh. Referees: Bob Fulford and Ed Conway. Missing from photo are Coaches: Dennis Burnham, Ed Lafferty and Gary Schmidt.

ANNUAL TOWN ELECTION

MANCHESTER-BY-THE-SEA, MASSACHUSETTS

MAY 18, 2010

The ballot box was checked and found to be empty by Town Clerk Denise Samolchuk, Warden Lee Simonds, Clerk Adele Q. Ervin and Officer Kevin Clary. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Michelle Baer, Clerks-Sue Mirak and Adele Q. Ervin, Tellers-Jane Pomeroy, Mary Jane Brown, Pamela Thorne, Carole O'Neil, Carolyn Kelly, Linda Kiley, Ann Boudrot and Pat Plummer; Ballot Box Attendants-John Kenney and Paul Boudrot.

Moderator Alan Wilson declared the polls open at 7:00 AM and closed at 8:00 PM. He announced the result of the voting at 8:05 p.m., and the workers were dismissed at 8:30 p.m. 1,199 votes were cast, which represented 32% of the 3,755 registered voters at the close of registration.

TOWN ELECTION RESULTS

*Elected

Assessor for three years

* Jeremiah J. Noonan.	866
Blanks	328
Write-ins	5

Constable for three years

* Joseph P. Aiello	849
* Stephen T. Driscoll	771
* G. David MacDougall	795
Blanks	1178
Write-ins	4

Housing Authority for five years

* Jane H. Metrano	880
Blanks	318
Write-ins	1

Library Trustee for three years

* Alison L. Anholt-White	868
Blanks	328
Write-ins	3

Moderator for one year

* Alan Wilson	951
Blanks	247
Write-ins	1

Planning Board for three years

* Richard N. Blau	632
* Carroll Cabot	789
Ronald Mastrogiacono	709
Blanks	1462
Write-ins	5

School Committee for three years

* Morgan D. Evans	517
** Ann W. Harrison	514
* Linda Crosby	722
David E. Edwards	296

Blanks	348
Write in	1
Selectman for three years	
* Mary M. Hardwick	804
* Susan W. Thorne	858
Blanks	717
Write in	19

Question #1.

Shall the Town of Manchester-by-the-Sea be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace a truck sander sled, replace a sidewalk plow snow blower attachment, upgrade water treatment plant telemetry (SCADA), replace an ambulance / rescue vehicle, purchase and equip a new police cruiser, replace a VBM auto lift, construct a new water office and garage, reduce inflow and infiltration of the Town sewer system, and repair local roads, as authorized by action taken on Article 5 at the April 5, 2010 Annual Town Meeting?

Yes **779** No **332** Blank **88** (Passed with more than the required majority vote.)

Question #2.

Shall the Town of Manchester-by-the-Sea increase the surcharge imposed under Massachusetts General Law Chapter 44B, otherwise known as the Community Preservation Act, from 1/2% to 1 1/2% as voted by the April 5, 2010 Annual Town Meeting?

Yes **662** No **463** Blank **74** (Passed with more than the required majority vote.)

A True Copy, Attest:

C. Denise Samolchuk
Town Clerk

On May 26, 2010 Ann W. Harrison filed a recount petition requesting a hand recount of votes for the School Committee. The recount was scheduled for June 7, 2010 at 9:00 a.m. at the American Legion Post 113.



Members of the MERHS Chorus: Back Row (L to R) Devin Kelley, Lila Etter, Courtney Kaner, Eleanor Mortillaro, Noah Gilbert, Neil Henry, Ryan Grady. Front Row (L to R): Vanessa Kelley, Elizabeth White, Alexander Buck, Loyd Waites, Alexandra Valenti, Samuel Koufman.

**RECOUNT OF ANNUAL TOWN ELECTION
TO DETERMINE THE TWO POSITIONS ON THE
SCHOOL COMMITTEE
MANCHESTER-BY-THE-SEA, MASSACHUSETTS
JUNE 7, 2010**

By petition of Ann Harrison, a hand recount of the School Committee election results was held. At 8:00 a.m. in the Selectmen's Meeting Room at Town Hall, Town Clerk Denise Samolchuk introduced Fred Frithsen, Town Clerk of Rockport and the Commonwealth of Massachusetts Northeast Region Massachusetts Town Clerks Association Liaison for Recounts and Attorney Brian Riley from Kopelman & Paige, PC. The 24 individuals to assist in the recount were then given an explanation of their duties and instructions on how the recount would be conducted. Town Clerk Samolchuk swore in Registrars, Eileen Buckley, Joanne Hoff, Kathy Ryan (appointed as temporary Registrar in the absence of Gary Giusto); Final Talliers, Tom Kehoe and Paul Clerk; Ballot Readers and Talliers, Adele Q. Ervin, Lee Simonds, Carolyn Kelly, Linda Kiley, Michelle Baer, Pat Plummer, Sheila McCarthy, Susan Mirak, John Kenney, Lou Geoffrion, Ann Boudrot, Caroline Johnson, Emily Hammond, Gloria Landy, Carole Shepard, and Nancy Hammond; and Runner Paul Boudrot. After being sworn in, at 9:00 a.m. the entire group reassembled at the American Legion Post 113 which is where the recount was held. Candidates involved were given notice to attend and to have representative observers if desired. At 9:15 a.m. the ballots were broken down into blocks of 50 and these were given to the Ballot Readers and Talliers by the Runner to count the School Committee votes. The Registrars were present to decide how a vote was cast if there was any question that could not be agreed upon by the candidate and the Town Clerk. The counted ballot blocks and tally sheets were then given to the Final Tally workers. At 10:00 a.m. the final count showed Ann Harrison and Linda Crosby prevailed with the most votes cast. The totals were as follows:

Morgan D. Evans	516
Ann W. Harrison	517
Linda Crosby	722
David E. Edwards	295
Write-ins	1
Blanks	<u>345</u>
Total	2396

A True Copy, Attest:

C. Denise Samolchuk
Town Clerk

STATE PRIMARY ELECTION MANCHESTER-BY-THE-SEA SEPTEMBER 14, 2010

The ballot box was checked and found to be empty by Town Clerk Denise Samolchuk, Warden Lee Simonds, and Officer Bill Maijenski. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Wendy Hiller-Clark, Clerks-Adele Q. Ervin and Michelle Baer, Tellers-Jayne Pomeroy, Pat Plummer, Carolyn Kelly, Caroline Johnson, Pamela Thorne, Paul Clark, Sally Curry, and Mary Jane Brown, Ballot Box Attendants-John Kenney and Frank Wood.

The Town Clerk opened the polls at 7:00 AM and closed them at 8:00 PM. The absentee ballots were cast into the computer during the afternoon. The ballot box read 561 which represented 15% of the 3,771 registered voters at the close of registration. The results of the voting were announced at 8:10 PM and the workers were dismissed at 8:45 PM. There were 561 votes cast; 330 Republican and 231 Democratic.

Governor

Charles D. Baker	315
Deval L. Patrick	199
Timothy P. Cahill	0
Scott D. Lively	0
Write-in	6
Blanks	41

Lt. Governor

Timothy P. Murray	193
Richard R. Tisei	279
Keith H. Davis	0
Write-in	3
Blanks	86

Attorney General

Martha Coakley	198
Guy A. Carbone	10
James P. McKenna	39
Write-in	6
Blanks	308

Secretary of State

William C. Campbell	250
William Francis Galvin	184
Write-ins	1
Blanks	126

Treasurer

Steven Grossman	150
Karyn E. Polito	256
Stephen J. Murphy	55
Write-ins	1
Blank	99

Auditor

Suzanne M. Bump	129
Mary Z. Connaughton	230
Guy William Glodis	29
Kamal Jain	44
Mike Lake	36
Write-ins	0
Blanks	93

Rep in Congress

Bill Hudak	286
John F. Tierney	209
Robert J. McCarthy, Jr.	34
Write-ins	0
Blank	32

Councillor

Mary-Ellen Manning	133
Jason A. Panos	55
Write-ins	1
Blank	372

Senator in General Court

Bruce E. Tarr	307
Write- in	3
Blanks	251

Representative in General Court

Bradford R. Hill	306
Write-in	4
Blanks	251

District attorney

Jonathan W. Blodgett	175
Write-in	3
Blank	383

Sheriff

Damian m. Anketell	148
Frank G. Cousins, Jr.	272
Write-in	1
Blanks	140

A True Copy, Attest:

C. Denise Samolchuk
Town Clerk

**STATE ELECTION
MANCHESTER-BY-THE-SEA
NOVEMBER 2, 2010**

The ballot box was checked and found to be empty by Town Clerk Denise Samolchuk, Warden Lee Simonds and Officer Joe Archambault. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens Lee Simonds and Michelle Baer; Clerks Adele Q. Ervin and Susan Mirak; Tellers Kathy Ryan, Carolyn Kelly, Pam Thorne, Paul Clark, Sally Curry, Pat Plummer, Mary Jane Brown, and Sheila McCarthy; and Ballot Box Attendants Shepard Brown and John Kenney.

The Town Clerk declared the polls open at 7:00 AM. During the day two provisional ballots were cast and the absentee ballots were put through the computer whenever there was a lull in the voting. Ballots were removed from the ballot box to a secure storage case three times during the day as the box became too full. The Town Clerk declared the polls closed at 8:00 PM. The ballot box read 2,742 and there were ten hand counted ballots to make the total 2,752. The results of the voting were announced at 8:10 PM and the workers were dismissed at 9:15 PM. 2,752 votes were cast which represented 72% of the 3,838 registered voters at the close of registration.

ELECTORS OF GOVERNOR AND LIEUTENANT GOVERNOR

Patrick and Murray	Democrat	1207
Baker and Tisei	Republican	1410
Cahill and Loscocco	Unenrolled	89
Stein and Purcell	Green-Rainbow	32

ATTORNEY GENERAL

Martha Coakley	Democrat	1550
James P. McKenna	Republican	1137

SECRETARY OF STATE

William Francis Galvin	Democrat	1467
William C. Campbell	Republican	1096
James D. Henderson	Unenrolled	55

TREASURER			
	Steven Grossman	Democrat	1264
	Karyn E. Polito	Republican	1340
AUDITOR			
	Suzanne M. Bump	Democrat	962
	Mary Z. Connaughton	Republican	1418
	Nathanael Alexander Fort	Green-Rainbow	123
REPRESENTATIVE IN CONGRESS			
	John F. Tierney	Democrat	1436
	Bill Hudak	Republican	1232
COUNCILLOR			
	Mary-Ellen Manning	Democrat	1635
SENATOR IN GENERAL COURT			
	Bruce E. Tarr	Republican	2210
DISTRICT ATTORNEY			
	Jonathan W. Blodgett	Democrat	1735
SHERIFF			
	Frank G. Cousins, Jr.	Republican	1523
	Damian M. Anketell	Democratic	506
	Kevin J. Leach	Unenrolled	470
REPRESENTATIVE IN CONGRESS			
	Bradford R. Hill	Republican	2120

A True Copy, Attest:

C. Denise Samolchuk
Town Clerk



Manchester Brownie Troop 604 held a Father Daughter Dance on Friday, February 12th. Twenty-seven Dads and their daughters attended the event.

**TAX COLLECTOR'S REPORT
FISCAL YEAR 2008**

REAL ESTATE

FISCAL YEAR 1995

OUTSTANDING 06/30/2009	1,679.69
OUTSTANDING 06/30/2010	1,679.69

FISCAL YEAR 1996

OUTSTANDING 06/30/2009	1,681.17
OUTSTANDING 06/30/2010	1,681.17

FISCAL YEAR 1997

OUTSTANDING 06/30/2009	1,760.87
OUTSTANDING 06/30/2010	1,760.87

FISCAL YEAR 1998

OUTSTANDING 06/30/2009	463.16
OUTSTANDING 06/30/2010	463.16

FISCAL YEAR 1999

OUTSTANDING 06/30/2009	1,616.52
OUTSTANDING 06/30/2010	1,616.52

FISCAL YEAR 2000

OUTSTANDING 06/30/2009	1,754.86
OUTSTANDING 06/30/2010	1,754.86

FISCAL YEAR 2001

OUTSTANDING 06/30/2009	1,682.09
OUTSTANDING 06/30/2010	1,682.09

FISCAL YEAR 2002

OUTSTANDING 06/30/2009	1,696.80
OUTSTANDING 06/30/2010	1,696.80

FISCAL YEAR 2003

OUTSTANDING 06/30/2009	1,779.06
OUTSTANDING 06/30/2010	1,779.06

FISCAL YEAR 2004

OUTSTANDING 06/30/2009	1,648.72
OUTSTANDING 06/30/2010	1,648.72

FISCAL YEAR 2005

OUTSTANDING 06/30/2009	2,068.46
OUTSTANDING 06/30/2010	2,068.46

FISCAL YEAR 2006

OUTSTANDING 06/30/2009	2,354.92
OUTSTANDING 06/30/2010	2,354.92

FISCAL YEAR 2007

OUTSTANDING 06/30/2009	2,337.92
OUTSTANDING 06/30/2010	2,337.92

FISCAL YEAR 2008

OUTSTANDING 06/30/2009	1,868.36
OUTSTANDING 06/30/2010	1,891.07

FISCAL YEAR 2009

OUTSTANDING 06/30/2009	292,907.11
RECEIPTS	287,840.84
OUTSTANDING 06/30/2010	5,063.24

FISCAL YEAR 2010

COMMITMENT	18,381,679.38
RECEIPTS	(18,238,068.15)
ABATEMENTS	(92,798.94)
REFUNDS	108,958.62
OUTSTANDING 06/30/2010	159,770.91

PERSONAL PROPERTY

FISCAL YEAR 1989

OUTSTANDING 06/30/2010	4,086.21
------------------------	----------

FISCAL YEAR 1990

OUTSTANDING 06/30/2010	4,461.94
------------------------	----------

FISCAL YEAR 1991

OUTSTANDING 06/30/2010	5,119.11
------------------------	----------

FISCAL YEAR 1992

OUTSTANDING 06/30/2010	6,053.49
------------------------	----------

FISCAL YEAR 1993

OUTSTANDING 06/30/2010	5,858.21
------------------------	----------

FISCAL YEAR 1994

OUTSTANDING 06/30/2010	5,507.24
------------------------	----------

FISCAL YEAR 1995

OUTSTANDING 06/30/2010	5,723.55
------------------------	----------

FISCAL YEAR 1996

OUTSTANDING 06/30/2010	58.15
------------------------	-------

FISCAL YEAR 1997

OUTSTANDING 06/30/2010	358.29
------------------------	--------

FISCAL YEAR 1998
OUTSTANDING 06/30/2010 552.50

FISCAL YEAR 1999
OUTSTANDING 06/30/2010 394.71

FISCAL YEAR 2000
OUTSTANDING 06/30/2010 292.55

FISCAL YEAR 2001
OUTSTANDING 06/30/2010 29.57

FISCAL YEAR 2002
OUTSTANDING 06/30/2010 131.83

FISCAL YEAR 2003
OUTSTANDING 06/30/2010 466.18

FISCAL YEAR 2004
OUTSTANDING 06/30/2010 91.45

FISCAL YEAR 2005
OUTSTANDING 06/30/2010 212.77

FISCAL YEAR 2006
OUTSTANDING 06/30/2010 169.88

FISCAL YEAR 2007
OUTSTANDING 06/30/2010 237.01

FISCAL YEAR 2008
OUTSTANDING 06/30/2010 242.99

FISCAL YEAR 2009
OUTSTANDING 06/30/2010 426.02

FISCAL YEAR 2010
OUTSTANDING 06/30/2010 3103.98

MOTOR VEHICLE
FISCAL YEAR 1996
OUTSTANDING 06/30/2010 2,856.98

FISCAL YEAR 1997
OUTSTANDING 06/30/2010 1,881.78

FISCAL YEAR 1998
OUTSTANDING 06/30/2010 1,129.01

FISCAL YEAR 1999
OUTSTANDING 06/30/2010 1,462.01

FISCAL YEAR 2000
OUTSTANDING 06/30/2010 1,382.31

FISCAL YEAR 2001
OUTSTANDING 06/30/2010 2,540.22

FISCAL YEAR 2002
OUTSTANDING 06/30/2010 2,720.32

FISCAL YEAR 2003
OUTSTANDING 06/30/2010 3,812.08

FISCAL YEAR 2004
OUTSTANDING 06/30/2010 3,387.34

FISCAL YEAR 2005
OUTSTANDING 06/30/2010 5,042.72

FISCAL YEAR 2006
OUTSTANDING 06/30/2010 2,833.64

FISCAL YEAR 2007
OUTSTANDING 06/30/2010 2,489.47

FISCAL YEAR 2008
OUTSTANDING 06/30/2010 4,295.33

FISCAL YEAR 2009
OUTSTANDING 06/30/2010 7,521.36

FISCAL YEAR 2010
OUTSTANDING 06/30/2010 29,414.62

BOAT EXCISE
FISCAL YEAR 1993
OUTSTANDING 06/30/2010 889.00

FISCAL YEAR 1994
OUTSTANDING 06/30/2009 1,767.00

FISCAL YEAR 1995
OUTSTANDING 06/30/2010 1,216.00

FISCAL YEAR 1996
OUTSTANDING 06/30/2010 682.00

FISCAL YEAR 1997
OUTSTANDING 06/30/2010 875.00

FISCAL YEAR 1998
OUTSTANDING 06/30/2010 654.00

FISCAL YEAR 1999		FISCAL YEAR 2005	
OUTSTANDING 06/30/2010	241.00	OUTSTANDING 06/30/2010	561.00
FISCAL YEAR 2000		FISCAL YEAR 2006	
OUTSTANDING 06/30/2010	153.00	OUTSTANDING 06/30/2010	236.00
FISCAL YEAR 2001		FISCAL YEAR 2007	
OUTSTANDING 06/30/2010	118.00	OUTSTANDING 06/30/2010	697.00
FISCAL YEAR 2002		FISCAL YEAR 2008	
OUTSTANDING 06/30/2010	40.00	OUTSTANDING 06/30/2009	854.00
FISCAL YEAR 2003		FISCAL YEAR 2009	
OUTSTANDING 06/30/2010	184.00	OUTSTANDING 06/30/2010	1,011.00
FISCAL YEAR 2004		FISCAL YEAR 2010	
OUTSTANDING 06/30/2010	81.75	OUTSTANDING 06/30/2010	4,496.00



During a recent special youth program at the Library, a group of future bakers learned to decorate cookies with local resident and entrepreneur Deb Kaneb.

TREASURER'S TRUST FUND REPORT
FISCAL YEAR 2010
6/30/10

CEMETERY PERPETUAL CARE FUND

		Bank Balance	Due to (Due from)
Balance June 30, 2009"	\$321,319.31		
Income from perpetual care	\$7,000.00		
Interest Earned	\$4,009.27		
Withdrawals	\$29,061.38		
Due from	\$ -		
Due To	\$ -		
Balance June 30, 2010	<u>\$303,267.20</u>	\$330,839.41	\$ (27,572.21)

CEMETERY SALE OF LOTS FUND

Balance June 30, 2009	\$28,940.12		
Income from sale of lots	\$7,000.00		
Interest Earned	\$824.66		
Withdrawals			
Due To			
Due From	\$ -		
Balance June 30, 2010	<u>\$36,764.78</u>	\$69,264.78	\$ (32,500.00)

MISCELLANEOUS FUNDS

	BALANCE	INCOME	DEPOSITS	WITHDRAWALS	General Ledger	Bank Balance	Due to (Due from)
B.L. ALLEN FUND	1,335.71	\$11.70	\$67.00	\$100.00	\$1,314.41	\$1,314.41	\$ -
TUCK'S POINT INVEST	8,656.56	\$83.37	\$ -	\$ -	\$8,739.93	\$8,597.93	\$142.00
POST WAR REHAB	4,563.86	\$46.79			\$4,610.65	\$4,609.64	\$1.01
ESSEX WOODS PARK	14,661.40	\$145.97			\$14,807.37	\$14,807.37	\$ -
CLARA WINTHROP	91,993.84	\$9,180.58	\$10,000.00	\$12,150.00	\$99,024.42	\$99,818.27	\$(793.85)
ELIZABETH PUTNAM	51,340.56	\$212.01			\$51,552.57	\$51,552.57	\$ -
HARRIOT CURTIS	41,086.88	\$160.81			\$41,247.69	\$41,247.69	\$ -
RUTH A HOARE	601.70	\$2.50			\$604.20	\$604.20	\$ -
K. WOOD MEM BOOK FD	1,528.27	\$6.19			\$1,534.46	\$1,507.56	\$26.90
AARON SIERADZKI	601.69	\$86.68			\$688.37	\$688.37	\$ -
SUSAN CROWELL	10,871.08	\$109.05			\$10,980.13	\$10,980.13	\$ -
KNIGHT CEMETERY	7,097.58	\$71.21			\$7,168.79	\$7,168.79	\$ -
JULIA WARE FUND	10,726.89	\$44.88			\$10,771.77	\$10,771.77	\$ -
ODD FELLOWS	3,744.84	\$47.58			\$3,792.42	\$3,792.42	\$ -
CONSERVATION FUND	\$11,552.02	\$120.87			\$11,672.89	\$13,312.89	\$(1,640.00)

ARTS COUNCIL GIFT						
\$326.63	\$7.37	\$	-	\$208.40	\$125.60	\$125.60
ARTS COUNCIL GRANT						
\$7,365.66	\$268.84	\$4,000.00		\$6,255.78	\$5,378.72	\$22,206.73
DRUG FORFEITURE ACCT						
\$5,347.17	\$89.58				\$5,436.75	\$5,524.74
STABILIZATION FUND						
\$1,068,776.76	\$8,199.95	\$	-	\$181,870.00	\$895,106.71	\$794,833.34
						\$100,273.37

DEBT SERVICE SCHEDULE
MUNICIPAL PURPOSE LOAN 1992
1,800,000.00
ISSUE DATE 2/15/92
EXEMPT-YES

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
8/15/09	150,000.00		4,800.00	4,800.00
2/15/10	75,000.00	75,000.00	4,800.00	79,800.00
8/15/10	75,000.00		2,400.00	2,400.00
2/15/11	-	<u>75,000.00</u>	<u>2,400.00</u>	<u>77,400.00</u>
	TOTAL	<u>\$150,000.00</u>	<u>\$14,400.00</u>	<u>\$164,400.00</u>

SCHEDULE OF LOAN REPAYMENT
1999
INITIAL LOAN OBLIGATIONS: \$7,104,626.00

Date	Scheduled Loan Repayments			Net Loan Repayments		
	Principal	Interest	Total	Principal	Interest	Total
8/1/09		91,811.46	91,811.46		40,326.57	40,326.57
2/1/10	373,690.00	89,514.49	463,204.49	277,455.39		277,455.39
8/1/10		81,721.83	81,721.83		35,286.06	35,286.06
2/1/11	384,331.00	79,113.82	463,444.82	282,744.83		282,744.83
8/1/11		71,344.90	71,344.90		30,102.02	30,102.02
2/1/12	395,276.00	68,912.24	464,188.24	288,681.13		288,681.13
8/1/12		60,474.81	60,474.81		24,572.70	24,572.70
2/1/13	406,927.00	57,993.69	464,920.69	294,754.35		294,754.3
8/1/13		49,284.31	49,284.31		18,880.39	18,880.39
2/1/14	418,922.00	46,601.99	465,523.99	300,855.85		300,855.85
8/1/14		37,554.50	37,554.50		12,810.85	12,810.85
2/1/15	431,690.00	34,911.84	466,601.84	307,593.96		307,593.96
8/1/15		25,413.22	25,413.22		6,502.35	6,502.35
2/1/16	444,954.00	22,632.33	467,586.33	314,411.23		314,411.23
8/1/16		12,898.88	12,898.88			
2/1/17	458,627.00	10,068.42	468,695.42	321,532.32		321,532.32
TOTAL	\$3,314,417.00	\$840,252.73	\$4,154,669.73	\$2,388,029.06	\$168,480.94	\$2,556,510.00

SCHEDULE OF LOAN REPAYMENT

2000

INITIAL LOAN OBLIGATIONS: \$1,026,694.00

Date	Scheduled Loan Repayments			Net Loan Repayments		
	Principal	Interest	Total	Principal	Interest	Total
8/1/09	49,436.00	13,675.12	63,111.12	34,686.95		34,686.95
2/1/10		19,153.72	19,153.72		10,508.74	10,508.74
8/1/10	50,000.00	8,553.59	58,553.59	32,815.52		32,815.52
2/1/11		17,671.88	17,671.88		9,692.68	9,692.68
8/1/11	50,000.00	8,564.09	58,564.09	32,529.80		32,529.80
2/1/12		16,991.63	16,991.63		9,678.20	9,678.20
8/1/12	55,000.00	9,362.27	64,362.27	38,487.64		38,487.64
2/1/13		14,349.42	14,349.42		7,768.35	7,768.35
8/1/13	55,000.00	8,487.47	63,487.47	37,863.23		37,863.23
2/1/14		13,163.16	13,163.16		7,314.44	7,314.44
8/1/14	55,000.00	7,628.51	62,628.51	38,184.09		38,184.09
2/1/15		10,102.18	10,102.18		4,985.81	4,985.81
8/1/15	60,000.00	6,626.77	66,626.77	42,967.91		42,967.91
2/1/16		7,910.00	7,910.00		3,592.55	3,592.55
8/1/16	60,000.00	5,783.18	65,783.18	42,837.87		42,837.87
2/1/17		5,624.35	5,624.35		2,105.84	2,105.84
8/1/17	65,000.00	4,655.28	69,655.28	47,260.03		47,260.03
2/1/18		3,170.13	3,170.13		760.19	760.19
8/1/18	65,000.00	3,524.30	68,524.30	46,391.62		46,391.62
2/1/19		1,319.39	1,319.39		-	-
8/1/19	65,000.00	1,787.50	66,787.50	45,688.40		45,688.40
TOTAL	\$629,436.00	\$188,103.94	817,539.94	\$439,713.06	\$56,406.80	\$496,119.86



Magician Stephen Brenner and his singing pig, Oreo entertained local children and adults on the Library's lawn last Wednesday with their rendition of, "Old MacDonald Had a Farm". Children of all ages laughed, squealed, and shouted during the performance, which was a joint Children's and Council on Aging sponsored program.

MUNICIPAL PURPOSE LOAN

\$5,094,000.00

DATE OF ISSUE 2/15/03

Date	Principal Balance	Principal Payment	Interest Payment	Principal & Interest
8/15/09	3,255,000.00		63,708.75	63,708.75
2/15/10	2,965,000.00	290,000.00	63,708.75	353,708.75
8/15/10	2,965,000.00		58,996.25	58,996.25
2/15/11	2,675,000.00	290,000.00	58,996.25	348,996.25
8/15/11	2,675,000.00		53,921.25	53,921.25
2/15/12	2,385,000.00	290,000.00	53,921.25	343,921.25
8/15/12	2,385,000.00		48,483.75	48,483.75
2/15/13	2,105,000.00	280,000.00	48,483.75	328,483.75
8/15/13	2,105,000.00		43,233.75	43,233.75
2/15/14	1,825,000.00	280,000.00	43,233.75	323,233.75
8/15/14	1,825,000.00		37,633.75	37,633.75
2/15/15	1,545,000.00	280,000.00	37,633.75	317,633.75
8/15/15	1,545,000.00		32,313.75	32,313.75
2/15/16	1,325,000.00	220,000.00	32,313.75	252,313.75
8/15/16	1,325,000.00		28,023.75	28,023.75
2/15/17	1,105,000.00	220,000.00	28,023.75	248,023.75
8/15/17	1,105,000.00		23,623.75	23,623.75
2/15/18	895,000.00	210,000.00	23,623.75	233,623.75
8/15/18	895,000.00		19,318.75	19,318.75
2/15/19	695,000.00	200,000.00	19,318.75	219,318.75
2/15/19	695,000.00		15,118.75	15,118.75
8/15/20	500,000.00	195,000.00	15,118.75	210,118.75
2/15/20	500,000.00		10,975.00	10,975.00
2/15/21	305,000.00	195,000.00	10,975.00	205,975.00
8/15/21	305,000.00		6,782.50	6,782.50
2/15/22	145,000.00	160,000.00	6,782.50	166,782.50
8/15/22	145,000.00		3,262.50	3,262.50
2/15/23		<u>145,000.00</u>	<u>3,262.50</u>	<u>148,262.50</u>
		<u>3,255,000.00</u>	<u>890,792.50</u>	<u>4,145,792.50</u>



The Junior Hornets Football Teams (A, B, C, & D) representing grades 2-8. The A and B Teams went to the Superbowl with the A Team winning.

**ACCOUNTANT'S REPORT
FISCAL YEAR ENDING JUNE 30, 2010
RECEIPTS (NET)**

Taxes:

Personal:

Levy of Fiscal 1993	8.01
Levy of Fiscal 1994	31.44
Levy of Fiscal 1995	15.72
Levy of Fiscal 1996	13.67
Levy of Fiscal 1997	23.80
Levy of Fiscal 1998	23.44
Levy of Fiscal 1999	46.44
Levy of Fiscal 2000	48.96
Levy of Fiscal 2001	45.09
Levy of Fiscal 2002	40.19
Levy of Fiscal 2003	38.89
Levy of Fiscal 2004	38.75
Levy of Fiscal 2005	1,233.68
Levy of Fiscal 2006	1,789.35
Levy of Fiscal 2007	1,249.18
Levy of Fiscal 2008	1,264.74
Levy of Fiscal 2009	1,115.80
Levy of Fiscal 2010	404,526.37
Refunds	<u>(4,311.31)</u>
	407,242.21

Real Estate:

Levy of Fiscal 2008	22.71
Levy of Fiscal 2009	193,804.23
Levy of Fiscal 2010	18,230,314.51
Levy of Fiscal 2011	5,998.08
Refunds	<u>(122,724.95)</u>
	18,307,414.58

Real Estate-Community Preservation:

Levy of Fiscal 2009	743.49
Levy of Fiscal 2010	82,831.90
Tax Liens	387.38
Interest/Charges	1,401.25
Earnings on Investment	550.20
Refunds	<u>(136.75)</u>
	85,777.47

Tax Liens

83,437.05

Motor Vehicle Excise:

Prior Years	78.75
Levy of Fiscal 2003	207.19
Levy of Fiscal 2004	50.00
Levy of Fiscal 2005	636.98
Levy of Fiscal 2006	396.25
Levy of Fiscal 2007	736.36
Levy of Fiscal 2008	4,468.24
Levy of Fiscal 2009	115,619.24
Levy of Fiscal 2010	645,787.80
Refunds	<u>(14,784.04)</u>
	753,196.77

Boat Tax:

Prior Years	409.65
Levy of Fiscal 2005	251.00
Levy of Fiscal 2006	293.00
Levy of Fiscal 2007	77.51
Levy of Fiscal 2008	332.25
Levy of Fiscal 2009	448.10
Levy of Fiscal 2010	33,435.86
Refunds	<u>(298.59)</u>
	33,917.62

Departmental:

Ambulance	167,955.44
Cemetery Foundations	2219.00
Burials and Cremations	13,050.00
Refunds	<u>(1,647.70)</u>
	181,576.74

Licenses and Permits:

Building Permits	104,945.40
Inspections	40.00
Electrical Permits	52,941.50
Gas Permits	6,807.00
Plumbing Permits	10,301.00
Perc Tests	8,845.00
Lodging House Permits	100.00
Used Car Dealer Licenses	300.00
Hunting/Fishing Licenses	30.20
Road Opening Permits	1,435.00
Liquor Licenses	12,250.00
1- Day Liquor Licenses	100.00
Tobacco Licenses	50.00
Business/Boater Parking Placards	1,640.00
Parking Permits-Non-Resident	30,405.00
Parking Permits	61,152.50
Beach Passes	112,362.50
Mooring fees	112,478.62
Taxi and Livery Licenses	25.00
Rubbish Bags	152,173.06
Transfer Station Stickers	23,551.63

Sunday Entertainment Licenses	400.00	Interest/Charges:	
Common Victualers Licenses	575.00	Interest on Investments	17,294.31
Food Service Permits	6,155.00	Interest/Charges on Taxes/Fees	<u>70,803.19</u>
Camp Licenses	540.00		88,097.50
Swimming Pool Licenses	560.00	Group Insurance	138,753.07
Well Permits	110.00	Deferred Compensation	460.93
Plan Review Fee	3,015.00	Cashier's Overages	141.97
Auctioneers Licenses	15.00	Due to Comm.-Gun Fees	3,400.00
Title V Inspection Review	5,110.00	Due to State-Fish & Game Licenses	1,020.85
Septic Pump Licenses	4,580.00		
Septic System Licenses	2,970.00	Unclassified	
Disposal Works Construction Permits	9,040.00	Payments in Lieu of Taxes	4,683.15
Gas Storage Permits	50.00	Payments in Lieu of Trash Fees	729.18
Smoke Alarm Inspections	6,500.00	Municipal Liens	6,500.00
Misc. Fees-DPW	490.00	Landfill Rental	4,800.00
Misc. Fees-Town Clerk	371.00	School Street Antenna	65,703.98
Passport Fees	450.00	Transfer Station Cell Tower	48,315.82
Business Certificates	1,690.00	Sale of Maps	299.75
Dog Licenses	17,260.00	Sale of Surplus Property	10,717.00
Marriage Intentions	735.00	Workers' Comp. Reimburse.	6,020.00
Appeals Board Fees	7,015.00	Cable Fees	869.50
Vital Certificates	2,576.00	Copying Fees	813.06
Planning Board Fees	5,711.24	Kayak Rentals	900.00
Conservation Commission Fees	1,060.00	Street Lists	1078.00
Historic District Fees	750.00	Tuck's Point Rentals	15,195.00
Fish Trap Licenses	50.00	Mooring Waiting List	2,340.00
Animal Permits	10.00	Canteen Rental	17,760.00
Inn holders Licenses	25.00	Film/Photo Fees	250.00
Demolition Permits	295.00	Insurance Reports	692.09
LPG Permits	450.00	Copies-Zoning By-Laws	74.00
Blasting Permits	450.00	Special Duty-Administration Fees	20,450.86
Misc. Fees-Fire Department	1,630.00	Tax Lien Purpose O.P.	450.00
Oil Burner Inspections	650.00	Electricity '09 O.P.	22.93
Tank Removal Permits	1,075.00	Legal Expenses '09	1,411.00
Underground Storage Permits	1,040.00	Florescent Lamp Reimbursement	210.30
Open Burning Permits	<u>2,170.00</u>	Gilmore '02 Legal /Reimbursement	299.00
	777,506.65	Nally '08 Legal Reimbursement	792.00
Fines:		Windover '07 Planning Board Reimb.	2,500.00
Court	30,250.00	Special Duty	324,413.04
Building Permit	75.00	School Gas/Deisel Bills	8,743.61
Parking	42,944.50	Playground	100,069.11
Library	1,122.98	Library Young Adult Position	5,000.00
Dog	1,545.00	Library Gifts	4,173.00
Bad Checks	235.00	Library Gifts-Children's Room	75.00
Harbor Violations	2,775.00	Council on Aging Gifts	16,722.35
Conservation Commission	3,000.00	Winthrop Field	5,800.00
Marijuana	1,800.00	Coastal Stream Team Gifts	878.46
School Smoking	<u>150.00</u>	Adopt a Bench Gifts	0.00
	83,897.48	Town Technology	20,710.84
		Tuck's Point Int./Gifts	305.00
		Tuck's Point Deposits	5,700.00
		Police Gifts	7,288.35
		4th of July Gifts	47,621.04

Crowell Chapel Fees	800.00
Recreation Fees/Gifts	217,553.86
Bike Rodeo Gifts	950.00
Police Drug Fund	89.58
Wetlands Protection	27,155.50
Conservation Fund	120.87
Cultural Council Gifts/Int.	7.37
Masconomo Park Gifts	6,965.00
Fire Gifts	1,150.00
CPR Gifts	6,436.49
Cell Block Fees	8,086.68
Fire Knox Box Gifts	982.00
Concerts	5,070.00
Field Maintenance	7,234.12
Water Meters	4,641.32
DPW Damage Reimbursement	0.00
Fire Truck Insurance Reimburse.	1,098.59
Workers' Compensation	19,980.22
Appeals Board-601	
Summer Street	35,873.66
ConCom-M-7 School Tennis Courts	0.00
ConCom-508 Summer Street	4.13
ConCom-502 Summer Street	61.84
ConCom-601 Summer Street	6,775.00
Marina Antenna Bond-Terrasearch	34.79
First Parish Church Cell Tower	17.83
Planning Board-Athletic Club	68.63
40 Masconomo Street	2,000.00
ConCom-Pole Swamp Lane	3,000.00
Downtown Improvements	885.00
	<u>1,112,533.90</u>
Federal, State and County Aid	
Loss of Taxes-Elderly	4,518.00
Police Career Incentive	8,331.00
Lottery	195,936.00
Extra Polling Hours	6,735.00
Flu Clinic	3,912.61
MAPC Fire Training	13,546.27
Highway Improvements	65,448.54
Law Enforcement Grant	14,417.23
Bulletproof Vest Grant	16,000.00
Community Policing Grant	9,781.00
Mass. Technology Grant	69,664.75
Library Children's Room Grant	3,725.00
State Aid for Libraries	4,809.18
LSTA Equal Access Grant	95.00
Community Preservation	27,936.00
Cape Ann Regional Fire Grant	726.00
Cultural Council Grant	4,213.06
Council on Aging Grant	7,924.00
Assessments Deducted from Aid	<u>(148,394.00)</u>
	309,324.64
Bond Anticipation Notes	2,400,000.00

Trust Funds	
Perpetual Care	7,000.00
Post War Rehabilitation	46.79
Cemetery Sale of Lots	7,824.66
Cemetery Perpetual Care Interest	4,009.27
Crowell Cemetery Fund	109.05
Knight Cemetery Fund	71.21
Odd Fellows Cemetery Fund	47.58
B.L. Allen Fund	78.70
Winthrop Library Trust Fund	19,180.58
Putnam Library Fund	212.01
Curtis Library Fund	160.81
Hoare Library Fund	2.50
Ware Library Trust Fund	44.88
Wood Library Fund	6.19
Sieradski Library Fund	86.68
Tuck's Point	83.37
Essex Woods Park Fund	145.97
Stabilization Fund	<u>8,199.95</u>
	40,310.20

Sewer Fund	
User Charges	1,116,184.59
Sewer Hookups	300.00
Interest and Charges	3,700.85
Interest on Investments	48.86
Refunds	<u>(14.70)</u>
	1,120,234.30

Water Fund:	
User Charges:	976,310.99
User Charges-Service:	8,650.00
Water Hookups	200.00
Cross Connections	3,316.76
Interest and Charges	6,779.68
Refunds	<u>(4,084.01)</u>
	991,173.42

Refunds:	
Property Taxes	127,036.26
Tax Liens	136.75
Motor Vehicle Excise	14,784.04
Boat Tax	298.59
Ambulance	1,647.70
Interest and Charges	75.45
Licenses and Permits	2,900.00
Rentals	200.00
Fees	200.00
Fines	155.00
Water	4,084.01
Sewer	14.70
Departmental	<u>11,991.30</u>
	163,523.80

Total Receipts	<u><u>27,082,941.15</u></u>
----------------	-----------------------------

Charles F. Lane
Town Accountant

**RECAPITULATION
FISCAL YEAR ENDING JUNE 30, 2010**

	BALANCE JULY 1, 2009	APPROPRIATIONS RECEIPTS AND TRANSFERS	NET EXPENDITURES	TRANSFERRED TO UNRESERVED FUND BALANCE	RESERVED FOR JULY 1, 2010
EXECUTIVE/LEGISLATIVE					
Selectmen's Department					
Salaries		175,931.00	174,913.11	1,017.89	
Expenses		16,600.00	15,024.89	1,575.11	
Expenses '09	465.43		465.43		
Audit		35,000.00	35,000.00		
Information Technology		75,000.00	77,538.87		
Moderator					
Expenses		50.00		50.00	
Finance Committee					
Salaries		1,481.00	1,410.70	7.61	62.69
Expenses		480.00	271.53	208.47	
Reserve Fund		150,000.00	144,294.20	5,705.80	
Election & Registration					
Salaries		2,300.00	2,300.00		
Expenses		9,250.00	9,250.00		
Town Reports		11,500.00	9,005.00	2,445.00	50.00
FINANCIAL ADMINISTRATION					
Accounting Department					
Salaries		106,299.00	106,299.00		
Expenses		2,050.00	1,918.82	131.18	
Assessors' Department					
Salaries		114,508.00	114,430.36	77.64	
Expenses		59,650.00	59,296.09	353.91	
Expenses '09	38.28		38.28		
Treasurer and Collector's Department					
Salaries		152,323.00	152,323.00		
Expenses		27,720.00	26,004.41	1,200.87	514.72
Expenses '09	662.66		662.66		

Town Clerk's Department				
Salaries	87,373.00	81,470.31	5,902.69	
Expenses	2,800.00	2,709.09	90.91	
Legal Services				
Expenses	111,000.00	110,663.58	160.08	176.34
Zoning Board of Appeals				
Salaries	11,216.61	11,216.61		
Expenses	13,860.00	3,958.16	9,901.84	
Expenses '09	240.00	240.00		
Planning Board				
Salaries	15,438.00	15,437.11	0.89	
Expenses	2,065.00	956.13	1,108.87	
Professional Services '09	10,000.00	8,370.00	1,630.00	
Town Hall & Common	5,872.50	5,872.50		
Expenses	66,980.00	64,671.40	41.61	"2,266.99
Expenses '09	2,819.09	2,819.09		
Front Steps Repairs				
Town Records Storage Upgrade	154.65	154.65		
Seaside One				
Expenses	2,300.00	1,479.01	788.59	32.40
MISCELLANEOUS				
Contributory Pensions	586,195.00	580,482.59	5,712.41	
Non-Contributory Pensions	4,800.00	3,075.14	1,724.86	
Workers' Compensation	47,302.00	47,302.00		
Unemployment Compensation	5,000.00	1,159.44	3,840.56	
FICA	60,894.18	60,894.18		
Group Insurance-Town's Share	1,455,638.91	1,455,638.91	8,795.95	
Insurance-Liability, Fire, Auto	95,000.00	86,204.05		
PUBLIC SAFETY				
Police Department				
Salaries	1,354,202.00	1,340,405.08	13,796.92	
Expenses	97,535.00	92,397.92	172.25	
Expenses '09	2,739.00	2,739.00		4,964.83

Police Radio Upgrade	1,715.00			1,715.00	
Police Mobile Data Terminals	1,672.14			1,672.14	
Police Cell Block Upgrade	6,407.06			6,407.06	
Powder House Repairs		8,405.00		8,402.26	2.74
Police Computer Server		14,820.00		13,158.80	
Police Cars	4,251.75	32,050.00		35,609.61	1,661.20
Parking Clerk					692.14
Salaries		7,600.00		7,600.00	
Expenses		10,200.00		10,200.00	
Fire Department					
Salaries		944,931.00		944,931.00	
Expenses		70,910.00		66,597.49	2,664.03
Ambulance Billing Expenses		18,000.00		16,941.83	1,058.17
Fire Station Apron	4,140.00			4,140.00	
Building Inspector		18,035.00		18,035.00	
Gas/Plumbing Inspector		10,648.00		10,648.00	
Sealer of Weights and Measures		3,075.00		3,000.00	75.00
Electrical Inspector		10,648.00		10,648.00	
Inspectors' Expenses		4,900.00		3,820.04	1,079.96
Emergency Management					
Salaries		8,500.00		7,994.22	505.78
Expenses		500.00		431.28	68.72
Emergency Notification		5,420.00		4,500.00	920.00
Animal Control					
Salaries		12,669.00		12,669.00	
Expenses		4,400.00		3,896.00	4.00
EDUCATION					
N.S. Regional Vocational School Dist.		35,856.00		35,372.00	484.00
Manchester Essex Regional School		10,185,775.00		10,185,774.96	0.04
Manchester Essex Regional School Debt		1,408,206.00		1,365,995.87	42,210.13
DEPARTMENT OF PUBLIC WORKS					
Salaries		628,835.00		615,412.66	13,422.34
Expenses		121,450.00		121,450.00	
Expenses '09	4,751.09			1,370.21	3,380.88

Misc. Maintenance/Repairs	44,652.25	66,000.00	90,893.72	4,772.86	14,985.67
Tree Maintenance		10,000.00	8,000.00	2,000.00	
Road Maintenance & Construction		58,000.00	41,268.51		16,731.49
Crowill Chapel Repairs		97,122.00	91,400.00		5,722.00
Drainage Easement	1.00				1.00
Cemetery Pickup Truck Replacement		27,000.00	27,000.00		
Highway Generator Installation	2,500.00		2,500.00		1.00
12 Summer Street Easement	1.00				
Snow Removal Salaries		25,000.00	46,256.95	(21,256.95) ¹	
Snow Removal Expenses		90,000.00	145,999.67	(55,999.67) ¹	
Street Lighting		93,600.00	81,226.09	12,115.39	258.52
Street Lighting '09	183.98		183.98		
Sanitation Salaries		15,000.00	14,935.75	64.25	
Sanitation Expenses		30,000.00	30,000.00		
Sanitation Expenses '09	11,135.91		11,135.91		
Rubbish and Garbage Collection		248,000.00	248,000.00		
Rubbish and Garbage Disposal '09	15,038.65		15,038.65		
Rubbish and Garbage Disposal		150,000.00	140,984.77		9,015.23
LAND USE					
Community Preservation Expenses		2,000.00	250.00	118.00	1,632.00
Affordable Housing Study Updaate				10,000.00 ²	
Historic District Commission Expenses	10,000.00			1.71	
Conservation Commission		1,200.00	1,198.29		
Salaries		57,076.00	52,399.20	4,676.80	
Expenses		3,648.00	3,348.80	299.20	
Gordon Woods Expenses		800.00		800.00	
HUMAN SERVICES					
Health Department					
Salaries		48,520.00	45,711.29	2,808.71	
Expenses		57,530.00	47,272.07	10,257.93	
Hazardous Waste Collection Day		5,000.00	3,473.00	1,527.00	
Council on Aging					

Salaries	110,522.00	107,855.00	2,667.00	841.58
Expenses	15,400.00	13,562.95	995.47	
Veterans' Services				
Veterans' Agent				
Expenses	11,078.00	11,078.00	548.97	
Benefits	750.00	201.03		
Action, Inc.	970.50	970.50		
H.A.W.C.	1,500.00	1,500.00		
	2,500.00	2,500.00		

CULTURE AND INFORMATIONAL SERVICES

Public Library				
Salaries	241,184.00	239,359.27	1,824.73	
Expenses	132,000.00	131,812.36	187.64	
Expenses '09		347.49		
Roof Architect	3,500.00	2,300.00		1,200.00
Children's Room Roof	15,000.00			15,000.00

RECREATION

Salaries	94,311.00	94,311.00		
Expenses	10,135.00	10,135.00		
Harbor Dredging	20,000.00	13,231.09		204,191.44
Tuck's Point				

Salaries	8,000.00	7,368.48	631.52	
Expenses	8,830.00	7,512.09	1,182.12	135.79
Expenses '09		67.87		
Tuck's Point Rotunda Restoration		8,204.14		36,911.20
Athletic Field Maintenance		29,371.82	178.18	450.00
Athletic Field Maintenance '09	10,000.00			
Park/Beach Maintenance	16,078.72		10,000.00	
Memorial Day	25,000.00	39,804.01		1,274.71
Fourth of July	1,500.00	1,500.00		
	7,000.00	7,000.00		

INTEREST AND MATURING DEBT

Principal on Bonds	1,333,126.00	1,197,964.13	135,161.87	
WPAT Administration Fees	6,136.00	5,878.70	257.30	
Interest on Bonds	498,485.00	359,343.52	139,141.48	

STATE ASSESSMENTS/OTHER USES

State Assessments	148,394.00	148,394.00	
UNCLASSIFIED			
Fish and Game Licenses Due State	1,020.85	1,020.85	
Due to Probation	19,760.00	19,760.00	
WITHHOLDINGS			
Federal Income Tax	500,276.63	500,276.63	
FICA	60,831.23	60,831.23	
State Income Tax	239,828.71	239,828.71	
Essex County Retirement	354,131.36	354,131.36	
Group Insurance	308,237.83	308,237.83	
MedCap/DeCap	23,681.10	23,681.10	
Deferred Compensation	151,296.64	151,296.64	
Union Dues	25,125.00	25,125.00	
Credit Union	420,493.27	420,493.27	
Due to Probation	19,760.00	19,760.00	
Due to Fish & Game	1,020.85	1,020.85	
SPECIAL REVENUE FUNDS			
Harbor Master			
Salaries	46,150.00	46,141.50	8.50
Expenses	10,350.00	7,454.45	45.55
Care of Floats	6,346.00	6,346.00	
Masconomo Park Ramps	4,512.82	1,132.36	3,380.46
Community Preservation Fund	56,173.06		70,879.53
Highway Improvements	(74,097.59)		(117,712.59)
Recycling			
School Gas/Deisel Bills			
Playground	17,818.16	10,043.91	(1,300.30)
Recreation Gifts/Fees	13,400.90	76,386.44	24,500.83
4th of July Gifts	2,965.36	166,704.51	31,250.25
Library Gifts	3,489.68	56,410.28	(5,823.88)
Library Children's Room Gifts	1,327.66	5,827.89	1,834.79
Library 120th Anniversary Gifts	12,661.90		1,402.66
			12,661.90

Police Gifts	4,804.87	7,288.35	275.69	11,817.53
Bike Rodeo Gifts	126.76	950.00	755.20	321.56
MAPC Pandemic Workshop	1,130.79			1,130.79
Law Enforcement Grant	150.00			2,583.28
Bulletproof Vests Grant		14,417.23	11,983.95	795.00
Police Community Policing Grant	5,982.32	16,000.00	15,205.00	10,214.97
		9,781.00	5,548.35	
Mass. Technology Grant		69,664.75		69,664.75
Town Technology Grant	30,715.62	20,710.84	5,378.73	46,047.73
Comcast Technology Gift	20,000.00			20,000.00
Winthrop Field	25,002.37	5,800.00	5,449.54	25,352.83
Crowell Chapel	1,148.00	800.00		1,948.00
Coastal Stream Team Gifts	236.78	878.46	794.84	320.40
Tuck's Point Interest/Gift Account	13,441.08	305.00		13,746.08
Tuck's Point Deposits	10,201.39	5,700.00	6,600.00	9,301.39
Conservation Fund	11,552.02	120.87		11,672.89
Wetlands Protection Fund	77,081.85	27,155.50	755.40	103,481.95
Dexter's Pond Fund	400.20			400.20
Gordon Woods Film Gift	4,000.00		1,081.00	2,919.00
State Aid for Libraries	3,699.85	4,809.18	4,670.92	3,838.11
LSTA Equal Access	831.76	95.00	926.76	
Library Children's Room Grant	2,871.09	3,725.00	2,476.50	
Library Tweens/Teens Grant	1,476.69		1,476.69	4,119.59
Young Adult Library Position	11,500.00	5,000.00	8,700.04	7,799.96
Fire Alarm Damage Reimbursement	3,119.72			3,119.72
Sale of Real Estate	4,118.45			4,118.45
Water Meters	13,799.78	4,641.32	149.50	18,291.60
Adopt-a-Bench Gifts	1,859.67			1,859.67
Masonomo Playground Gifts	2,373.77 "			2,373.77
Masonomo Park Gifts	2,490.00	6,965.00	6,645.00	2,810.00
Cultural Council Gifts	326.63	7.37	208.40	125.60
Cultural Council-State Grant	7,365.66	4,213.06	6,200.00	5,378.72
Cultural Council-State Grant Interest	173.11			173.11
Selectmen's Gifts	1,218.91	500.00		1,718.91
Film Production-Tuck's Point	2,252.44			2,252.44
Police Cell Block Fees	10,647.27	8,066.68	110.49	18,603.46

Open Space Gifts	243.26			243.26
Fire Station Apron Gift			4,860.00	(4,860.00)
Fire Gifts	3,442.39	1,150.00	1,763.13	2,829.26
Fire CPR Gifts	1,596.01	6,436.49	7,244.27	788.23
Ambulance Gifts	936.99			936.99
Fire Knox Box Gifts	230.34	982.00	237.00	975.34
Fire Training Gift-Lauzon	1,833.09		1,833.09	
FEMA Fire Damage	12,926.28			12,926.28
Field Maintenance Gifts/Fees	5,120.82	7,234.12		10,354.94
Concert Gifts	1,321.94	5,070.00		982.16
Bike Rack Grant	1,910.00			1,910.00
Police Drug Fund Gift-MacDonald	10,042.08		5,409.78	10,042.08
Police Narcotic Fund	5,347.17			5,436.75
MAPC Fire Training Grant		89.58		
Fire Safety Grant	1,001.76	6,722.99	6,642.77	80.22
Fire Equipment Grant	717.00		499.54	502.22
Fire Emergency Grant	1,241.54		429.20	287.80
Emergency Management Performance Grant	2,500.00		1,000.00	1,241.54
Cape Ann Regional Fire Grant		726.00	364.73	1,500.00
Health Emergency Grant	143.65			361.27
Police Insurance Reimbursement	3,012.16			143.65
Fire Truck Insurance Reimbursement	6,050.90	1,098.59	7,149.49	3,012.16
Fire Insurance Reimbursement	96.00			96.00
DPW Damage Reimbursement	1,110.49			1,110.49
Workers' Compensation Reimbursement	3,324.37	19,980.22	21,614.58	1,690.01
Friends of COA	3,737.97	16,722.35	15,805.94	4,654.38
COA State Formula Grant	500.87	7,924.00	8,147.93	276.94
Senior Home Care Grant	816.52		669.13	147.39
40 Masonomo Street		2,000.00	1,200.00	800.00
Conservation Commission-10 Boardman Avenue	182.52			182.52
Hidden Ledge Road Sewer Repair	57.50			57.50
Planning Board-Nally & Buckley	800.00		8.00	792.00
Appeals Board-601 Summer Street	2,415.00	35,873.66	38,288.66	
Conservation Commission-502 Summer Street	331.65	61.84	380.54	4.54
Planning Board-Bialek	28.64		28.60	
Planning Board-Windover Development	2,500.00			2,500.00

Planning Board-Gilmore	1,000.00				
Conservation Commission-Pole Swamp Lane				701.00	299.00
Planning Board-Athletic Club	20,332.07	3,000.00		3,000.00	19,400.70
Planning Board-Advertising	192.00	68.63		1,000.00	192.00
Marina Antenna-Terrasearch	5,262.63		34.79		5,297.42
First Parish Church Antenna-T Mobile	3,146.90		17.83		3,164.73
Masconomo Park Performance Bond	1,940.00				1,940.00
Conservation Commission-601 Summer Street	3,127.28	6,775.00		9,902.28	
508 Summer Street	10,000.00	4.13			10,004.13
Appeals Board-Omnipoint	964.20				964.20
Appeals Board-Eisgrau	750.00				750.00
Appeals Board-Kimball	1,500.00				1,500.00
Appeals Board-Crooked Lane	100.00				100.00
LNG Pipeline Consulting	161.50				161.50
Neptune LNG Special Permit	909.91			909.91	
Singing Beach Operations					
Salaries					
Expenses		65,744.00		65,125.70	618.30
Expenses '09	428.06	15,280.00		15,095.31	173.32
Waterways Improvement Fund				428.06	
Lifeguards	68,401.93	67,142.26			20,000.00 ⁸
Salaries		47,585.00		43,550.03	4,034.97
Expenses		3,200.00		2,787.94	412.06
CAPITAL PROJECT FUNDS					
Singing Beach Bathhouse Repairs	1,779.32				1,779.32
Singing Beach Bathhouse Painting	3,391.77				3,391.77
Fueling Facility Installation	3,200.00			3,200.00	
Pine Street Acquisitions/Cleanup		4,266.67		2,212,395.12	(2,208,128.45)
Downtown Improvement Project	70,407.32	1,344.00		9,689.36	62,061.96
ENTERPRISE FUNDS					
Sewer Fund					
Salaries		293,944.00		293,846.02	97.98 ⁹
Expenses		254,400.00		231,163.22	5,687.92 ⁹
Expenses '09	11,535.10	1,000.00		12,535.10	17,548.86

Misc. Maintenance/Repairs		47,905.00	47,647.80	257.20 ⁹	
Misc. Maintenance/Repairs '09	2,965.36		2,965.36		
Sewer System Extension Study					1,413.59
Sewerage Facilities Study	1,413.59				1.00
Masonic Land Purchase	1.00				4,000.00
Mason Easement		4,000.00			
Aeration Tank Cleaning		18,000.00	17,247.78	752.22 ⁹	
Sewer Plant Computer Upgrade		25,000.00	19,200.00		5,800.00
Sewer Plant Bio-Filtertr		3,000.00		187.50 ⁹	2,812.50
Sewer Plant Grit Pump Replacement		13,000.00	13,000.00		4,000.00
Sewer Main Maintenance		4,000.00			
Harbor Loop Sewer Main		110,000.00	109,982.03	17.97 ⁹	
Infiltration/Inflow Improvements	13,459.12		13,380.60		78.52
Sewer Lift Station Wash System	8,000.00				8,000.00
Treatment Plant Modifications	3,160.03				3,160.03
Water Fund					
Salaries		244,018.00	243,640.99	377.01 ⁹	
Expenses		78,850.00	78,571.65	25.70 ⁹	252.65
Expenses '09	3,086.58		3,086.58		
Maintenance		41,500.00	39,373.54	2,030.46 ⁹	96.00
Maintenance '09	19,507.32		18,669.81	837.51 ⁹	
Treatment Expenses		457,500.00	450,586.25	6,871.10 ⁹	42.65
Standpipe Replacement Design	3,003.24				3,003.24
Safe Yeild Study	11,000.00				11,000.00
Rebuild Round Pond Pumping Station		50,000.00	4,675.00		45,325.00
Water Treatment Plant Filter		54,250.00	54,250.00		
Water Treatment Planr Computer Upgrade		30,000.00	30,000.00		
Lincoln Street Well Electrical Upgarde		35,000.00	8,726.58	0.42 ⁹	26,273.00
Water Treatment Plant	26,644.16			0.16 ⁹	26,644.00
Lincoln Street Well Generator	30,000.00		29,940.77	59.23 ⁹	
Treatment Plant Computer Upgrade	5,600.00		5,600.00		
Meter Reader Replacement	64,952.00		1,637.00		63,315.00
TRUST FUNDS					
Non-Expendable Trust Funds					
B.L. Allen Fund	1,300.00				1,300.00

Tuck's Point Fund	6,000.00				6,000.00
Post War Rehabilitation Fund	3,873.80	46.79			3,920.59
Perpetual Care Fund	289,555.75	7,000.00		18,610.00 ¹⁰	277,945.75
Perpetual Care Fund-Odd Fellows	3,000.00				3,000.00
Crowell Cemetery Fund	3,000.00				3,000.00
Knight Cemetery Fund	1,800.00				1,800.00
Expendable Trust Funds					
B.L. Allen Interest Fund	35.71	78.70	100.00		14.41
Tuck's Point Interest Fund	2,656.56	83.37			2,739.93
Post War Rehabilitation Fund	690.06				690.06
Essex Woods Park Fund	14,661.40	145.97			14,807.37
Perpetual Care Interest Fund	31,763.56	22,619.27			25,321.45
Sale of Lots Fund	28,940.12	7,824.66	2,061.38	27,000.00 ¹¹	36,764.78
Crowell Cemetery Interest Fund	7,871.08	109.05			7,980.13
Knight Cemetery Fund	5,297.58	71.21			5,368.79
Odd Fellows Cemetery Fund	744.84	47.58			792.42
Winthrop Library Fund	91,993.84	19,180.58	12,150.00		99,024.42
Putnam Library Fund	51,340.56	212.01			51,552.57
Curtis Library Fund	41,086.88	160.81			41,247.69
Hoare Library Fund	601.70	2.50			604.20
Wood Library Fund	1,528.27	6.19			1,534.46
Sieradski Library Fund	601.69	86.68			688.37
Ware Library Fund	10,726.89	44.88			10,771.77
Other Trust Funds					
Stabilization Fund	1,068,776.76	8,199.95		181,870.00 ¹²	895,106.71
AGENCY ACCOUNTS					
Special Detail	5,282.38	324,413.04	327,022.28		2,673.14
REFUNDS					
Property Taxes		127,036.26	127,036.26		
Tax Liens		136.75	136.75		
Motor Vehicle Excise Taxes		14,784.04	14,784.04		
Boat Taxes		298.59	298.59		

Ambulance	1,647.70	1,647.70	
Interest and Charges on Taxes	75.45	75.45	
Licenses and Permits	2,900.00	2,900.00	
Rentals	200.00	200.00	
Fees	200.00	200.00	
Fines	155.00	155.00	
Water	4,084.01	4,084.01	
Sewer	14.70	14.70	
Departmental	11,991.30	11,991.30	
Less Transfers from Reserve fund	2,859,333.79	28,096,570.10 (144,294.20)	966,974.83 547,414.25
TOTAL	2,859,333.79	27,952,275.90	966,974.83 547,414.25

¹ Transferred to Fund Balance Designated for Appropriation Deficits

² Transferred to General Fund Unreserved Fund Balance should be Community Preservation Unreserved Fund Balance

³ Transferred to General Fund as follows: \$97,125.00 Crowell Chapel Restoration; \$2,000.00 CPC Expenses

⁴ Transferred to General Fund Rubbish/Garbage Collection

⁵ Transferred to Recreation Gifts/Fees

⁶ Transferred to General Fund Recreation Salaries

⁷ Transferred to General Fund Athletic Field Maintenance

⁸ Transferred to General Fund Harbor Dredging

⁹ Transferred to Unreserved Retained Earnings

¹⁰ Transferred to Perpetual Care Expendable Trust Fund

¹¹ Transferred to General Fund Cemetery Pickup Truck

¹² Transferred to General Fund as follows: \$32,050 Police Car; \$14,820 Police Computer Server. Transferred to Sewer Fund as follows: \$25,000 Sewer Plant Computer/ Control Upgrade; Harbor Loop Sewer Main Repair

Charles F. Lane
Town Accountant

TOWN OF MANCHESTER **COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS** **JUNE 30, 2010**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP
CASH/INVESTMENTS	2,039,805.00	806,383.46	261,188.25	290,868.95	1,494,649.01	TOTALS
RECEIVABLES:						4,892,894.67
TAXES	242,405.91	851.86				243,257.77
EXCISE	72,769.09					72,769.09
BOAT	15,971.75					15,971.75
USER CHARGES AND LIENS				87,186.39		87,186.39
TAX LIENS	77,748.32	113.02				77,861.34
TAX FORECLOSURES	10,727.36					
DEPARTMENTAL	87,152.67					
DUE FROM HIGHWAY IMPROVEMENTS	117,712.59					87,152.67
DUE FROM COMMONWEALTH		160,405.46				117,712.59
AMOUNTS TO BE PROVIDED-BOND PAYMENTS						160,405.46
BONDS AUTHORIZED						10,120,727.00
TOTAL ASSETS	2,664,292.69	967,753.80	261,188.25	378,055.34	1,494,649.01	2,971,246.00
						18,847,184.73
LIABILITIES AND FUND EQUITY						
LIABILITIES:						
PROVISION-ABATEMENTS						
& EXEMPTIONS	292,180.67					292,180.67
PREPAID TAXES	6,004.75	371.31				6,376.06
DEFERRED REVENUE	214,594.43	162,077.71				376,672.14
DUE TO GENERAL FUND		117,712.59				117,712.59
DUE TO COMMONWEALTH						0.00
WARRANTS PAYABLE	174,579.15	37,619.01	2,083.65	53,167.48		267,449.29
PAYROLL WITHHOLDINGS	49,816.20					49,816.20
OTHER LIABILITIES	13,477.54					13,477.54
BOND ANTICIPATION NOTES PAYABLE			2,400,000.00			
BONDS PAYABLE						10,120,727.00
BONDS AUTHORIZED-UNISSUED						2,971,246.00
TOTAL LIABILITIES	750,652.74	317,780.62	2,402,083.65	53,167.48	-	16,615,657.49

**TOWN OF MANCHESTER
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2010
continued**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP
LIABILITIES AND FUND EQUITY (CONT.)						TOTALS
FUND EQUITY:						
RETAINED EARNINGS				102,121.82		102,121.82
FUND BALANCES:						
RESERVED-ENCUMBRANCES	320,921.42	6,241.83		222,766.04		549,929.29
RESERVED-EXPENDITURES	615,867.00					615,867.00
RESERVED-PETTY CASH	385.00					385.00
RESERVED-SPECIAL DUTY					2,673.14	
DESIGNATED-ABATEMENTS & EXEMPTIONS SURPLUS	125,000.00					125,000.00
DESIGNATED-APPROPRIATION DEFICITS	(77,256.62)					(77,256.62)
RESERVED FOR OPEN SPACE		12,765.00				12,765.00
RESERVED FOR COMMUNITY HOUSING						
UNDESIGNATED	928,723.15	24,338.00	(2,140,895.40)	324,887.86	1,491,975.87	886,431.97
TOTAL FUND EQUITY	1,913,639.95	606,628.35	(2,140,895.40)	324,887.86	1,494,649.01	2,242,254.60
TOTAL LIABILITIES AND FUND EQUITY	2,664,292.69	967,753.80	261,188.25	378,055.34	1,494,649.01	18,857,912.09

CHARLES F. LANE
TOWN ACCOUNTANT

DEPARTMENTAL COSTS-APPROPRIATION ACCOUNTS

FISCAL 2010

GENERAL GOV. INCLUDES HISTORIC & CONCOM	POLICE INCLUDES HARBOR MASTER	FIRE	OTHER PUBLIC SAFETY	DPW	SCHOOL	SEWER	WATER	LIBRARY	HUMAN SERVICES	RECREATION	TOTALS
SALARIES	712,199	1,386,547	944,931	67,594	676,605	293,846	243,641	239,359	164,644	210,355	4,939,721
EXPENSES	441,167	108,938	66,597	25,847	408,850	294,311	590,288	132,160	69,480	113,702	2,251,340
STREET LIGHTS					81,410						81,410
RUBBISH COLLECTION					404,023						404,023
MANCHESTER ESSEX REGIONAL SCHOOL											11,551,771
N.S. REGIONAL SCHOOL											35,372
FICA	7,200	17,400	12,300	1,000	8,400	3,600	2,300	3,800	1,800	3,700	5,900
HEALTH/LIFE INS. 1	175,000	270,000	190,000		160,000	83,000	65,000	40,000	20,000	24,000	1,027,000
WORKERS' COMP/											
POLICE & FIRE MEDICAL	600	6,000	11,000		15,000	5,000	6,500	200	100	2,800	47,200
UNEMPLOYMENT COMP										3,841	3,841
PENSIONS	85,500	166,300	113,400		81,200	36,000	29,500	28,700	19,800	20,000	580,400
LIABILITY/AUTO	11,000	8,000	11,000		15,000	7,000	7,000	7,000	4,000	4,000	74,000
ADMINISTRATION	(206,000)	33,000	33,000		40,000	27,000	27,000	19,000	7,000	20,000	
(ACCT/TREAS/SEL)											
TOWN HALL EXP.	(40,000)	25,000			4,000	1,000	1,000		6,000	3,000	
POLICE/FIRE/DPW	28,000	(30,000)	(5,000)		(22,000)	(5,000)	(4,000)	5,000		18,000	
REGULAR OPERATING											
EXPENSES	1,207,466	1,973,785	1,364,928	93,441	1,864,088	745,757	968,229	471,419	291,024	419,698	21,001,978
CAPITAL OUTLAY											
BONDS/INTEREST		68,097	21,082		162,169	172,810	134,829	2,300		21,435	582,722
TOTAL OPERATING EXP.	1,207,466	2,041,882	1,462,409	93,441	2,116,339	11,621,846 #	1,814,800	493,829	340,426	555,109	23,147,887

1 DOES NOT INCLUDE RETIREES

CHARLES F. LANE
TOWN ACCOUNTANT



Members of Manchester Scout Troop 3 (L to R): Ramsey King, Erik Rhaunas, Philip Levensohn, Nico Gillespie and Alex Shepard inspect and fold American flags which were burned in the annual ceremony at the Legion Post on Veteran's Day.



Can Spring be far behind? On Wednesday, February 10th, Hilary Sheridan's 1st graders celebrated the 100th day of school. Photo submitted by Liz Dellicker

KEY TELEPHONE NUMBERS

Police 911 (526-1212 for regular business)

Fire 911 (526-4040 for regular business)

Ambulance 911 (526-4040 for billing information)

Board of Selectmen.....	526-2000
Accountant	526-2020
Assessors.....	526-2010
Building Department	526-2000
Clerk/Voter Registration	526-2040
Conservation	526-4397
Council On Aging	526-7500
Harbormaster	526-7832
Health	526-7385
Library	526-7711
Parks and Recreation	526-2019
Public Works	526-1242
School Superintendent	526-4919
Memorial School.....	526-1908
Jr.-Sr. High School	526-4412
Treasurer/Collector	526-2030
Veterans' Agent	526-2014
Water/Sewer	526-4450

**MANCHESTER-BY-THE-SEA
TOWN ALMANAC**

Incorporated:	1645
Size:	7.73 square miles
Shore Line:	12.8 miles
Population:	5571
Registered Voters:	3845
Dogs:	913
Government:	Board of Selectmen (meets the first and third Mondays of the month with default to Tuesday in the event of a Monday holiday) Open Town Meeting (normally held the first Monday in April) Annual Election (second Monday in May)
Voter Registration:	Town Clerk's Office during normal Town Hall hours. Special evening sessions before each election and Town Meeting.
Official Notices:	All official Town board and committee meeting notices are posted on the Town Hall bulletin board. Meeting notices are also posted on the Town's website. Published notices can be found in the <i>Manchester Cricket</i> , <i>Gloucester Daily Times</i> , or <i>Salem Evening News</i> .
Tax Rate:	FY2011 \$9.04 per thousand of assessed valuation.
Taxes Due:	August 1st, November 1st, February 1st, and May 1st.
Trash Removal:	Weekly curbside service (Monday and Tuesday)
	Transfer Station:
	Wednesday 7:30 a.m. – 3:00 p.m.
	Friday (April 15-November 15 only) 12:45 p.m. – 3:00 p.m.
	Saturday 10:00 a.m. – 3:00 p.m.
	(Refer to the Town's website for Holiday Hours)
	Recycling: Every other week (Monday and Tuesday)
	Compost: Seasonal – refer to the Town's website for dates and hours (www.manchester.ma.us)
Town Hall Hours:	Monday-Wednesday, 8:30 a.m. – 5 p.m. Thursday, 8:30 a.m. – 8 p.m., Friday, CLOSED
Library Hours:	Monday and Wednesday, 10 a.m. – 8 p.m. Tuesday and Thursday, 1 p.m. – 8 p.m. Friday & Saturday, 10 a.m. – 5 p.m. Closed Saturdays – July through Labor Day Closed Sundays and Holidays
Post Office Hours:	Window Service: Monday-Friday, 9:00 a.m. – 5 p.m. Saturday, 9:00 a.m. – 12 noon Lobby Hours: Monday-Friday, 6:15 a.m. – 5:45 p.m. Saturday, 6:15 a.m. – 4:30 p.m.
Town Website:	www.manchester.ma.us

