



# Manchester-by-the-Sea

TOWN REPORT 2009

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# ANNUAL REPORT For The Year 2009

## In Memoriam

Foster Ball	Robert Audano, Sr.
William Saltonstall	Elizabeth Cagney
D. Audrey Walker	Suzanne Noble Teare
Joseph Hyland	Arnt Arntsen
Ian Morris	Doris Bundy
David Shankman	Salvatore Aiello
Thomas Spang	M. Pearl Cool
Richard Hunt	Rosalie Doucette
Ottile Floyd	Paul Silverman
Addison Closson	Elizabeth Lazisky
Peter Vermilye	Lucy Conley
Emory Perry	Ella Secher
Arnold Lowe	Anthony Brown
Jaye Ocko	Lawrence Woodberry
Charlotte Pattison	Gerhard Sonder
Mabel Jones	Agnes Wheeler
Harry Thompson	Blanche LeMay
Reginald Foster	Arthur St. Onge
Florence Doucette	

Town Report edited by Beth Heisey and Town Hall Staff

Front Cover: Winter Scene of Singing Beach. Photo courtesy of Wojtek Migdalski.

Back Cover: Manchester Library weathervane. Photo courtesy of Steve Rosenthal

The editors are grateful to those citizens who contributed photographs to the 2009 Town Report.

**The Cricket Press, Inc.**  
**Manchester, Massachusetts**

2009

## COMMITTEE MEMBERSHIPS 2008-2009

### Position/Board Members...Term Expires

(Chairs shown in boldface)

#### 1. ELECTED OFFICIALS

##### Assessors, Board

Jeremiah J. Noonan, Jr.	2010
<b>William B. Frothingham, Jr.</b>	<b>2011</b>
Jude Flynn	2012

##### Constables

Joseph P. Aiello	2010
G. David MacDougall	2010
Stephen T. Driscoll	2010

##### Housing Authority

Jane H. Metrano	2010
<b>Marc A. Bliss</b>	<b>2011</b>
John F. Kenney	2012
Bruce A. MacDonald	2013
Vacant (Governor's Appointment)	

##### Library Trustees

Dorothy H. Jodice	2010
<b>Richard L. Rogers</b>	<b>2011</b>
Timothy Browne	2012

##### Moderator

Alan Wilson	2010
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##### Planning Board

<b>Richard N. Blau</b>	<b>2010</b>
Carroll Cabot	2010
Peter Willwerth	2010
Loren G. Coons	2011
Maria Menendez	2011
Robert N. Atwater, Jr.	2012
Kurt Melden	2012

##### School Committee

<b>Susan Coviello</b>	<b>2010 (E)</b>
Morgan D. Evans	2010 (M)
Ann W. Harrison	2010 (M)
Susan M. Beckmann	2011 (M)
Alva Ingaharro	2011 (E)
Anton Giedt	2012 (M)
Gregory Carroll	2012 (E)

##### Selectmen, Board of

<b>Susan W. Thorne</b>	<b>2010</b>
Mary M. Hardwick	2010
Bryan S. Gubbins	2011
Lee B. Spence	2011
Thomas P. Kehoe	2012

#### APPOINTED OFFICIALS

##### Action, Inc. Representative

Gretchen Wood	2010
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##### ADA Committee

Marion Hall	2010
Laurie Werle	2011
Lisa Bonneville	2012
Gretchen Wood, Coordinator	2012
Town Administrator ( <i>ex officio</i> )	

##### Animal Inspector

Robert Steach	(Board of Health Appointment)
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##### Appeals, Board of

Joseph L. Demeo	2010
Mary Jo Feuerbach	2010
<b>Victor Koufman</b>	<b>2011</b>
Timothy Walsh	2011
Pierre C. Rumpf	2012
Tilly Pick (1st alternate)	2010
Vacant (2nd alternate)	2012

##### Bike/Pedestrian Committee

John Carlson	2010
Todd Clark	2011
David Schuh	2011
<b>Terry Cowman</b>	<b>2012</b>
Morgan Evans	2012

##### Building Inspector

Paul Orlando	2010
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##### Cable Access Corp. Rep.

Paul Jermain	October 1, 2011
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##### Cape Ann Regional Planning Committee

<b>Emergency Response Coordinator</b>	
Thomas P. Kehoe	2010

##### Chebacco Woods Land Management Committee

(H) Hamilton (M) Manchester	
(M) Steve Kenney ( <i>ex officio</i> )	
<b>(M) Ralph Smith</b>	<b>2010</b>
(H) Rick Vancisin	2010
(H) Virginia Cookson	2011
(M) Charles W. Kellogg, II	2011
(H/M) Susanna McLaughlin	2012

##### Community Preservation

Vacant (historic resources)	2010
Jane Metrano (Housing Authority)	2010
Peter Willwerth (Planning Board)	2011
<b>Christopher Wood Kelly (Parks &amp; Rec.)</b>	<b>2011</b>
David Kahle (Con Com)	2011
Laura Dwyer (at large)	2012
Lars Swanson (Finance Committee)	2012
John F. Burke, Jr. (at large)	2012
Rebecca G. Campbell (at large)	2012

##### Conservation Commission

Steven Jaworski	2010
David Kahle	2010
Jens Kure-Jensen	2011
<b>Amy C. MacF. Burbott</b>	<b>2011</b>
Rob Hoyle	2012
Frank Marangell	2012
John Mussachia	2012

##### Council on Aging

Linda C. Kiley	2010
Janet Groth Turner	2010
Su Kwedor	2011
Marie Lopresti	2011
Susana Thompson	2011
<b>Steven Gillespie, MD</b>	<b>2012</b>
Robert Howard, DMD	2012

##### Cultural Council

Juliet Chamberlain	2010
<b>Michael Gates</b>	<b>2010</b>
Sondra Bialy	2012
Donna Dessault	2012
Winifred Diedrich	2012
Katerina Gates	2012

##### Downtown Improvements

<b>Project Committee</b>	
Carroll Cabot	2010
Andrew Harris	2010
Ben Rossi	2010

##### Emergency Mgmt. Dir.

Andrew Paskalis	2012
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##### Finance Committee

<b>Jay E. Bothwick, Chair</b> (appt. by Town Moderator)	<b>2010</b>
Sam Martin	2010
Paul Sullivan	2010
Vacant	2011
John Kenney	2011
George A. Herbster (appt. by Town Moderator)	2011
Albert M. Creighton, III	2012
John Croft	2012
George Putnam, III (appt. by Town Moderator)	2012

##### Fire Chief

Andrew Paskalis	2012
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##### Gas/Plumbing Inspector

Joseph Guzzo	2010
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##### Harbor Advisory Committee

<b>Paul Dozier</b>	<b>2010</b>
Jim Starkey	2010
Diane Rodier	2010
Karen Smith Crawley	2011
Douglas Heath	2011
Bruce Journey	2011
Gordon Abbott, Jr.	2012

##### Harbormaster

Police Chief McKiel	2010
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##### Health, Board of

Beverly Melvin	2010
Leslie Nitkiewicz	2010
Peter B. Germond, M.D.	2011
<b>David Przesiek</b>	<b>2011</b>
John Adams, MD	2012

##### Historic District & Historical Commission

<b>James O'Neill (realtor) Co-Chair</b>	<b>2010</b>
<b>Michael Storella (resident) Co-Chair</b>	<b>2010</b>
Robert MacNeille (architect)	2011
Robert Hofeldt (resident)	2011
Meredith Tufts (Historical Society)	2011
Martin Hahn (resident)	2012
Donald Halgren (resident)	2012

##### July 4th Committee

Leanne Christopher	2010
James Diedrich	2011 (July 31st)
Michael Ray	2011 (July 31st)
<b>Joe Sabella</b>	<b>2011 (July 31st)</b>
Parks and Recreation Director ( <i>ex officio</i> )	

##### Manchester Coastal Stream

Katharine Culhane	2010
Michele Kulick	2010
Patricia Mitchell	2010
Carolyn Kelly	2011
<b>Jessica Lamothe</b>	<b>2011</b>
Joan Nesbit	2011
Katharine (Kate) Newhall	2011
Francie Caudill	2012
Susan Purser	2012

##### Masconomo Park

Ellen H. Cross	2010
Jane Gardiner	2010
Lise Koufman	2010
<b>Sara Levensohn (co-chair)</b>	<b>2010</b>
Kris Moroney	2010
Pauline Runkle	2010
<b>Faith Emerson (co-chair)</b>	<b>2011</b>
Tanya Stubbs	2011
Town Administrator ( <i>ex officio</i> )	

##### Memorial Day Observance

American Legion	2010
Legion Auxiliary	2010

##### M.A.P.C. Representative

Richard Blau, Planning Board	2010
Maria Menendez (alternate)	

##### MBTA Advisory Board

Vacant	
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##### North Shore HOME Consortium Representative

Joanne Graves	2010
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##### N.S. Reg. Voc. School Rep.

Joseph Sabella (Appointed by Town Moderator)	2012
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##### North Shore Task Force Rep.

Maria Menendez, Planning Board	2010
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##### Parking Clerk

Gretchen A. Wood	2010
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##### Playing Fields Committee

##### Manchester Appointees

Tom Arntsen (M/E Little League)	
Greg Blagden (M/E Soccer)	
Sandy Bodmer-Turner (At Large)	
Matt Casparius (Recreation Staff)	
James Doucette (M/E Jr. Hornets)	
<b>Tony Giedt – Co-Chair (School Committee)</b>	
<b>Tom Kehoe – Co-Chair (Manchester Selectman)</b>	
Kelly Porcaro - (MERSD Athletic Director)	

##### Essex Appointees

Vacant (Essex)	
Jeff Jones (Essex Selectman)	
Tim O'Leary (School Bldg Com.–	
Jessica Lamothe, Alternate)	
Richard Trembowicz (At Large – Essex)	
Sue Taylor (M/E Softball)	

##### Registrars, Board of

<b>Eileen Buckley</b>	<b>2010</b>
Gary P. Giusto	2011
Joanne Hoff	2012
Gretchen Wood ( <i>ex officio</i> )	

<b>Safety Committee</b>			
Allan Kirker	2010	<b>Town Counsel</b>	
Jonathan Happel	2010	Kopelman and Paige, P.C.	2010
Ron Matthews	2010	<b>Labor Counsel</b>	
Town Administrator	2010	Collins, Loughran & Peloquin, P.C.	2008
DPW Director	2010	<b>Treasurer/Collector</b>	
<b>Sealer of Weights/Measures</b>		Caroline Johnson	2010
Richard Malaquias	2011	<b>Tree Warden</b>	
<b>Seaside One Committee</b>		Thomas Henderson	2010
<b>Thomas Durkin</b>	<b>2010</b>	<b>Tuck's Point Comm.</b>	
James Doucette	2011	Anthony Bullock	2010
Merritt Miller	2012	Michela Hirnak	2010
<b>Shade Tree Management &amp; Pest Control</b>		<b>Elizabeth (Betsy) Winder</b>	<b>2010</b>
Mark Hammond	2010	Kelly Laspesa	2011
<b>Shellfish Constable</b>		Mary Van Note	2011
Thomas Henderson	2010	<b>Welcome to Manchester</b>	
<b>Singing Beach Committee</b>		<b>Helen Eaton</b>	<b>2010</b>
<b>Paul Barclay</b>	<b>2010</b>	Johanna Ross	2010
Robert Coyne	2010	Jenny Bernard	2011
Pamela Crehan	2010	Margaret Maher	2011
Olga Hayes	2010	Alyson O'Regan O'Hara	2011
Chris Shea	2010	Monika Congdon	2012
<b>Surf Park Representative</b>		Ginny Germond	2012
Parks and Recreation Director Casparius	10/2/09	Anna Kasabian	2012
<b>Town Accountant</b>		Judy Shipman	2012
Charles Lane	2010	<b>Winthrop Field Committee</b>	
<b>Town Administrator</b>		<b>Michael Chapman</b>	<b>2010</b>
Wayne C. Melville	6/30/12	Gar Morse	2011
<b>Town Clerk</b>		Richard Puchniak	2011
Gretchen Wood	2010	William Bonaccorso	2012
		Brenton Dickson	2012
		<b>Wiring Inspector</b>	
		Joseph Novello	2010

## ANNUAL REPORTS



From left or right: Bryan Gubbins, Tom Kehoe, Sue Thorne, Lee Spence and Mary Hardwick.



The Manchester Essex 6th Grade Girls Travel Basketball Team. Pictured (front row, left to right): Coach Leanne Christopher, Sydney Christopher, Paige Lafferty, Molly Lynch, Niki Bothwick, Bella Mastendino, Megan Clark. Back Row, Toni Rerisi, Sabrina Pallazola, Sarah Robinson, Courtney Fraser, Chelsea Rose and Caitlin Malloy. Players missing from photo are Tracy Blagden and Courtney Holley.

### BOARD OF SELECTMEN

Incumbent Tom Kehoe was re-elected to a second three-year term on the Board of Selectmen. At its organizational meeting following elections, Sue Thorne was elected Chair and Tom Kehoe Vice-Chair.

At the April Town Meeting, the Board of Selectmen presented a FY10 budget that was up from FY09 by only four tenths of a percent. This was an historically low increase and represented cooperation and hard work among all Town Departments and the School Committee.

With the approval of Town Meeting and the May ballot question authorizing the borrowing of \$2.4 million, the Town purchased three homes sited on the former Pine Street Burn Dump thus giving the Town complete control of the site and positioning it to make a determination for the future use of that land. The Town subsequently sold one of the homes that the new owner recently moved to a nearby site.

A Special Town Meeting was called in January to address the Beach Street sewer repair. The expenditure was authorized with payment by

some existing funds and a sewer rate increase for the remaining two quarters of 2009. A Sewer Task Force was established, led by Selectman Lee Spence, to perform an in-depth study of the existing system, rate and capital cost allocation formulas, capital needs, and future expansion possibilities. The final report was submitted in September and some of the recommendations have already been implemented.

When neighboring Gloucester experienced some critical water issues during the summer, Manchester was able to assist the city by providing 2.2 million gallons of water for which the Town ultimately was compensated.

In response to the increasing reliance on tax dollars to underwrite the trash collection system, the Selectmen held public meetings for community input on possible alternatives. The outcome was our vote to adopt a "Pay As You Throw" system and the requirement that all curbside and transfer station disposal be contained in either large or small orange bags. Single trip or multi-trip one-day passes to the transfer station were also approved.

The resulting reduction in tipping fees and the tremendous increase in recycling are evidence that the program is working. Given that we are not yet quite halfway through the fiscal cycle, it is too early to make an estimate on the savings through the sale of bags and passes.

At a ceremony at the Manchester Historical Society, Volunteer of the Year Carole Schanley and Employee of the Year Lisa Press were recognized for their valuable contributions to what makes Manchester a very special community.

Town Clerk Gretchen Wood announced her retirement effective January 14, 2010. After 23 years of dedicated service, Gretchen has earned the respect and admiration of the entire community. Town Administrator Wayne Melville appointed Gretchen's Administrative Assistant Denise Samolchuk as the new Town Clerk, effective January 14, 2010. We wish Gretchen all the best in her well-deserved retirement. Carole Shepard was appointed as the new part time Assistant Town Clerk and Assistant in the Selectmen's office.

The Board of Selectmen voted to extend Town Administrator Wayne Melville's contract for a three-year term.

Among other issues which the Board addressed during the year were the repair of the Police lock-up and the authorization of the prisoner contract with Essex; the creation of a Sustainable Energy Committee; a five year extension of the trash contract with Wheelabrator including a price drop from \$71.50 per ton to \$64.00 per ton; on-going review and updating of policies; discussion relative to the repair/restoration of the Tuck's Point Rotunda; the possible creation of a Parks and Recreation Commission and the continued work of the Manchester-Essex Fields Committee.

Throughout the year, we have had numerous meetings with the School Committee and Administration to address progress and concerns around the new school building project. We are very proud that the MERSD has received Massachusetts School Building Authority funding of \$10 million, additional funding in the form of Green Energy grants, and a recent additional contribution from the M S B A .

These contributions represent considerable

savings in borrowing costs that translate to savings for taxpayers. The new building opened in September and is a tribute to many who have been a part of the project.

Much of the work of Town government is done by volunteers to whom we extend our heartfelt thanks and appreciation. We are fortunate to have a dedicated and hard-working group of employees and we thank them as well. Special recognition goes to our Administrative Assistant, Beth Heisey, who keeps us organized, on time and on target.

#### ADA ADVISORY COMMITTEE

We were very saddened by the death of David Shankman in 2009. David was a founding member of this Committee, having served since it was created in 1994. David never missed a meeting in spite of the difficulties presented by his disability. He was a tireless worker in making Manchester a welcoming town for everyone, abled or disabled. We will miss his dedication and insight.

The ADA Advisory Committee continues to monitor accessibility issues, to identify the needs of the community, and to offer guidance in how to achieve universal accessibility.

Gretchen Wood, ADA Coordinator.

#### BOARD OF ASSESSORS

The Board of Assessors has established as of January 1, 2009, for Fiscal Year 2010, which begins on July 1, 2009 and ends on June 30, 2010 the following assessed values for the Town, as required by law.

#### FY2010 - Real Estate & Personal Property

Residential Property -	
2142 parcels -	\$2,161,387,030
Commercial Property -	
104 parcels -	88,761,973
Industrial Property -	
14 parcels -	6,595,750
Personal Property -	
155 accounts -	49,653,670
Total Taxable -	
2415 par/acc. -	2,306,398,423
Exempt Property -	
344 parcels -	182,730,200
Tax Rate per \$1,000 of value -	\$8.14

Total Taxes Raised - \$18,774,083.16

#### FY2009

##### Real Estate & Personal Property

Exemptions approved

(elderly,veterans,blind,etc.) - 43

Abatement applications filed - 47

Personal Property apps. approved - 0

Personal Property apps. Denied - 3

Real Estate apps. approved - 20

Real Estate applications denied - 18

Withdrawn - 0

Deemed Denied - 7

Late Filing - 2

##### Motor Vehicle & Boat Excise

2009 Motor Vehicle Excise abatements - 243

FY09 Boat Excise abatements - 75

We would like to remind taxpayers, if they have any questions about Motor Vehicle Excise, Boat Excise, Real Estate or Personal Property assessments to call our office at 978-526-2010 or visit our web site at [www.manchester.ma.us](http://www.manchester.ma.us). We have our maps and assessment records online. They can be accessed through the web site.

FY2010 was a revaluation year and the Board of Assessors would like to thank everyone for their assistance and cooperation. Any questions or comments can be addressed by calling the office at the number listed above.

Thank you.

William B. Frothingham, Jr., Chairman

#### BICYCLE AND PEDESTRIAN COMMITTEE

The Bike and Pedestrian Committee (B&P Committee) continues to meet with Town officials to discuss safety related issues including crosswalks, parking, intersections, manhole covers, storm drains and traffic enforcement to make Manchester-by-the-Sea safer for bicyclists, pedestrians and motorists. The Committee is very concerned about motorists' speeding and traffic volume within our Town which directly affects the safety of both adults and children who choose to bike and walk in the beautiful Town of Manchester.

The B&P Committee organized and ran the fifth annual *Bike/Walk to School Week*. Over 70% of the children who attend Manchester Memorial School walked or biked to school that week. The Manchester *Bike Walk to School Week* was recognized and written up in the *Massachusetts Safe Routes to School* annual newsletter.

In 2009 the Bike and Pedestrian Committee, along with the Manchester Police Department, replaced over **130** bicycle helmets free of charge to the children attending Manchester



The cast of Manchester Summerstage's *My Fair Lady* in a dance rehearsal.



Memorial.

The annual Bike Rodeo, run by the Manchester Police and Bike and Pedestrian Committee, and Bicycle Race, sponsored by the Essex County Velo, were canceled due to rain and were not able to be re-scheduled.

The Bike and Pedestrian Committee worked with Dr. Jack Mara, Memorial School Principal, to bring the *Massachusetts Safe Routes to School* bicycle and pedestrian safety programs into Manchester Memorial for the first time. The B&P Committee worked with the Town to bring in the *Safe Routes to School* design team who evaluated traffic intersections and crosswalks surrounding the schools. We are currently awaiting the results and hopefully the majority of the proposed projects will be funded 100% by the State with no cost to Manchester taxpayers.

The Bike and Pedestrian Committee provided posters to the Middle School and High

School promoting helmet safety.

The Committee also raised donations from Essex County Velo, Beverly National Bank, Cape Ann Savings, Manchester Hardware, Cat Eye Bicycle and the Manchester PTO to finance its programs. The Manchester Bike and Pedestrian Committee would also like to thank Seaside Cycle and Captain Dusty's Ice Cream for their continued support and help whenever the Committee needed it!

#### **CHEBACCO WOODS LAND MANAGEMENT COMMITTEE**

2009 was not a particularly big year for Chebacco Woods. Trail improvements were not done due to very wet conditions. The Committee did, however, complete a few notable accomplishments. Charlie Kellogg led an effort to update the trail map. Using GPS data provided by the Essex County Trail Association, Charlie ordered 5,000 new and improved maps.



Members of the Manchester Girls' Soccer U12 Bulldogs include, top row left to right: Marissa Tiberii, Devon Musgrave Johnson, Ruby Aldrich, Hannah Thorne, Julia Bonaccorso, Mara Franklin and bottom row left to right: Maddie Shaw, Sabrina Palazolla, Chelsea Rose, Bridgett Higgins, Megan Clark. Team member Erin Carlson was not available at time of photo. The girls finished the 2009 spring season with an undefeated record.

bags and that the trash barrel was emptied regularly. On Oct. 31st, the Committee joined the Chebacco Lake and Watershed Association to conduct a clean-up along Chebacco Road. The Hamilton DPW removed the two truckloads which the clean-up crew collected. Another clean-up will be organized soon as there is considerable additional debris to be removed. Both Towns were later notified that Chebacco Road is regularly used as a dumping ground for all kinds of rubbish. Following the lead of various concerned citizens, the Committee reiterated in the local press that Hamilton's leash law applies to dog owners exercising their animals on the property. The on-going encroachments issues on the property have yet to be resolved, but the Committee, Hancock Engineering, and Town Officials are working closely with the offenders to bring a close to these matters. Finally, as a gesture of good neighborliness, the Committee voted to send small checks to two abutters to help defray their expense for removing a culvert and replacing it with a free flowing swale.

Ralph C. Smith, Chair

#### **COASTAL STREAM TEAM**

The Manchester Coastal Stream Team is a Town Committee which serves as the local task force for Salem Sound Coastwatch. We focus our efforts on maintaining and improving the water quality and habitats of Manchester's coastal waterways.

One of our big efforts of 2009 was to re-survey the central brooks of the watershed in Town, a project we first conducted 12 years ago. Volunteers were trained and then walked Cat Brook, Causeway Brook, Millets Brook, and Sawmill Brook surveying for problems and assets. The results are now being used to develop an action plan for moving forward.

In the spring we had discussions with the Board of Health in an effort to get the Mosquito Control District to use products that would help reduce the mosquito populations while causing minimal harm to our environment.

Over the summer our group worked in collaboration with Salem Sound Coastwatch to continue monitoring the inter-tidal areas of Black and White Beaches for marine invasive species. We also conducted water collections

biweekly in five locations that flow into Kettle Cove in order to gather information regarding possible sources of bacterial contamination. There were some elevated levels that concerned the group so we hope to work with the Board of Health to further investigate to try to improve the situation.

For ongoing efforts, we continued our 11 year cooperation with the DPW to open the tide gate in the spring to encourage smelt runs in Sawmill Brook; joined the Community Center on their town-wide clean-up effort with a focus at Black and White Beaches; cleared the invasive purple loosestrife at Dexter Pond to allow native species to flourish; and installed two more "Protect our Water" signs at the Atwater Avenue and Mill Street crossings of Sawmill Brook.

We always welcome residents interested in our activities. Our meeting dates can be found on the Town's website calendar.

#### **COMMUNITY PRESERVATION COMMITTEE**

We had another busy year. Our projects included: Phase 2 of re-pointing of all granite outer walls at Crowell Chapel, for \$ 97,122 which was successfully completed on time and under budget; The Manchester Housing Authority received \$10,000 to update the previous affordable housing study done over 20 years ago; and we were presented with the project analysis report on the historical preservation of the Tuck's Point Rotunda. We said farewell to our Chairman, Axel Magnuson, who resigned and moved to live in Kabul, Afghanistan. He had worked with the CPA ballot committee from the early days many years ago and had guided the CPC well into significant involvement in our Town's historical preservation needs. Axel was instrumental in discovering, within historical files at the Historical Society, that the 1975 Town Meeting voted to create both a Historical Commission and a Historic District Commission to operate within the same dual commission. Under Axels' leadership the CPC has endeavored to rehabilitate the Historical Commission and its State appointed duties. Woody Kelly took over as Chairman and Laura Dwyer, was made Vice-Chair.

We also said farewell to Nina Adams, who resigned after many years of loyal work. The CPC request for increasing the Committee from 7 to 9 members saw the following new members; Jane Metrano, representing Manchester Affordable Housing; Jack Burke, at large; Laura Dwyer, at large; and James O'Neill for Manchester Historical Commission.

The Community Preservation Act raises funds through a local property tax surcharge- in the case of Manchester, amounting to one /half percent (0.05%) – to acquire open space, preserve historic places and spaces, increase affordable housing and improve recreation facilities. The CPC has funded 16 projects over the recent years with a total value of \$553,122. The local surcharge revenues are then matched with money from a statewide trust fund. This match to the Town amounted to \$232,000 over the last 4 years.

Last year the State match was at 35% because of declining receipts from the Registry of Deeds due to the weak economy. An important bill (SB-90) to re-stabilize the State match to a minimum of 75% has been approved out of Committee in the State legislature and we hope for a final approval vote. Until this happens, with Registry of Deeds transactions still in decline, we are faced this year with a match of 28-30 %.

The CPC continues to operate at a low surcharge and we feel that we could do more for the Town if we could gain Town approval to raise the surcharge to 1.5 % and be able to build up capital for larger projects.

The CPC has a number of projects this year and will speak to these at Town Meeting.

## CONSERVATION COMMISSION

The Conservation Commission conducted 20 meetings and continued its regulatory and non-regulatory activities in the year 2009. The Commission reviewed various projects under the Massachusetts Wetlands Protection Act, the Rivers Protection Act, the Stormwater Management Regulations and the Town Wetland Bylaw. The Commission issued 16 Determinations of Applicability, 18 Order of Conditions & Permits, 1 denial, 11 Certificates of Compliance, 9 Enforcement Orders and 1 Emergency Certifi-

cation. Numerous violations were investigated and most were quickly brought into compliance through cooperation with the violators.

More than half of the Commission's 2009 meetings included matters associated with the Coolidge Common proposal for 601 Summer Street. The Commission hired Bill Jones of John Crowe Associates as a third party reviewer to review the stormwater management components of the proposal and the riverfront alternatives analysis. His review combined with Commission deliberations resulted in the applicant reducing the amount of work proposed within the Commission's jurisdiction. In October 2009, the Commission issued an Order of Conditions with conditions for the Coolidge Commons proposal for the work proposed within the Commission's jurisdiction under the Wetlands Protection Act.

Over a third of the Commission's meetings this past year were devoted to the proposal submitted by the Manchester-Essex Regional Building Committee for tennis courts and associated stormwater management systems at the Lincoln Street Memorial School. The Commission hired Bill Jones of John Crowe Associates as a third party reviewer to review the stormwater management components of the proposal. The Commission issued a permit with conditions under the Local Wetlands Bylaw in May 2009.

In 2009, the Commission lost two members and gained two new members. The Commission said good-bye to longtime members Tom Walker and Paul Cullinane. The Commission welcomed new members John Mussachia and Frank Marangell. The Commission elected Commissioner Amy Burbott to serve as chairman and commissioners Jens Kure-Jensen and Rob Hoyle to serve jointly as vice-chairmen. The Commission members and the administrator participate on other committees, work cooperatively with other boards, and regularly attend informational workshops and conferences to keep up with current regulations, procedures, and strategies for effective resource and conservation area management.

Amy Burbott, Chair

Jens Kure-Jensen and Robert Hoyle, Vice Chair

## COUNCIL ON AGING

Manchester has a senior population of approximately 1375; this breaks down to one out of every four people in the Community being over 60 years in age. The focus of this department is to continue our mission of developing more far-reaching programs to meet and serve the ever-increasing needs of our senior citizens.

The following are some of the highlights of the services provided in 2009:

- Monthly catered "Lunch of the Month" for 35-40 senior citizens.
- Provided 1,008 units (unduplicated) of transportation to senior and disabled citizens.
- Provided 237 units of outreach service to senior and disabled citizens.
- Delivered (by volunteers) approximately 2,700 "Meals on Wheels" to homebound seniors.
- Sponsored several health and wellness seminars at The Community Center and The Plains.

- Held weekly Yoga & Chair Massage Programs funded by the Friends of the Council on Aging.
- Held swimming and indoor walking programs in partnership with Gordon College.
- Continued the StrongWoman exercise program twice weekly with 45 to 55 participants for each 12 week session.
- Held the Annual Chicken & Rib BBQ at Tuck's Point. Over 60 senior citizens attended.
- Held the Summer Cookout at Tuck's Point funded in part by The Friends of the COA with more than 80 seniors attending.
- Held the Annual Holiday Luncheon at the American Legion Post 113 with more than 50 attending.
- The COA newsletter was sent to over 1,100 senior citizens each month. The Friends of the Council on Aging fund the mailing and volunteers fold and label the newsletters.



On your mark, get set, GO! Photos above show participants, both runners and walkers, in the *Hit the Street for Little Feet Road Race*.



- Provided Tax-Aide in a partnership with AARP and SeniorCare to approximately 50 senior and disabled citizens.
- Co-sponsored a Health & Wellness Fair with the Manchester Community Center.
- Provided SHINE (Serving Health Information Needs of Elders) counseling to more than 175 seniors.
- Collected and delivered approximately 1,000 pounds of food to local food pantries.
- Collected and shipped approximately 12 boxes of food and other miscellaneous items to our overseas military.

A very big part of the COA growth and success goes to approximately 80 active volunteers who donated thousands of hours in 2009. It is because of their many acts of kindness and their caring attitude that the COA is able to reach a greater than ever number of senior citizens in need.

Nancy A. Hammond  
Director of Senior Services/C.O.A.

## CULTURAL COUNCIL

The members and Council friends continue the Manchester Cultural Council's mission in providing different cultural programs which benefit the residents of our Town groups, organizations, and individuals through our Community's allocation of \$4,300 Grant Funds from the Massachusetts Cultural Council Program.

We funded, or co-funded, programs for: the Manchester Public Library, the Council on Aging, the Manchester Woman's Club, the Gloucester Stage Company, the Veteran's for Peace, and St John's Concert series. The Cultural Council also funded: a Redware pottery demonstration along with an historical overview at the Community Center; a harpist performance during the Chamber of Commerce's Art Festival; and a slide lecture, "Cape Ann Artists From the Past," by respected Cape Ann artist and art historian, Charles Movalli. We funded, through our local non-grant funds, the traditional cane for the Elder Sisters Annual Luncheon Meeting.

We held our annual Sand Sculpture Competition in the summer and "Art on the Common" in the fall with participation of Manchester

artists and guest artists.

We want to thank, with great appreciation, the MCC members Doris Henderson and Kenneth Henderson Jr. for their six years of service and devotion to the Council.

We welcomed two new members to the Council, Sondra Bialy and Winifred Diedrich.

As we have for the past several years, we continue sponsoring the bi-monthly rotating art exhibits by local artists at the Town Hall.

Michael Gates, Chair

## FIRE DEPARTMENT

The 26 members of the Manchester Fire and Rescue Service include 13 Career and 13 Call Firefighters. Seven are Paramedics, thirteen are EMT B's and six are First Responders. Twenty-three members are Massachusetts certified Firefighters I/II. FF/EMT Patrick Scully retired after 30 years of service to the Town. Robert Cavender was hired as a full time Firefighter/EMT. Thomas Aldrich was hired as a Call/Firefighter.

**Fire and Rescue Service:** The Manchester Fire Department responded to 955 calls for emergency service in 2009. These included 32 fire incidents, 82 hazardous condition and 469 emergency medical service calls. MFD responded to the communities of Beverly, Gloucester, Essex, Hamilton, Wenham, Ipswich and Rockport for mutual aid. In addition the Department conducted 288 fire safety inspections, issued 378 permits and 50 child safety seat inspections. The Fire Department collected \$182,426.00 in fees during 2009. The Department received \$8,290.00 in federal and state grants.

The Department continues to actively pursue and provide training opportunities to maintain the highest level of service and safety to our citizens. MFD along with MBTA and surrounding fire departments and ambulance services held a mass casualty drill at the Sea Street RR crossing. Fire fighters held drills in the old high school building practicing fire suppression and rescue techniques. Capt. Biggar, Lt. Hatch and FF/P Pyburn are members of the recently formed Essex County Technical Rescue Team. FF/P Josh Butler has been accepted as a member of the New England FEMA Rescue Team.

FFs Benson and Aldrich completed the five-month long FF I/II certification program. FF Robert Cavender completed paramedic school. FF/P Tim Crosbie coordinates the Department's EMS program.

The Department continues aggressive efforts in fire prevention and improving life safety. MFD worked closely with the school district and contractors on fire protection in the new school. Town residents were invited to the Department's sixth annual Open House during Fire Prevention Week. Captain Biggar, Lt. Grant, Lt. Doucette, FFs Happel, Driscoll, Kehoe, Forsythe and Aldrich held school assemblies for about 400 students at the Memorial School on home evacuation and a fire safety program. Firefighters also presented a *Fire Safety Day* at the Summer Playground Program. Firefighters instructed classes for residents to receive American Heart Association CPR certification. The Department continues to work with business and homeowners in the upgrade of fire detection equipment and the installation of carbon monoxide detectors. The Department participated in many community events including: the Memorial Day Parade, the July 4th Celebration, Water Safety Day, Manchester Arts Festival, Vehicle Day, the Halloween Program, PTO's Hit the Streets, the Landmark School and Council on Aging Health Fairs, Brookwood School's Bicycle Race, Library's "Read a Book to Children" program, Youth Triathlon and the Easter Bunny and Santa Claus rides. The Department held its annual Memorial Service to commemorate the anniversary of September 11th terrorist attacks.

### Emergency

Town employees and volunteers continue meeting to plan and train with the other Cape Ann communities to prepare for local and regional response to disasters. Cape Ann Emergency Planning Team continues to share personnel and resources for flu clinics. Thousands of residents on the Cape have been vaccinated and the Team has received many positive reports on the efficiency and professionalism of the clinics. The success achieved so far and the ongoing efforts could not have been achieved without the cooperation and commitment between the communities. FF Kehoe continues as a board

member of the Cape Ann Regional Planning Committee.

I would like to express my appreciation to the firefighters for their hard work, dedication, and commitment to excellence and professionalism, in making Manchester a safer place. Special thanks goes to our citizen volunteers for their commitment to their neighbors in times of crisis. For myself, and on behalf of the Department, I would like to thank the Town for its continued support and remind residents to practice emergency preparedness, make their homes safe from all hazards, have working smoke and carbon monoxide detectors, and an emergency evacuation plan. If you have any questions regarding this report or any safety concerns please call or stop by the Fire Station.

Andrew Paskalis, Fire Chief

## FOURTH OF JULY COMMITTEE

The Fourth of July Committee is dedicated to present each year to the Town the best event possible. The majority of the funds received for our festivities are donated by resident contributions. We also receive funding from our Town Government.

Every two years, additional funds are needed for the fireworks display at Singing Beach, setting our fund raising goal even higher. Our residents and others never disappoint us in our efforts.

We intend to present the best display ever in 2010.

This family fun event, that celebrates our Nation's birth, will continue each year thanks to the efforts by our volunteer staff, our dedicated Police Department, Fire Department and our Department of Public Works.

Joe Sabella, Chairman

## BOARD OF HEALTH

The mission of the Manchester-by-the-Sea Board of Health is to protect the public health of the citizens of Manchester through enforcement of health codes and regulations while promoting a healthy community through the use of innovative programs. The Board continued this focus in 2009.

The Board has initiated the building of an electronic database to monitor the septic sys-

tems throughout the Town. Our goal is to inform and educate homeowners on the proper maintenance of their systems based on the age and type of system they have.

H1N1 was the hot topic in public health worldwide and Manchester was no different. Betty Benn, our public health nurse, participated in numerous clinics across Cape Ann to vaccinate the residents for both H1N1 and the seasonal flu. The BOH vaccinated a total of 2,140 residents for H1N1 and 892 residents received vaccinations for the seasonal flu.

In concert with the DPW, we continued our mercury recovery program and held our annual one-day collection of household hazardous waste.

The Board welcomes attendees to our meetings and wishes you all the best of health.

Dave Przesiek, Chairperson

## HISTORIC DISTRICT COMMISSION AND HISTORICAL COMMISSION

Town Meeting 1975 gave the Historic District Commission ("HDC") all the powers and duties of an Historical Commission ("HC"). The HC is working toward surveying the Town to see what properties should be on the National Register, putting the list of historic properties in Town in order, and cataloging them. To put

structures such as the Tuck's Point Rotunda and Crowell Chapel (in Rosedale Cemetery) on the National Register would aid the Town in getting money from the Community Preservation Committee for repairs through matching grants.

The HDC/HC hosted a presentation of the Findings and Recommendations of the Tuck's Point Rotunda Report by Ms. Lynne Spencer of Menders, Torrey & Spencer, Inc., and voted to identify the Rotunda as a place significant in the history, archeology, architecture and culture of the Town in an attempt to register the Rotunda either with the State or with the appropriate historic preservation organization.

The HDC granted the Manchester Veterans Honor Roll Committee a Certificate of Appropriateness to remove the existing Veterans' monument and install a new monument on the Town Common with the condition that further changes in plans, as they develop, be brought before the HDC for all aspects of the project including color, lighting, drainage, dimensions, and font size. It was strongly suggested that the Board of Selectmen consider approval of this monument as part of an improvement of the entire Town Common appropriate to a proper Historic District, including a landscape plan and a lighting plan.

In 2009, Certificates of Appropriateness



Manchester Coastal Stream Team members and other volunteers who attended the October 22nd meeting. Front row from the left: Francie Caudill, Jessica Lamothe, Susan Yochelson, Lynda Fatalo and Andy Harris. Middle row from the left: Michele Kulick, Patti Mitchell, Kate Newhall, Elliott Duff, Kate Culhane and David Lumsden. Rear row from the left: Susan Purser, Lotte Calnek and Lynn Atkinson. Absent surveyors were Alex and Richard Buck, Lenny Capello, Andy and Jeff Cochand, Olga Hayes, Joan Nesbit and Carolyn Kelly.

*Photo by Barbara Warren*

were granted to:

- 2 Peele House Square to add a spiral stair to existing second floor deck;
- 4 and 6 Church Street each to remove existing second floor window, replace with in-swing door, install spiral stair, install 50' copper gutter and downspouts;
- 8 Church Street to remove existing second floor window, replace with in-swing door, install spiral stair.
- 2 Bridge Street, to remove and replace an existing planter
- 1 Smith's Lane, exterior renovations
- 7 Beach Street, Cala's exterior window renovations

An application for an antenna for Emergency Services on Town Hall was approved and sign permit applications were granted to 49 Union Street and 19 Central Street

Jim O'Neill and Mike Storella, Co-Chairmen

## HOUSING AUTHORITY

The Manchester Housing Authority consists of 80 units of elderly/handicapped housing (constructed in 1963 and 1974 respectively) and 4 units of family housing (scattered site family housing built in 1989). As a result of increases in utility rates and decreasing rents to our residents as a result of increased health care costs, we required an Operating Subsidy from the Commonwealth of Massachusetts for the fourth time in thirty years. We do not receive funds from the Town budget (funds raised through local taxation). We operate on our rents and in 2009, with a contribution from the Commonwealth. The Authority had a turnover of 10% of its elderly/handicapped housing units and no turnover in its family housing units during 2009. We continue to manage and provide maintenance at the 21-unit rental building at Twelve Summer Street for Twelve Summer Street Ltd. Partnership.

During 2009 we were granted funding for the replacement of relays in our fire alarm system at our elderly/disabled buildings at Newport Park Road. Additionally, funds to update the Affordable Housing Study of 1988 were granted by the Community Preservation Act Committee. Our local legislators, Representative Brad Hill and Senator Bruce Tarr, continue

to support legislation to modernization and upgrade existing public housing whenever possible.

Mr. Marc Bliss serves as Chairman. We will await an appointment to our Board by the Governor.

Mr. Craig McCoy serves as President of the statewide maintenance professional association, Massachusetts Association of Housing Authority Maintenance Supervisors (MAHAMS). We would like to commend our staff – Executive Director, Joanne Graves; Maintenance Mechanics, Craig McCoy and Christopher Rodier; and Secretary, Carol Powers, for their diligence and professionalism. Laura Carreiro, Asset Management Specialist, Bill Miller, Office of Construction Services Field Representative, and Avalon McLaren, Project Manager, have provided management oversight and technical assistance from DHCD during 2009. We thank other Town boards for their cooperation and assistance.

Manchester Housing Authority Board of Commissioners

## INSPECTORS

Information below is for the calendar year 1/1/09-12/31/08)

### Building Inspector

Permits Issued	208
Fees Collected	\$ 105,495

### Plumbing/Gas Inspector

Plumbing Permits Issued	172
Fees Collected	\$ 9,961

Gas Permits Issued	177
Fees Collected	\$ 7,177

### Wiring Inspector

Permits Issued	144
Fees Collected	\$ 60,670

## BOARD OF LIBRARY TRUSTEES

The Board of Library Trustees is a vital link between the Library and the Community. Among other roles, the Board oversees operations, sets policy, secures funding, and manages the assets of the Town's library. In 2009 the Board, in partnership with the Friends of the Library, updated the public printer/copier to

color. The Friends continue to maintain the monthly costs of that service to the public.

The Friends of the Library raise funds through membership and book sales. Supplemental income from the Friends allows the Library to offer extras such as museum memberships (over 600 passes were loaned in 2009), programs such as the Summer Reading Program, refreshments, decorations, and digital material such as Tumblebooks and the new Kindle Ebook.

Activity in the Library continued to rise in 2009. The number of people entering the Library was over 49,000, a 29% increase from 2008. Circulation rose 9% (over 75,000 items were checked out), and staff handled 21,500 interlibrary loans, a 20% increase over last year. There are 4,900 local residents with library cards. The Library holds a total of 57,300 titles. Library staff answered 4,000 reference questions, and held 215 programs with over 4,600 people in attendance. Patrons logged onto the internet over 3,600 times in 2009. There were 400 wireless users, 73 tutoring sessions, 30 individual computer classes, and 20 home deliveries in 2009.

In 2009, "Manchester Reads" focused on the sixties and read *Boom!* by Tom Brokaw. Other adult programming highlights were the Dan Tremblay film series, consumer health speaker series, cribbage for seniors and students, authors Brunonia Brown, CC Carole, Todd DePastino, Linda Greenberg, Julie Hanake, James Heneghan, Daniel Nayeri, Carole Oles, Kim Smith, and Christina Thompson.

Head of Children's Services, Sara Collins, received both a Hooper Fund grant for children's programs and a new Target grant aimed toward family literacy. Children's librarians worked with school media specialists by presenting two children's authors at the schools, recommending titles for summer reading lists, and providing supplemental material for the classrooms. Children's programs, designed to spark the imagination and kindle curiosity in the world around us included music and dance, cooking, puppet theater, poetry slams, and many craft sessions, all free to the public. The Library said good bye to Eileen Fitzgerald and welcomed Anne Cowman, Young Adult Librarian,

ian, a position initially funded by a federal grant, currently funded by a private foundation. Since the introduction of services to young adults, the percentage of circulation to teens has risen from 2.9% in 2005 to 8.1% in 2009 (of total circulation).

Volunteers continue to help the Library provide service to the Community. Over sixty volunteers helped by processing books, inputting data, weeding the collection, and most importantly, shelving returned books. The Library was fortunate to have two student interns this year, Mark Gaudreau from Endicott College and Charlie Dalton of Manchester. Volunteer hours totaled 2,075, that is the equivalent of a full time staff position.

Memorial books were added to the Library for Donald R. Anderson, Edward J. Field, Jr., Ian Morris, and Julia Ware. John Winthrop and Arthur Nahatis were honored with gift books.

Board of Library Trustees

#### **MANCHESTER ESSEX PLAYING FIELDS COMMITTEE**

During 2009, the Manchester Essex Playing Fields Committee (MEPFC) held seven meetings as well as a site walk at a possible site for additional fields in Manchester. Paul Goodwin, Essex DPW and Manchester Essex Regional School District (MERSD) Athletic Director Hardy Nalley left the Committee. New MERSD Athletic Director Kelly Porcaro became a member of the Committee. Thanks to Paul and Hardy for their time and effort and welcome aboard Kelly.

The Committee spent a great deal of meeting time, research, and discussion concerning possible playing field sites in Manchester identified by the report authored by Stantec Designs that was funded by Community Preservation Act money.

These discussions focused on making more playing fields available for the needs of the youth sports in the two Towns and the Regional School District teams. After many meetings Sandy Bodmer-Turner, Greg Blagden and Tom Arnsten were appointed to a sub-committee to develop a presentation to the Boards of Selectmen from Manchester and Essex.

This presentation was made to a joint meeting

available for all to view on the Town of Manchester's website under the Manchester Essex Playing Fields Committee postings.

Members of the MEPFC will continue to investigate terms and conditions with the owner of the best suited land for field development, will explore the renovation and reconfiguration of Sweeney Park and will investigate possible future field sites in Essex.

Field availability issues are always on the agenda of the MEPFC. The scheduling of the fields was made more challenging by the poor condition and overuse of Sweeney Park and the use of the Field of Dreams in Essex for a movie shoot this year. Thanks to Matt Casparius for his work on scheduling/rescheduling the fields and to the coaches and players for their understanding of the field shortage. Some of the field shortage issue will be solved in late spring 2010 with the opening of the new Hyland Field at the MERHS site.

Many thanks go to the membership of the MEPFC for their commitment of time and

energy in 2009.

Thomas Kehoe

Anton Giedt

Co-Chairs MEPFC

#### **MASCONOMO PARK COMMITTEE**

Band concerts in the summer of 2009 were enjoyed in the newly renovated bandstand, which is the culmination of several years of hard work by the Committee and Town officials. With the bandstand now accessible to everyone, it is not only useful for the concerts but has become a popular spot for picnicking, picture taking and keeping parents dry while watching rainy sporting events. Thanks to the Manchester chapter of the Cape Ann Chamber of Commerce, it was also decorated for the holidays!

It has been five years since we undertook the creation of a master plan for Masconomo Park and since then we have tackled two of the major issues facing the Park, the erosion around the point and the deteriorated bandstand. Going forward we hope to begin to address the restora-



Members of the Manchester Essex Jr. Hornets C Team celebrate with the Super Bowl Trophy they won in a match against the Riverdale Rockets. The win capped an undefeated season.

tion of the WWII memorial statue at the entrance to the Park and the creation of a planting plan that will give us a framework for plantings, paths and memorial trees to be added to the Park. We also continue to advocate for park maintenance, so that the Park can look its best and continue to be enjoyed by all. We are grateful for all the donations to the Park Committee and appreciate the Community's support.

#### **PARKING CLERK**

Fees collected in 2009:

Beach Stickers	\$55,090.00
Parking Fines	36,892.50
Walk-on Passes	337.50
Business/Boater Placards	<u>2,005.00</u>
TOTAL	\$94,325.00

3,466 beach and resident stickers were issued during the year.

Gretchen A. Wood, Parking Clerk

#### **PARKS AND RECREATION DEPARTMENT**

*Bringing families and the community together!*

It has been another busy year for the Parks & Recreation Department. Over this past year, the Parks & Recreation Department has continued to expand and grow in the number of programs and services we offer.

Our brochure comes out three times per year, in April, August and December, and we offer over 250 different activities geared toward all ages and abilities. So look for the brochure in your mailbox to see what activities we can provide for you. In addition, the Parks & Recreation Department has begun accepting registrations for programs & activities online via credit card. We hope this added service will prove to be a benefit to Manchester residents. Please feel free to check out our website at [www.manchester.ma.us/recreation](http://www.manchester.ma.us/recreation). The website is constantly changing as we add new activities.

If you were one of the participants in 2009 who made leisure and recreation a part of your life in Manchester-by-the-Sea by playing a sport, swimming at the beach, attending summer playground, playing tennis, practicing dance, getting fit, having a cookout at Tuck's Point, or simply attending a concert we thank

you for your participation and we hope to see you again in 2010!

However, offering programs is not all we do. The Parks & Recreation Department manages some of the Town's greatest natural resources including, but not limited to Singing Beach, Tuck's Point, Masconomo Park, Sweeney Park and Coach Field.

We hope you have also enjoyed the *Music In Masconomo Summer Concert Series* which takes place on Tuesday nights at Masconomo Park from 6:00 – 8:00 p.m. in July and August. This Annual Concert Series will be entering into its 8th year in 2010; so join us this coming summer with your dinner, blankets or chairs, and your family and friends! These concerts are free and are made possible through generous donations by individuals and many local organizations and businesses. Many thanks go to them for their support!

The Parks & Recreation Department will continue to create new recreational opportunities for Manchester residents in the coming year. If you have any suggestions for activities, special events, or programs, that you would like to see offered, please feel free to contact us at 978-526-2019 or by visiting in room #7 at Town Hall.

Participate in what we do best: provide spaces and places, activities and events for you and your family to grow, laugh, play, and relax. Parks and Recreation...it's where the benefits are endless...

#### **PLANNING BOARD**

The Planning Board is an elected body which has responsibilities not only for general *land use planning*, such as preparing, evaluating, amending, and updating the Town's Zoning By-Law, subject to Town Meeting approval, but also (and generally more frequently) to act as a *quasi-judicial regulatory body*. In its capacity as a regulatory body, the Planning Board is empowered and charged with interpreting the Zoning By-Law, the Subdivision Regulations, and portions of Massachusetts State Law which may have an effect upon the neighborhood, safety, or on water supply and drainage, when such matters are not left to the building inspector. The Planning Board must frequently exercise its reasonable judgment to impose

conditions, and sometimes has discretion to waive or reduce unnecessarily burdensome restrictions, dealing with various land use issues. It is empowered, to retain outside experts to the extent of its budget, or at the expense of parties appearing before it. The Board holds workshops with the Town's Planning Consultant, and sends representatives to regional planning bodies.

This year, the Planning Board met on a regular basis, usually twice monthly on the second and fourth Monday of each month. Many of the meetings were spent largely on fulfilling the Board's regulatory functions. Nine ANR plans (an abbreviated lot creation method) were considered, most of which were endorsed. Several driveway curb cuts were approved. A great deal of time was necessary to hold public hearings, deliberate, and approve written decisions on three Special Permit applications (502 Summer Street, and two permits relating to cell towers). One such Special Permit is before the Board at the time of this writing.

In its planning capacity, the Board continued its ongoing review of the Zoning By-Law, in an attempt to identify areas that are repeatedly problematic, and to consider corrections and possible streamlining. Two meetings with the Town's Planning Consultant were held to discuss some of these issues. At the time of this writing, the Board plans to submit amendments to three sections of the By-Law for approval at Town Meeting.

The Board continued to work on improving its own ability to meet its responsibilities to the Town and to parties that appear before it. Discussions continue with respect to its ability to retain additional professional support to assist in the Board's functions, especially its regulatory function. Most matters that appear before the Planning Board are of real concern to the Town, or to property owners and neighbors with stakes in the Board's decisions. Expediting consistent, fair and reasonable decisions is a priority.

The Planning Board has 7 members. A Chair serves, at the pleasure of the Board, to coordinate and moderate. In addition to attending meetings, each member needs to become familiar with extensive applicable laws and regulations, and to do substantial work between

meetings. This year, the Board has been fortunate to have, Robert Atwater, Carroll Cabot, Loren Coons, Kurt Melden, Maria Menendez, and Peter Willwerth. As always, the Board enjoyed the support of its hard working part-time Administrative Assistant Ms. Helene Shaw-Kwasie. The Board also wishes to thank and acknowledge the contributions and support of Jonathan Witten, its Planning Advisor.

Richard Blau, Chair

#### **POLICE DEPARTMENT**

It is once again my great privilege to offer the citizens of Manchester-by-the-Sea my report on the status, activity, and accomplishments of the fine staff of men and women of your Police Department. The face of our agency continues to evolve as we move forward with the continuous goal of improvement and insightful self-examination. We continually strive to meet and exceed the expectations of those we serve on a daily basis. We understand and take our mission very seriously - to serve, protect, and work collaboratively with our citizen partners to continue to maintain this as one of the safest communities in the Commonwealth. On behalf of myself as Chief, and for all those who serve, I thank you for providing us with the tools and support to accomplish our mission. Although our activity may not please everyone, be assured that we will always strive to do what is right, fair, compassionate, and in the best interest of our citizens and all those we encounter. Service and safety remain the hallmarks of our mission.

In the area of personnel, 2009 was one in which several saw a change in status. Reserve Officer Joseph Archambault went from full-time dispatcher / part-time police officer to the rank of full-time Patrolman. Joe attended and completed the 22-week State Municipal Police Academy (S.P.A.M. – 2) held at the State training facility in New Braintree, Massachusetts. Joe did extremely well in this rigorous training and came back to us focused and with the goals of service and community. Officer Stephen Louf went from a part-time police officer position to the rank of Patrolman. Stephen is currently attending the Municipal Police Officers Training program at the Randolph Police Acad-

emy. Both of these fine officers came from our successful Auxiliary Officer program prior to being both part-time and full-time. Full-time dispatcher Zachary Johnson was appointed to a position of part-time police officer and he too previously served in the volunteer auxiliary program. Joining us as well was Officer Derek Collella. Derek came to us fully academy-trained and has proven to be a valuable committed member of the Department who understands the mission of service to the community. We are fortunate to have all of these talented and dedicated individuals. Officer Mark McCoy served as our Detective and Departmental Court Prosecutor before returning to the patrol division and the current Detective court prosecutor assignment is held by Officer Richard Newton. I thank Mark for his outstanding work during his assignment and thank Rick for assuming his new duties. Both of these men are fine police officers and have keen and inherent investigative abilities.

Along with our patrol and investigative missions, we try to partner with our community to serve with a variety of programs and services. We continue our affiliation with the TRIAD program. This is a productive and collaborative partnership between our senior citizens, representatives of the Essex County Sheriffs Department, Essex County District Attorneys Office, the Manchester Council on Aging and the public safety agencies of police and fire. We are working on programs that will keep seniors safe in their homes, on the roads, and on the information superhighway. 2009 was a productive year for TRIAD and we have some exciting and interesting new programs in development. In 2009 we continued our partnership in education by continuing with our Community Collaborative Initiative and worked with the juvenile diversion programs. In 2009, we continued with our highly successful and visible motorcycle and bicycle patrol program and have added a new dimension to our fleet. We were able to secure a surplus All Terrain Vehicle (A.T.V.) and have deployed it for use at Singing Beach as well as for off road patrol and rescue. This vehicle has already proven valuable in safely removing injured individuals from the beach and has been used in a search and rescue capac-

ity. We continue to be an active member and participant in the Cape Ann Regional Response Team.

This team works not only on tactical situations in the region, but also on search and rescue missions and ensures public safety at many different events. Members of this team from our Department include Sergeant Todd Fitzgerald and Officers McCoy and Lewis. An important program that helps ensure our adequate training ground for new police officers is our highly successful Auxiliary Officer Program. Under the direction of Officer Christopher Locke, individuals who have an interest in the police profession, many of who are working toward a degree in Criminal Justice, get valuable training and experience. These volunteers attend training, which is the first step in advancing to a part-time police position. These dedicated individuals work many of the events including the Fourth of July parade, and, in the years that we have them, the fireworks. In 2009 these dedicated volunteers contributed 1,093 hours of service to our community.

As the municipal fiscal challenges continue, I am pleased that we were able to receive funding grants that allowed us to obtain equipment outside of the Town's budget. I am pleased to report that the Department applied for, and was awarded, a Commonwealth of Massachusetts Executive Office of Public Safety and Security E-911 Grant that allowed for an update to our computer-aided dispatching operation. This grant allows for the latest technology for the effective dispatching and delivery of services to our citizens. The Department also was awarded a funding grant from the Massachusetts Highways Safety Bureau for enforcement of speeding laws and the detection and reduction of impaired drivers.

This grant allowed for targeted patrols to increase safety with enforcement as well as education.

This grant will also allow us to purchase a speed- detection LIDAR unit in 2010. As our fiscal challenges continue, I renew my pledge to be pro-active in seeking out all outside funding and grant opportunities that are available.

In 2009 the Manchester-by-the-Sea Police Department logged 7,923 calls for service

low up/investigation, investigated 38 motor vehicle crashes and issued 709 traffic citations. Our trend toward cyber-crime and identity theft continue to be the largest areas in growth of criminal activity we are experiencing. Toward that end, our Detective has completed additional training in this area and successfully resolved several cases. I again urge our citizens to take all steps possible to protect their identity and personal information. Personal papers and documents should be destroyed before being discarded.

For today's police officer, training remains critical to the effective delivery of quality service. Officers completed annual in-service and emergency medical training as well as firearms requalifications. Specialized training included classes offered by the National Center for Missing and Exploited Children, school-related safety, critical incident training, D.N.A. and fingerprint recovery, homeland security, identity theft and cyber related crimes as well as statewide information sharing.

Our success is achieved with the help of so many. These include our citizens, civic and charitable groups, our elected and appointed officials, and other Town functions such as Fire, and D.P.W. For your support and assistance, you have our sincerest gratitude. Many challenges lie ahead, but we understand fully that out of challenge comes opportunity.

With the continued support and input of those we serve, I am confident we are well positioned to meet the needs of this fine community and population. I thank you for allowing me the privilege of serving as your Chief of Police.

#### Harbor Division

The boating season of 2009 was one of significant change in focus for the Harbor Division. Specifically, we sought to improve our systems of administration and enforcement. Central to the improvement plan was increased visibility of our patrol boat and the examination of moorings and docks in the harbor. We embarked on an aggressive plan to accomplish both. We also sought to continue our conversion of application data from separate computer-based sources to a single source. This conversion has resulted in an increase in revenue and a more accurate measure of who is using the

harbor.

Historically identified as one of the most significant aspects of the Harbor operation needing improvement was the lack of enforcement of dock and mooring rules, combined with a lack of proactive patrol and response. For years the Harbor rules were not enforced as actively as they could have been. The result was that the Town was not realizing all available revenue; the Harbor had many boats on moorings that were not legal and recognized; and the culture was such that boaters took advantage of the lack of enforcement and compliance. In sum, there was an overall dissatisfaction with the Harbor operation by those who used and paid for it. This was addressed in the boating season of 2009 with a program of enforcement and visibility whose goal was to correct the noted deficiency. Although significant strides have been achieved, there remains more to be done. The year 2009 was used as a rebuilding year and one that we will use as a benchmark moving forward in 2010. These increased activities took place with advance notice and in consultation with the many entities that use our fine Harbor. Meetings were held in the beginning of the boating season as well as at the end of the season with as many entities that were affected and that we could identify. I do realize the change in culture had those who did not support it, but there were many that understood the goal and thanked us for the change. The work is far from complete and we will continue. Our mission is to protect our community's most valuable asset, our Harbor, while meeting the operational and safety needs of all who access it. As part of our Harbor Improvement Plan, we logged 288 calls for service and issued 236 citations.

We understand the importance of the safety of those citizens and visitors who use our harbor, waterways, and coastline for recreation and commerce. As such, in conjunction with the Massachusetts Environmental Police, the Harbor Division once again conducted a boating safety course in 2009. This training was well attended and received by those who participated.

I wish to recognize the efforts of Associate Harbormaster Peter Mains, our most capable

Administrative Assistant Michelle Gavin, and the extra efforts of Sergeant Todd Fitzgerald who assisted us with the improvement plan. Moving forward, my pledge to you is that our harbor will be more efficient, more focused, and always working toward improvement.

#### **Animal Control**

In 2009 Animal Control Officer (A.C.O) Steach responded to a total of 337 calls for service. This included: 148 dog calls and 189 calls classified "other animals". These responses reflected a total increase of 14 calls from 2008. Calls for service are handled 24 hours a day, 7 days per week and officers of the Police Department assist in this function when A.C.O. Steach is unavailable. Messages can be left via voice mail for A.C.O. Steach at the Police Department. Many of the calls in 2009 dealt with missing or injured pets. We urge you to help maintain your pet's safety by keeping it on a leash and keeping it secure in your home, on your property, or while traveling in your vehicle. Many lost pets came to us without identification or without being properly licensed. We remind you that it is a requirement that dogs be licensed. Additionally, having a pet I.D. tag will help us to return your pet quickly and safely to you.

We again remind pet owners that the Animal Control Officer has a hand-held microchip scanner available to check lost pets for implanted identification. We are pleased to offer service to the many responsible pet owners in our community, and we remind you that in addition to licensing, all dogs must be under control via voice control or on a leash.

Glenn F. McKiel

Chief of Police/Harbormaster

#### **PUBLIC WORKS**

##### **Public Works Division**

To increase productivity and efficiency, eliminate duplication of tasks and equipment, and to save money, the Town worked with the DPW Union in combining the two divisions within the DPW under one Foreman. The Highway and Cemetery Divisions are now combined under the Public Works Division. We thank all the employees under this new division and Union members for their assistance and open

minds in helping us achieve this goal and making it a functional, productive and positive reorganizational move.

Snow season, in the early part of the year, was very busy for the DPW. There were several small to medium storms one after another. Though the total accumulation was not great it was a constant cycle of sanding, plowing and snow clearing. We used as much in-house labor and equipment as we could to help keep the costs down. The beginning of the snow season was quiet though December saw some accumulation. The DPW sidewalk plow broke down near the end of the year causing the need to hire-out equipment. The clearing of sidewalks, when we clear them, should we clear them, and how we clear them, seems to be the most challenging part of the snow season. Hopefully, with the help of the Selectmen, School, and townsfolk we can arrive at a workable sidewalk/snow policy.

Through the use of Town funds and Chapter 90 funding, we were able to reclaim and pave a base coat of asphalt on Highwood Road and the entrance to Sweeney Park. We also paid the last installment of our front-end loader using Chapter 90 funds.

Along with road maintenance tasks, the highway personnel are also busy maintaining some of the Town's beaches and beach infrastructures, collecting Town generated refuse, repairing catch basins, maintaining the parks, and maintaining the transfer station and compost facilities.

Public Works employees continue to do a fine job in maintaining our various cemeteries throughout Town. They also are in charge of Town trees and some beaches. These additional tasks keep them busy throughout the year. As our Town tree population matures we are in need of more and more contractual work in maintaining them. We appreciate the continued support we receive from Town Meeting in approving our tree budget line item.

The Board of Selectmen initiated a new program for refuse and recycled items as a way to "get a handle" on escalating costs and to more fairly distribute those costs across the taxpaying population. A "pay as you throw" program was started with citizens purchasing bags to throw

away their refuse. This new method has reduced the use of the transfer station, increased recycling, and shifted the burden of refuse handling from a general tax on the population to the end user. Those producing more trash pay more than those producing less. So far the system is reducing the taxes needed to manage our refuse handling and reducing our fees for trash disposal.

We thank the citizens for their previous and current support toward the Public Works Department during the year and at Town Meeting and I hope I can adequately meet the Town's needs as their Public Works Director in the upcoming year.

#### **Water Division**

The contracted services for operations of the Water Treatment Facility continue to move forward in a favorable motion. Though some bumps in the road have occurred with the changeover in personnel, we find our working relationship with Woodard & Curran to be a very positive and productive one. We have worked with this firm to introduce several new and innovative ideas to decrease the rise in chemical and utility costs and make operations more efficient.

Our pumpage was 225,000,000 gallons last year, 5 million less than last year. This shows a good move toward conservation though our per capita pumpage is still above the State's threshold of 65 gallons per day per person. Given the new regulations being handed down from the Mass. Department of Environmental Protection we will have to start addressing more efficient ways we use our water resources.

The replacement of our old style of reading meters, with a new radio read system has started this year. To keep costs down we are using in-house labor to install new readers on all our customers' homes, replacing the old ones. As with any new technologies, there are always "glitches" and this is no exception. We appreciate our Water Division employees' assistance through these "start up" problems and thank them and our customers for your cooperation and patience.

Along with meter reading, the Water Division employees continue their maintenance and repairs of the water distribution system's

hydrants, valves and pipes.

#### **Wastewater Division**

The Wastewater Plant saw a lot of maintenance last year that has been deferred for several years. Though troublesome, we continue to try to repair sections of the "harbor loop" collection system. This project started in the permit stage this year but will not be completed until next year. The plant processed and cleaned 212,000,000 gallons of water last year. Though our population has little change throughout the year, the flow into the plant ranged from a low of about 250,000 per day to a high of over 1 million gallons per day. This is due mainly to groundwater and surface water making its way into the collection system through breaks in the system. This problem has been and remains one of the biggest issues in running the plant efficiently and allowing us to tie more customers into the system.

#### **BOARD OF REGISTRARS**

Voter registration totals as of December 31, 2009:

Democrat	828
Republican	774
Unenrolled	2,163
Green Party USA	4
Green Rainbow	5
Libertarian	1
Socialist	1
Inter. 3rd Party	1
Total	3,777

The total population figure, gathered from the town census, is 5,522.

The required registration sessions were held before the April Town Meeting, May Election, and December Special State Primary. 196 new voters registered in 2009.

Eileen Buckley, Chairman

Gretchen Wood, Town Clerk

#### **MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT**

The Manchester Essex Regional School district has completed its ninth year as a regional school district in 2009. This year has been a unique and celebratory year. We have said our farewells to the former Middle/High School building and moved into the brand new Mid-



dle/High School this past fall. The Town Library has a DVD for loan for residents to enjoy which documents the stage by stage construction of the new building and the demolition of the old building, all of which also is posted on the district website [www.mersd.org](http://www.mersd.org).

Phase one of the \$49 million building project was completed when the building was occupied in September. The site and field work is anticipated to be completed in the spring of 2010. The district worked diligently to qualify and secure State funding to subsidize the building project and will receive up to \$19 million in State aid, a significant benefit to the community taxpayers.

The opening of the School in September was followed by a Community Open House event in October attended by hundreds of students, families, and community members who delighted in seeing the spacious, bright, attractive design of classrooms and community areas. This past year with the transition to the new building, the sixth grades from both Memorial Elementary School and Essex Elementary School moved into the new building as well, completing the grades 6-8 model originally intended for the Middle School. The move necessitated transitional meetings and orientations for students and families alike which were carried out over the spring.

The District was hailed this year by State and National awards recognizing the outstanding achievement of our students. Manchester Essex Regional High School was named in the Silver Medal Category of outstanding high schools in the country by *U.S. News and World Report* based on how schools in the country are educating all of their students using data student scores on statewide tests, Advanced Placement tests, and International Baccalaureate tests. The District was delighted to be honored by this outstanding recognition of achievement.

The total student enrollment in the District in September was 1460 in grades Pre-K through 12, an increase of 78 students from last year. All of our students continue to perform very well on the State assessment, MCAS, with performance exceeding the State average in the content areas tested, English/Language Arts, Mathematics, and Science. All students in the

High School have passed the MCAS, one of the requirements for graduation. The curriculum and instructional focus this year is on the science discipline and efforts to improve the curriculum and instruction are well underway.

Our schools offer wonderful opportunities for learning for students both inside and outside the classroom. We have a myriad of diverse clubs, activities, and athletic programs at the secondary level and many exciting opportunities for after school activities at the elementary school that promote learning in many different areas. A new addition for students is the Green Team, an environmentally responsible group who promotes the 3 R's – reduce, reuse, recycle which has been established at the Middle/High School and is expanding to the Elementary Schools. Our new “green” Middle/High School has provided the context for changing attitudes and behaviors toward more responsible use of resources by all.

On behalf of the faculty and staff, I would offer our sincere appreciation to the community residents for their commitment and follow through to support this excellent school district, and I would proudly offer our wonderful students as evidence of this worthy investment in our future.

Dr. Marcia Adams O'Neil, Superintendent of Schools

#### ESSEX ELEMENTARY SCHOOL

Essex Elementary School enrolled 252 students in pre-school through grade 5. The K-5 classrooms average nearly 21 students per class. EES maintains a wide range of support services including reading, guidance, special education and health services. Beyond the academics, all elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library and integrates technology into instruction throughout the building each and every day. The computer lab is used on a daily basis and there are two wireless mobile computer labs and classroom based projectors. Two classrooms received Activboards™ technology from the Spaulding Foundation and two will be acquiring this technology in the next few months.

also equipped with an Activote™ system. Students use a remote to give instant feedback to the classroom teacher and this assessment system provides immediate information for the teacher to adjust the lesson as needed.

The School Council develops an annual School Improvement Plan that serves as the connection to the District Improvement Plan and as a blueprint for planning at the building level. School and district goals help determine individual teacher and administrator goals so that the faculty addresses the same priorities. Jennifer Roberts, the new principal at the helm, and the School Council, are currently conducting a survey for parents and staff to provide feedback to plan for next year's School Improvement Plan.

EES has seen steady improvement in MCAS scores in language arts and a marked improvement in math over the past three years. Currently nearly 76% of third grade students are proficient or above in ELA and 83% in Math. In 2009, 67% of fourth grade students scored proficient or above in ELA and 60% in Math, and in fifth grade 80% scored proficient or above in ELA with 69% proficient or above in Math, all scores above the State average.

The faculty believes strongly that a positive school climate is a foundation for learning. EES continues to reinforce the core values of respect, responsibility, achievement, honesty, and caring. Core values come to life through all-school meetings, *Responsive Classroom* strategies, *Project Adventure*, ballroom dancing, and recycling. EES continues to enjoy and rely upon the time, wisdom, and resources of the parent community, who provide incredible support to the children and the school. We look forward to moving forward together as a school community.

Jennifer M. Roberts, Principal Essex Elementary School

#### MEMORIAL ELEMENTARY SCHOOL

This year the Memorial School benefited tremendously from the new middle/high school. With our three sixth grades moving across the street, we gained some badly needed space. As a result, this September, we were able to add a new Pre-school program for 3 and 4 year olds

and an additional kindergarten classroom to help reduce our class size.

The past year we were able to create a “Literacy Center” with some newly freed up space. This room now houses our entire leveled book library. We have a large selection of books, usually in sets of five or six, that teachers can check out, allowing them to create small groups to target specific reading skills. The books are just challenging enough to allow children to improve their skills and grow *with* their reading. The shift to a Balanced Literacy model was completed this year with training for all our third, fourth, and fifth grade teachers. We can see the success of that program, not only in the improved reading skills we are seeing at every grade, but also in the very strong scores our students are achieving in our own local assessments and also, once again, in our solid MCAS scores.

It has also been exciting to see how well our students and teachers are using technology to support instruction. I am sure that most parents and community members would be amazed to see what our students could do using technology to reinforce what they have learned. Students at every grade have learned to podcast – that is, Publish On Demand (PODcast) or create report “soundtracks.” That allows others to go to our school website and “hear” all the great learning that is going on at Memorial School. These reports often begin as a research project lead by our dynamic librarian, Samantha Silag. Ms. Silag often collaborates with the classroom teachers and our highly skilled technology teacher, Mrs. Seymour. Even our kindergarten students learn to do authentic research and create their own podcasts (with a little help from the adults). Check out these and other exciting student-produced podcasts and blogs (e.g. web-based student commentaries) on our website: at: [http://www.memorialel.mersd.org/Pages/meme\\_tech/index](http://www.memorialel.mersd.org/Pages/meme_tech/index).

Dr. Jack Mara, Principal Memorial School

#### MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL

Exciting things happened in the Manchester Essex Middle School in school year 2009-2010. Grade 6 successfully transitioned into the mid-

dle school and we are all enjoying our beautiful new surroundings. Currently the middle school houses 350 students in grade 6, 7 and 8.

The middle school years are complicated years of social, emotional and physical growth. To best serve our students a number of support services are in place to facilitate this development. Social groups meet regularly with guidance staff to talk about issues that challenge our students. A PALS group (Partnering and Linking Students) has been organized to facilitate stronger relationships between high school and middle school students. Our after school programs have blossomed and include an array of activities that all students can enjoy.

Middle school staff members are working to create more opportunities for our students to engage in meaningful activities that foster positive relationships after school. Currently, robotics, math league, journalism, and athletics are being offered to students. We are working toward a well-rounded array of activities that will engage students between the hours of 2:15

and 4:00. The eighth grade is also working to organize a class trip to our Nation's Capital this April. Both parents and students are actively engaged in fundraising activities to support all of our students' participation. Students are also eagerly anticipating the wreath laying ceremony at the Tomb of the Unknown Soldier where four eighth graders will have the opportunity to lay the wreath with the help of soldiers on guard at Arlington National Cemetery.

The middle school benefits greatly from the involvement and support of parents. We look forward to growing as a middle school in our beautiful new school.

Elizabeth Raucci, Principal Manchester Essex Middle School

### **MANCHESTER ESSEX REGIONAL HIGH SCHOOL**

The 2009 school year brought to an end the occupation of the old MERHS and concluded with the move into the new Manchester Essex Regional High Middle School. Graduation was

held in the old school's gymnasium, as weather prevented an outdoor graduation ceremony. Rotary sponsored a "Last Dance" in the old gymnasium at the conclusion of the school year and local alumni came to say goodbye to the old building. Classes began on time in the new facility in September 2009, and several public openings occurred to allow members of both communities to see the building and the fruits of their investment in education.

MERHS students continued to perform well academically and the School was recognized by such national publications as US News & World Report. 104 MERHS students took 221 AP exams with 82% scoring above the passing score of 3. Grade 10 students scored well on the MCAS with 98% scoring advanced or proficient in English and 77% scoring advanced in Mathematics. MERHS students continued to score well above the national averages on the SAT and the ACT exams. The School remained rightfully proud of the performances of the Debate Team, DECA members, and the school newspaper, *The Independent*.

The School finished preparation for the fall 2009 visit from the New England Association of Schools & Colleges. This preparation was completed ahead of schedule to allow time for faculty and staff to pack for the move to the new facility. The visiting team arrived in October 2009 and their preliminary feedback to the School was overwhelmingly glowing and complimentary. MERHS is proud of the work done by its students, faculty, and school community in maintaining a private-school level education in a public school setting.

James Lee, Principal Manchester Essex High School

### **NORTH SHORE REGIONAL VOCATIONAL SCHOOL**

At our April 2010 Town meeting our residents will be asked to vote on a warrant article that would include Manchester-by-the-Sea as a member of the district for the proposed Essex North Shore Agricultural Technical School. The proposed merger would combine the current North Shore Technical High School, Essex Agricultural and Technical High School and Peabody Vocational High School into one facil-

ity that would be located in Danvers, MA.

This new school would be a state-of-the-art, career-focused, vocational technical high school offering twenty-three occupational career paths. The School recognizes the importance of teaching students to maintain high standards and to develop strong work ethics. The programs offered would prepare students with knowledge and skills that could be utilized in a world economy that is characterized by continual change, and advances in technology, with increasing job mobility. The school would offer students academic and vocational/technical options commensurate with their abilities, aptitudes and goals.

The proposed courses to be offered are: Veterinary Technology and Research Animals; Veterinary Technology and Equine Sciences; Companion Animals and Pet Shop Management; Greenhouse Management and Floriculture; Landscape and Arboriculture; Environmental Technology; Natural Resources and Park Management; Health/Medical Assisting; Dental Assisting; Biotechnology; Carpentry; Masonry and Tile Setting; Electrical; HVAC and Refrigeration; Plumbing; Culinary Arts; Cosmetology; Design and Graphic; Automotive Technology; Automotive Collision; Communication; Information Support, Services and Networking; Machine Tooling, Technology and Robotics

A presentation will be made at April 5, 2010 Town Meeting by representatives of the Merger Oversight Board and I would urge residents to attend this meeting to get a complete picture on the need for such a facility to serve our future work force.

Joe Sabella, North Shore Regional Vocational School Representative

### **SEASIDE ONE COMMITTEE**

The Seaside No. 1 Committee, comprised of Merritt Miller, James Doucette and Thomas Durkin, is pleased to report that as a result of a number of maintenance projects, Seaside No. 1 is in excellent condition. Many visitors enjoyed the exhibits this past summer and we look forward to another busy summer in 2010.

Thomas Durkin, Secretary



U16 Boys' Division 2 ECYSA 2009 Champions the Manchester Soccer Club's Spartans. Team members are: Front Row (left to right): Corey Barstis, Ian Gillis, Will Stark, Alastair Smith, James Bothwick, Skyler Williams, Andrew Jenkins, Jeremy Barrand and Alex Clarke. Rear Row (left to right): (Coach) Derek Smith, John Geer, Ben Zwart, Patrick McDonagh, Charles Hildt, Pietro Gaudiano, Will Curatolo, Erik Keefe, Stuart King, Sam White, Jacob Lauber, Sebastian Wooding and (Coach) Michael McDonagh.

## TOWN CLERK

The following monies were collected by this office in 2009:

Marriage Licenses	\$ 520.00
Vital Certificates	2,280.00
By-laws	56.00
Maps/Copies	245.00
Street Lists	650.00
Dog Licenses	9,795.00
Dog Fines	1,902.00
Passports	1,235.00
Business Certificates	1,725.00
Miscellaneous	250.00
Trash Stickers	1,878.00
Harbor Fines	2,225.00
Marijuana Fines	1,200.00
TOTAL	23,961.00
There were 915 dog licenses issued in 2009.	

Hunting and Fishing Licenses	738.25
Town Share	35.45
TOTAL	773.70

## VITAL CERTIFICATES RECORDED IN 2009

BIRTHS	21	(13 male, 8 female)
DEATHS	38	
MARRIAGES	15	

Gretchen A. Wood, Town Clerk

## VETERANS' SERVICE OFFICER

Paul O'Brien, Veterans' Service Officer, works part-time each weekday from 9:00 to 11:00 a.m., and is available for office visits at Room 7 in Town Hall or home visits by appointment. His telephone number is (978) 526-2014. Paul assists in providing a variety of state and federal government benefits and services for veterans and their spouses. Some services are: pension and disability claims, a very attractive prescription drug plan, military records, medal replacement, and financial assistance.

## WELCOMING COMMITTEE

The Manchester-by-the-Sea Welcoming Committee is comprised of volunteers who welcome new property owners to Town by hosting "Welcome Receptions" where they can meet other new homeowners and Town officials.

New residents are also given a Welcome Package that includes information about the Town, schools, churches, and organizations as well as a retail coupon book offering discounts and gifts from local merchants.

In 2009, the Committee hosted two receptions at which they greeted over 40 new residents. For more information, please visit us at [www.manchester.ma.us](http://www.manchester.ma.us) under "Boards & Committees/Welcome Committee."

Helen Eaton, Chairman

## WINTHROP FIELD COMMITTEE

The Winthrop Field Committee is an advisory

sory committee to the Selectmen and Parks & Recreation Director in the preservation and management of Winthrop Field in accordance with the restrictions applicable to it.

The Committee met each month and, with the assistance of its Advisors, completed several projects in 2009. Through the generosity of The Friends of Trees and with the assistance of R.P. Latons Tree Service and Hatcher Landscaping, the area around the pond was replanted in April. In September the field was mowed and the hay was baled in accordance with the Audubon Society's guidelines for the conservation of the habitats of grassland birds. Rotary mowing of the field was not done in November



Volunteers and members from the Ladies Auxiliary and Post 113 put together a wonderful meal and treated guests from the Soldiers Home with a day of relaxation, games, sightseeing and a harbor tour. Standing (l to r): Chelsea Soldier Home Volunteer, Peggy Campbell, Judy Bollard, Jane Scully, Terry and Tom Henderson, Dave MacDougall, Bill Bell, Richard Lysiak and Sgt. Swallow. Seated (l to r): Dolly Hull, Tom Andrews, Grace and Bob Spoon, Art Secher, and Starr Lloyd. Seated in front: Bruce Heisey

## MEETINGS AND ELECTIONS

### ANNUAL AND SPECIAL TOWN MEETING: APRIL 6, 2009

The Annual Town Meeting of the Town of Manchester-by-the-Sea was held on Monday, April 6, 2009 in the Memorial School on Lincoln Street, pursuant to the warrant being duly posted and the return of the Constable being received. Registrars Eileen Buckley, Gary Guisto and Lauren Gudonis were in charge of the check-in tables. They were assisted at the front and on the floor by Lee Simonds, Beth Heisey, Kathy Ryan, Adele Ervin, Paul Clark, Wendy Hiller-Clark, Cynthia Manos, and Nancy Hammond. Three hundred and twenty-seven voters checked in for the meeting. A quorum was reached at 6:50 p.m., and the meeting was called to order. Moderator Alan Wilson asked that the meeting rise for the invocation given by Rev. Wallace Blackwood, followed by the Pledge of Allegiance to the flag. The Moderator noted that the Town was dealing with a Special Town Meeting and the Annual Meeting in one night. He declared the Special Town Meeting in recess and proceeded to the usual preliminaries consisting of the Memorial Resolution honoring deceased Town officials and employees, and the election of traditional honorary officers.

The annual report recorded the loss of nine former Town employees and officials in 2008. The following Memorial Resolution is submitted:

### RESOLUTION

Whereas the citizens of the Town of Manchester-by-the-Sea note with profound regret the deaths of several of their friends and neighbors during the past year, and seek to recognize and acknowledge their varied contributions to the Town's commonwealth and welfare and our mutual sense of community,

Said citizens hereby salute the departed, acknowledge our common indebtedness to them, extend the sympathy of the Town to their intimates and survivors, and declare that this resolution be entered in the Town archives, and a true copy sent the appropriate survivor.

The person so memorialized and their achievements are hereby proclaimed.

#### IN MEMORIAM

— \* —

**RICHARD L. HULL**  
Government Study Committee  
Finance Committee  
Charter Committee

— \* —

**GERTRUDE R. FINLAY**  
School Cafeteria Worker

— \* —

**JOSEPH A. THIBODEAU**  
Council on Aging Van Driver

— \* —

**WILLARD H. DAME, SR.**  
Water and Sewer Commissioner  
Park Commissioner

— \* —

**PATRICK J. NOONAN**  
Harbor Committee  
Call Firefighter

— \* —

**LARRY L. LARSEN**  
Library Volunteer

— \* —

**GRACE A. HALL**  
Fourth of July Committee

— \* —

**TERESE DOUCETTE  
MULVEY**  
Library Employee  
and Volunteer

— \* —

**FREDERICK STRENZ**  
Building Inspector  
Council on Aging Volunteer  
Conservation Commission  
Capital Plans Advisory  
Committee

— \* —

Selectman Thorne moved the Memorial Resolution as read, and it was unanimously adopted. The meeting rose for a moment of silence in memory of our former Town citizens.

Moderator Wilson then opened the nominations for the Town's traditional and honorary offices. The following were elected by unanimous vote:

#### Traditional and Honorary Offices

##### Pound Keeper Fence Viewers

Cornelia Adams  
Laura Dwyer  
Nancy Wrobel  
Samuel Philbrick  
Adele Ervin  
Camilla Blair  
Linley Baker  
Dennison Hall  
Tessa Magnuson

##### Field Drivers

##### Measurers of Lumber Measurers of Wood and Bark

Timothy Gates  
Diane Neal Emmons  
Judy Sabella  
  
Margaret Russo  
William Wilber  
Frederick Thorne

The Moderator read the usual list of procedural points and announced that green voting cards would be used for this meeting. Chairman of the Board of Selectmen Sue Thorne presented opening remarks. At 7:05 p.m., Moderator Wilson declared the Annual Meeting in recess and returned to the Special Town Meeting.

## COMMONWEALTH OF MASSACHUSETTS TOWN OF MANCHESTER-BY-THE-SEA SPECIAL TOWN MEETING WARRANT

Essex, ss.

To either of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the sixth day of April two thousand and nine AD, at forty-five minutes past six o'clock in the evening, for the purpose, to wit:

**ARTICLE 1.** To see if the Town will vote to reduce the FY 2009 operating budget to accommodate a mid-year reduction in State Aid by reducing FY 2009 DPW SALARIES by \$26,971, from \$669,573 to \$642,602, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Lee Spence moved the article as printed. The Selectmen and Finance Committee recommended approval. **ARTICLE 1 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 2.** To see if the Town will vote to appropriate from the Community Preservation Fund, for Affordable Housing purposes, a sum of money for use in the preparation of an update of the existing 1988 "Manchester Affordable Housing Study", as approved by the Community Preservation Committee or take any other action in relation thereto.

Per petition of the Community Preservation Committee

Woody Kelley of the Community Preservation Committee moved that the Town appropriate from the Community Preservation Fund FY 2009 Affordable Housing Reserve Fund the sum of \$10,000 for use in the preparation of an update of the existing 1988 "Manchester Affordable Housing Study."

The Board of Selectmen and the Finance Committee recommended approval. **ARTICLE 2 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 3.** To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund unrestricted fund for the preparation of an updated conditions assessment for Crowell Chapel and adjustments to the scope of work based on that assessment for the completion of the next phase of the rehabilitation of Crowell Chapel, or take any other action relative thereto.

Per petition of the Community Preservation Committee

Axel Magnuson, Chairman of the Community Preservation Committee, moved that the Town appropriate from the Community Preservation Fund FY 2009 General Reserve Fund the sum of \$3,000 for use in the preparation of design, specifications, and estimates of work related to Crowell Chapel restoration Phase II, for historic resources preservation.

The Board of Selectmen and the Finance Committee recommended approval. **ARTICLE 3 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 4.** To see if the Town will vote to amend the General By-law, Article XX Community Preservation Bylaw, section (c) to add two at-large members, increase the total membership of the Committee from seven to nine members, and authorize the Finance Committee to appoint a non-member to the Community Preservation Committee. The new paragraph (c) to read as follows:

(c) The Committee shall be composed of nine members, with one member of the Conservation Commission as designated by the Commission, one member of the Planning Board as designated by the Board, one member of the Housing Authority as designated by the Authority, one representative for municipal finances as designated by the Finance Committee, ~~one representative for historic resources as designated by the Board of Selectmen~~, one representative for parks and recreation as designated by the Board of Selectmen, and three at-large representative as designated by the Board of Selectmen, or take any other action relative thereto.

Per Petition of the Community Preservation Committee

Lars Swanson of the Community Preservation Committee moved the article as printed in the warrant with the following change:

Delete the phrase "one representative for historic resources as designated by the Board of

Selectmen" and substitute in its place "one member of the Historic District Commission acting under its authority as the Historical Commission as designated by the Commission."

The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 4 PASSED WITH A UNANIMOUS VOTE.** (Approved by the Attorney General on April 23, 2009.)

**ARTICLE 5.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund and implement the new Contract between the Town of Manchester-by-the-Sea and the International Brotherhood of Teamsters Local 42 for Manchester Police Officers, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Gubbins moved that the Town approve the Contract between the Town of Manchester-by-the-Sea and the International Brotherhood of Teamsters Local 42 for Manchester Police Officers. The Board of Selectmen and Finance Committee recommended approval.

**ARTICLE 5 PASSED, THE MOTION PREVAILED.**

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House, one at the Memorial School, and one at the Post Office, fourteen (14) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this 9th day of March 2009.

*BOARD OF SELECTMEN*

/s/Susan W. Thorne, Chairman

/s/Bryan S. Gubbins

/s/Thomas P. Kehoe, Vice Chairman

/s/Mary M. Hardwick

/s/Lee B. Spence

To the Town Clerk:

I have served the foregoing Warrant by posting attested copies thereof as directed by the By-Law of the Town and the Commonwealth.

G. David MacDougall  
Constable

March 18, 2008  
Date of Posting

Denise Samolchuk March 18, 2008  
Received by Assistant Town Clerk

Selectman Thorne moved to dissolve the Special Town Meeting at 7:15PM and to resume the Annual Town meeting.

## COMMONWEALTH OF MASSACHUSETTS TOWN OF MANCHESTER-BY-THE-SEA



### ANNUAL TOWN MEETING WARRANT

**Essex, ss.**

To any of the Constables of the Town of Manchester-by-the-Sea:

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Manchester-by-the-Sea qualified to vote in elections, to meet in the Memorial School, on Lincoln Street, in Manchester-by-the-Sea, on Monday, the sixth day of April, two thousand and nine AD, at seven o'clock in the evening, for the purpose, to wit:

**ARTICLE 1.** To see if the Town will vote to receive and place on file the reports of the Town boards and committees appearing in the Annual Report, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Tom Kehoe moved the article as printed. **ARTICLE 1 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 2.** To see if the Town will vote to fix the 12-month fiscal year salary and compensation of all elective officers of the Town as provided in Section 108 of Chapter 41, as amended, as follows:

Moderator	\$0.00
Chairman, Selectmen	\$0.00
Other four Selectmen	\$0.00
Chairman, Assessors	\$0.00
Other two Assessors (each)	\$0.00

Per petition of the Board of Selectmen

Mr. Gubbins moved the article as written. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 2 PASSED, THE MOTION PREVAILED.**

Sam Adams asked to be recognized and reminded the meeting that Senator William Saltonstall had always risen at this point in the meeting to ask that we recognize the many members of boards and committees who volunteer countless hours of service to the Town every year. The meeting rose and gave a standing ovation for these volunteers.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate or transfer from available

funds a sum of money as the Town's share of the North Shore Regional Vocational School District, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Lee Spence moved that the Town raise and appropriate \$35,856 for the purpose stated in the article. The Board of Selectmen and Finance Committee recommended approval.

**ARTICLE 3 PASSED WITH A UNANIMOUS VOTE.**

(At this point, Finance Committee Chairman Bothwick moved to take Article 18 ahead of Article 4 and the motion prevailed. Article 18 was considered first.)

**ARTICLE 4.** To see what sums of money the Town will raise by taxation or otherwise to pay Town debts and charges for the ensuing 12 months, effective July 1, 2009, and appropriate the same.

Per petition of the Board of Selectmen

The Board of Selectmen and Finance Committee recommended approval, and that they be funded as indicated in the funding column.

**DEPARTMENTAL REQUESTS AND  
FINANCE COMMITTEE RECOMMENDATIONS**

Item No.	Appropriations FY '09	Requests FY '10	Recommendations FY '10	Funding Sources
<b>GENERAL GOVERNMENT 30.16% OF ARTICLE 4</b>				
<b>SELECTMEN'S DEPARTMENT</b>				
1 Salaries	171,271.00	175,931.00	175,931.00	TAXATION
2 Expenses	73,100.00	16,600.00	16,600.00	TAXATION
3 Audit		24,000.00	25,000.00	25,000.00 TAXATION
4 Information Technology	79,100.00	75,000.00	75,000.00	TAXATION
<b>MODERATOR</b>				
5 Expenses	50.00	50.00	50.00	TAXATION
<b>FINANCE COMMITTEE</b>				
6 Salaries	1,347.00	1,381.00	1,381.00	TAXATION
7 Expenses	480.00	480.00	480.00	TAXATION
8 Reserve Fund	195,000.00	150,000.00	150,000.00	TAXATION 25,000.00
			OVERLAY SURPLUS	125,000.00
<b>ELECTION &amp; REGISTRATION</b>				
9 Salaries	3,900.00	2,300.00	2,300.00	TAXATION
10 Expenses	9,150.00	9,250.00	9,250.00	TAXATION
11 Town Reports	11,500.00	11,500.00	11,500.00	TAXATION
<b>ACCOUNTING</b>				
12 Salaries	103,730.00	106,299.00	106,299.00	TAXATION
13 Expenses	2,125.00	2,050.00	2,050.00	TAXATION
<b>ASSESSORS</b>				
14 Salaries	114,753.00	118,008.00	118,008.00	TAXATION
15 Expenses	30,750.00	54,650.00	54,650.00	TAXATION
<b>TREASURER/COLLECTOR</b>				
16 Salaries	143,670.00	147,323.00	147,323.00	TAXATION
17 Expenses	26,235.00	27,720.00	27,720.00	TAXATION
<b>TOWN CLERK</b>				

18 Salaries	78,403.00	87,373.00	87,373.00	TAXATION
19 Expenses	2,780.00	2,800.00	2,800.00	TAXATION
<b>LAW</b>				
20 Expenses	78,500.00	83,500.00	83,500.00	TAXATION
<b>APPEALS BOARD</b>				
21 Salaries	10,716.00	10,984.00	10,984.00	TAXATION
22 Expenses	13,460.00	13,860.00	13,860.00	TAXATION
<b>PLANNING BOARD</b>				
23 Salaries	15,061.00	15,438.00	15,438.00	TAXATION
24 Expenses	2,065.00	2,065.00	2,065.00	TAXATION
25 Professional Services	8,000.00	10,000.00	10,000.00	TAXATION
<b>TOWN HALL &amp; COMMON</b>				
26 Expenses	58,825.00	62,480.00	62,480.00	TAXATION
27 Seaside One	2,300.00	2,300.00	2,300.00	TAXATION
<b>PENSIONS</b>				
28 Contributory	566,384.00	592,695.00	592,695.00	TAXATION 527,195.00 SEWER RATES 36,000.00 WATER RATES 29,500.00
29 Non-Contributory	5,000.00	4,800.00	4,800.00	TAXATION
<b>INSURANCE</b>				
30 Group Health Insurance	1,450,000.00	1,455,000.00	1,455,000.00	TAXATION 1,307,000.00 SEWER RATES 83,000.00 WATER RATES 65,000.00
31 Workers' Comp	34,000.00	40,000.00	40,000.00	TAXATION 29,400.00 SEWER RATES 5,000.00 WATER RATES 5,600.00
32 Fire/Auto/Liability	95,000.00	95,000.00	95,000.00	TAXATION 71,000.00 SEWER RATES 9,000.00 WATER RATES 15,000.00
33 Unemployment Compensation	5,000.00	5,000.00	5,000.00	TAXATION
34 FICA-Medicare	50,000.00	56,000.00	56,000.00	TAXATION 50,100.00 SEWER RATES 3,600.00 WATER RATES 2,300.00
Total General Gov't	3,465,655.00	3,462,837.00	3,462,837.00	

**PUBLIC SAFETY  
22.05% OF ARTICLE 4**

<b>POLICE</b>				
35 Salaries	1,304,235.00	1,354,202.00	1,354,202.00	TAXATION
36 Expenses	79,095.00	97,535.00	97,535.00	TAXATION
<b>PARKING CLERK/RESIDENT PARKING</b>				
37 Salaries	7,409.00	7,600.00	7,600.00	TAXATION
38 Expenses	10,200.00	10,200.00	10,200.00	TAXATION
<b>FIRE</b>				
39 Salaries	909,480.00	927,931.00	927,931.00	TAXATION
40 Expenses	70,910.00	70,910.00	70,910.00	TAXATION
41 Ambulance Billing Exp.	16,000.00	18,000.00	18,000.00	TAXATION



<b>HARBOR MASTER</b>				
42 Salaries	44,988.00	46,150.00	46,150.00	MOORING/FLOAT FEES
43 Expenses	9,706.00	10,350.00	10,350.00	MOORING/FLOAT FEES
44 Care of Floats	6,000.00	6,000.00	6,000.00	MOORING/FLOAT FEES
<b>BUILDING DEPARTMENT</b>				
45 Building Inspector	17,595.00	18,035.00	18,035.00	TAXATION
46 Gas/Plumbing Inspector	10,388.00	10,648.00	10,648.00	TAXATION
47 Sealer of Weights & Measures	3,075.00	3,075.00	3,075.00	TAXATION
48 Electrical Inspector	10,388.00	10,648.00	10,648.00	TAXATION
49 Inspectors' Expenses	4,100.00	4,900.00	4,900.00	TAXATION
<b>EMERGENCY MANAGEMENT</b>				
50 Salaries	8,000.00	8,500.00	8,500.00	TAXATION
51 Expenses	500.00	500.00	500.00	TAXATION
52 Emergency Notification	0.00	5,420.00	5,420.00	TAXATION
<b>ANIMAL CONTROL</b>				
53 Salaries	12,360.00	12,669.00	12,669.00	TAXATION
54 Expenses	4,160.00	4,400.00	4,400.00	TAXATION
Total Public Safety	2,528,589.00	2,627,673.00	2,627,673.00	

**DEPARTMENT OF PUBLIC WORKS  
12.56% OF ARTICLE 4**

<b>DEPARTMENT OF PUBLIC WORKS</b>				
55 Salaries	672,773.00	634,835.00	634,835.00	TAXATION
56 Expenses	121,000.00	121,450.00	121,450.00	TAXATION
57 Park/Beach Maintenance	27,000.00	25,000.00	25,000.00	TAXATION 19,000.00
				PARKING/ BEACH FEES 6,000.00
58 Maintenance	60,000.00	60,000.00	60,000.00	TAXATION
59 Trees	10,000.00	10,000.00	10,000.00	TAXATION
<b>SNOW REMOVAL</b>				
60 Salaries	20,000.00	25,000.00	25,000.00	TAXATION
61 Expenses	82,200.00	90,000.00	90,000.00	TAXATION
62 Street Lighting	78,000.00	93,600.00	93,600.00	TAXATION
<b>SANITATION/COMPOSTING/RECYCLING</b>				
63 Salaries	25,250.00	15,000.00	15,000.00	TAXATION
64 Expenses	33,400.00	30,000.00	30,000.00	TAXATION
65 Rubbish Collection/ Recycling	234,000.00	248,000.00	248,000.00	TAXATION 103,000.00 TRASH FEES 145,000.00
66 Disposal	171,600.00	150,000.00	150,000.00	TAXATION
Total Public Works	1,535,223.00	1,502,885.00	1,502,885.00	

**OTHER ENVIRONMENTAL  
.52% OF ARTICLE 4**

<b>HISTORIC DISTRICT COMMISSION</b>				
67 Expenses	1,200.00	1,200.00	1,200.00	TAXATION
<b>CONSERVATION COMMISSION</b>				

68 Salaries	55,677.00	57,076.00	57,076.00	TAXATION
69 Expenses	3,648.00	3,648.00	3,648.00	TAXATION
70 Chebacco Woods	800.00	800.00	800.00	TAXATION
Total Other Environmental	61,325.00	62,724.00	62,724.00	

**HUMAN SERVICES  
2.08% OF ARTICLE 4**

<b>HEALTH</b>				
71 Salaries	47,049.00	48,520.00	48,520.00	TAXATION
72 Expenses	57,530.00	57,530.00	57,530.00	TAXATION
73 Household Hazardous Waste Collection/Disposal	5,000.00	5,000.00	5,000.00	TAXATION
<b>VETERANS' SERVICES</b>				
74 Veterans' Agent	10,807.00	11,078.00	11,078.00	TAXATION
75 Expenses	750.00	750.00	750.00	TAXATION
76 Veterans' Benefits	500.00	500.00	500.00	TAXATION
<b>COUNCIL ON AGING</b>				
77 Salaries	107,677.00	110,522.00	110,522.00	TAXATION
78 Expenses	13,400.00	13,400.00	13,400.00	TAXATION
79 Senior Care	2,200.00	2,000.00	2,000.00	TAXATION
Total Human Services	244,913.00	249,300.00	249,300.00	

**CULTURE AND INFORMATIONAL SERVICES  
3.12% OF ARTICLE 4**

<b>LIBRARY</b>				
80 Salaries	231,469.00	241,184.00	241,184.00	TAXATION
81 Expenses	126,099.00	132,000.00	132,000.00	TAXATION
Total Culture/Informational Services	357,568.00	373,184.00	373,184.00	

**RECREATION  
2.44% OF ARTICLE 4**

<b>PARKS &amp; RECREATION</b>				
82 Salaries	91,286.00	94,311.00	94,311.00	TAXATION 31,311.00 PARKING/ BEACH FEES 30,000.00 PRGRM FEES 33,000.00
83 Expenses	9,885.00	10,135.00	10,135.00	TAXATION 8,135.00 PARKING/ BEACH FEES 2,000.00
<b>SINGING BEACH OPERATIONS</b>				
84 Salaries	56,729.00	65,744.00	65,744.00	PARKING/BEACH FEES
85 Expenses	18,001.00	15,280.00	15,280.00	PARKING/BEACH FEES
<b>LIFEGUARDS</b>				
86 Salaries	46,295.00	47,585.00	47,585.00	PARKING/BEACH FEES
87 Expenses	3,200.00	3,200.00	3,200.00	PARKING/BEACH FEES
<b>TUCK'S POINT</b>				
88 Salaries	8,000.00	8,000.00	8,000.00	TAXATION

89 Expenses	9,730.00	8,830.00	8,830.00	TAXATION	
90 Athletic Field Maintenance	30,000.00	30,000.00	30,000.00	TAXATION	28,000.00
				FIELD	
91 Memorial Day	1,500.00	1,500.00	1,500.00	USER FEES	2,000.00
92 Fourth of July	6,000.00	7,000.00	7,000.00	TAXATION	
Total Recreation	280,626.00	291,585.00	291,585.00		

#### DEBT SERVICE

##### 15.36% OF ARTICLE 4

Principal on Bonds	1,341,893.00	1,333,126.00	1,333,126.00		
Interest on Bonds	552,049.00	498,485.00	498,485.00		
Temporary Loans/Interest	0.00	0.00	0.00		
WPAT Administration Fees		6,280.00	6,136.00	6,136.00	
93 Total Debt Service	1,900,222.00	1,837,747.00	1,837,747.00	TAXATION	1,480,828.00
				SEWER RATES	356,919.00

#### ENTERPRISE FUNDS

##### 11.70% OF ARTICLE 4

#### SEWER FUND

94 Salaries	293,821.00	302,744.00	302,744.00	SEWER RATES	
95 Expenses	246,600.00	254,400.00	254,400.00	SEWER RATES	
96 Maintenance	35,000.00	30,000.00	30,000.00	SEWER RATES	

#### WATER FUND

97 Salaries	250,643.00	251,468.00	251,468.00	WATER RATES	
98 Distribution Expenses	76,250.00	67,850.00	67,850.00	WATER RATES	
99 Treatment Expenses	456,500.00	457,500.00	457,500.00	WATER RATES	
100 Maintenance	35,000.00	35,000.00	35,000.00	WATER RATES	

Total Enterprise Funds	1,393,814.00	1,398,962.00	1,398,962.00		
TOTAL	11,767,935.00	11,806,897.00	11,806,897.00		

#### ARTICLE 4 SUMMARY

GENERAL GOVT	3,465,655.00	3,462,837.00	3,462,837.00		
PUBLIC SAFETY	2,528,589.00	2,627,673.00	2,627,673.00		
DEPARTMENT OF					
PUBLIC WORKS	1,535,223.00	1,502,885.00	1,502,885.00		
OTHER ENV.	61,325.00	62,724.00	62,724.00		
HUMAN SERVICES	244,913.00	249,300.00	249,300.00		
CULTURE AND	357,568.00	373,184.00	373,184.00		
INFORMATIONAL SERVICES					
PARKS & RECREATION	280,626.00	291,585.00	291,585.00		
DEBT SERVICE	1,900,222.00	1,837,747.00	1,837,747.00		
ENTERPRISE FUNDS	1,393,814.00	1,398,962.00	1,398,962.00		
TOTAL	11,767,935.00	11,806,897.00	11,806,897.00		

Selectman Thorne moved Article 4 as printed in the Finance Committee report, to be funded as indicated in the funding column. The Selectmen and Finance Committee recommended approval.  
**ARTICLE 4, WITH THE EXCEPTION OF HOLD ITEMS 2 AND 4, PASSED WITH A UNANIMOUS VOTE.**

**ITEM 2 PASSED WITH A UNANIMOUS VOTE.**

**ITEM 4 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sums of money called for under the following items, or any other sums, for the purposes indicated, and to determine whether the money shall be provided by taxation, by appropriation from available funds in the Treasury, or by borrowing, or take any other action relative thereto.

	Department-	Item	Requested	Recommended	
1.	Police	Patrol Car	\$32,050	\$32,050	Stabilization Fund
2.	Police	Replace Computer Server	\$14,820	\$14,820	Stabilization Fund
3.	Fire	Rescue / Ambulance	\$175,000	\$0	
4.	DPW	1996 Dump Truck Replacement	\$62,000	\$0	
5.	DPW	2002 Pickup Truck Replacement	\$27,000	\$27,000	Perpetual Care
6.	DPW	2003 Pickup Truck Replacement	\$27,000	\$0	
7.	Public Works	Rebuild Round Pond Pump Station (Water)	\$50,000	\$50,000	Water Surplus
8.	DPW	Dredge Gravelly Pond			
		Lagoon (Water)	\$ 5,000	\$0	
9.	DPW	Dredge Water Treatment Plant Lagoons	\$10,000	\$0	
10.	DPW	Replace Water Treatment Plant Filter Media	\$38,000	\$38,000	Water Rates
11.	DPW	Water Plant Upgrades	\$20,000	\$0	
12.	DPW	Water Plant Computer / Control Upgrade	\$25,000	\$30,000	Water Rates
13.	DPW	Lincoln Street Well Electrical Upgrades	\$35,000	\$35,000	Water Rates
14.	DPW	Clean Sewer Aeration Tank	\$18,000	\$18,000	Sewer Rates
15.	DPW	Sewer Plant Computer / Control Upgrade	\$25,000	\$25,000	Stabilization Fund
16.	DPW	Replace Sewer Plant Sludge pump	\$14,000	\$0	
17.	DPW	Sewer Plant Bio-filter Media Replacement	\$ 3,000	\$3,000	Sewer Rates
18.	DPW	Sewer Plant Inflow Meter	\$ 5,000	\$0	
19.	DPW	Replace Sewer Plant Grit Pump	\$ 13,000	\$13,000	Sewer rates
20.	DPW	Install Sewer Plant Dissolved Oxygen Sensors	\$ 6,000	\$0	
21.	DPW	Sewer Main Rehabilitation	\$150,000	\$0	
22.	DPW	Portable Generator Sets	\$ 9,000	\$0	
23.	DPW	Sewer Main Maintenance (Vacuum Truck)	\$ 4,000	\$4,000	Sewer Rates
24.	DPW	Harbor Loop Sewer Main Repair	\$110,000	\$110,000	Stabilization Fund
25.	DPW	Harbor Dredging	\$ 20,000	\$20,000	Harbor Improvement

26. DPW	Stream Cleaning	\$ 10,000	\$0	
27. DPW	Chapter 90	\$114,204	\$114,204	Available Funds
28. DPW	Road Improvements	\$150,000	\$ 58,000	Taxation
29. DPW	Move Water Building Operations	\$100,000	\$0	
30. DPW	Replace Cemetery Building Sill	\$ 10,000	\$0	
31. Fire	Replace Apparatus Doors	\$ 30,000	\$0	
	<b>TOTAL</b>	<b>\$1,202,870</b>	<b>\$592,074</b>	
	Per petition of the Board of Selectmen			

Selectman Sue Thorne moved to approve Items 5, 7, 10, 13, 14, 17, 19, 23, 25 in the amounts stated in the Recommended column, to be funded as stated in the Finance Committee report. Item 27 in the amount of \$114,204 is to be funded from available funds, and Item 28 in the amount of \$58,000 is to be funded by taxation. The Selectmen and Finance Committee recommended approval.

**ITEMS 5,7,10,13,14,17,19,23,25 PASSED WITH A UNANIMOUS VOTE.**

Mrs. Thorne moved to approve Item 1 in the amount stated in the Recommended column, to be funded from the Stabilization Fund. The Finance Committee and Selectmen recommended approval.

**ITEM 1 PASSED WITH A UNANIMOUS VOTE.**

Mrs. Thorne moved Hold items 2, 15 and 24 in the amounts stated in the Recommended column, to be funded from the Stabilization Fund. The Finance Committee and Selectmen recommended approval.

**ITEMS 2, 12 and 15 PASSED WITH UNANIMOUS VOTES.**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Town's assessment from the District for the Gross Operating and Maintenance Budget of the Manchester-Essex Regional School District including debt service - said sum to be calculated solely in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", as most recently amended, by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the District in accordance with the regional agreement", for the fiscal year beginning July first, two thousand nine; or take any other action relating thereto.

Per petition of the Manchester-Essex Regional School Committee  
Motion #1

Anton Giedt of the School Committee moved that the town approve the assessment calculation in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", by invoking and approving the provision found in paragraph four of G.L. c. 71, § 16B allowing District members "to reallocate the sum of their required local contributions to the district in accordance with the regional agreement", for the fiscal year beginning July first, two thousand nine. The Finance Committee and Board of Selectmen recommended approval.

**MOTION #1 PASSED WITH A UNANIMOUS VOTE.**

Motion #2

Anton Giedt of the School Committee moved that the Town raise and appropriate \$10,185,775 to fund the Town's assessment from the Manchester Essex Regional School District for the fiscal year beginning July first, two thousand nine. The Finance Committee and Board of Selectmen recom-

mended approval.

**MOTION #2 PASSED WITH A UNANIMOUS VOTE.**

Motion #3

Anton Giedt of the School Committee moved that the Town raise and appropriate \$1,408,206 to fund the Town's assessment from the Manchester Essex Regional School District to cover the long and short term debt for the fiscal year beginning July first, two thousand nine. The Finance Committee and Board of Selectmen recommended approval.

**MOTION #3 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 7.** To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2010 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2010; and further to reserve for future appropriation a sum of money from the Community Preservation Fund estimated annual revenues for open space, historic resources, and community housing purposes, as well as a sum of money to be placed in the 2010 Budgeted Reserve for general Community Preservation Act purposes; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes as recommended by the Community Preservation Committee; or take any other action in relation thereto.

Per petition of the Community Preservation Committee

Christopher Woody Kelly of the Community Preservation Committee moved that the Town appropriate the following sums of money pursuant to the provisions of the Community Preservation Act for the following purposes and the Selectmen and Finance Committees recommended approval:

- 1) \$97,122 from the Community Preservation Act general fund for the restoration of masonry at Crowell Chapel, design, specifications, and estimates of work related to Crowell Chapel restoration Phase III, and expenses related to the placement of Crowell Chapel and Rosedale cemetery on the National Register of Historic Places for historic preservation purposes.
- 2) \$12,765 from the Community Preservation Act general fund to be deposited into the Community Preservation Act Open Space Reserve Fund.
- 3) \$12,765 from the Community Preservation Act general fund to be deposited into the Community Preservation Act Affordable Housing Reserve Fund.
- 4) \$2,000 from the Community Preservation Act general fund for administrative costs of the Community Preservation Committee.

**#2, 3, and 4 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 8.** To see if the Town will vote to amend its acceptance of sections 3 to 7, inclusive, of Chapter 44B of the General laws, the Community Preservation Act, as approved by the 2005 Town meeting and by the voters at the 2005 Annual Town Election, by increasing the surcharge from .5% to 3%, with such increased surcharge to be implemented beginning July 1, 2009; provided however, that before such increase in the surcharge may take effect, the change must also be approved by the voters of the Town at the 2009 Annual Town Election, or take any other action relative thereto.

Per petition of the Community Preservation Committee

The Board of Selectmen and Finance Committee did not recommend approval.

Ann Harrison moved to amend the motion to read: That the Town amend its acceptance of sections 3 to 7, inclusive, of Chapter 44B of the General laws, the Community Preservation Act, as approved by the 2005 Town meeting and by the voters at the 2005 Annual Town Election, by increasing the surcharge from .5% to 1.5%, with such increased surcharge to be implemented beginning July 1, 2009;

provided however, that before such increase in the surcharge may take effect, the change must also be approved by the voters of the Town at the 2009 Annual Town Election.

**ARTICLE 8 AS AMENDED DID NOT PASS, 142 YES VOTES TO 149 NO VOTES.**

Since the amendment did not pass, the original article was voted on.

Axel Magnuson moved that the Town will amend its acceptance of sections 3 to 7, inclusive, of Chapter 44B of the General laws, the Community Preservation Act, as approved by the 2005 Town meeting and by the voters at the 2005 Annual Town Election, by increasing the surcharge from .5% to 3%, with such increased surcharge to be implemented beginning July 1, 2009; provided however, that before such increase in the surcharge may take effect, the change must also be approved by the voters of the Town at the 2009 Annual Town Election.

**ARTICLE 8, THE MOTION DID NOT PREVAIL.**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$1,500 to be expended under the direction of the Board of Selectmen to fund a grant to Action, Inc., 180 Main Street, Gloucester, MA to maximize available resources to meet human services programming needs identified by the community by providing services to local residents particularly those of low and moderate income, or take any other action appurtenant thereto.

Per petition of Gretchen A. Wood, et al

Mrs. Wood moved the article as printed in the warrant. The Board of Selectmen and Finance Committee did not recommend approval. **ARTICLE 9 PASSED WITH 136 YES VOTES AND 134 NO VOTES.**

**ARTICLE 10.** To see if the Town will vote to raise the sum of \$2,500 for HAWC, Help for Abused Women and their Children, or to seek any other action pertaining thereto.

Per petition of Charlotte Bendsorp Wilson, et al

Mrs. Wilson moved that the town raise and appropriate \$2,500 for the purposes stated in the warrant. The Board of Selectmen and Finance Committee did not recommend approval. **ARTICLE 10 PASSED WITH 140 YES VOTES AND 126 NO VOTES.**

**ARTICLE 11.** To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain, or otherwise, for the purpose of protecting public health and safety, the fee or any other interest in the parcels of land identified as follows:

156 Pine Street, approximately 1.313 acres, further identified as Parcel 59 on Assessors Map 32  
158 Pine Street, approximately .607 acres, further identified as Parcel 58 on Assessors Map 32  
160 Pine Street, approximately .86 acres, further identified as Parcel 57 on Assessors Map 32

and, as funding therefor, to raise and appropriate, transfer or borrow a sum of money for the costs of this acquisition and all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Selectmen be authorized to borrow said amount under the provisions of G.L. c.44 or any other enabling authority and to issue bonds or notes of the Town therefore; that the amount authorized to be borrowed by this vote shall be reduced to the extent of any grants or gifts that may be awarded to the Town on account of this acquisition.

And further, to see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to pay for preliminary engineering, testing, design and legal expenses related to the cleanup of the above-identified properties and any related property as ordered by the Depart-

ment of Environmental Protection, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Lee Spence moved, and the Board of Selectmen and Finance Committee recommended approval, that the town vote:

- (a) that the Board of Selectmen is authorized to acquire by gift, purchase, eminent domain, or otherwise, for the purpose of protecting public health and safety, and the cleanup of pollution as provided in part (b) of this vote, the fee or any other interest in the parcels of land identified in part (b) of this vote and
- (b) that the following question is approved for inclusion on the ballot for the annual town election: "Do you approve the measure summarized below?"

That \$2,400,000 is appropriated (i) for the acquisition by gift, purchase, eminent domain, or otherwise for general municipal purposes and, for the purpose of protecting public health and safety, and the cleanup of pollution as provided below, the fee or any other interest in the parcels of land identified as follows:

156 Pine Street, approximately 1.313 acres, further identified as Parcel 59 on Assessors Map 32  
158 Pine Street, approximately .607 acres, further identified as Parcel 58 on Assessors Map 32  
160 Pine Street, approximately .86 acres, further identified as Parcel 57 on Assessors Map 32,

including all costs incidental and related thereto, and (ii) for the cost of preliminary engineering, testing, design, legal and other expenses related to the cleaning up of pollution on such parcels of land and any related property as ordered by the Department of Environmental Protection, such pollution believed to have been caused at least in part by the former use of such property by the Town as the site of a solid waste disposal facility; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$2,400,000 under G.L. c.44 or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project and to accept and expend any other grants or funds received by the Town with respect to such project, including any contributions received by the Town from any other entity determined to be a responsible party with respect to such pollution; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

**ARTICLE 11, THE MOTION PREVAILED BY MORE THAN THE REQUIRED 2/3'S VOTE. AT THE MAY 19TH ELECTION THIS QUESTION PASSED 448 YES TO 64 NO.**

**ARTICLE 12.** To see if the Town will vote to amend the General Bylaw, Article XX Police and Other Regulations, by deleting Section 33 in its entirety and adopting a new Section 33, as follows:

**SECTION 33 House Numbering**

A. Every dwelling house, dwelling unit, and building housing a business or businesses located in whole or in part in the Town of Manchester shall have affixed thereto or otherwise posted on the premises in a location approved by the Selectmen the street number which has been assigned to said building by the Selectmen. Said number may be in numerical or word form.

**B. Violations and Penalties**

An owner or occupant who fails to post on his premises the street number assigned thereto within six (6) months after being given notice as hereafter provided of the number which has been assigned or receiving actual notice thereof, whichever occurs earlier, or any owner or occupant who fails to keep said number posted and maintained in a legible condition or any person who unlawfully removes, defaces or conceals said number shall be subject to a fine of twenty-five (\$25.00) dollars for each offense. In case of a failure to post, keep posted or

maintain said number in a legible condition, each day such number is not so posted, kept posted or maintained in a legible condition shall constitute a separate offense.

C. Notice of Assignment

Street numbers shall be assigned from time to time by the Selectmen who shall, as soon after the assignment as practical, cause notice of the number assigned to be mailed to the party or any one of the parties listed as an owner of the premises on the tax records of the Town as of January 1 of the year in which the number was assigned or notice mailed, whichever occurs later. Such notice may, at the option of the Selectmen, be sent with an annual tax bill covering the premises;

or take any other action relative thereto.

Per petition of the Chief of Police

Selectman Kehoe moved that General By-Law Article X, section 33 be amended by adding the following after Section 4:

5. Enforcement action may be taken by any duly authorized Town official. Violation of this By-law shall have a non-criminal disposition and be punishable by a fine of twenty-five dollars (\$25.00).

The Board of Selectmen recommended approval. The Finance Committee did not take a position on this article. **ARTICLE 12, AS AMENDED, PASSED WITH A UNANIMOUS VOTE.**

(Approved by the Attorney General on April 23, 2009)

**ARTICLE 13.** To see if the Town will vote to revoke its acceptance of R.L. c. 19, section 37, which was adopted on May 25, 1910, thereby revoking civil service coverage from the Town police department's police officers Pursuant to G.L. c.4, section 4B (e) this action will only affect officers hired after this revocation vote and not any incumbent police officers currently covered by civil service law; or take any other action relative thereto.

Per petition of the Chief of Police

Selectman Sue Thorne moved the article as printed in the warrant. The Board of Selectmen and Finance Committee recommended approval. **ARTICLE 13 PASSED, THE MOTION PREVAILED.**

**ARTICLE 14.** To see if the Town will vote to amend the General Bylaw, Article XX, Police and Other Regulations, by adding a new section 39, to read as follows:

PUBLIC CONSUMPTION OF MARIJUANA OR TETRAHYDROCANNABINOL

- (1) No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in G.L. c. 94C, § 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the Town; or in or upon any bus or other passenger conveyance operated by a common carrier; or in any place accessible to the public.
- (2) Any person smoking, ingesting or otherwise using or consuming marijuana or tetrahydrocannabinol in violation of Section 1 of this bylaw shall provide to a police officer so requesting personal identifying information, including their full legal name and address. Failure to provide such identifying information upon request, or provision of false, incorrect or otherwise invalid identifying information shall be considered a separate violation of this bylaw.
- (3) This by-law may be enforced through any lawful means in law or in equity including, but not

limited to, enforcement by criminal indictment or complaint pursuant to G.L. c. 40, § 21, or by non-criminal disposition pursuant to G.L. c. 40, § 21D by the Board of Selectmen, the Town Administrator, or their duly authorized agents, or any police officer. The fine for violation of this by-law shall be three hundred dollars (\$300) for each offense. Any penalty imposed under this by-law shall be in addition to any civil penalty imposed under G.L. c. 94C, § 32L;

or take any other action relative thereto.

Per petition of the Chief of Police

Selectman Mary Hardwick moved the article as printed in the warrant and the Board of Selectmen recommended approval. The Finance Committee did not take a position on this article.

1. Jim Starkey moved to place this article on the May 19, 2009 ballot.

2. Sam Adams then moved to ask the Board of Health to "consider adding consumption of marijuana or tetrahydrocannabinol to their tobacco regulations." **MR. ADAM'S AMENDED MOTION PASSED, THE MOTION PREVAILED.**

This eliminated Mr. Starkey's amendment to place the main motion on the ballot.

**ARTICLE 15.** To see if the Town will vote to amend the General Bylaw, Article XIV Resident Parking, by deleting the following Streets from Schedule A, entitled Resident Parking Streets, Town of Manchester-by-the-Sea Motor Vehicle and Traffic By-laws:

<u>Location</u>	<u>Side</u>	<u>From and To</u>
Vine Street	South	Lincoln to Norwood
Vine Street	North	Norwood to School
Lincoln Street	North	Entire Length
Norwood Avenue	West	Entire Length

And further to add a new Schedule A3 to read as follows:

The following Streets shall be designated resident parking, pursuant to the provisions of this by-law, provided that weekdays from September 1 through June 15, parking shall also be limited to no more than two hours between the hours of 7:00 am and 3:00 pm;

<u>Location</u>	<u>Side</u>	<u>From and To</u>
Vine Street	South	Norwood to Lincoln
Vine Street	North	Norwood to School
Lincoln Street	North	Entire Length
Norwood Avenue	West	Entire Length

or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Sue Thorne moved to Pass Over this article. **THE MOTION TO PASS OVER, TAKE NO ACTION, ON ARTICLE 15 PASSED WITH A UNANIMOUS VOTE.**

At this point, Timothy Gates moved to take up Article 17 before Article 16. That motion did not prevail, and the meeting continued on to Article 16.

**ARTICLE 16.** To see if the Town will vote to authorize the Board of Selectmen to grant an easement to the Essex County Club on land located on Lincoln Street, containing 6.03 acres, more or less, shown on a plan entitled "Easement Plan, Lincoln Avenue, Town of Manchester-by-the-Sea", dated September 18, 2008, and prepared by North Shore Survey Corporation, which is on file with the Town Clerk, on such terms as the Board of Selectmen shall determine to be appropriate, for the purpose of continuing the use of the property as a golf course;

and further to see if the Town will vote to authorize the Board of Selectmen to accept an easement from the Essex County Club on land located on Mill Street shown on a plan entitled "Easement Plan Mill Street, Manchester-by-the-Sea, dated September 18, 2008, and prepared by North Shore Survey Corporation, which is on file with the Town Clerk, on such terms as the Board of Selectmen shall determine to be appropriate, for the purpose of extending water mains and making improvements to the traveled way;

or to take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Tom Kehoe moved that the Town transfer from the Board of Selectmen a portion of land located on Lincoln Street, containing 6.03 acres, more or less, as shown on a plan entitled "Easement Plan, Lincoln Avenue, Town of Manchester-by-the-Sea," dated September 18, 2008 and prepared by North Shore Survey Corporation, for the purposes for which it is currently held, to the Board of Selectmen for those same purposes and for the purpose of disposition; and further to authorize the Board of Selectmen to grant an easement to the Essex County Club on the land as previously described on such terms as the Board of Selectmen determines to be appropriate, for the purpose of continuing the use of said land as a golf course; and further to authorize the Board of Selectmen, to the extent necessary, to petition the General Court for approval of such change in use, transfer, and conveyance pursuant to the provisions of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; and further to authorize the Board of Selectmen to accept as a gift an easement from Essex County Club on land located on Mill Street, as shown on a plan entitled "Easement Plan, Mill Street, Town of Manchester-by-the-Sea," dated September 18, 2008 and prepared by North Shore Survey Corporation on such terms as the Board of Selectmen determines to be appropriate, for general municipal purposes and the purposes of extending water mains and making improvements to the traveled way.

The Board of Selectmen and the Finance Committee recommended approval.

Peter Willwerth moved to amend the article by adding "and that the Essex County Club agrees not to take advantage of the Ch. 61B tax law for as long as the easement is in effect."

**ARTICLE 16 AS AMENDED PASSED, THE MOTION PREVAILED.**

**ARTICLE 17.** To see if the Town will adopt the following resolution or take any other action relative thereto:

The Town of Manchester-by-the-Sea resolves that: should the Town require the use of a portion or all of the Essex County Club, Inc., land shown on Map 38 Lot 22, the best interests of the Town would be served by its purchasing the land or, failing agreement, by a taking. The best interests of the Town would not be served by exchanging Town land for the Club land whether by way of easements or any other method. In particular, that portion of Club land shown on Map 38 Lot 22 bordering along Mill Street between Town-owned property shown on Map 37 Lot 65 and in the intersection of Mill Street with Forest Street should be purchased or taken, not exchanges by way of easements or any other method.

Per petition of Timothy G. Gates

Mr. Gates moved the article as written with the addition of the word "similar" added in lines 5 and 8 between the words "other method". The Board of Selectmen and Finance Committee did not recommend approval. **ARTICLE 17, THE MOTION DID NOT PREVAIL.**

(Article 18 was taken up before Article 4.)

**ARTICLE 18.** To see if the Town will vote to raise and appropriate, transfer from available

funds or to borrow the sum of \$6,500 to fund the position of Young Adult Librarian or take any other action relative thereto.

Per petition of Dorothy H. Jodice, et al

Dorothy Jodice of the Library Trustees moved to Pass Over this article. **THE MOTION TO PASS OVER, TAKE NO ACTION, ON ARTICLE 18 PASSED, THE MOTION PREVAILED.**

**ARTICLE 19.** To see if the Town will require the Board of Health to develop a plan of regular dye-testing of the Town's septic systems that are five years of age or older, with priority given to those systems in areas of environmental vulnerability. And that said Board shall present its plan and an estimation of the cost to the next year's Town meeting.

Per petition of Adele Q. Ervin, et al

Adele Ervin moved that the Town of Manchester request of the Board of Health a plan for the testing, in accordance with Title V, of such septic systems as have not been tested under Title V, and that said Board report its determination as to the timing and estimated expense to the homeowner of its plan in the public press six months from this date.

The Finance Committee did not take a position on this article. The Board of Selectmen recommended the advice of the Board of Health, who did not recommend approval.

**ARTICLE 19 PASSED, THE MOTION PREVAILED.**

**ARTICLE 20.** To see if the Town will vote to mandate that the Northeast Mosquito Control District use only Bti as the larvicide in the Town's storm drains and prohibit the use of methoprene.

Per petition of Manchester Coastal Stream Team

Jessica LaMothe of the Manchester Coastal Stream Team moved to Pass Over Article 20. **THE MOTION TO PASS OVER, TAKE NO ACTION, ON ARTICLE 20 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 21.** To see if the Town will vote to mandate that the Board of Health give a 24-hour notice of warning when spraying of pesticides by the Northeast Mosquito Control District is scheduled. This warning will require: 1.) placing highly visible signs in front of the Post office and Town Hall; 2.) utilizing the reverse 911 message system of the Manchester Police Department when it becomes available; 3.) and, if possible, utilizing the phone message system of the Manchester Essex Regional School system and take other measures to ensure that the public is notified of the impending spraying of pesticides

Per petition of Susan Purser

Lottie Calnek moved to Pass Over Article 21. **THE MOTION TO PASS OVER, TAKE NO ACTION, ON ARTICLE 21 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or take any other action relative thereto.

Per petition of the Board of Selectmen

Jay Bothwick of the Finance Committee moved to Pass Over Article 22, and the Board of Selectmen and Finance Committee recommended passing over this article. **THE MOTION TO PASS OVER, TAKE NO ACTION, ON ARTICLE 22 PASSED WITH A UNANIMOUS VOTE.**

**ARTICLE 23.** To see what sum of money the Town will vote to appropriate or transfer from Free Cash for the purpose of reducing the tax rate, or take any other action relative thereto.

Per petition of the Board of Selectmen

Selectman Sue Thorne moved that the Town transfer the sum of \$608,130 from free cash for the



purpose of reducing the tax rate. The Board of Selectmen and Finance Committee recommended this amount. **ARTICLE 23 PASSED WITH A UNANIMOUS VOTE.**

At 12:05 a.m., Selectman Thorne moved to dissolve the meeting and it was a unanimous vote to do so.

And you are directed to serve this warrant by posting attested copies thereof, one at the Town Hall Building, one at the Police Station, one at the Fire House, one at the Memorial School, and one at the Post Office, twenty-one (21) days, at least, before the time of holding said meeting.

Hereof fail not to make due return of this warrant, with your doings thereon, to the Town Clerk three (3) days before the day of this meeting.

Given under our hands at Manchester-by-the-Sea, aforesaid, this 9th day of March 2009.

**BOARD OF SELECTMEN**

/s/Susan W. Thorne, Chairman

/s/Bryan S. Gubbins

/s/Thomas P. Kehoe, Vice Chairman

/s/Mary M. Hardwick

/s/Lee B. Spence

To the Town Clerk:

I have served the foregoing Warrant by posting attested copies thereof as directed by the By-Law of the Town and the Commonwealth.

/a/Joseph Aiello

03/10/2009

s/s Gretchen A. Wood 03/10/2009

Constable

Date of Posting

Received by Town Clerk

A True Copy, Attest:

Gretchen A. Wood



Members of the Manchester Seaside Firemen's Association were stationed at Reed's Park and once again served food to a hungry crowd during the Manchester Arts Festival. Pictured from left to right: Clint Hatch, Jon McDiarmid, Tom Kehoe, Jeff O'Brien, Lucy Hatch, Paul Helgesen, Marilyn Helgesen, Debbie O'Brien, Dave Forsythe, Rick Curran, Andy Paskalis, and Toby Nichols.

## ANNUAL TOWN ELECTION MANCHESTER-BY-THE-SEA, MASSACHUSETTS MAY 19, 2009

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Lee Simonds, and Officer Mark McCoy. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens - Lee Simonds and Kathy Ryan, Clerks - Sue Mirak and Adele Ervin, Tellers - Jane Pomeroy, Mary Jane Brown, Pamela Thorne, Carole O'Neil, Carolyn Kelly, Wendy Clark, Paul Clark and Linda Kiley; Ballot Box Attendants - John Kenney and Frank Wood.

Moderator Alan Wilson declared the polls open at 7:00 a.m. and closed at 8:00 p.m. He announced the result of the voting at 8:05 p.m. and the workers were dismissed at 8:20 p.m. 514 votes were cast, which represented 14% of the 3709 registered voters at the close of registration.

\*Elected

Assessor for three years

\*Jude T. Flynn, Jr. 399

Blanks 115

Library Trustee for three years

\*Timothy P. Browne 395

Blanks 119

Moderator for one year

\*Alan Wilson 452

Blanks 62

Planning Board for three years (2)

\*Robert N. Atwater, Jr. 375

\*Kurt A. Melden 315

Write in 1

Blanks 337

School Committee for three years

\*Anton P. Giedt 395

Write in 1

Blanks 118

Selectman for three years

\*Thomas P. Kehoe 439

Write in 1

Blanks 74

Question #1.

"Do you approve the measure summarized below?"

That \$2,400,000 is appropriated (i) for the acquisition by gift, purchase, eminent domain, or otherwise for general municipal purposes, and for the purpose of protecting public health and safety, and the cleanup of pollution as provided below, the fee or any other interest in the parcels of land identified as follows:

156 Pine Street, approximately 1.313 acres, further identified as Parcel 59 on Assessors Map 32  
 158 Pine Street, approximately .607 acres, further identified as Parcel 58 on Assessors Map 32  
 160 Pine Street, approximately .86 acres, further identified as Parcel 57 on Assessors Map 32,

including all costs incidental and related thereto, and (ii) for the cost of preliminary engineering, testing, design, legal and other expenses related to the cleaning up of pollution on such parcels of land and any related property as ordered by the Department of Environmental Protection, such pollution believed to have been caused at least in part by the former use of such property by the Town as the site of a solid waste disposal facility; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$2,400,000 under G.L. c.44 or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project and to accept and expend any other grants or funds received by the Town with respect to such project, including any contributions received by the Town from any other entity determined to be a responsible party with respect to such pollution; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

Yes **448** No **64** Blank **2** (Passed with more than the required 2/3's vote.)

#### Question 2.

Shall the Town of Manchester-by-the-Sea be allowed to exempt from the provisions of proposition two and one half, so called, the amounts required to pay for the bonds to be issued in order to finance (i) the acquisition of certain parcels of land on Pine Street as specified in the vote of the Town passed under Article 11 of the warrant for the April 6, 2009 town meeting for the purpose of protecting public health and safety and (ii) the cost of preliminary engineering, testing, design, legal and other expenses related to the cleaning up of pollution on such parcels of land and any related property?

Yes **420** No **87** Blank **7** (Passed with more than the required majority vote.)

A True Copy, Attest:

Gretchen A. Wood, Town Clerk



MERHS Ski team and coaches excited to hit the packed powder at Bradford Ski Area.

## SPECIAL STATE PRIMARY ELECTION MANCHESTER-BY-THE-SEA, MASSACHUSETTS DECEMBER 8, 2009

The ballot box was checked and found to be empty by Town Clerk Gretchen Wood, Warden Kathy Ryan, Clerk Susan Mirak, and Officer Kevin Cleary. A tape showing a zero balance for each office was run before voting began. The Town Clerk gave the oath of office to the following officers throughout the day: Wardens-Lee Simonds and Kathy Ryan, Clerks-Sue Mirak and Adele Ervin, Tellers- Jane Pomeroy, Mary Jane Brown, Pamela Thorne, Sheila McCarthy, Carolyn Kelly, Wendy Clark, Paul Clark and Sally Louis; Ballot Box Attendants-John Kenney and Frank Wood.

Town Clerk Wood declared the polls open at 7:00 AM and closed at 8:00 PM. She announced the result of the voting at 8:05, and the workers were dismissed at 8:30. 1034 were cast, which represented 28% of the 3762 registered voters at the close of registration.

#### SENATOR IN CONGRESS

#### Democratic-781 ballots cast

Michael E. Capuano	148
Martha Coakley	305
Alan A. Khazei	268
Stephen G. Pagliuca	59
Scattering	1

#### Republican-253 ballots cast

Scott P. Brown	225
Jack E. Robinson	23
Scattering	4
Blank	1

#### Libertarian

No ballots cast

A True Copy, Attest:

Gretchen A. Wood  
 Town Clerk



Railroad Drawbridge. Photo Courtesy of Joe Willwerth.

**TAX COLLECTOR'S REPORT  
FISCAL YEAR 2008**

**REAL ESTATE**

**FISCAL YEAR 1995**

OUTSTANDING 6/30/08	1,679.69
OUTSTANDING 6/30/09	1,679.69

**FISCAL YEAR 1996**

OUTSTANDING 6/30/08	1,681.17
OUTSTANDING 6/30/09	1,681.17

**FISCAL YEAR 1997**

OUTSTANDING 6/30/08	1,760.87
OUTSTANDING 6/30/09	1,760.87

**FISCAL YEAR 1998**

OUTSTANDING 6/30/08	463.16
OUTSTANDING 6/30/09	463.16

**FISCAL YEAR 1999**

OUTSTANDING 6/30/08	1,616.52
OUTSTANDING 6/30/09	1,616.52

**FISCAL YEAR 2000**

OUTSTANDING 6/30/08	1,754.86
OUTSTANDING 6/30/09	1,754.86

**FISCAL YEAR 2001**

OUTSTANDING 6/30/08	1,682.09
OUTSTANDING 6/30/09	1,682.09

**FISCAL YEAR 2002**

OUTSTANDING 6/30/08	1,696.80
OUTSTANDING 6/30/09	1,696.80

**FISCAL YEAR 2003**

OUTSTANDING 6/30/08	1,779.06
OUTSTANDING 6/30/09	1,779.06

**FISCAL YEAR 2004**

OUTSTANDING 6/30/08	1,648.72
OUTSTANDING 6/30/09	1,648.72

**FISCAL YEAR 2005**

OUTSTANDING 6/30/08	2,589.53
RECEIPTS	521.07
OUTSTANDING 6/30/09	2,068.46

**FISCAL YEAR 2006**

OUTSTANDING 6/30/08	2,354.92
OUTSTANDING 6/30/09	2,354.92

**FISCAL YEAR 2007**

OUTSTANDING 6/30/08	2,337.99
ABATEMENTS	-936.07
REFUNDS	936.07
OUTSTANDING 6/30/09	2,337.99

**FISCAL YEAR 2008**

OUTSTANDING 6/30/08	142,255.17
RECEIPTS	-128,296.93
ABATEMENTS	-817.75
REFUNDS	817.75
DEFERRALS	-5,793.92
TAX TITLE	-6,273.25
OUTSTANDING 6/30/09	1,891.07

**FISCAL YEAR 2009**

COMMITMENT	17,797,964.48
RECEIPTS	-17,501,776.37
ABATEMENTS	-59,697.45
DEFERRALS	-7,446.26
REFUNDS	64,782.86
WRITE-OFFS	-0.21
OUTSTANDING 6/30/09	293,827.47

**PERSONAL PROPERTY**

**FISCAL YEAR 1989**

OUTSTANDING 6/30/08	4,086.21
OUTSTANDING 6/30/09	4,086.21

**FISCAL YEAR 1990**

OUTSTANDING 6/30/08	4,461.94
OUTSTANDING 6/30/09	4,461.94

**FISCAL YEAR 1991**

OUTSTANDING 6/30/08	5,119.11
OUTSTANDING 6/30/09	5,119.11

**FISCAL YEAR 1992**

OUTSTANDING 6/30/08	6,053.49
OUTSTANDING 6/30/09	6,053.49

**FISCAL YEAR 1993**

OUTSTANDING 6/30/08	5,866.22
OUTSTANDING 6/30/09	5,866.22

**FISCAL YEAR 1994**

OUTSTANDING 6/30/08	5,538.68
OUTSTANDING 6/30/09	5,538.68

**FISCAL YEAR 1995**

OUTSTANDING 6/30/08	5,739.35
OUTSTANDING 6/30/09	5,739.35

**FISCAL YEAR 1996**

OUTSTANDING 6/30/08	115.47
OUTSTANDING 6/30/09	115.47

**FISCAL YEAR 1997**

OUTSTANDING 6/30/08	604.96
OUTSTANDING 6/30/09	604.96

**FISCAL YEAR 1998**

OUTSTANDING 6/30/08	575.94
OUTSTANDING 6/30/09	575.94

**FISCAL YEAR 1999**

OUTSTANDING 6/30/08	441.15
OUTSTANDING 6/30/09	441.15

**FISCAL YEAR 2000**

OUTSTANDING 6/30/08	341.51
OUTSTANDING 6/30/09	341.51

**FISCAL YEAR 2001**

OUTSTANDING 6/30/08	74.66
OUTSTANDING 6/30/09	74.66

**FISCAL YEAR 2002**

OUTSTANDING 6/30/08	172.02
OUTSTANDING 6/30/09	172.02

**FISCAL YEAR 2003**

OUTSTANDING 6/30/08	581.99
OUTSTANDING 6/30/09	581.99

**FISCAL YEAR 2004**

OUTSTANDING 6/30/08	133.02
RECEIPTS	-2.82
OUTSTANDING 6/30/09	130.2

**FISCAL YEAR 2005**

OUTSTANDING 6/30/08	1,516.96
RECEIPTS	-70.51
OUTSTANDING 6/30/09	1,446.45

**FISCAL YEAR 2006**

OUTSTANDING 6/30/08	2,306.61
RECEIPTS	-347.38
OUTSTANDING 6/30/09	1,959.23

**FISCAL YEAR 2007**

OUTSTANDING 6/30/08	1,730.26
RECEIPTS	-244.07
ABATEMENT	160.29
OUTSTANDING 6/30/09	1,486.19

**FISCAL YEAR 2008**

OUTSTANDING 6/30/08	2,118.62
RECEIPTS	-611.05
OUTSTANDING 6/30/09	1,507.57

**FISCAL YEAR 2009**

COMMITTED	329,022.68
RECEIPTS	-324,527.84
REFUNDS	118.8
WRITE OFF	-0.02
OUTSTANDING 6/30/09	1,613.62

**WATER**

OUTSTANDING 6/30/08	46,573.14
COMMITTED	831,567.59
RECEIPTS	-864,593.46
ABATEMENTS	-5,247.28
REFUNDS	7,105.93
OUTSTANDING 6/30/09	15,405.92

**SEWER**

OUTSTANDING 6/30/08	49,838.50
COMMITTED	1,176,218.92
RECEIPTS	-1,182,346.06
ABATEMENTS	-6,259.55
REFUNDS	1,793.62
OUTSTANDING 6/30/08	39,245.43

**CPA 2006**

OUTSTANDING 6/30/08	2.54
OUTSTANDING 6/30/09	2.54

**CPA 2007**

OUTSTANDING 6/30/08	11.07
RECEIPTS	-4.69
REFUNDS	4.69
OUTSTANDING 6/30/09	11.07

**CPA 2008**

OUTSTANDING 6/30/08	506.09
RECEIPTS	-468.2
ABATEMENTS	-39.21
REFUNDS	4.05
OUTSTANDING 6/30/08	2.73

**CPA 2009**

COMMITTED	80,541.58
RECEIPTS	-79,154.95
ABATEMENTS	-300.07
REFUNDS	34.13
	1,120.69

**MOTOR VEHICLE****FISCAL YEAR 1996**

OUTSTANDING 6/30/08	2,856.98
OUTSTANDING 6/30/09	2,856.98

**FISCAL YEAR 1997**

OUTSTANDING 6/30/08	1,881.78
OUTSTANDING 6/30/09	1,881.78

**FISCAL YEAR 1998**

OUTSTANDING 6/30/08	7.5
OUTSTANDING 6/30/09	7.5

**FISCAL YEAR 1999**

OUTSTANDING 6/30/08	30.63
OUTSTANDING 6/30/09	30.63

**FISCAL YEAR 2000**

OUTSTANDING 6/30/08	1,417.31
OUTSTANDING 6/30/09	1,417.31

**FISCAL YEAR 2001**

OUTSTANDING 6/30/08	2,857.94
OUTSTANDING 6/30/09	2,857.94

**FISCAL YEAR 2002**

OUTSTANDING 6/30/08	3,274.28
OUTSTANDING 6/30/09	3,274.28

**FISCAL YEAR 2003**

OUTSTANDING 6/30/08	4,831.15
OUTSTANDING 6/30/09	4,831.15

**FISCAL YEAR 2004**

OUTSTANDING 6/30/08	3,437.34
RECEIPTS	-188.13
ABATEMENTS	-15.83
WRITE OFFS	-0.04
OUTSTANDING 6/30/09	3,437.34

**FISCAL YEAR 2005**

OUTSTANDING 6/30/08	6,045.22
RECEIPTS	-318.02
ABATEMENTS	-47.5
OUTSTANDING 6/30/09	5,679.70

**FISCAL YEAR 2006**

OUTSTANDING 6/30/08	4,170.48
RECEIPTS	-787.05
ABATEMENTS	-391.56
REFUNDS	238.02
OUTSTANDING 6/30/06	3,229.89

**FISCAL YEAR 2007**

OUTSTANDING 6/30/08	7,946.70
COMMITTED	3,068.04
RECEIPTS	-7,189.53
ABATEMENTS	-2,071.77
REFUNDS	1,752.10
WRITE OFFS	-0.96
OUTSTANDING 6/30/09	3,504.58

**FISCAL YEAR 2008**

OUTSTANDING 6/30/08	33,484.72
COMMITTED	110,694.25
RECEIPTS	-131,495.04
ABATEMENTS	-9,286.77
REFUNDS	5,404.68
WRITE OFF	-0.04
OUTSTANDING 6/30/09	8,801.80

**FISCAL YEAR 2009**

COMMITTED	684,120.67
RECEIPTS	-645,066.17
ABATEMENTS	-9,993.31
REFUNDS	3,629.15
WRITE OFF	-4.28
OUTSTANDING 6/30/09	32,686.06

**BOAT EXCISE****FISCAL YEAR 1993**

OUTSTANDING 6/30/08	889
OUTSTANDING 6/30/09	889

**FISCAL YEAR 1994**

OUTSTANDING 6/30/08	1,767.00
OUTSTANDING 6/30/09	1,767.00

**FISCAL YEAR 1995**

OUTSTANDING 6/30/08	1,216.00
OUTSTANDING 6/30/09	1,216.00

**FISCAL YEAR 1996**

OUTSTANDING 6/30/08	682
OUTSTANDING 6/30/09	682

**FISCAL YEAR 1997**

OUTSTANDING 6/30/08	875
OUTSTANDING 6/30/09	875

**FISCAL YEAR 1998**

OUTSTANDING 6/30/08	654
OUTSTANDING 6/30/09	654

**FISCAL YEAR 1999**

OUTSTANDING 6/30/08	241
OUTSTANDING 6/30/09	241

**FISCAL YEAR 2000**

OUTSTANDING 6/30/08	153
OUTSTANDING 6/30/09	153

**FISCAL YEAR 2001**

OUTSTANDING 6/30/08	118
OUTSTANDING 6/30/09	118

**FISCAL YEAR 2002**

OUTSTANDING 6/30/08	40
OUTSTANDING 6/30/09	40

**FISCAL YEAR 2003**

OUTSTANDING 6/30/08	184
OUTSTANDING 6/30/09	184

**FISCAL YEAR 2004**

OUTSTANDING 6/30/08	81.75
OUTSTANDING 6/30/09	81.75

**FISCAL YEAR 2005**

OUTSTANDING 6/30/08	932
OUTSTANDING 6/30/09	932

**FISCAL YEAR 2006**

OUTSTANDING 6/30/08	733
OUTSTANDING 6/30/09	733

**FISCAL YEAR 2007**

OUTSTANDING 6/30/08	917.51
OUTSTANDING 6/30/09	917.51

**FISCAL YEAR 2008**

OUTSTANDING 6/30/08	1,429.00
RECEIPTS	-118
ABATEMENTS	-33
REFUNDS	33
OUTSTANDING 6/30/08	1,311.00

**FISCAL YEAR 2009**

COMMITTED	38,054.00
RECEIPTS	-33,098.25
ABATEMENTS	-3,810.75
REFUNDS	425
OUTSTANDING 6/30/09	1,570.00



Manchester Brownie Troop #66279 makes gingerbread houses for the Cape Ann Food Pantry.

**TREASURER'S TRUST FUND REPORT  
FISCAL YEAR 2009**

**CEMETERY PERPETUAL CARE FUND**

Balance June 30, 2008		303,612.99
Income from perpetual care	4,500.00	
Interest Earned	11,873.04	
Withdrawals		
Due from	2,000.00	
Due To	666.72	
Balance June 30, 2009		<u>321,319.31</u>

**CEMETERY SALE OF LOTS FUND**

Balance June 30, 2008		<u>20,381.61</u>
Income from sale of lots	4,500.00	
Interest Earned	2,058.51	
Withdrawals		
Due To		
Due From	2,000.00	
Balance June 30, 2009		<u>28,940.12</u>

**MISCELLANEOUS FUNDS**

<u>FUND</u>	<u>BALANCE</u>	<u>INCOME</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>BALANCE</u>	<u>DUE TO</u>	<u>DUE FROM</u>
POST WAR REHAB	4,423.53	140.33			4,563.86		4,563.86
TUCK'S POINT INVEST	8,397.27	259.29			8,656.56	142.00	8,514.56
SUSAN CROWELL	10,536.90	334.18			10,871.08		10,871.08
KNIGHT CEMETERY	6,879.37	218.21			7,097.58		7,097.58
B.L. ALLEN FUND	1,408.91	40.80			1,449.71	114.00	1,335.71
ARTS COUNCIL GIFT	1,856.47		295.00	(1,071.82)	3,223.29	2,896.66	326.63
ARTS COUNCIL GRANT	22,206.73	902.04	4,300.00		27,408.77	20,043.11	7,365.66
CONSERVATION FUND	11,882.22	389.80	32.59		12,304.61	720.00	11,584.61
DRUG FORFEITURE ACCT	8,119.92	356.42			8,476.34	3,041.18	5.59
ESSEX WOODS PARK	14,214.10	447.30			14,661.40		14,661.40
ODD FELLOWS	3,599.02	158.01			3,757.03		3,757.03
STABILIZATION FUND	946,952.16	21824.60			968,776.76	100,000.00	1,068,776.76
HARRIOT CURTIS	38,407.66	376.17			38,783.83	1,000.00	3,303.05
RUTH A HOARE	595.85	5.85			601.70		601.70
ELIZABETH PUTNAM	50,842.59	497.97			51,340.56		51,340.56

<u>FUND</u>	<u>BALANCE</u>	<u>INCOME</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>BALANCE</u>	<u>DUE TO</u>	<u>DUE FROM</u>
K. WOOD MEM BOOK FD	1,513.69	14.58			1,528.27		1,528.27
CLARA WINTHROP	77,789.07	2536.98		7,619.00	72,707.05	19,286.79	91,993.84
JULIA WARE FUND	10,974.68	107.45		202.94	10,879.19	152.30	10,726.89
AARON SIERADZKI	22,316.02	218.57			22,534.59	21,932.90	601.69

**DEBT SERVICE SCHEDULE  
2009**

**MUNICIPAL PURPOSE LOAN 1992**

**1,800,000.00**

**ISSUE DATE 2/15/92**

**EXEMPT-YES**

<u>Date</u>	<u>Principal Balance</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Principal &amp; Interest</u>
8/15/09 .....	150,000.00		4,800.00	4,800.00
2/15/10 .....	75,000.00	75,000.00	4,800.00	79,800.00
8/15/10 .....	75,000.00		2,400.00	2,400.00
2/15/11 .....	-	75,000.00	2,400.00	77,400.00
<b>TOTAL</b>		<b>\$150,000.00</b>	<b>\$14,400.00</b>	<b>\$164,400.00</b>

**SCHEDULE OF LOAN REPAYMENT  
1999**

**INITIAL LOAN OBLIGATIONS: \$7,104,626.00**

<u>Date</u>	<u>Scheduled Loan Repayments</u>			<u>Net Loan Repayments</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
8/1/09		91,811.46	91,811.46		40,326.57	40,326.57
2/1/10	373,690.00	89,514.49	463,204.49	277,455.39		277,455.39
8/1/10		81,721.83	81,721.83		35,286.06	35,286.06
2/1/11	384,331.00	79,113.82	463,444.82	282,744.83		282,744.83
8/1/11		71,344.90	71,344.90		30,102.02	30,102.02
2/1/12	395,276.00	68,912.24	464,188.24	288,681.13		288,681.13
8/1/12		60,474.81	60,474.81		24,572.70	24,572.70
2/1/13	406,927.00	57,993.69	464,920.69	294,754.35		294,754.35
8/1/13		49,284.31	49,284.31		18,880.39	18,880.39
2/1/14	418,922.00	46,601.99	465,523.99	300,855.85		300,855.85
8/1/14		37,554.50	37,554.50		12,810.85	12,810.85
2/1/15	431,690.00	34,911.84	466,601.84	307,593.96		307,593.96
8/1/15		25,413.22	25,413.22		6,502.35	6,502.35
2/1/16	444,954.00	22,632.33	467,586.33	314,411.23		314,411.23
8/1/16		12,898.88	12,898.88			
2/1/17	<u>458,627.00</u>	<u>10,068.42</u>	<u>468,695.42</u>	<u>321,532.32</u>		<u>321,532.32</u>
<b>TOTAL</b>	<b>\$3,314,417.00</b>	<b>\$840,252.73</b>	<b>\$4,154,669.73</b>	<b>\$2,388,029.06</b>	<b>\$168,480.94</b>	<b>\$2,556,510.00</b>

**SCHEDULE OF LOAN REPAYMENT  
2000  
INITIAL LOAN OBLIGATIONS: \$1,026,694.00**

Date	Scheduled Loan Repayments			Net Loan Repayments		
	Principal	Interest	Total	Principal	Interest	Total
8/1/09	49,436.00	13,675.12	63,111.12	34,686.95		34,686.95
2/1/10		19,153.72	19,153.72		10,508.74	10,508.74
8/1/10	50,000.00	8,553.59	58,553.59	32,815.52		32,815.52
2/1/11		17,671.88	17,671.88		9,692.68	9,692.68
8/1/11	50,000.00	8,564.09	58,564.09	32,529.80		32,529.80
2/1/12		16,991.63	16,991.63		9,678.20	9,678.20
8/1/12	55,000.00	9,362.27	64,362.27	38,487.64		38,487.64
2/1/13		14,349.42	14,349.42		7,768.35	7,768.35
8/1/13	55,000.00	8,487.47	63,487.47	37,863.23		37,863.23
2/1/14		13,163.16	13,163.16		7,314.44	7,314.44
8/1/14	55,000.00	7,628.51	62,628.51	38,184.09		38,184.09
2/1/15		10,102.18	10,102.18		4,985.81	4,985.81
8/1/15	60,000.00	6,626.77	66,626.77	42,967.91		42,967.91
2/1/16		7,910.00	7,910.00		3,592.55	3,592.55
8/1/16	60,000.00	5,783.18	65,783.18	42,837.87		42,837.87
2/1/17		5,624.35	5,624.35		2,105.84	2,105.84
8/1/17	65,000.00	4,655.28	69,655.28	47,260.03		47,260.03
2/1/18		3,170.13	3,170.13		760.19	760.19
8/1/18	65,000.00	3,524.30	68,524.30	46,391.62		46,391.62
2/1/19		1,319.39	1,319.39		-	-
8/1/19	65,000.00	1,787.50	66,787.50	45,688.40		45,688.40
<b>TOTAL</b>	<b>\$629,436.00</b>	<b>\$188,103.94</b>	<b>817,539.94</b>	<b>\$439,713.06</b>	<b>\$56,406.80</b>	<b>\$496,119.86</b>



Employee of the Year, Lisa Press and Volunteer of the Year, Carole Schanley greeted friends and family following the ceremony honoring their commitment to the community held at the Trask House.

**MUNICIPAL PURPOSE LOAN  
\$5,094,000.00  
DATE OF ISSUE 2/15/03**

DATE	PRINCIPAL BALANCE	PRINCIPAL PAYMENT	INTEREST PAYMENT	PRINCIPAL & INTEREST
8/15/09	3,255,000.00		63,708.75	63,708.75
2/15/10	2,965,000.00	290,000.00	63,708.75	353,708.75
8/15/10	2,965,000.00		58,996.25	58,996.25
2/15/11	2,675,000.00	290,000.00	58,996.25	348,996.25
8/15/11	2,675,000.00		53,921.25	53,921.25
2/15/12	2,385,000.00	290,000.00	53,921.25	343,921.25
8/15/12	2,385,000.00		48,483.75	48,483.75
2/15/13	2,105,000.00	280,000.00	48,483.75	328,483.75
8/15/13	2,105,000.00		43,233.75	43,233.75
2/15/14	1,825,000.00	280,000.00	43,233.75	323,233.75
8/15/14	1,825,000.00		37,633.75	37,633.75
2/15/15	1,545,000.00	280,000.00	37,633.75	317,633.75
8/15/15	1,545,000.00		32,313.75	32,313.75
2/15/16	1,325,000.00	220,000.00	32,313.75	252,313.75
8/15/16	1,325,000.00		28,023.75	28,023.75
2/15/17	1,105,000.00	220,000.00	28,023.75	248,023.75
8/15/17	1,105,000.00		23,623.75	23,623.75
2/15/18	895,000.00	210,000.00	23,623.75	233,623.75
8/15/18	895,000.00		19,318.75	19,318.75
2/15/19	695,000.00	200,000.00	19,318.75	219,318.75
2/15/19	695,000.00		15,118.75	15,118.75
8/15/20	500,000.00	195,000.00	15,118.75	210,118.75
2/15/20	500,000.00		10,975.00	10,975.00
2/15/21	305,000.00	195,000.00	10,975.00	205,975.00
8/15/21	305,000.00		6,782.50	6,782.50
2/15/22	145,000.00	160,000.00	6,782.50	166,782.50
8/15/22	145,000.00		3,262.50	3,262.50
2/15/23		145,000.00	3,262.50	148,262.50
	<b>3,255,000.00</b>		<b>890,792.50</b>	<b>4,145,792.50</b>



On Saturday, Oct. 10th, forty members of the Historical Society set out from the Trask House on the first self-guided tours of the historic downtown. As is apparent, the walkers were well equipped for their expedition, having acquired the brand new self-guided tour books published by the Historical Society.

**ACCOUNTANT'S REPORT  
FISCAL YEAR ENDING JUNE 30, 2009  
RECEIPTS (NET)**

Taxes:	Personal:	Cemetery Foundations	4,510.00
Levy of Fiscal 2004	2.82	Burials and Cremations	16,380.00
Levy of Fiscal 2005	70.51	Refunds	(729.49)
Levy of Fiscal 2006	347.38		
Levy of Fiscal 2007	244.07		196,849.47
Levy of Fiscal 2008	610.89		
Levy of Fiscal 2009	324,314.88	Licenses and Permits:	
Levy of Fiscal 2010	26.44	Building Permits	120,095.70
Refund	(1,586.48)	Inspections	80.00
	324,030.51	Electrical Permits	62,853.00
		Gas Permits	7,526.00
Real Estate:		Plumbing Permits	10,127.00
Levy of Fiscal 2005	521.07	Perc Tests	2,310.00
Levy of Fiscal 2008	128,295.93	Lodging House Permits	100.00
Levy of Fiscal 2009	17,440,989.27	Used Car Dealer Licenses	200.00
Levy of Fiscal 2010	23,888.09	Hunting/Fishing Licenses	46.40
Refunds	(29,633.86)	Road Opening Permits	1,500.00
	17,564,060.50	Liquor Licenses	12,000.00
		1- Day Liquor Licenses	50.00
Real Estate-Community Preservation:		Business/Boater Parking Placards	1,765.00
Levy of Fiscal 2008	456.66	Parking Permits-Non-Resident	21,292.50
Levy of Fiscal 2009	78,827.09	Parking Permits	52,370.00
Levy of Fiscal 2010	105.00	Beach Passes	75,600.00
Interest/Charges	149.07	Mooring fees	87,418.74
Earnings on Investment	381.64	Float Permits	500.00
Refunds	(199.26)	Taxi and Livery Licenses	25.00
	79,720.20	Rubbish Stickers	89,290.97
Tax Liens	9,229.61	Transfer Station Stickers	52,337.00
		Sunday Entertainment Licenses	200.00
Motor Vehicle Excise:		Common Victualers Licenses	625.00
Levy of Fiscal 2001	46.88	Food Service Permits	4,100.00
Levy of Fiscal 2003	260.00	Camp Licenses	405.00
Levy of Fiscal 2004	188.17	Swimming Pool Licenses	395.00
Levy of Fiscal 2005	318.02	Plan Review Fee	805.00
Levy of Fiscal 2006	787.05	Title V Inspection Review	1,215.00
Levy of Fiscal 2007	7,190.49	Septic Pump Licenses	0.00
Levy of Fiscal 2008	130,630.29	Septic System Licenses	660.00
Levy of Fiscal 2009	646,007.89	Disposal Works Construction Permits	1,900.00
Refunds	(11,628.19)	Smoke Alarm Inspections	5,950.00
	773,800.60	Misc. Fees-DPW	318.00
		Misc. Fees-Town Clerk	135.00
Boat Tax:		Passport Fees	1,080.00
Levy of Fiscal 2008	25.00	Business Certificates	1,690.00
Levy of Fiscal 2009	34,522.25	Dog Licenses	9,150.00
Refunds	(458.00)	Marriage Intentions	340.00
	34,089.25	Vital Certificates	1,825.00
		Appeals Board Fees	5,680.00
Departmental:		Planning Board Fees	4,800.00
Ambulance	176,688.96	Conservation Commission Fees	325.00
		Historic District Fees	450.00

Inn holders Licenses	25.00	Copies-Zoning By-Laws	199.00
LPG Permits	425.00	Special Duty-Administration Fees	8,798.00
Blasting Permits	225.00	Conservation Comm. Expense O.P.	80.00
Misc. Fees-Fire Department	1,230.00	Deferred Comp. Refund	38.00
Demolition Permits	115.00	Special Duty	172,840.93
Oil Burner Inspections	675.00	Playground	53,637.23
Tank Removal Permits	625.00	Library Young Adult Position	11,500.00
Underground Storage Permits	1,525.00	Library Gifts	5,771.44
Open Burning Permits	1,600.00	Library Gifts-Children's Room	250.00
	645,980.31	Council on Aging Gifts	16,902.50
Fines:		Winthrop Field	4,000.00
Court	32,527.50	Police Training	3,100.00
Building Permit	60.00	Adopt a Bench Gifts	20,825.00
Parking	36,526.89	Town Technology	19,774.66
Library	1,589.60	Tuck's Point Int./Gifts	3,125.00
Dog	2,388.00	Tuck's Point Deposits	5,600.00
Bad Checks	100.00	Police Gifts	3,125.00
Harbor Violations	300.00	4th of July Gifts	34,384.00
Marijuana	400.00	Crowell Chapel Fees	300.00
School Smoking	50.00	Recreation Fees/Gifts	172,958.79
	73,941.99	Bike Rodeo Gifts	1,800.00
Interest/Charges:		Police Drug Fund	356.42
Interest on Investments	28,592.07	Wetlands Protection	6,967.50
Interest on Bonds	500.20	Conservation Fund	389.80
Interest/Charges on Taxes/Fees	44,984.98	Cultural Council Gifts/Int.	345.71
	74,077.25	Masconomo Park Gifts	3,115.79
County Retirement	31,352.56	Fire Gifts	2,981.31
Group Insurance	166,783.87	CPR Gifts	3,030.60
Deferred Compensation	3,011.72	Cell Block Fees	10,239.07
Cashier's Overages	(523.03)	Fire Knox Box Gifts	1,165.00
Due to Comm.-Gun Fees	1,825.00	Concerts	3,972.27
Due to State-Fish & Game Licenses	966.25	Field Maintenance	6,833.61
		Water Meters	6,009.50
Unclassified		DPW Damage Reimbursement	384.94
Payments in Lieu of Taxes	4,685.63	Fire Truck Insurance Reimburse.	5,050.98
Payments in Lieu of Trash Fees	3,400.00	Workers' Compensation	0.00
Municipal Liens	7,645.00	Appeals Board-601	
Sale of Maps	232.75	Summer Street	31,564.90
Unclaimed Money	29,101.81	ConCom-M-7 School	
Workers' Comp. Reimburse.	24,151.38	Tennis Courts	10,660.00
Cable Fees	858.50	ConCom-508 Summer Street	10,000.00
Copying Fees	1,130.43	ConCom-502 Summer Street	4.52
Street Lists	784.00	ConCom-601 Summer Street	10,000.00
Tuck's Point Rentals	15,800.00	Marina Antenna Bond-	
Mooring Waiting List	2,692.00	Terrasearch	48.39
School Street Antenna	51,635.94	First Parish Church Cell Tower	28.87
Transfer Station Cell Tower	45,478.38	Planning Board-Athletic Club	95.47
Canteen Rental	16,760.00		862,292.96
Film/Photo Fees	5,450.00	Federal, State and County Aid	
Insurance Reports	232.94	Loss of Taxes-Elderly	6,024.00
		Loss of Taxes-Veterans	7,059.00
		Police Career Incentive	45,880.99
		Veterans' Benefits	48.00
		Extra Polling Hours	472.00
		Lottery	249,807.00
		Medicare Subsidy	54,045.05
		Flu Clinic	13,163.45





Hillary Sheridan's 1st graders from the Manchester Memorial School were given a tour of the Manchester Fire Department in preparation for Fire Prevention Week. Fireman Adam Haynes (L) and Lt. Warren Grant (R) talked to the students about "Staying Fire Smart".



Members of the La Petite Chorale and Memorial School Kindergarten teacher and chorale director Wendy Manninen prepare to sing for the crowd gathered on the Green in front of Town Hall during the Manchester Arts Festival.



A happy day at Summer Playground.



The Library's Teen Advisory Board, an informal board that recommends books, music, and programs.

Highway Improvements	306,358.00	Water Fund:	
MAPC Pandemic Workshop	1,130.79	User Charges:	858,955.70
Library Children's Room Grant	1,885.00	User Charges-Service:	9,285.03
Library Tweens/Teens Grant	8,440.00	Water Hookups	200.00
State Aid for Libraries	6,465.24	Interest and Charges	9,039.23
LSTA Equal Access Grant	5,000.00	Refunds	7,066.83
Community Preservation	48,794.00		877,479.96
Community Policing Grant	8,609.84		
Fire Equipment Grant	5,296.00	Refunds:	
Fire Safety Grant	150.00	Property Taxes	31,220.34
Federal Fire Grant	3,336.00	Tax Liens	809.40
Emergency Manage.		Motor Vehicle Excise	11,628.19
Perform. Grant	2,500.00	Boat Tax	458.00
Cultural Council Grant	5,202.04	Ambulance	729.49
Council on Aging Grant	11,295.61	Interest and Charges	17.30
Senior Home Care Grant	2,705.02	Licenses and Permits	990.00
Assessments Deducted		Fines	200.00
from Aid	(140,375.00)	Water	475.21
	653,292.03	Sewer	12,294.40
		Departmental	29,852.32
Trust Funds			88,674.65
Perpetual Care	6,500.00	Total Receipts	23,623,060.07
Post War Rehabilitation	140.33		
Cemetery Sale of Lots	8,558.51		
Cemetery Perpetual Care Interest	11,873.04		
Crowell Cemetery Fund	334.18		
Knight Cemetery Fund	218.21		
Odd Fellows Cemetery Fund	145.82		
B.L. Allen Fund	106.80		
Winthrop Library Trust Fund	12,536.98		
Putnam Library Fund	497.97		
Curtis Library Fund	376.17		
Hoare Library Fund	5.85		
Ware Library Trust Fund	107.45		
Wood Library Fund	14.58		
Sieradski Library Fund	218.57		
Tuck's Point	259.29		
Essex Woods Park Fund	447.30		
Stabilization Fund	21,601.42		
	57,442.47		
Sewer Fund			
User Charges	1,180,051.62		
Sewer Hookups	200.00		
Interest and Charges	4,000.78		
Interest on Investments	149.74		
Refunds	796.73		
	1,184,402.14		

Charles F. Lane  
Town Accountant

# RECAPITULATION FISCAL YEAR ENDING JUNE 30, 2009

	BALANCE JULY 1, 2008	APPROPRIATIONS RECEIPTS AND TRANSFERS	NET EXPENDITURES	TRANSFERRED TO UNRESERVED FUND BALANCE	RESERVED FOR JULY 1, 2009
EXECUTIVE/LEGISLATIVE					
Selectmen's Department		171,271.00	168,578.80	2,692.20	465.43
Salaries		73,100.00	51,062.09	21,572.48	
Expenses	9,753.61		9,753.61		
Expenses '07	78,655.26		78,655.26		
Expenses '08	3,000.00	24,000.00	24,000.00	3,000.00	
Audit	6,874.42		6,874.42		
GIS Consultant/Implimentation	951.00	79,100.00	74,757.06	2,755.07	2,538.87
Information Technology					
Moderator					
Expenses		50.00		50.00	
Finance Committee					
Salaries		1,347.00	1,337.64	9.36	
Expenses		480.00	257.06	222.94	
Reserve Fund		195,000.00	180,786.94	14,213.06	
Election & Registration					
Salaries		3,900.00	3,900.00		
Expenses		10,650.00	10,650.00		
Town Reports		11,500.00	8,403.00	3,097.00	
FINANCIAL ADMINISTRATION					
Accounting Department					
Salaries		103,730.00	103,624.12	105.88	
Expenses		2,125.00	1,251.39	873.61	
Expenses '08	250.00		0.01	249.99	
Assessors' Department					
Salaries		114,753.00	114,753.00		
Expenses		38,750.00	36,154.47	2,557.25	38.28
Duplex Printer					

Treasurer and Collector's Department

Salaries	143,670.00	142,898.53	771.47	
Expenses	26,235.00	25,312.87	259.47	662.66
Town Clerk's Department				
Salaries	80,403.00	80,403.00		
Expenses	2,780.00	2,780.00		
Legal Services				
Expenses	122,755.30	119,290.28	3,465.02	
Expenses '08	9,912.05	9,912.05		
Zoning Board of Appeals				
Salaries	11,834.28	11,834.28		
Expenses	13,460.00	8,155.33	5,064.67	240.00
Expenses '08	286.00	286.00		
Planning Board				
Salaries	15,061.00	15,061.00		
Expenses	2,065.00	1,507.75	557.25	
Expenses '08			525.00	
Professional Services	8,000.00	2,058.75	68.75	5,872.50
Professional Services '08		342.93	2,957.07	
Town Hall & Common				
Expenses	58,825.00	46,747.13	9,258.78	2,819.09
Expenses '08		3,295.65		
Front Steps Repairs	1,045.00	1,045.00		
Town Records Storage Upgrade	1,505.32	164.23	1,186.44	154.65
Town Records Restoration	12,000.00	12,000.00	2,267.62	
Fire Alarm System Upgrade				
Seaside One				
Expenses	2,300.00	1,730.44	569.56	
Expenses '08	45.09	45.09		
MISCELLANEOUS				
Contributory Pensions	566,384.00	564,510.56	1,873.44	
Non-Contributory Pensions	5,000.00	4,673.18	326.82	
Workers' Compensation	34,000.00	33,540.07	459.93	
Unemployment Compensation	5,000.00		5,000.00	
FICA	53,300.00	52,879.43	420.57	
Group Insurance-Town's Share	1,450,000.00	1,387,967.58	62,032.42	
Insurance-Liability, Fire, Auto	95,000.00	87,952.86	7,047.14	

PUBLIC SAFETY

Police Department				
Salaries	1,295,796.00	1,231,884.42	63,911.58	
Expenses	87,534.00	84,723.53	71.47	2,739.00
Expenses '08	799.86	799.86		
Police Radio Upgrade		1,285.00		1,715.00
Police Mobile Data Terminals	6,750.00	5,077.86		1,672.14
Police Cell Block Upgrade	28,000.00	21,592.94		6,407.06
Police Cars	31,850.00	31,802.69		4,251.76
Parking Clerk				
Salaries	7,409.00	7,409.00		
Expenses	10,200.00	7,842.59	2,357.41	
Expenses '08	27.48	27.48		
Fire Department				
Salaries	918,980.00	918,701.01	278.99	
Expenses	73,910.00	68,899.53	5,010.47	
Expenses '08	1,224.02	1,224.02		
Ambulance Billing Expenses	16,000.00	16,000.00		
Fire Station Apron	11,000.00	6,860.00		
Fire Vehicle	23,000.00	22,008.88	991.12	4,140.00
Patient Care Data Collection		2,426.03		
Fire Alarm Monitoring System		254.49		
Federal Fire Grant Match		1,892.72	254.49	
Building Inspector	17,595.00	17,595.00		
Gas/Plumbing Inspector	10,388.00	10,388.00		
Scaler of Weights and Measures	3,075.00	3,000.00	75.00	
Electrical Inspector	10,388.00	10,388.00		
Inspectors' Expenses	4,100.00	3,809.07	290.93	
Emergency Management				
Salaries	8,000.00	6,940.30	1,059.70	
Expenses	500.00	359.17	140.83	
Expenses '08		245.64		
Animal Control				
Salaries	12,360.00	12,360.00		
Expenses	4,160.00	4,157.24	2.76	
Expenses '08	95.00	95.00		

# EDUCATION

N.S. Regional Vocational School Dist.  
Manchester Essex Regional School  
Manchester Essex Regional School Debt

49,015.00  
9,660,234.96  
1,372,714.50

48,700.00  
9,660,234.96  
1,372,730.67

315.00  
0.04  
5,983.83

## DEPARTMENT OF PUBLIC WORKS

Salaries  
Expenses  
Expenses '08  
Misc. Maintenance/Repairs  
Tree Maintenance  
Road Maintenance & Construction  
Crowell Chapel Repairs  
Brook Clearance  
Railroad Safety Education  
Drainage Easement  
Union Cemetery Restoration  
Pickup Truck Replacement  
Dump Truck Replacement  
Pickup Truck Replacement  
Highway Generator Installation  
12 Summer Street Easement  
Snow Removal Salaries  
Snow Removal Expenses  
Street Lighting  
Street Lighting '08  
Sanitation Salaries  
Sanitation Expenses  
Sanitation Expenses '08  
Rubbish and Garbage Collection  
Rubbish and Garbage Disposal  
Land Acquisition-McCall  
Composting Expenses '08

5,398.62  
265,564.90  
3,500.00  
988.91<sup>1</sup>  
1.00  
1.00  
247.01  
32.67  
313.00<sup>1</sup>  
4,100.00

625,544.51  
121,000.00  
88,754.68  
10,000.00  
3,000.00  
13,500.00  
27,000.00  
62,000.00  
27,000.00  
2,500.00  
20,000.00  
82,200.00  
78,000.00  
25,507.49  
33,400.00  
234,000.00  
171,600.00  
900.00

589,548.10  
116,248.91  
3,159.31  
42,587.29  
9,675.00  
260,084.90  
3,000.00  
13,405.75  
21,421.00  
62,000.00  
21,949.00  
60,825.11  
237,065.52  
65,813.36  
25,507.49  
20,997.89  
234,000.00  
144,105.24  
900.00

35,996.41  
2,239.31  
1,515.14  
325.00  
5,480.00<sup>2</sup>  
3,500.00  
988.91  
94.25  
5,579.00  
5,051.00  
(40,825.11)<sup>3</sup>  
(154,865.52)<sup>3</sup>  
12,002.66  
247.01  
1,266.20  
11,135.91  
12,456.11  
313.00  
3,200.00

4,751.09  
44,652.25  
2,500.00  
1.00  
183.98  
11,135.91  
15,038.65

# LAND USE

Community Preservation  
Expenses  
Expenses '08  
Affordable Housing Study Updaate  
Historic District Commission  
Expenses  
Expenses '08  
Conservation Commission  
Salaries  
Expenses  
Gordon Woods Expenses  
Gordon Woods Parking/Maps  
Mosquito Control  
Sawmill Brook Clean-up  
Chebacco Woods Trail Restoration

800.00  
66.48  
1,768.03  
9,057.35  
5,040.00

2,250.00  
10,000.00  
1,200.00  
55,677.00  
3,648.00  
800.00  
25,000.00

310.00  
400.00  
1,064.57  
66.48  
51,553.57  
3,648.00  
450.00  
8,293.36  
25,000.00

1,940.00  
400.00  
135.43  
4,123.43  
800.00  
1,318.03  
763.99  
5,040.00

10,000.00

## HUMAN SERVICES

Health Department  
Salaries  
Expenses  
Hazardous Waste Collection Day  
Council on Aging  
Salaries  
Expenses  
Expenses '08  
Veterans' Services  
Veterans' Agent  
Expenses  
Expenses '08  
Benefits  
Action, Inc.  
H.A.W.C.

769.28  
368.00

47,049.00  
57,530.00  
5,000.00  
107,677.00  
15,600.00  
10,807.00  
750.00  
1,000.00  
1,500.00  
2,500.00

44,019.64  
47,908.07  
3,285.00  
100,753.79  
13,771.67  
769.28  
10,807.00  
289.06  
368.00  
768.00  
1,500.00  
2,500.00

3,029.36  
9,621.93  
1,715.00  
6,923.21  
1,828.33  
460.94  
232.00



New library card holders



Members of Troop 3 and Webelos Scouts at the Chebacco boat launch.



4th of July Parade float honoring Miss Jane O'Brien (center) for her many years of teaching music in the Manchester School System (1953-1991). Surrounding Jane are former students dressed in costumes depicting characters from some of the many plays she produced. Photo courtesy of Michael Dyer.



The Manchester Essex Little League Mighty Mites enthusiastically take the lead in the Opening Day Baseball Softball Parade.

CULTURE AND INFORMATIONAL SERVICES

Public Library					
Salaries	232,948.00	232,872.11	75.89		
Expenses	126,099.00	125,637.67	113.84		347.49
Repointing Building					
RECREATION					
Salaries	91,286.00	86,603.19	4,682.81		
Expenses	9,885.00	9,885.00			
Harbor Dredging	20,000.00				197,422.53
Tuck's Point					
Salaries	8,000.00	5,986.53	2,013.47		
Expenses	9,730.00	8,239.48	1,422.65		67.87
Expenses '08		68.10			
Tuck's Point Chowder House Repairs		1,133.15	4,116.85		45,115.34
Tuck's Point Rotunda Restoration		4,884.66			
Masconomo Park Bandstand Renovation '08		28,745.19			
Athletic Field Maintenance	26,041.06	8,873.51	7,167.55		10,000.00
Park/Beach Maintenance	27,000.00	10,788.71	132.57		16,078.72
Seawall Engineering			11,477.24		
Masconomo Park Bandstand Restoration	50,000.00		9,180.31		
Masconomo Coastal Bank	2,452.00		2,452.00		
Recreational Facility Master Plan					
Memorial Day	10,000.00	10,000.00			
Fourth of July	1,500.00	1,500.00			
	6,000.00	6,000.00			

INTEREST AND MATURING DEBT

Principal on Bonds	1,341,893.00	1,236,435.03	105,457.97		
WPAT Administration Fees	6,280.00	6,497.46	(217.46)		
Interest on Bonds	552,049.00	372,709.08	179,339.92		

STATE ASSESSMENTS/OTHER USES

State Assessments	140,375.00	140,375.00			
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UNCLASSIFIED

Fish and Game Licenses Due State	2,864.22	2,864.22			
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WITHHOLDINGS

Federal Income Tax	531,955.40	531,955.40			
FICA	57,041.21	57,041.21			
State Income Tax	232,847.02	232,847.02			
Essex County Retirement	379,877.59	379,877.59			
Group Insurance	230,035.64	230,035.64			
MedCap/DeCap	17,683.68	17,683.68			
Deferred Compensation	146,476.95	146,476.95			
Union Dues	23,909.00	23,909.00			
Credit Union	408,552.10	408,552.10			
Due to Probation	26,806.00	26,806.00			

SPECIAL REVENUE FUNDS

Harbor Master					
Salaries	46,396.08	46,396.08			
Expenses	9,706.00	9,702.02	3.98		
Expenses '08		1,374.36			
Care of Floats	6,375.75	6,375.75			
Care of Floats '08		2,978.39			
Masconomo Park Ramps		987.18			
Community Preservation Fund	155,687.84				4,512.82
Highway Improvements	306,358.00	145,730.32	125,750.00 <sup>4</sup>		56,173.06
Recycling	124,000.00		124,000.00 <sup>5</sup>		(74,097.59)
Playground	56,178.48	64,468.45			17,818.16
Recreation Gifts/Fees	194,327.80	150,151.06	19,136.06 <sup>6</sup>		13,400.90
4th of July Gifts	34,384.00	31,418.64	43,331.70 <sup>7</sup>		2,965.36
Library Gifts	5,771.44	7,346.27			3,489.68
Library Children's Room Gifts	250.00	304.93			1,327.66
Library 120th Anniversary Gifts	15,061.90	2,400.00			12,661.90
Police Gifts	3,125.00	445.13			4,804.87
Bike Rodeo Gifts	1,800.00	1,950.82			126.76
MAPC Pandemic Workshop	1,130.79				1,130.79
Law Enforcement Grant					150.00
Police Community Policing Grant	8,609.84	14,542.50			5,982.32
Winthrop Field	4,000.00	11,230.00			25,002.37
Town Technology Grant	19,774.66				30,715.62

Comcast Technology Gift	20,000.00				
LNG Grant	50,000.00			50,000.00 <sup>8</sup>	20,000.00
Crowell Chapel	848.00	300.00			1,148.00
Coastal Stream Team Gifts	236.78				236.78
Tuck's Point Interest/Gift Account	11,272.73	3,125.00	956.65		13,441.08
Tuck's Point Deposits	9,576.39	5,600.00	4,975.00		10,201.39
Conservation Fund	11,882.22	389.80	720.00		11,552.02
Wetlands Protection Fund	71,010.01	6,967.50	895.66		77,081.85
Dexter's Pond Fund	400.20				400.20
Gordon Woods Film Gift	4,000.00				4,000.00
State Aid for Libraries	3,201.88	6,465.24	5,967.27		3,699.85
LSTA Equal Access		5,000.00	4,168.24		831.76
Library Children's Room Grant	2,401.09	1,885.00	1,415.00		2,871.09
Library Tweens/Teens Grant	1,124.49	8,440.00	8,087.80		1,476.69
Young Adult Library Position		11,500.00			11,500.00
Fire Alarm Damage Reimbursement	3,119.72				3,119.72
Sale of Real Estate	4,118.45				4,118.45
Water Meters	7,790.28	6,009.50			13,799.78
Adopt-a-Bench Gifts	780.87	20,825.00	19,746.20		1,859.67
Masconomo Playground Gifts	2,373.77				2,373.77
Masconomo Park Gifts	39,115.12	3,240.79	39,865.91		2,490.00
Cultural Council Gifts	1,052.74	345.71	1,071.82		326.63
Cultural Council-State Grant	5,063.62	5,202.04	2,900.00		7,365.66
Cultural Council-State Grant Interest	173.11				173.11
Selectmen's Gifts	1,218.91				1,218.91
Film Production-Tuck's Point	2,981.79		729.35		2,252.44
Police Cell Block Fees	15,408.20	10,239.07		15,000.00 <sup>9</sup>	10,647.27
Open Space Gifts	243.26				243.26
Fire Gifts	1,060.58	2,981.31	599.50		3,442.39
Fire CPR Gifts	640.02	3,030.60	2,074.61		1,596.01
Ambulance Gifts	1,920.00		983.01		936.99
Fire Knox Box Gifts	87.34	1,165.00	1,022.00		230.34
Fire Training Gift-Lauzon	1,875.78		42.69		1,833.09
FEMA Fire Damage	12,926.28				12,926.28

Field Maintenance Gifts/Fees	2,041.06	7,323.45	2,202.63	2,041.06 <sup>10</sup>	5,120.82
Concert Gifts	433.50	4,522.27	3,633.83		1,321.94
Bike Rack Grant	1,910.00				1,910.00
Police Drug Fund Gift-MacDonald	10,492.08		450.00		10,042.08
Police Narcotic Fund	5,440.75	356.42	450.00		5,347.17
Fire Safety Grant	3,544.69	150.00	2,692.93		1,001.76
Fire Equipment Grant	291.31	5,296.00	4,870.31		717.00
Fire Emergency Grant	1,241.54			0.50	1,241.54
Fire Local Preparedness Grant	0.50		535.49		
Ambulance Task Force Grant	535.49		3,336.00		
Federal Fire Grant		3,336.00	3,336.00		2,500.00
Emergency Management Performance Grant		2,500.00			143.65
Health Emergency Grant	143.65				3,012.16
Police Insurance Reimbursement	3,165.94		153.78		6,050.90
Fire Truck Insurance Reimbursement		6,050.90			96.00
Fire Insurance Reimbursement					1,110.49
DPW Damage Reimbursement	96.00	384.94	2,670.88		3,324.37
Workers' Compensation Reimbursement	725.55		14,220.28		3,737.97
Friends of COA	5,995.25	16,902.50	11,946.06		500.87
COA State Formula Grant	1,055.75	11,295.61	2,446.40		816.52
Senior Home Care Grant	1,151.32	2,705.02	713.48		331.65
Conservation Commission-502 Summer Street	557.90	4.52			182.52
Conservation Commission-10 Boardman Avenue	1,040.61				57.50
Hidden Ledge Road Sewer Repair	182.52				800.00
Planning Board-Nally & Buckley	57.50				1,000.00
Planning Board-Gilmore	800.00				20,332.07
Planning Board-Athletic Club	1,000.00	87.69			28.64
Planning Board-Bialek	20,244.38				2,500.00
Planning Board-Windover Development	28.64				192.00
Planning Board-Advertising	2,500.00				5,262.63
Marina Antenna-Terrasearch	192.00	44.45			3,146.90
First Parish Church Antenna-T Mobile	5,218.18	26.52			1,940.00
Masconomo Park Performance Bond	3,120.38				2,415.00
Appeals Board-601 Summer Street	1,940.00	31,564.90	38,755.27		3,127.28
Conservation Commission-601 Summer Street	9,605.37	10,000.00	6,872.72		10,000.00
508 Summer Street		10,000.00			





Tuck's Point Interest Fund	2,397.27	259.29		2,656.56
Post War Rehabilitation Fund	549.73	140.33		690.06
Essex Woods Park Fund	14,214.10	447.30		14,661.40
Perpetual Care Interest Fund	57,777.24	11,873.04	666.72	31,763.56
Sale of Lots Fund	20,381.61	8,558.51		28,940.12
Crowell Cemetery Interest Fund	7,536.90	334.18		7,871.08
Knight Cemetery Fund	5,079.37	218.21		5,297.58
Odd Fellows Cemetery Fund	599.02	145.82		744.84
Winthrop Library Fund	99,428.54	12,536.98	19,971.68	91,993.84
Putnam Library Fund	50,842.59	497.97		51,340.56
Curtis Library Fund	40,710.71	376.17		41,086.88
Hoare Library Fund	595.85	5.85		601.70
Wood Library Fund	1,513.69	14.58		1,528.27
Sieradski Library Fund	383.12	218.57		601.69
Ware Library Fund	10,822.38	107.45	202.94	10,726.89
Other Trust Funds				
Stabilization Fund	1,047,175.34	21,601.42		1,068,776.76
AGENCY ACCOUNTS				
Special Detail	24,146.54	172,840.93	191,705.09	5,282.38
REFUNDS				
Property Taxes		31,220.34	31,220.34	
Tax Liens		809.40	809.40	
Motor Vehicle Excise Taxes		11,628.19	11,628.19	
Boat Taxes		458.00	458.00	
Ambulance		729.49	729.49	
Interest and Charges on Taxes		17.30	17.30	
Licenses and Permits		990.00	990.00	
Fines		200.00	200.00	
Water		475.21	475.21	
Sewer		12,294.40	12,294.40	
Departmental		29,852.32	29,852.32	
Less Transfers from Reserve fund	3,131,712.22	27,583,083.41 (180,786.94)	26,719,540.32 (180,786.94)	2,859,333.80
TOTAL	3,025,139.05	25,219,264.71	24,046,588.61	3,154,626.11

<sup>1</sup> Should have been closed in Fiscal Year 2008

<sup>2</sup> Transferred to Special Detail

<sup>3</sup> Transferred to Fund Balance Designated for Appropriation Deficits

<sup>4</sup> Transferred to General Fund as follows: \$12,000.00 Town Records Restoration; \$25,000.00 Chebacco Woods Trails Restoration; \$13,500.00 Union Cemetery Restoration-Phase I;" \$10,000.00 Recreational Facility Master Plan; \$50,000.00 Tuck's Point Rotunda Restoration-Phase I; \$2,250.00 Community Preservation Committee Expenses"

<sup>5</sup> Transferred to General Fund Rubbish/Garbage Collection

<sup>6</sup> Transferred to Recreation Gifts/Fees

<sup>7</sup> Transferred to General Fund as follows: \$10,871.70 Benefits; \$32,460.00 Recreation Salaries"

<sup>8</sup> Transferred as follows: General Fund \$31,850 Police Car; \$6,750 Police Mobile Data Terminals; \$11,400 toCapital Project Fund Fueling Facility"

<sup>9</sup> Transferred to General Fund Cell Block Upgrade

<sup>10</sup> Transferred to General Fund Athletic Field Maintenance

<sup>11</sup> Transferred to General Fund Harbor Dredging

<sup>12</sup> Transferred to Capital Projects Fueling Facility Installation

<sup>13</sup> Transferred as follows: Capital Projects Fueling Facility Installation \$553.00; Unreserved Fund Balance \$.39

<sup>14</sup> Transferred as follows: Capital Projects Fueling Facility Instllation \$6,028.00; Unreserved Fund Balance \$.41"

<sup>15</sup> Transferred to Unreserved Retained Earnings

<sup>16</sup> Transferred to Sewer Mains Emergency Repairs

<sup>17</sup> Transferred to Non-Expendable Pertual Care Fund

Charles F. Lane  
Town Accountnat

**TOWN OF MANCHESTER**  
**COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2009**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP
ASSETS						
CASH/INVESTMENTS	2,293,481.01	605,296.80	79,300.40	311,788.96	1,673,129.43	4,962,996.60
RECEIVABLES:						
TAXES	374,424.17	1,345.51				375,769.68
EXCISE	76,206.64					76,206.64
BOAT	13,489.26					13,489.26
USER CHARGES AND LIENS				57,800.21		57,800.21
TAX LIENS	125,550.88	75.84				125,626.72
DEPARTMENTAL	75,921.07					75,921.07
DUE FROM HIGHWAY IMPROVEMENTS	74,097.59					74,097.59
DUE FROM COMMONWEALTH	114,204.00					114,204.00
AMOUNTS TO BE PROVIDED-BOND PAYMENTS						11,453,853.00
BONDS AUTHORIZED						40,000.00
TOTAL ASSETS	3,033,170.62	720,922.15	79,300.40	369,589.17	1,673,129.43	11,493,853.00
						17,369,964.77

LIABILITIES AND FUND EQUITY						
LIABILITIES:						
PROVISION-ABATEMENTS & EXEMPTIONS	352,799.63					352,799.63
PREPAID TAXES	26.44					26.44
DEFERRED REVENUE	312,792.39	116,704.03				429,496.42
DUE TO GENERAL FUND	74,097.59					74,097.59
DUE TO COMMONWEALTH	13,680.00					13,680.00
WARRANTS PAYABLE	177,908.58	22,034.34	62.99	7,521.01		207,526.92

**TOWN OF MANCHESTER**  
**COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2009**  
**continued**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP
PAYROLL WITHHOLDINGS	72,315.39					72,315.39
OTHER LIABILITIES	4,349.77					4,349.77
BONDS PAYABLE						11,453,853.00
BONDS AUTHORIZED-UNISSUED						40,000.00
TOTAL LIABILITIES	933,872.20	212,835.96	62.99	7,521.01	-	11,493,853.00
						12,648,145.16

LIABILITIES AND FUND EQUITY (CONT.)						
FUND EQUITY:						
RETAINED EARNINGS				102,740.66		152,740.66
FUND BALANCES:						
RESERVED-ENCUMBRANCES	391,012.26	4,940.88	3,659.00	209,327.50		608,939.64
RESERVED-EXPENDITURES	608,130.00			50,000.00		608,130.00
RESERVED-PETTY CASH	385.00					385.00
RESERVED-SPECIAL DUTY					5,282.38	
DESIGNATED-ABATEMENTS & EXEMPTIONS SURPLUS	125,000.00					125,000.00
DESIGNATED-APPROPRIATION DEFICITS	(195,690.63)					
RESERVED FOR						
COMMUNITY HOUSING	11,573.00					11,573.00
UNDESIGNATED	1,170,461.79	491,572.31	75,578.41		1,667,847.05	3,405,459.56
TOTAL FUND EQUITY	2,099,298.42	508,086.19	79,237.41	362,068.16	1,673,129.43	4,721,819.61
TOTAL LIABILITIES AND FUND EQUITY	3,033,170.62	720,922.15	79,300.40	369,589.17	1,673,129.43	11,493,853.00
						17,369,964.77

CHARLES F. LANE  
TOWN ACCOUNTANT

# DEPARTMENTAL COSTS-APPROPRIATION ACCOUNTS

## FISCAL 2009

	GENERAL GOV. COMMUNITY PRESERV. HISTORIC	POLICE MARSHALS HARBOR MASTER	FIRE	OTHER PUBLIC SAFETY	DPW	SCHOOL	SEWER	WATER	LIBRARY	HUMAN SERVICES	PARKS & RECREATION	TOTALS
SALARIES	693,945	1,278,280	918,701	65,080	616,926		287,574	244,458	232,872	144,774	252,540	4,735,150
EXPENSES	522,347	105,954	70,124	19,536	392,537		291,988	567,031	125,638	81,966	78,728	2,255,849
STREET LIGHTS					65,813							65,813
RUBBISH COLLECTION					400,036							400,036
MANCHESTER ESSEX REGIONAL SCHOOL						11,032,966						11,032,966
N.S. REGIONAL SCHOOL						48,700						48,700
FICA	7,000	13,200	10,000	500	8,100		3,400	2,200	3,400	1,400	3,700	52,900
HEALTH/LIFE INS. 1	160,870	247,471	176,571		146,245		86,374	44,583	37,712	18,904	21,777	940,507
WORKERS' COMP/POLICE												
& FIRE MEDICAL	700	5,600	10,400		15,400		6,000	7,000	200	150	2,900	48,350
UNEMPLOYMENT COMP												
PENSIONS	86,800	161,000	116,200		77,000		37,800	29,400	28,000	17,300	11,000	564,500
LIABILITY/AUTO	10,800	7,200	10,800		14,400		7,200	7,200	7,200	3,600	3,600	72,000
ADMINISTRATION	(191,000)	31,000	31,000		37,000		25,000	25,000	18,000	6,000	18,000	
(ACCT/TREAS/SEL)												
TOWN HALL EXP.	(40,000)	25,000			4,000		1,000	1,000		6,000	3,000	
POLICE/FIRE/DPW	28,000	(30,000)	(5,000)		(22,000)	15,000	(5,000)	(4,000)	5,000		18,000	
REGULAR OPERATING												
EXPENSES	1,279,462	1,844,705	1,338,796	85,116	1,755,457	11,096,666	741,336	923,872	458,022	280,094	413,245	20,216,771
CAPITAL OUTLAY												
BONDS/INTEREST	53,376	60,745	49,188		387,341		195,633	214,688			85,583	1,046,554
TOTAL OPERATING												
EXP.	1,332,838	1,905,450	1,466,442	85,116	2,286,040	11,096,666	1,519,305	1,878,499	478,672	280,094	628,461	22,977,926

1 DOES NOT INCLUDE RETIREES

CHARLES F. LANE  
TOWN ACCOUNTANT



Mrs Cellucci's second grad class won the K-2 bracket for most students walking or biking during the 5th Annual Bike/Walk to School Week.



5th grade teacher Ms Pastore's students captured the 3rd-6th grade bracket for most students participating for the upper grades during Bike/Walk To School Week.

## KEY TELEPHONE NUMBERS

Police 911 (526-1212 for regular business)

Fire 911 (526-4040 for regular business)

Ambulance 911 (526-4040 for billing information)

Board of Selectmen.....	526-2000
Accountant .....	526-2020
Assessors.....	526-2010
Building Department .....	526-2000
Clerk/Voter Registration .....	526-2040
Conservation .....	526-4397
Council On Aging .....	526-7500
Harbormaster .....	526-7832
Health .....	526-7385
Library .....	526-7711
Parks and Recreation .....	526-2019
Public Works .....	526-1242
School Superintendent .....	526-4919
Memorial School.....	526-1908
Jr.-Sr. High School .....	526-4412
Treasurer/Collector .....	526-2030
Veterans' Agent .....	526-2014
Water/Sewer .....	526-4450

**MANCHESTER-BY-THE-SEA  
TOWN ALMANAC**

Incorporated:	1645
Size:	7.73 square miles
Shore Line:	12.8 miles
Population:	5585
Registered Voters:	3714
Dogs:	920
Government:	Board of Selectmen (meets the first and third Mondays of the month with default to Tuesday in the event of a Monday holiday) Open Town Meeting (normally held the first Monday in April) Annual Election (second Monday in May)
Voter Registration:	Town Clerk's Office during normal Town Hall hours. Special evening sessions before each election and Town Meeting.
Official Notices:	All official Town board and committee meeting notices are posted on the Town Hall bulletin board. Meeting notices are also posted on the Town's website. Published notices can be found in the <i>Manchester Cricket</i> or <i>Gloucester Daily Times</i> or <i>Salem Evening News</i> .
Tax Rate:	FY2010 \$8.14 per thousand of assessed valuation.
Taxes Due:	August 1st, November 1st, February 1st, and May 1st.
Trash Removal:	Weekly curbside service (Monday and Tuesday) Transfer Station: Wednesday 7:30 a.m. – 3:00 p.m. Friday (April 15-November 15 only) 12:45 p.m. – 3:00 p.m. Saturday 10:00 a.m. – 3:00 p.m. (Refer to the Town's website for Holiday Hours) Recycling: Every other week (Monday and Tuesday) Compost: Seasonal – refer to the Town's website for dates and hours ( <a href="http://www.manchester.ma.us">www.manchester.ma.us</a> )
Town Hall Hours:	Monday-Wednesday, 8:30 a.m. – 5 p.m. Thursday, 8:30 a.m – 8 p.m.; Friday, CLOSED
Library Hours:	Monday and Wednesday, 10 a.m. – 8 p.m. Tuesday and Thursday, 1 p.m. – 8 p.m. Friday & Saturday, 10 a.m. – 5 p.m. Closed Saturdays – July through Labor Day Closed Sundays and Holidays
Post Office Hours:	Window Service: Monday-Friday, 9:00 a.m. – 5 p.m. Saturday, 9:00 a.m. – 12 noon Lobby Hours: Monday-Friday, 6:15 a.m. – 5:45 p.m. Saturday, 6:15 a.m. – 4:30 p.m.
Town Website:	<a href="http://www.manchester.ma.us">www.manchester.ma.us</a>

