



Manchester-By-The-Sea

Meeting Posting

Notice of Public Meeting – (As required by M.G.L.Ch.30A §18-28)

Board/Committee: Library Board of Trustees

Day & Date: Feb. 5, 2025

Time: 11:00 a.m.

Location: Library, 15 Union Street

Signature: Sarah Davis, Secretary

Meeting Minutes

- I. Open Meeting; Call to Order.** The meeting was opened and called to order, with the following individuals present:
 - a. David Lumsden, Chair;
 - b. Ric Rogers, Treasurer;
 - c. Sarah Davis, Secretary; and
 - d. Cynthia Gemmell, Library Director
- II. Finance Committee meeting preparation.** The Trustees discussed the proposed Operating Budget and Capital Requests, and plan for communicating same to the Finance Committee at annual meeting. The Trustees unanimously approved the same, as presented by the Library Director and revised per discussion at the meeting.
- III. Other business not anticipated by the Chair.** None.
- IV. Next Meeting; Scheduling.** The Trustees scheduled the next meeting to be held Feb. 14, 2025.
- V. Adjournment.** The Trustees unanimously approved the adjournment of the meeting.