



RECEIVED BY THE TOWN CLERK  
THURSDAY DECEMBER 14, 2023  
2:09PM

## Manchester-By-The-Sea Meeting Posting

Notice of Public Meeting – (As required by M.G.L.Ch.30A §18-28)

---

**Board/Committee:** Manchester Welcoming Committee  
**Day & Date:** Wednesday, January 10, 2024  
**Time:** 7 pm  
**Location:** Town Hall, Room 7  
**Signature:** *Leslie Beatty, Chair*

### AGENDA

1. Approval of 10/10/23 Minutes
2. Discussion of the “Get to Know Your Town” event
  - a. Where?
  - b. When?
  - c. Whom do we invite?
  - d. Who do we ask for food/drink/kids’ entertainment
  - e. How do we advertise?
3. Summer gathering for new residents?
4. Welcome Letters – do they need updating/other information? Can we include pamphlets from other organizations?
5. Discuss collaborations with other groups/committees in town
6. Other business
7. Next meeting: